

CITY OF TONKA BAY
AGENDA
April 28, 2015
7:00 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA

All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one motion by the City Council. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.

- A. Regular Meeting Minutes of April 14, 2015
- B. Board of Appeal Minutes of April 8, 2015
- C. Financial Report
- D. Board of Appeal Minutes of April 14, 2015 (Continued)

5. MATTERS FROM THE FLOOR **Maximum time of five minutes per person***

6. SPECIAL BUSINESS
 - A. Lake Minnetonka Association

7. PUBLIC HEARINGS
 - A. Simple Subdivision – Fred Chazin Homes – PID #27-117-23-24-0010 – Lot bounded by Lakeview and Sunrise Avenues

8. OLD BUSINESS

9. NEW BUSINESS
 - A. Temporary Sign Permit – Sanctuary Salonspa
 - B. Deer Feeding
 - C. Employment Agreement

10. MATTERS FROM THE FLOOR **Maximum time of five minutes per person***

11. REPORTS
 - A. Administrator's Report – Revenues and Expenditures
 - B. Jeff Anderson - Finance, Fire Lanes and Public Access, Technology
 - C. Elli Ansari – EFD, Sanitation and Recycling, Southshore Community Center
 - D. Jonathan Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC
 - E. Jeff Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks
 - F. Attorney's Report
 - G. De La Vega - Public Works, SLMPD, Administration

13. ADJOURNMENT

***For individuals who wish to address the Council on subjects which are not a part of the meeting agenda. Typically, the Council will not take action on items presented at this time but will refer them to staff for review, action and/or recommendation for future Council action.**

CITY OF TONKA BAY ITEM NO. 4A

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING April 14, 2015

1. **CALL TO ORDER**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. **ROLL CALL**

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, Clapp and Grothe. Also present were City Administrator Kohlmann and City Attorney Penberthy.

3. **APPROVAL OF AGENDA**

Anderson moved to approve the agenda as submitted. Grothe seconded the motion. Ayes 5. Motion carried.

4. **CONSENT AGENDA**

Anderson moved to approve the consent agenda as presented approving:

A. Regular meeting minutes of March 24, 2015

B. Special meeting minutes of April 8, 2015

Grothe seconded the motion. Ayes 5. Motion carried.

5. **MATTERS FROM THE FLOOR**

Dean Pierson, 115 West Point Court discussed the issue with wild animals in the City. He understood from the survey people do not want anything done in the way of hunting. He stated the neighbors urged the City Council to enact a no feeding ban. He stated Shorewood has been very successful with their feeding ban, and they also do the hunting. He discussed his concerns about a neighbor who continues to feed deer despite the neighbors' protestations. He stated the situation with the deer and turkeys is also a health and safety issue. He stated his research has shown the DNR is urging residents not to feed deer.

Deanna Erhart, 105 West Point Court agreed with Pierson's comments. She stated the turkeys are now on the roofs eating the asphalt shingles and damaging skylights.

De La Vega asked if the aerial survey was done. Kohlmann stated there wasn't enough snow cover to have the survey. De La Vega noted the money has been

budgeted for the survey, but there needs to be snow cover. He believed the deer are concentrated in certain areas of the City.

Pierson asked what the residents can do. De La Vega stated one of the things that would help move this along is a petition from the residents. Pierson discussed his conversations with the City of Shorewood regarding enforcement of their feeding ban ordinance.

Penberthy asked what the down side would be to introducing a non-feeding ordinance and possibly bringing Shorewood's to the next meeting. He asked what the negative would be – is it a health issue, is it a safety issue?

Clapp stated he wants more information – how many people are feeding the deer and if that is possible to even find out, how many deer are there?

De La Vega stated we have to define it as a health and/or safety issue as the first step. Clapp stated he would like to see Shorewood's ordinance.

Penberthy stated we should be able to gather enough information in a reasonable amount of time after reviewing Shorewood's ordinance.

Staff was directed to bring back the Shorewood and any other ordinances to consider. Grothe asked that additional information be included about when it was enacted and minutes from the meeting. De La Vega asked for information from the DNR. Kohlmann stated he could also provide a copy of the survey results again.

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARINGS**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. **Backhoe**

Kohlmann reviewed quotes for a new backhoe scheduled for replacement in 2015. He reviewed the low quote for a Volvo backhoe.

Anderson moved to approve the low quote from Volvo in the amount of

\$63,950. Clapp seconded the motion. Ayes 5. Motion carried.

B. 2015 Seal Coat Rock Quotes

Kohlmann stated the project was rebid. He reviewed the two quotes received.

De La Vega asked if there were any communications with the residents on Woodpecker Ridge Road regarding the seal coating and its durability.

Clapp stated he would like to not see Woodpecker done until 2016.

Kohlmann stated he could contact the person who applied it who lives on Woodpecker.

Anderson moved to approve the low quotes from Allied Blacktop in the following amounts: \$40,313.00 (includes Woodpecker Ridge Road) or \$37,440.00 (does not include Woodpecker Ridge Road). Clapp seconded the motion. Ayes 5. Motion carried.

Penberthy asked what the time frame would be to remove Woodpecker Ridge Road from the project following Kohlmann's discussion with the contractor.

C. Cityscape

Kohlmann stated he met with Councilmembers Ansari and Clapp regarding the City's cityscape. He reviewed a plan created of Wekota Park showing possible dynamics. He discussed financing options.

Ansari stated we wanted to take the opportunity pre-budget to take a look at the City aesthetically. He stated most projects have been done in response to another event, in a reactionary way. She stated she would like to see a plan for improvements over the years.

Clapp agreed. He stated if we can't do the monument sign on the south end, let's do the one at the north side. He stated he has his own wish list for the parks.

Ansari discussed looking to the future to make the City even better than it is now. She stated when there is a plan, decisions will be easier.

Clapp stated there should also be a wish list from the residents as well.

De La Vega discussed action taken by the Park Committee. He believed it might be a good time to resuscitate the trail along County Road 19. He stated the Park Committee set priorities when it met, and part of this process should be to revisit that. Critical to this is the inclusion and participation of residents. He stated the Committee approach is an appropriate one. He suggested a mention in the newsletter and a couple phone calls to recruit participants. He discussed the monument signage and possible locations.

Grothe asked about other signage in the report. Kohlmann stated it refers to signage at the parks which would conform to the monument design.

Councilmembers discussed the monument signage and possible locations on the south side of the City.

The Park Committee will meet as soon as possible.

10. MATTERS FROM THE FLOOR

Michelle Tesser, an application for the City Administrator position was present and introduced herself and gave a background on her education and experience.

11. REPORTS

- A. **Administrator** – Kohlmann stated the pay equity report was passed without incident. There is a meeting on April 30 at Southshore Center regarding the LRT Trail crossing.
- B. **Anderson - Finance, Fire Lanes and Public Access, Technology** – no report
- C. **Ansari – EFD, Sanitation and Recycling, Southshore Community Center** – no report
- D. **Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC** – no report
- E. **Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks** – no report
- F. **Attorney's Report** – no report
- G. **De La Vega - Public Works, SLMPD, Administration** – no report

12. ADJOURNMENT

There being no further business, it was moved by Anderson to adjourn the meeting at 7:49 p.m. Grothe seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk

CITY OF TONKA BAY ITEM NO. 4B

MINUTES TONKA BAY CITY COUNCIL BOARD OF APPEALS AND EQUALIZATION April 8, 2015

1. CALL TO ORDER

The annual Board of Appeals and Equalization meeting was called to order at 6:35 p.m.

2. ROLL CALL

Members present were: Mayor De La Vega, Councilmembers Ansari, Clapp and Grothe. Councilmember Anderson was absent. Also present was City Assessor Davy and Hennepin County Assessor's Office representative Brad Prochl.

3. BOARD OF REVIEW

Bill Davy, City Assessor, gave an overview on how the system works, how market values are defined and calculated, and the mass appraisal system. He discussed the purpose of the Board of Appeals and Equalization meeting as being the second level of appeal of a property's valuation. If property owners are unhappy with the decision made at this level, they can move on to the County Board level. The deadline to appeal to the County is May 20, 2015.

Comments were heard from the following property owners:

- A. John Chadwick, 4477 Manitou Road – requested a reduction based on his extensive research and experience as a realtor.
- B. Joanne Yost, 80 Echo Bay Drive – reviewed comps for similar properties and requested reduction.
- C. Dennis Nelson, 135 Mound Avenue – Davy noted correspondence was received. He stated Hennepin County does not accept change orders up to ten days.

Davy stated he is also recommending a change to lots on West Point Avenue owned by David Sturgeon (40) and Thomas/Lynn Noll (60) where a lot reconfiguration occurred.

Davy stated he will make formal recommendations on properties listed above at the reconvened meeting.

4. RECESS

There being no further business, it was moved by Clapp to recess the meeting at 7:00 p.m. to the April 14, 2015 City Council meeting. The motion was seconded by Ansari. Ayes 5. Motion carried.

Attest:

Clerk

FINANCIAL REPORT
March 31, 2015

**CITY OF TONKA BAY
ITEM NO. 4C**

FUND#	FUND NAME	Current interest rate		4M Fund		Managed Investments		FUND BALANCE
		0.02%	0.05%	0.06%	CD's	SAVINGS	SAVINGS	
101	General Fund	214,847.23	3,470.90	1,883.38	293,850.00	514,051.51		
301	Woodpecker Ridge Road Fund	0.00		0.00		0.00		
406	Southshore Comm Ctr Fund	3,834.00				3,834.00		
407	Park Fund	1,631.92	0.00			1,631.92		
408	Manitou Seawall Fund	2,727.55				2,727.55		
409	Capital Improvement Fund	93,409.88				93,409.88		
411	Water/Sewer Reserve Fund	356,349.44	9,857.45	1,697.70	294,000.00	661,904.59		
601	Water Operating Fund	(13,628.82)				(13,628.82)		
602	Sewer Operating Fund	151,625.67	5,670.94	1,411.51	205,600.00	364,308.12		
603	Garbage Fund	87,534.26			25,425.00	112,959.26		
609	Liquor Store Fund	(3,972.32)		1,736.58	309,000.00	306,764.26		
617	Municipal Dock Fund	118,879.90			127,125.00	246,004.90		
651	Storm Water Drainage Fund	89,115.71				89,115.71		
652	Recycling Fund	(30,573.07)				(30,573.07)		
653	Antenna Fund	51,285.98				51,285.98		
654	PEG Fund	4,508.17				4,508.17		
		1,127,575.50	18,999.29	6,729.17	1,255,000.00	2,408,303.96		

INVESTMENTS
March 31, 2015

DUE DATE	FUND	CUSIP	LOCATION	AMOUNT	INTEREST RATE
3/23/2016	Gen Fund-101	48125T5C5	UBS Step CD-JPMorgan Chase Bk	96,000.00	1.25
3/23/2016	Liquor Fund-609	48125T5C5	UBS Step CD-JPMorgan Chase Bk	104,000.00	1.25
7/25/2016	Sewer Fund-602	38143AXJ9	UBS CD-Goldman Sachs Bank NY	200,000.00	1.40
8/3/2017	Water/Sewer Reserve-411	36160NQX0	UBS CD-GE Cap Retail	150,000.00	1.75
8/3/2017	Liquor Fund-609	36160NQX0	UBS CD-GE Cap Retail	75,000.00	1.75
7/20/2018	Gen Fund-101	36160WS59	UBS CD-GE Capital Fin UT	100,000.00	2.00
7/20/2018	Liquor Fund-609	36160WS59	UBS CD-GE Capital Fin UT	100,000.00	2.00
12/5/2018	Gen Fund-101	8562843F9	UBS CD-State Bank of India	87,875.00	2.00
12/5/2018	Dock Fund-617	8562843F9	UBS CD-State Bank of India	127,125.00	2.00
12/10/2019	Gen Fund-101	17284C5S9	UBS CD-Cit Bank UT	9,975.00	2.15
12/10/2019	Water/Sewer Reserve-411	17284C5S9	UBS CD-Cit Bank UT	144,000.00	2.15
12/10/2019	Sewer Fund-602	17284C5S9	UBS CD-Cit Bank UT	5,600.00	2.15
12/10/2019	Garbage Fund-603	17284C5S9	UBS CD-Cit Bank UT	25,425.00	2.15
12/10/2019	Liquor Fund-609	17284C5S9	UBS CD-Cit Bank UT	30,000.00	2.15
	Timed Investments			<u>1,255,000.00</u>	
	General Fund-101		Money Market Acct-4MP	3,470.90	0.05
	Water/Sewer Reserve-411		Money Market Acct-4MP	9,857.45	0.05
	Sewer Operating-602		Money Market Acct-4MP	5,670.94	0.05
	General Fund-101		UBS Select Prime	1,883.38	0.06
	Water/Sewer Reserve-411		UBS Select Prime	1,697.70	0.06
	Sewer Operating-602		UBS Select Prime	1,411.51	0.06
	Garbage Fund-603		UBS Select Prime	0.00	0.06
	Liquor Fund-609		UBS Select Prime	1,736.58	0.06
	Dock Fund-617		UBS Select Prime	0.00	0.06
	Cash available for Investments			<u>25,728.46</u>	
	Timed Investments & Cash Total			<u><u>1,280,728.46</u></u>	

CITY OF NKA BAY
Accounts Payable Verified Accounts

April 28, 2015

Date	Check	Payee	Description	Amount	General	Sewer	Water
3/31/2015	3483-3487	PRCC01 Wages	Payroll from 01/01/2015 to 03/31/2015	2,147.12	1,202.39	450.90	493.83
3/31/2015	496736e	FIT	Payroll from 01/01/2015 to 03/31/2015	355.76	199.23	74.71	81.82
4/2/2015	3488-3494	PR07 Wages	Payroll from 03/16/2015 to 03/29/2015	8,954.73	5,014.65	1,880.49	2,059.59
4/2/2015	902575e	FIT	Payroll from 03/16/2015 to 03/29/2015	3799.61	2,127.78	797.92	873.91
4/2/2015	175616e	SIT	Payroll from 03/16/2015 to 03/29/2015	668.19	374.19	140.32	153.68
4/2/2015	325679e	PERA	Payroll from 03/16/2015 to 03/29/2015	1,937.96	1,085.26	406.97	445.73
4/2/2015	040715e	Voya - MSRS	Payroll from 03/16/2015 to 03/29/2015	125.00	125.00		
4/2/2015	040615e	Nationwide	Payroll from 03/16/2015 to 03/29/2015	175.00	175.00		
4/2/2015	20091	A-1 Electric Service	service lime dump & pulse flow meter uniforms	177.50		14.95	177.50
4/2/2015	20092	AmeriPride Linen	annual service pkg through 4/30/16	59.80	29.90		14.95
4/2/2015	20093	Avenet	rent post driver	450.00	450.00		
4/2/2015	20094	A-Z Rental	rock for stockpile and water main break	82.46	82.46		
4/2/2015	20095	Bryan Rock Products	computer support 3/22-4/21/15	1,223.64			1,223.64
4/2/2015	20096	DTS	parking and fishing signs	360.00	360.00		
4/2/2015	20097	EF Anderson	2015 Qtr2 fire and safety services	904.60	904.60		
4/2/2015	20098	Excelsior Fire District	annual subscription fee (dot drug testing)	57,925.90	57,925.90		
4/2/2015	20099	First Lab	water plant chemicals	250.00	250.00		
4/2/2015	20100	Hawkins Inc	parts bulk tank setup	436.25			436.25
4/2/2015	20101	HD Supply Waterworks	telephone	39.62			39.62
4/2/2015	20102	Integra Telecom	2015 Mar janitorial service	182.88	143.32		
4/2/2015	20103	Marie Jensen	2014 milfoil treatment	220.00	220.00		
4/2/2015	20104	Lake Mimetonka Assoc	part for bobcat	10,000.00	10,000.00		
4/2/2015	20105	Lano Equipment Loretto	2015 Qtr1 mileage reimbursement	15.01	15.01		
4/2/2015	20106	Ciare Link	posts for street signs	62.91	62.91		
4/2/2015	20107	Lyle Signs	online service 3/22-4/21/15	1,492.00	1,492.00		
4/2/2015	20108	Mediacom	repair parts for city hall, trash bags, parts for bulk tank, street signs	54.95	54.95		67.18
4/2/2015	20109	Menards - Eden Prairie	2015 Jan-Feb big inspections and plan reviews	127.38	60.20		
4/2/2015	20110	Metro West Inspections	2014Q4 unemployment - Frauendienst	4,174.43	4,174.43		
4/2/2015	20111	MN Dept of Employment	safety equipment	27.30		16.35	27.30
4/2/2015	20112	North American Safety Inc	office supplies	65.40	32.70		16.35
4/2/2015	20113	Office Depot	water plant chemicals	112.47	112.47		
4/2/2015	20114	Praxair Distribution	garage door opener service	454.54			454.54
4/2/2015	20115	Professional Garage Services	security service 4/19-7/18/15	911.00	911.00		
4/2/2015	20116	Security Response Service	2015 Apr operating & Qtr2 lease	209.58			209.58
4/2/2015	20117	SLMPD	2015 Qtr1 newsletter and receipt forms	48,112.00	48,112.00		
4/2/2015	20118	Tonka Printing	telephone	530.60	530.60		
4/2/2015	20119	Verizon Wireless	part for clarifier	118.27	10.07	85.55	22.65
4/2/2015	20120	Vessco Inc	leak locate - 10 Hillcrest Dr	691.73			691.73
4/2/2015	20121	Water Conservation Service	2015 Feb planning & engineering services	284.50			284.50
4/2/2015	20122	WSB & Associates Inc	utility	1,337.00	1,337.00		
4/2/2015	20123	Xcel Energy	2015 Mar fuel	213.38	213.38		
4/2/2015	20124	SA Fleet	reimburse for park plan	389.09	194.55	97.27	97.27
4/2/2015	20125	Joe Kohlmann	2015 Qtr1 utility billing postage	100.00	100.00		
4/7/2015	20126	Excelsior Postmaster	2015 Qtr1 building permit surcharge report	216.25	108.13	54.06	54.06
4/9/2015	160589e	Mn Dept of Labor & Industry	2015 Mar sales & use tax	442.38	442.38		
4/13/2015	882368e	MN Dept of Revenue	Payroll from 03/30/2015 to 04/12/2015	57.00	57.00		
4/16/2015	3495-3502	PR08 Wages	Payroll from 03/30/2015 to 04/12/2015	8,977.50	5,027.40	1,885.28	2,064.82
4/16/2015	794655e	FIT	Payroll from 03/30/2015 to 04/12/2015	3,754.08	2,102.28	788.36	863.44
4/16/2015	413312e	SIT	Payroll from 03/30/2015 to 04/12/2015	658.67	368.86	138.32	151.49
4/16/2015	327028e	PERA	Payroll from 03/30/2015 to 04/12/2015	1,933.51	1,082.76	406.04	444.71
4/16/2015	041615e	Voya - MSRS	Payroll from 03/30/2015 to 04/12/2015	125.00	125.00		

CITY OF TONKA BAY
Accounts Payable Verified Accounts

April 28, 2015

Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
4/16/2015	041715e	Nationwide	Payroll from 03/30/2015 to 04/12/2015	175.00	175.00		
4/16/2015	20127	AmeriPride Linen	uniforms	59.80	29.90	14.95	14.95
4/16/2015	20128	BCBS	2015 May health insurance	5,032.44	5,032.44		
4/16/2015	20129	Biffs	Manitou Park service for 03/04-03/31/15	72.23	72.23		
4/16/2015	20130	CenterPoint Energy	utility	925.98	193.80		732.18
4/16/2015	20131	CenturyLink	telephone	66.00	22.00	22.00	22.00
4/16/2015	20132	City of Shorewood	2015 Qtr1 5531 Manitou Rd	71.90		71.90	
4/16/2015	20133	City of Tonka Bay	2015 Qtr1 utilities	218.60			
4/16/2015	20134	Dakota Supply Group	Hi-Dry 195 Dehumidifier for water plant	2,984.00	2,984.00		
4/16/2015	20135	Gopher State One Call	2015 Mar locates	38.00			
4/16/2015	20136	HealthPartners	2015 May dental insurance	379.08	379.08		
4/16/2015	20137	Henn Co Info Technology	2015 May radio fleet fee	31.82	31.82		
4/16/2015	20138	Henn Co Public Works	2015 Mar Henn swm fee	52.33	52.33		
4/16/2015	20139	Home Depot	mens bathroom door	331.17	331.17		
4/16/2015	20141	LMCD	2015 dock renewal, 2nd payment	931.00	931.00		
4/16/2015	20142	LMCIT	workers comp claim deductible	250.00	250.00		
4/16/2015	20143	LMCIT	C0034623, Dokken deductible	2,500.00		2,500.00	
4/16/2015	20144	Metro Council Environmental	2015 May wastewater service	15,424.42		15,424.42	
4/16/2015	20145	Metro West Inspections	2015 Mar bldg inspections and plan reviews	2,693.80	2,693.80		
4/16/2015	20147	MN Teamsters	2015 Apr union dues	138.00	138.00		
4/16/2015	20148	Navarre True Value	bulk tank parts, freightliner parts	61.05	4.58		56.47
4/16/2015	20149	Omega Industries	EFCO pole saw	621.00	621.00		
4/16/2015	20150	Penberthy Law Offices	2015 Mar legal services	1,426.00	1,426.00		
4/16/2015	20151	Petty Cash	coffee, office supplies, distilled water, postage, headphones	217.39	212.05		5.34
4/16/2015	20152	Kenneth Potts	2015 Mar prosecution service	833.33	833.33		
4/16/2015	20153	Praxair Distribution	water plant chemicals	352.84		352.84	
4/16/2015	20154	Republic Services	2015 Mar services	11,210.54	11,210.54		
4/16/2015	20155	SafeAssure Consultants	annual safety training	1,619.00	809.50	404.75	404.75
4/16/2015	20156	Star Tribune	13 wk subscription 4/2-7/2/2015	39.00	39.00		
4/16/2015	20157	Twin City Water Clinic	2015 Mar water testing	35.00	35.00		35.00
4/16/2015	20158	Valley Rich Co	water main break - Hillicrest Dr 3/2/15	5,582.58			5,582.58
4/16/2015	20159	Vessco Inc	part for slaker	104.62	104.62		104.62
4/16/2015	20160	Wells Fargo Bank	safety deposit box rental 4/25-4/25/2016	50.00	50.00		
4/16/2015	20161	WNAV	council meetings 02/10, 03/10, 02/24	808.00	808.00		
4/16/2015	20162	Xcel Energy	utilities	3,147.25	1,285.26	499.93	1,362.06
			Reimbursements from Employee Flex Funds	50.00	50.00		
			TOTAL PAID	224,657.12	178,281.19	26,194.44	20,181.49

BILLS DUE

		AmeriPride	uniforms	29.94	14.94	7.48	7.48
		ECM Publishers	PHN Chazin Homes	50.27	50.27		
		Excelsior-Lake Minnetonka Chamber	July 4th police services	1,500.00	1,500.00		
		Home Depot	wood handle	13.97	13.97		
		Integra Telecom	telephone	204.34	160.78		43.56
		Menards	boat slide built (replace failing slide)	316.47	316.47		
		Navarre True Value	parts for lawn mower and bulk tank	73.21	5.39		67.82
		North American Safety Inc	safety equipment	122.25	61.13	30.56	30.56
		Nuss Truck & Equipment	Volvo backhoe loader	63,950.00	63,950.00		

CITY OF WAKA BAY
Accounts Payable Verified Accounts

April 28, 2015

Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
		Praxair Distribution	water plant chemicals	176.42			176.42
		Reliakor	street sweeping	1,636.25	1,636.25		
		USA BlueBook	water chemicals and sewer part	450.17		50.26	399.91
		UFC Waconia	safety equipment, lift and leveling gauge	384.33	349.35	17.49	17.49
		Vessco	nozzle for slaker	32.62			32.62
TOTAL TO BE PAID:				68,940.20	68,058.55	105.79	775.86

CITY OF TONKA BAY ITEM NO. 4D

MINUTES TONKA BAY CITY COUNCIL BOARD OF APPEALS AND EQUALIZATION April 14, 2015

1. CALL TO ORDER

The reconvened annual Board of Appeals and Equalization meeting was called to order at 6:55 p.m.

2. ROLL CALL

Members present were: Mayor De La Vega, Councilmembers Anderson, Ansari, Clapp and Grothe. Councilmember Anderson was absent. Also present was City Assessor Davy.

3. RECONVENED BOARD OF APPEALS

Bill Davy, City Assessor, noted there were two attendees at the last meeting and one letter. The following actions are recommended:

- A. John Chadwick, 4477 Manitou Road – meetings held – no change is recommended
- B. Eric/Jan Yost, 80 Echo Bay Drive - reviewed market sales – reduction recommended from \$454,000 to \$429,000
- C. Dennis Nelson, 135 Mound Avenue – request reviewed – no reduction recommended
- D. Dave Sturgeon, 40 West Point Avenue and Thomas/Lynn Noll, 60 West Point Avenue – lot split/combination of 50 West Point Avenue to their properties – changes recommended – 40 West Point Avenue reduction to \$950,000; 60 West Point Avenue reduction to \$775,000.

Davy stated the recommendations are consistent with the current market.

Clapp moved to adopt recommendations of addresses as noted above. Ansari seconded the motion. Ayes 5. Motion carried.

4. RECESS

There being no further business, it was moved by Grothe to adjourn the meeting. The motion was seconded by Clapp. Ayes 5.

Attest:

Clerk

Memo

To: Honorable Mayor and City Council
From: Joe Kohlmann, City Administrator
Date: April 28, 2015
Re: Lake Minnetonka Association

The Lake Minnetonka Association is requesting \$5,000 for the milfoil program on Gideon's Bay. This is an annual request. There is \$5,000 in the Dock Fund for this.

Judd Brackett, area bay captain, and Josh Leddy will attend the meeting to answer any questions the Council might have on this annual request. A copy of the letter sent to all the lakeshore residents in all three cities is also attached.

Council Action Requested:

Consider authorizing \$5,000 for milfoil program on Gideon's Bay.

Tonka Bay City Council Agenda Item
Executive Summary

Title of Item: **PRELIMINARY PLAT:** Application from Alan Chazin of Alan Chazin homes for a preliminary plat for the creation of four single-family home lots within the shoreland area– R-1B zoning –PID: 27-117-23-24-0010

Report Date: **04-21-15**

Meeting Date: **04-28-15**

Staff/Guest Erin Perdu, AICP – City Planner
Reporting: Justin Messner, PE – City Engineer

Summary: | The Applicant is seeking to create four new single family lots on the property at the northwest corner of Sunrise Ave and Lakeview Ave. Each of the proposed lots meets the minimum standards set forth in the City of Tonka Bay zoning ordinance and therefore no variances are required.

Recommendation: | Staff believes that the applicant has met the Statutory and City Criteria for approving the preliminary plat. Staff has provided findings of fact for approval starting on page 10.

City of Tonka Bay Planning Department
Preliminary Plat Report

To: **City Council**

From: Erin Perdu, AICP– City Planner
Justin Messner, PE – City Engineer

Meeting Date: **04-28-15**

Applicant: Alan Chazin Homes

Owner: Alan Chazin

Location: **Northwest corner of Sunrise Ave. and Lakeview Ave.**

Zoning: **R-1B, Shoreland Overlay**

Introductory Information

<i>Proposed Project:</i>	The Applicant is seeking to create four new single family lots on the property at the northwest corner of Sunrise Ave and Lakeview Ave. No construction on the lots is proposed at this time.
<i>Variance Request(s):</i>	Each of the proposed lots meets the minimum standards of the R-1B Zoning District, Shoreland Overlay, therefore no variances are requested.
<i>Information Required:</i>	Section 6 Subd. B of Section 1030 Subdivision Ordinance includes all required information for submission of a preliminary plat. Staff finds that all information has been provided with the following exceptions: <ul style="list-style-type: none">▪ Proposed Design Features (Sect. 3), the following information is not applicable:<ul style="list-style-type: none">○ Layout of proposed streets (none proposed)○ Locations and widths of proposed alleys and pedestrian ways (none proposed)○ Locations and size of proposed sewer lines and watermains (none proposed)○ Areas intended to be dedicated for public use (none proposed)▪ Supplementary Information (Sect. 4), the following information is not applicable:<ul style="list-style-type: none">○ Proposed protective covenants (none proposed)○ Proposed zoning plan (no changes proposed)

- Sketch plan of remainder of property (subdivider does not own any adjacent property)
- Logical plan for future re-subdivisions (lots cannot be further subdivided)
- Financial statement: no large-scale development is proposed. Thus, staff does not find this statement necessary at this time. If Council wishes, this could be made a condition of preliminary plat approval.
- Supplementary Information (Sect. 4), the following information is not applicable but will be required at the time of building application of each individual parcel being proposed:
 - The applicant will be required to identify an erosion and sediment control plan meeting the requirements as it relates to site grading and erosion control.

Section 7 Subd. E and Subd. F of Section 1030 Subdivision Ordinance includes all required information for submission of a preliminary plat. Staff finds that information is not applicable but will be required at the time of building application of each individual parcel being proposed:

- The applicant will be required to identify an erosion and sediment control plan and identify provisions to protect the existing wetland in conformance with Section 1030 Subd. E and Subd. F.

Findings

Site Data: Lot Size –89,936 square feet
 Existing Use – Vacant
 Existing Zoning – R-1B, Shoreland Overlay
 Property Identification Number (PID): 27-117-23-24-0010

Comp Plan Guidance:

- The comprehensive plan guides this property for single family use.
- The corresponding zoning assigned to this property (R-1B) allows for single family homes.

Lot Area and Lot Width Analysis:

- The lot area requirement in the R-1B District is 15,000 square feet. The proposed lots range in size from 19,038 sf. To 27,557 sf. net area. These areas are exclusive of wetlands on each proposed lot.
- The lot width requirement in the R-1B District is 75 feet. The lot widths of the proposed lots range from 75.6 feet to 101.2 feet as measured at the minimum required building setback line per City Code.

Application Review:

Applicable Code Definitions: Easement. A grant by an owner of land for a specific use by persons other than the owner.

Lot (of Record). A parcel of land, whether subdivided or otherwise

legally described, as of the effective date of this Ordinance, or approved by the City as a lot subsequent to such date and which is occupied by or intended for occupancy by one (1) principal building, or principal use together with any accessory buildings and such open spaces as required by this Ordinance and having its principal frontage on a street, or a proposed street approved by the Council.

Lot Area. The total land area of a horizontal plane within the lot lines.

Lot, Corner. A lot situated at the junction of and abutting on two (2) or more intersecting streets; or a lot at the point of deflection in alignment of a single street, the interior angle of which is one hundred thirty-five (135) degrees or less.

Lot, Double Frontage. An interior lot having frontage on two (2) streets.

Lot, Frontage. The front of a lot shall be, for purposes of complying with this Ordinance, that boundary abutting a public right-of-way. For lots abutting on two streets, the front shall be the boundary with the shortest length. For lakeshore lots, the boundary abutting the lakeshore shall be considered the front.

Lot, Width. The shortest horizontal distance between the side lot lines measured at right angles to the lot depth at the minimum required building setback line. If no setback line is established, the distance between the side lot lines measured along the public right of way.

Setback. The minimum horizontal distance between a building and street or lot line. Distances are to be measured from the most outwardly extended portion of the structure at ground level.

Street Frontage. The proximity of a parcel of land to one (1) or more streets. An interior lot has one (1) street frontage and a corner lot has two (2) frontages.

Applicable Codes:

The proposed preliminary plat application will require City Council approval based on the following provisions of Section 1030 Subdivision Ordinance:

Section 7: Design Standards:

Subd. A (Blocks) – not applicable (no new streets are proposed)

Subd. B (Lots):

1. Area. The minimum lot area, width and depth shall not be less than that established by the Tonka Bay Zoning Ordinance in effect at the time of adoption of the final plat.
2. Corner Lots. Corner lots for residential use shall have additional width to permit appropriate building setback from both streets as required in the Zoning Ordinance.
3. Butt Lots. Butt lots shall be platted at least five (5) feet wider than the average interior lots in the block.

4. Side Lot Lines. Side lot lines shall be approximately at right angles to street lines or radial to curved street lines.
5. Frontage. Every lot as required in the Tonka Bay Zoning Ordinance must have the minimum frontage on a public street other than an alley. Lakeshore lots must have the minimum lot width on the rear lot line.
6. Setback Lines. Setback or building lines shall be shown on the preliminary plat for all lots intended for residential use and shall not be less than the setback required by the Tonka Bay Zoning Ordinance as may be amended.
7. Features. In the subdividing of any land, due regard shall be shown for all natural features, such as tree growth, water courses, historic spots or similar conditions which if preserved will add attractiveness and stability to the proposed development.
8. Lot Remnants. All remnants of lots below minimum size left over after subdividing of a larger tract must be added to adjacent lots, rather than allowed to remain as unusable parcels.
9. Political Boundaries. No singular plat shall extend over a political boundary.
10. Frontage on Two Streets. Double frontage, or lots with frontage on two (2) parallel streets, shall not be permitted except: where lots back on arterial streets or highways, or where topographic or other conditions render subdividing otherwise unreasonable. Such double frontage lots shall have an additional depth of at least twenty (20) feet in order to allow space for screen planting along the back lot line.
11. Turn Around Access. Where proposed residential lots abut a collector or arterial street, they should be platted in such a manner as to encourage turnaround access and egress on each lot.

Subd. C (Streets and Alleys) – not applicable (no new streets or alleys are proposed)

Subd D (Easements)

1. Width and location. An easement for utilities and drainage at least eight (8) feet wide shall be provided along each side and rear line of each lot, and an easement ten (10) feet wide shall be provided adjacent to street right-of-way. If necessary for the extension of water or sewer lines or similar utilities, easements of greater width may be required along lot lines or across lots.
2. Continuous Utility Easement Locations. Utility easements shall connect with easements established in adjoining properties. These easements, when approved, shall not thereafter be changed without the approval of the City Council after a public hearing.

Subd. E (Erosion and Sediment Control)

1. The development shall conform to the natural limitations

presented by topography and soil so as to create the least potential for soil erosion.

2. Erosion and siltation control measures shall be coordinated with the different stages of construction. Appropriate control measures shall be installed prior to development when necessary to control erosion.
3. Land shall be developed in increments of workable size such that adequate erosion and siltation controls can be provided as construction progresses. The smallest practical area of land shall be exposed at any one period of time.
4. When soil is exposed, the exposure shall be for the shortest feasible period of time as specified in the development agreement.
5. Where the topsoil is removed, sufficient arable soil shall be set aside for respreading over the developed area. Topsoil shall be restored or provided to a depth of four (4) inches and shall be of a quality at least equal to the soil quality prior to development.
6. Natural vegetation shall be protected wherever practical.
7. Runoff water shall be diverted to a sedimentation basin before being allowed to enter the natural drainage system.

Subd. F (Protected Areas)

1. Where land proposed for subdivision is deemed environmentally sensitive by the City due to the existence of wetlands, drainageways, water courses, floodable areas or steep slopes, the design of said subdivision shall clearly reflect all necessary measures of protection to insure against adverse environmental impact.
2. Based upon the necessity to control and maintain certain sensitive areas, the City shall determine whether said protection will be accomplished through lot enlargement and redesign, easement, or dedication of those sensitive areas in the form of outlots.
3. In general, measures of protection shall include design solutions which allow for construction and grading involving a minimum of alteration to sensitive areas. Where these areas are to be incorporated into lots within the proposed subdivision, the subdivider shall be required to demonstrate that the proposed design will not require construction on slopes over eighteen (18) percent, or result in significant alteration to the natural drainage system such that adverse impacts cannot be contained within the plat boundary.

Section 8: Park Land Dedication Requirements

Subd. A Dedication Required. Subdividers as a prerequisite to approval of a subdivision shall dedicate to the City of dedicate to the public use, for park or playground purposes, for public open space or trail systems a reasonable part of the land being subdivided or in lieu

thereof a cash equivalent. The form of contribution, cash or land, (or any combination shall be decided by the City.

Subd. B (Land Dedication) and Subd. C (Council Determines) – not applicable due to the size of the proposed subdivision

Subd. D Cash Contribution. When a cash contribution is made in lieu of a dedication of land, the City Council shall determine the amount of cash that should be so contributed, which determination shall be based upon the market value of the unimproved land. “Market Value” shall be determined according to the Hennepin County Property Tax Listing as of the time of filing the final plat.

Subd. E (Planned Parks), F (Park Dedication Not to be Used in Calculating Density), G (Private Open Space) – not applicable due to the size of the proposed subdivision and no private open space proposed.

Subd. H Separate Park Fund. The City shall maintain a separate fund into which all cash contributions received from owners or developers in lieu of conveyance or dedication of land for park or playground, public open space or trail purposes shall be deposited and shall make, from time to time, appropriations from such fund for acquisition of land for park and playground purposes, for developing existing park and playground sites, for public open space and trails, or for debt retirement in connection with land previously acquired for parks and playgrounds, which will benefit the residents of the City.

Subd. I Time of Payment or Contribution. The scheduling or dedication and/or cash payments shall be established in a development agreement between the City and subdivider.

Subd. J Amount to be Dedicated.

1. Reservation of Land. Where proposed park, playground, school site or other public site shown on an adopted plan or official map is embraced in part or in whole by a boundary of a proposed subdivision, and such public sites are not dedicated to the City or Board of Education, such public ground shall be shown as reserved land on the preliminary plat to allow the City/State Agency or the Board of Education the opportunity to consider and take action toward acquisition of such public ground or park or school site by purchase or other means, prior to approval of the final plat.
2. Dedication of Land. Pursuant to Minnesota Statutes as now in existence or hereinafter amended, the City shall require all subdividers/developers requesting platting or replatting of land in the City, to dedicate a percentage of the gross area of all property

subdivided to be dedicated for parks, playgrounds, public open space or linear park and trail systems, or to contribute an equivalent amount of cash based upon the conditions outlined below. Form of contribution, i.e., cash, land or any combination thereof, shall be decided by the City based upon need and conformance with approved City plans. In such cases where the developer is required to dedicate land area, the City shall have the right to determine the geographic location and configuration of such dedication.

- a. Schedule for Dedication of Public Land in All Areas Zoned Residential. All areas zoned residential subdivisions, ten (10) percent of the undeveloped land proposed to be subdivided or such lesser percentage as the City shall determine to be specifically and uniquely attributable to the proposed development or an equivalent amount in cash based upon the fair market value of the undeveloped land as determined by the City at the time of the final plat approval or any combination thereof.
- b. Commercial, Industrial or Other Non-Residential Subdivisions. Seven (7) percent of the undeveloped land proposed to be subdivided or an equivalent amount of cash based upon fair market value of the undeveloped land as determined by the City at the time of the final plat approval or any combination thereof.
- c. The percentage set forth in paragraphs a. and b. shall be in addition to the property dedicated for streets, alleys, waterways, pedestrian ways or other public ways. No area may be dedicated as parks, playgrounds or public lands until such areas have been approved for the purpose to which they are to be dedicated.
- d. Cash in Lieu of Land. All monies collected from cash contributions shall be placed in a special fund to be spent only on those public uses as allowed by Minnesota Statutes.
- e. Delayed Dedication Payment. Upon petition by the Developer, the Council may approve a delay in the actual dedication of the cash required in lieu of land until such time the development occurs on the property being platted, provided that a proper legal agreement is executed guaranteeing such dedication. Delayed dedication payment shall include eight (8) percent interest per year.

Section 9: Required Basic Improvements,

Subd. A (General Provisions),

1. Before a final plat is delivered by the City to the subdivider, the subdivider of the land covered by said plat shall pay all applicable fees and execute and submit to the City Council a developer's agreement which shall be binding on his or their heirs, personal representatives and assigns, a part of which agreement shall be set

forth that the subdivider will cause no private construction to be made on the lands within said plat, nor shall the subdivider file or cause to be filed any application for building permits for such construction until all improvements required under this Ordinance have been made or arranged for in the manner and conforming to the requirements as set forth herein.

2. Prior to the delivery of the approved final plat, the subdivider shall deposit with the City Treasurer an amount equal to a minimum of one hundred twenty-five (125) percent of the City engineer's estimated cost of the required improvements within the plat, either in a cash escrow fund performance and indemnity bond, or letter of credit. The surety involved in said financial guarantees shall be approved by the City. The said cash escrow letter of credit or performance and indemnity bond shall be conditioned upon:
 - a. The making and installing of all of the improvements required by the terms and conditions set forth by the City within one (1) year.
 - b. Satisfactory completion of the work and payment therefore, which work was undertaken by the subdivider in accordance with the developer's agreement referred to above.
 - c. The payment by the subdivider to the City of all expenses incurred by the City, which expenses shall include but not be limited to expenses for engineering, fiscal, legal, construction and administration. In instances where a cash escrow is submitted in lieu of a letter of credit or performance and indemnity bond, there shall be a cash escrow agreement which shall be provided that in the event the required improvements are not completed within one (1) year, all amounts held under the cash escrow agreement shall be automatically turned over and delivered to the City and applied by the City to the cost of completing the required improvements. If the funds available within said cash escrow agreement are not sufficient to complete the required improvements, the necessary additional cost to the City shall be assessed against the subdivision. Any balance remaining in the cash escrow fund after such improvements have been made and all expenses therefore have been paid, shall be returned to the subdivider. In instances where a letter of credit is issued in lieu of a cash escrow or performance and indemnity bond is used in lieu of a cash escrow or letter of credit, the said bond shall be in a form acceptable to the City and shall comply with all requirements as set forth in Minnesota Statutes as amended, which Statutes relate to

Surety Bonds.

3. No final plat shall be approved by the Council without first receiving a report signed by the City Engineer and the City Attorney certifying that the improvements described therein together with the agreements and documents required under this Section of the Ordinance, meet the requirements of the City. The City Treasurer shall also certify that all fees required to be paid to the City in connection with the plat have been paid.
4. The City of Tonka Bay shall where appropriate require of a subdivider submission of a Warranty/Maintenance Bond in the amount equal to the original cost of the improvements or such less amount determined by the City Council, which shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of the said improvements.
5. Reproducible “as-built drawings” as required by the City Engineer shall be furnished to the City by the subdivider of all required improvements. Such “as-built drawings” shall be certified to be true and accurate by the registered engineer responsible for the installation of the improvements.
6. All of the required improvements to be installed under the provisions of this Ordinance shall be approved by and subject to the inspection of the City Engineer. All of the City’s expenses incurred as the result of the required improvements shall be paid either directly, indirectly or by reimbursement to the City by the subdivider.

Subd. B (Monuments)

1. Monuments of a permanent character as required by Section 505.02 of Minnesota Statutes as now in existence or hereinafter amended, shall be placed at each corner or angle on the outside boundary of the final plat. The boundary line of the property to be included with the plat is to be fully dimensioned.
2. Pipes or steel rods shall be placed at each lot corner. All United States, State, County or other official benchmarks, monuments, or triangulations in or adjacent to the property, shall be preserved in precise position and shall be recorded on the plat. All lot and block dimensions shall be shown on the plat and all necessary angles pertaining to the lots and blocks, as an aid to future surveys shall be shown on the plat. No ditto marks will be permitted in indicating dimensions.
3. To insure that all irons and monuments are correctly in place following the final grading of a plat, a second monumentation will be required. Proof of the second monumentation shall be in the form of a surveyor’s certificate and this requirement shall

additionally be a condition of certificate of occupancy as provided for in the Tonka Bay Zoning Ordinance as may be amended.

Subd. C (Minimum Street Improvements), D (Tree Planting), not applicable (no new streets or tree planting proposed), E (Sanitary Sewer and Water Distribution Improvements), F (Public Utilities) and Subd. G (Election by City to Install Improvements) are not applicable to this application (no new streets, tree plantings or utilities are proposed).

***Preliminary Plat
Criteria Review
(findings of fact):***

Staff's analysis of the preliminary plat application under the review criteria set forth in the City of Tonka Bay Subdivision Ordinance is as follows:

A. Design Standards

1. *Lots:* All four of the proposed lots meet the minimum dimensional requirements (area, width and depth) of the R-1B district, Shoreland overlay.

Each lot on the plat shows the appropriate setback, except for the northeasterly lot line of Lot 1 (along Sunrise Ave.) should be shown as a front setback of 40 feet. There is ample area for the building envelope on the lot to accommodate this additional setback. This setback should be corrected on the final plat

The double frontage lots on the plat (Lots 2 and 3) contain the required additional 20 feet in depth to accommodate screen planting along the back lot line. **Criteria to be met prior to final plat.**

2. *Easements:* The required drainage and utility easements are provided along each lot line. **Criteria met.**
3. *Impervious Surface Coverage:* Each individual parcel will be subject to the requirements of surface water treatment/ponding requirements under Section 1070.11 Impervious Surface Coverage and will be reviewed at the time of building application for the individual parcel.
4. *Erosion and Sediment Control:* Each individual parcel will be required to satisfy the requirements of Section 6 Subd. B 4 I of Section 1030 Subdivision Ordinance as it relates to site grading and erosion control. The applicant will be required to identify an erosion and sediment control plan meeting the requirements of Section 7 Subd. E. Furthermore, the applicant will be required to identify provisions to protect the existing wetland in conformance

with Section 1030 Subd. F.

5. *Protected Areas:* A wetland area on Lot 1 and the required 25' buffer surrounding it has been indicated on the preliminary plat. This wetland must be delineated prior to final plat approval so that the City can confirm the buildability of this lot. **Criteria to be met prior to final plat.**
6. *Park Land Dedication Requirements:* As presented, the plat does not include any land to be dedicated to the City for park land. Given the size of the proposed plat, staff suggests that a cash-in-lieu contribution is more appropriate. The City Council shall determine the amount of cash that should be contributed based upon the market value of the unimproved land according to the Hennepin County Property Tax Listing at the time of filing the final plat. **Criteria to be met prior to final plat.**

B. Required Basic Improvements:

1. *General Provisions* Prior to the final plat being delivered to the applicant, all fees shall be paid and a developer's agreement meeting the requirements of Section 9, Subd. A1 shall be submitted.

The subdivider shall also provide the required cash escrow, performance bond or letter of credit (Section 9, Subd. A2) in a form approved by the City prior to approval of the final plat. **Criteria to be met prior to final plat.**

2. *Monuments:* Monuments shall be installed on all lot corners and surveyor's certificates submitted as specified in Subd. B1-3 prior to the issuance of any building permits or certificates of occupancy on the property. **Criteria to be met prior to final plat.**

Resident Concerns:

- Staff is not aware of any concerns raised to this date.

Engineering Reports:

As noted previously, currently no provisions have been proposed to satisfy the requirements of Section 6 Subd. B 4 I of Section 1030 Subdivision Ordinance as it relates to site grading and erosion control. The applicant will be required to identify an erosion and sediment control plan meeting the requirements of Section 7 Subd. E. Furthermore, the application will be required to identify provisions to protect the existing wetland in conformance with Section 1030 Subd. F. Such a plan needs to be submitted and approved prior to issuing a building permit for each individual parcel proposed.

Conclusion

Council Options:

The City Council has the following options:

- A) DIRECT STAFF TO PREPARE A RESOLUTION APPROVING THE REQUEST based on the Applicant's submittals and findings of fact.
- B) DIRECT STAFF TO PREPARE A RESOLUTION DENYING THE REQUEST based on the Applicant's submittals and findings of fact.
- C) TABLE THE ITEM and request additional information.

The 120-day review period for this application expires on 07-17-15. If the Council fails to preliminarily approve or disapprove the plat within the review period, the application is deemed preliminarily approved.

Template Approval Motion:
(Recommended)

"I move that we direct staff to prepare a resolution of approval for the requested preliminary plat based on the findings of fact listed in the report. Furthermore, the approval shall include the conditions listed within the staff report as may have been amended here tonight."

Template Denial Motion:
(Not recommended)

"I move that we direct staff to prepare a resolution of denial for the requested preliminary plat based on the following findings of fact:"

- *(provide findings to support your conclusion)*

Recommended Conditions:

1. The Applicant shall submit a revised plat showing a front setback of 40 feet on the northeasterly lot line of Lot 1 (along Sunrise Ave.).
2. Each individual parcel shall meet the requirements of surface water treatment/ponding requirements under Section 1070.11 Impervious Surface Coverage and will be reviewed at the time of building application for the individual parcel.
3. The applicant shall identify an erosion and sediment control plan meeting the requirements of Section 7 Subd. E. Furthermore, the application will be required to identify provisions to protect the existing wetland in conformance with Section 1030 Subd. F. Such a plan needs to be submitted and approved prior to issuing a building permit for each individual parcel proposed
4. The applicant shall delineate the wetland on Lot 1 and include this area (and required 25 foot buffer) on the final plat.
5. The applicant shall provide a cash-in-lieu payment for park land

dedication in the amount required by the City Council based on the criteria set forth in Section 8 of the Tonka Bay Subdivision Ordinance.

6. Prior to the final plat being delivered to the applicant, all fees shall be paid and a developer's agreement meeting the requirements of Section 9, Subd. A1 shall be submitted.
7. The applicant shall provide the required cash escrow, performance bond or letter of credit as required by Section 9, Subd. A2 of the Tonka Bay Subdivision Ordinance in a form approved by the City prior to approval of the final plat.
8. Monuments shall be installed on all lot corners and surveyor's certificates submitted as specified in Subd. B1-3 prior to the issuance of any building permits or certificates of occupancy on the property.
9. Building of structures shall not occur within any existing or proposed easements on the property.
10. The City Engineer will verify and approve ingress and egress areas for City access to the stormwater treatment areas/system prior to issuing a building permit.
11. The applicant shall submit a final plan within one hundred (100) days after approval of the preliminary plat.

|

Memo

To: Honorable Mayor and City Council
From: Joe Kohlmann, City Administrator
Date: April 28, 2015
Re: Sanctuary Salonspa - Temporary Sign Permit

Staff received the attached application for a temporary sign for Sanctuary Salonspa on April 15, 2015. City Code states:

Subd. 10 Sign Permits

- a. No signs, except for those not subject to permits listed below, shall be erected or modified without a permit approved by the Tonka Bay City Council.
- b. Prior to construction of a sign requiring a permit, an application for a permit for such shall be filed with the Tonka Bay City Administration and shall include the following information.
 - (1) Application form completed and signed by the property owner or authorized agent.
 - (2) Survey with plans showing property boundaries of the lot, parcel or tract with all existing structures and location of proposed sign.

Subd. 2. Commercial Zone Districts:

- a. The following signs are permitted in the C-1 and C-2 Zone Districts:
Temporary Signs: Temporary signs may be used for grand openings, special events, special advertisements, and holidays, but limited for a period not to exceed 10 days at one time and 60 days per year. Such temporary signs shall be limited to not more than three (3) on a parcel and the total sign area for all temporary signs shall not exceed 48 square feet in area.

This request is similar in nature to one reviewed at a previous City Council meeting. The request is to place the sign from May 1-10, 2015.

Council Action Requested:

Motion to approve the Temporary Sign Permit for Sanctuary Salonspa.

Memo

To: Honorable Mayor and City Council
From: Joe Kohlmann, City Administrator
Date: April 28, 2015
Re: Deer Feeding – Ordinance Information

Staff has attached the language the City of Shorewood uses for the prohibition of deer feeding. Also, Staff has attached the survey conducted in Tonka Bay this past season.

Council Action Requested:
Review and Discuss.

Memo

To: Honorable Mayor and City Council
From: Joe Kohlmann, City Administrator
Date: April 28, 2015
Re: Lindy Crawford – Employment Agreement

Lindy Crawford has accepted the position of City Administrator, and she is currently reviewing the employment agreement. It is not available to go out with the packet and will be sent under separate cover.

Attached is a resolution appointing her as City Administrator for adoption on Tuesday night.

Council Action Requested:

Approve employment agreement and adopt resolution appointing new City Administrator.

City of Tonka Bay
Revenue Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
FUND 101 GENERAL FUND					
R 101-31000 General Property Taxes	\$994,949.00	\$0.00	\$1,101.42	\$993,847.58	0.11%
R 101-31001 Certified Levy	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-31040 Fiscal Disparities	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-32110 On Sale Liquor License	\$5,744.00	\$0.00	\$0.00	\$5,744.00	0.00%
R 101-32111 Set Up Licenses	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
R 101-32112 On Sale Beer License	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
R 101-32113 Off Sale Beer License	\$480.00	\$0.00	\$0.00	\$480.00	0.00%
R 101-32114 Wine License	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 101-32115 Cigarette License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
R 101-32116 Off Sale Liquor	\$240.00	\$0.00	\$0.00	\$240.00	0.00%
R 101-32170 Arcade Permits	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
R 101-32180 Comm Marina License	\$2,420.00	\$0.00	\$2,420.00	\$0.00	100.00%
R 101-32210 Building Permits	\$30,000.00	\$3,822.66	\$9,382.41	\$20,617.59	31.27%
R 101-32211 Plan Review	\$14,000.00	\$1,373.94	\$3,962.47	\$10,037.53	28.30%
R 101-32240 Dog Licenses	\$1,200.00	\$32.00	\$304.00	\$896.00	25.33%
R 101-32241 Dog Boarding	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-32260 Miscellaneous Permits	\$2,200.00	\$75.00	\$183.00	\$2,017.00	8.32%
R 101-32261 Contractors License	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-32500 Assessments	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-33160 HUD Revenue	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-33161 Federal Disaster Grant	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-33401 Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-33402 Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-33422 State Aid-PERA	\$1,232.00	\$0.00	\$0.00	\$1,232.00	0.00%
R 101-33610 Henn Cty Road Maint	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
R 101-33630 Met Council Grant	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-34100 General Service Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
R 101-34109 Application Fees	\$750.00	\$150.00	\$150.00	\$600.00	20.00%
R 101-34110 Surcharge Income	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
R 101-34112 Escrow - Pub Hearings	\$17,500.00	\$1,150.00	\$1,450.00	\$16,050.00	8.29%
R 101-34950 Sale of Property	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-34951 Refund and Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-34952 Tax Certification	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-35000 Fines and Forfeits	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-35101 Court Fines	\$7,000.00	\$2,304.00	\$3,599.60	\$3,400.40	51.42%
R 101-35201 Henn Cty Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-36200 Miscellaneous Revenues	\$6,000.00	\$0.00	\$41.10	\$5,958.90	0.69%
R 101-36210 Interest Earned	\$6,400.00	\$16.07	\$3,124.45	\$3,275.55	48.82%
R 101-36225 Franchise Revenue	\$17,600.00	\$0.00	\$4,551.49	\$13,048.51	25.86%
R 101-36230 Donations	\$0.00	\$0.00	\$0.00	\$0.00	
R 101-39203 Transfer from Other Fu	\$47,985.00	\$47,985.00	\$47,985.00	\$0.00	100.00%
R 101-39204 Transfer In From Liquor	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
FUND 101 GENERAL FUND	\$1,167,575.00	\$56,908.67	\$78,254.94	\$1,089,320.06	6.70%
FUND 301 WOODPECKER RIDGE RD FUND					
R 301-32500 Assessments	\$0.00	\$0.00	\$0.00	\$0.00	
R 301-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 301 WOODPECKER RIDGE RD	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 406 SOUTHSORE COMM CTR FUND					
R 406-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	

City of Tonka Bay
Revenue Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
R 406-36230 Donations	\$0.00	\$0.00	\$0.00	\$0.00	
R 406-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 406 SOUTHSORE COMM CTR	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 407 PARK FUND					
R 407-34700 Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	
R 407-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 407-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 407-36230 Donations	\$0.00	\$0.00	\$0.00	\$0.00	
R 407-36235 Trail Donations	\$0.00	\$0.00	\$0.00	\$0.00	
R 407-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 407 PARK FUND	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 408 MANITOU SEAWALL					
R 408-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 408-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 408-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 408 MANITOU SEAWALL	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 409 CAPITAL IMPROVEM					
R 409-31000 General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	
R 409-31001 Certified Levy	\$53,617.00	\$0.00	\$59.35	\$53,557.65	0.11%
R 409-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 409-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 409-39203 Transfer from Other Fu	\$56,400.00	\$50,000.00	\$50,000.00	\$6,400.00	88.65%
FUND 409 CAPITAL IMPROVEM	\$110,017.00	\$50,000.00	\$50,059.35	\$59,957.65	45.50%
FUND 411 SEWER/WATER RES					
R 411-31001 Certified Levy	\$0.00	\$0.00	\$0.00	\$0.00	
R 411-34408 Sewer Assessment	\$0.00	\$0.00	\$0.00	\$0.00	
R 411-34409 Shorewood CIP Charge	\$0.00	\$0.00	\$0.00	\$0.00	
R 411-34410 Water Assessment	\$0.00	\$0.00	\$0.00	\$0.00	
R 411-36100 Water Tower Assess	\$0.00	\$0.00	\$0.00	\$0.00	
R 411-36210 Interest Earned	\$6,800.00	\$0.31	\$1,324.19	\$5,475.81	19.47%
R 411-39203 Transfer from Other Fu	\$120,293.00	\$120,293.00	\$120,293.00	\$0.00	100.00%
FUND 411 SEWER/WATER RES	\$127,093.00	\$120,293.31	\$121,617.19	\$5,475.81	95.69%
FUND 601 WATER OPERATING					
R 601-34952 Tax Certification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
R 601-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-37100 Residential Water Sales	\$254,385.00	\$1,994.37	\$41,265.68	\$213,119.32	16.22%
R 601-37101 Commercial Water Sales	\$20,091.00	\$0.00	\$6,848.11	\$13,242.89	34.09%
R 601-37150 Water Hookup Permits	\$500.00	\$0.00	\$60.00	\$440.00	12.00%
R 601-37160 Water Penalty	\$1,500.00	\$120.99	\$853.04	\$646.96	56.87%
R 601-37170 Misc Utility Revenue	\$1,950.00	\$60.00	\$840.00	\$1,110.00	43.08%
R 601-37171 Meter Sales	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
R 601-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 601 WATER OPERATING	\$283,676.00	\$2,175.36	\$49,866.83	\$233,809.17	17.58%
FUND 602 SEWER OPERATING					
R 602-34952 Tax Certification	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
R 602-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-36210 Interest Earned	\$0.00	\$0.31	\$1,412.41	-\$1,412.41	
R 602-37200 Residential Sewer Sales	\$357,557.00	\$1,718.85	\$77,432.87	\$280,124.13	21.66%

City of Tonka Bay
Revenue Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
R 602-37201 Commercial Sewer Sales	\$21,012.00	\$0.00	\$6,856.67	\$14,155.33	32.63%
R 602-37250 Sewer Hookup Permits	\$240.00	\$60.00	\$120.00	\$120.00	50.00%
R 602-37260 Sewer Penalty	\$2,000.00	\$194.54	\$1,060.10	\$939.90	53.01%
R 602-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 602 SEWER OPERATING	\$386,809.00	\$1,973.70	\$86,882.05	\$299,926.95	22.46%
FUND 603 GARBAGE FUND					
R 603-34952 Tax Certification	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-37300 Utility Charges	\$112,083.00	\$581.49	\$25,276.66	\$86,806.34	22.55%
R 603-37360 Penalties	\$700.00	\$78.23	\$405.09	\$294.91	57.87%
R 603-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 603 GARBAGE FUND	\$112,783.00	\$659.72	\$25,681.75	\$87,101.25	22.77%
FUND 609 LIQUOR FUND					
R 609-34950 Sale of Property	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-36210 Interest Earned	\$0.00	\$7.09	\$3,935.02	-\$3,935.02	
R 609-36220 Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-37811 Liquor Sales	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-37812 Beer Sales	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-37813 Wine Sales	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-37815 Miscellaneous Sales	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-37840 Cash Over	\$0.00	\$0.00	\$0.00	\$0.00	
R 609-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 609 LIQUOR FUND	\$0.00	\$7.09	\$3,935.02	-\$3,935.02	
FUND 617 DOCK FUND					
R 617-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 617-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 617-38000 Municipal Dock Revenue	\$76,000.00	\$25,600.00	\$77,600.00	-\$1,600.00	102.11%
R 617-38001 Slide Revenue	\$960.00	\$0.00	\$960.00	\$0.00	100.00%
R 617-38002 Canoe Rack Revenue	\$0.00	\$60.00	\$60.00	-\$60.00	
R 617-38003 Woodpecker Agreement	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
R 617-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 617 DOCK FUND	\$78,560.00	\$25,660.00	\$78,620.00	-\$60.00	100.08%
FUND 651 STORM WATER DR					
R 651-34952 Tax Certification	\$0.00	\$0.00	\$0.00	\$0.00	
R 651-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 651-37300 Utility Charges	\$18,779.00	\$47.48	\$5,607.66	\$13,171.34	29.86%
R 651-37360 Penalties	\$100.00	\$5.39	\$102.94	-\$2.94	102.94%
R 651-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 651 STORM WATER DR	\$18,879.00	\$52.87	\$5,710.60	\$13,168.40	30.25%
FUND 652 RECYCLING FUND					
R 652-33620 Hennepin Cty Grant	\$5,000.00	\$25.27	\$0.00	\$5,000.00	0.00%
R 652-34952 Tax Certification	\$0.00	\$0.00	\$0.00	\$0.00	
R 652-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 652-37300 Utility Charges	\$67,153.00	\$317.59	\$14,778.61	\$52,374.39	22.01%
R 652-37360 Penalties	\$400.00	\$38.83	\$201.46	\$198.54	50.37%
R 652-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 652 RECYCLING FUND	\$72,553.00	\$381.69	\$14,980.07	\$57,572.93	20.65%

City of Tonka Bay
Revenue Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
FUND 653 ANTENNA FUND					
R 653-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	
R 653-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 653-36220 Lease Revenue	\$57,912.00	\$1,755.66	\$12,907.08	\$45,004.92	22.29%
R 653-39203 Transfer from Other Fu	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 653 ANTENNA FUND	\$57,912.00	\$1,755.66	\$12,907.08	\$45,004.92	22.29%
FUND 654 PEG FUND					
R 654-36210 Interest Earned	\$0.00	\$0.00	\$0.00	\$0.00	
R 654-36225 Franchise Revenue	\$0.00	\$0.00	\$1,122.11	-\$1,122.11	
FUND 654 PEG FUND	\$0.00	\$0.00	\$1,122.11	-\$1,122.11	
	\$2,415,857.00	\$259,868.07	\$529,636.99	\$1,886,220.01	21.92%

City of Tonka Bay
Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
FUND 101 GENERAL FUND					
Dept 41110 Council					
E 101-41110-103 Council Recorder	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41110-110 Mayor/Council Salar	\$9,200.00	\$2,325.00	\$2,325.00	\$6,875.00	25.27%
E 101-41110-121 Pensions-PERA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41110-122 Pension-FICA	\$704.00	\$177.88	\$177.88	\$526.12	25.27%
E 101-41110-131 Health/Life/Dental I	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41110-201 Council Supplies	\$160.00	\$0.00	\$0.00	\$160.00	0.00%
E 101-41110-351 Publishing	\$1,000.00	\$0.00	\$90.44	\$909.56	9.04%
E 101-41110-430 Miscellaneous	\$7,494.00	\$0.00	\$390.96	\$7,103.04	5.22%
E 101-41110-433 Memberships/Dues	\$1,916.00	\$0.00	\$86.45	\$1,829.55	4.51%
Dept 41110 Council	\$20,474.00	\$2,502.88	\$3,070.73	\$17,403.27	15.00%
Dept 41410 Elections					
E 101-41410-104 Election Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41410-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41410-202 Election Supplies	\$500.00	\$0.00	\$152.86	\$347.14	30.57%
Dept 41410 Elections	\$500.00	\$0.00	\$152.86	\$347.14	30.57%
Dept 41500 Financial and Administration					
E 101-41500-100 Salaries	\$43,937.00	\$3,428.78	\$10,244.63	\$33,692.37	23.32%
E 101-41500-121 Pensions-PERA	\$3,296.00	\$257.16	\$768.35	\$2,527.65	23.31%
E 101-41500-122 Pension-FICA	\$3,361.00	\$254.06	\$759.01	\$2,601.99	22.58%
E 101-41500-131 Health/Life/Dental I	\$9,233.00	\$769.18	\$2,307.54	\$6,925.46	24.99%
E 101-41500-151 Worker s Comp Ins	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
E 101-41500-200 Office Supplies	\$2,500.00	\$58.53	\$417.06	\$2,082.94	16.68%
E 101-41500-220 Repairs/Supplies/M	\$1,300.00	\$0.00	\$333.41	\$966.59	25.65%
E 101-41500-301 Auditing	\$3,280.00	\$0.00	\$0.00	\$3,280.00	0.00%
E 101-41500-308 Employee Training	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41500-310 Assessing	\$20,000.00	\$0.00	\$10,000.00	\$10,000.00	50.00%
E 101-41500-317 Bookkeeping	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41500-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41500-322 Postage	\$1,592.00	\$105.26	\$350.26	\$1,241.74	22.00%
E 101-41500-331 Mileage Reimburse	\$750.00	\$0.00	\$75.24	\$674.76	10.03%
E 101-41500-352 Printing	\$1,550.00	\$0.00	\$0.00	\$1,550.00	0.00%
E 101-41500-361 Liability Insurance	\$14,132.00	\$0.00	\$0.00	\$14,132.00	0.00%
E 101-41500-436 Computer Services	\$8,000.00	\$1,044.35	\$2,040.06	\$5,959.94	25.50%
E 101-41500-437 Fin Ad-Memb/Conf	\$2,400.00	\$45.00	\$270.00	\$2,130.00	11.25%
E 101-41500-438 Fin Admin Miscellan	\$400.00	\$0.00	\$20.00	\$380.00	5.00%
Dept 41500 Financial and Admini	\$123,231.00	\$5,962.32	\$27,585.56	\$95,645.44	22.39%
Dept 41600 Legal Services					
E 101-41600-304 Legal General	\$21,000.00	\$1,538.00	\$4,086.00	\$16,914.00	19.46%
E 101-41600-305 Legal Prosecutions	\$11,000.00	\$833.33	\$2,499.99	\$8,500.01	22.73%
Dept 41600 Legal Services	\$32,000.00	\$2,371.33	\$6,585.99	\$25,414.01	20.58%
Dept 41900 Engineering					
E 101-41900-303 Engineering Fees	\$7,500.00	\$0.00	\$608.00	\$6,892.00	8.11%
Dept 41900 Engineering	\$7,500.00	\$0.00	\$608.00	\$6,892.00	8.11%
Dept 41910 Planning/Zoning					
E 101-41910-100 Salaries	\$26,613.00	\$2,055.46	\$6,127.74	\$20,485.26	23.03%
E 101-41910-121 Pensions-PERA	\$1,996.00	\$154.18	\$459.63	\$1,536.37	23.03%
E 101-41910-122 Pension-FICA	\$2,036.00	\$154.56	\$460.74	\$1,575.26	22.63%
E 101-41910-131 Health/Life/Dental I	\$4,917.00	\$409.60	\$1,228.80	\$3,688.20	24.99%

City of Tonka Bay
Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
E 101-41910-318 Consulting Planner	\$10,000.00	\$627.00	\$2,538.00	\$7,462.00	25.38%
Dept 41910 Planning/Zoning	\$45,562.00	\$3,400.80	\$10,814.91	\$34,747.09	23.74%
Dept 41940 Buildings					
E 101-41940-101 Crew Salaries	\$2,295.00	\$176.56	\$528.30	\$1,766.70	23.02%
E 101-41940-121 Pensions-PERA	\$173.00	\$13.24	\$39.62	\$133.38	22.90%
E 101-41940-122 Pension-FICA	\$176.00	\$13.28	\$39.75	\$136.25	22.59%
E 101-41940-131 Health/Life/Dental I	\$434.00	\$31.73	\$93.23	\$340.77	21.48%
E 101-41940-220 Repairs/Supplies/M	\$3,000.00	\$0.00	\$90.88	\$2,909.12	3.03%
E 101-41940-221 Janitorial	\$2,860.00	\$220.00	\$715.00	\$2,145.00	25.00%
E 101-41940-321 Telephone	\$2,200.00	\$141.10	\$401.94	\$1,798.06	18.27%
E 101-41940-380 Utilities	\$4,500.00	\$432.31	\$1,600.73	\$2,899.27	35.57%
E 101-41940-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-383 Heat	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 41940 Buildings	\$15,638.00	\$1,028.22	\$3,509.45	\$12,128.55	22.44%
Dept 42100 Police					
E 101-42100-300 Police	\$412,902.00	\$27,557.00	\$103,226.00	\$309,676.00	25.00%
E 101-42100-311 Police-Miscellaneous	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
E 101-42100-312 Room and Board-H	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Dept 42100 Police	\$415,352.00	\$27,557.00	\$103,226.00	\$312,126.00	24.85%
Dept 42200 Fire Protection					
E 101-42200-309 Fire Protection	\$231,849.00	\$0.00	\$57,925.90	\$173,923.10	24.98%
Dept 42200 Fire Protection	\$231,849.00	\$0.00	\$57,925.90	\$173,923.10	24.98%
Dept 42400 Building Inspection					
E 101-42400-100 Salaries	\$13,509.00	\$1,050.58	\$3,136.68	\$10,372.32	23.22%
E 101-42400-121 Pensions-PERA	\$1,014.00	\$78.78	\$235.22	\$778.78	23.20%
E 101-42400-122 Pension-FICA	\$1,034.00	\$78.30	\$233.74	\$800.26	22.61%
E 101-42400-131 Health/Life/Dental I	\$2,720.00	\$226.70	\$680.10	\$2,039.90	25.00%
E 101-42400-313 Building Inspection	\$12,000.00	\$1,354.00	\$3,567.90	\$8,432.10	29.73%
E 101-42400-314 Plan Reviews	\$8,000.00	\$755.67	\$2,179.36	\$5,820.64	27.24%
E 101-42400-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 42400 Building Inspection	\$38,277.00	\$3,544.03	\$10,033.00	\$28,244.00	26.21%
Dept 42700 Animal Control					
E 101-42700-306 Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 42700 Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 43000 Public Works					
E 101-43000-101 Crew Salaries	\$80,250.00	\$6,198.32	\$18,801.50	\$61,448.50	23.43%
E 101-43000-105 Public Works Temp	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
E 101-43000-121 Pensions-PERA	\$6,019.00	\$464.88	\$1,410.12	\$4,608.88	23.43%
E 101-43000-122 Pension-FICA	\$6,140.00	\$467.26	\$1,417.76	\$4,722.24	23.09%
E 101-43000-131 Health/Life/Dental I	\$13,218.00	\$1,090.40	\$3,263.07	\$9,954.93	24.69%
E 101-43000-212 Gas and Oil	\$11,000.00	\$361.99	\$816.52	\$10,183.48	7.42%
E 101-43000-220 Repairs/Supplies/M	\$13,000.00	\$382.75	\$5,742.00	\$7,258.00	44.17%
E 101-43000-222 Tires	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
E 101-43000-223 Uniforms Safety Sh	\$1,100.00	\$37.37	\$183.55	\$916.45	16.69%
E 101-43000-321 Telephone	\$500.00	\$32.07	\$96.19	\$403.81	19.24%
E 101-43000-430 Miscellaneous	\$1,000.00	\$31.82	\$345.44	\$654.56	34.54%
Dept 43000 Public Works	\$135,327.00	\$9,066.86	\$32,076.15	\$103,250.85	23.70%
Dept 43100 Streets					
E 101-43100-224 Street Repairs	\$0.00	\$0.00	\$0.00	\$0.00	

City of Tonka Bay

Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
E 101-43100-226 Street Signs	\$2,200.00	\$290.43	\$290.43	\$1,909.57	13.20%
E 101-43100-228 Snow and Ice Rem	\$10,100.00	\$0.00	\$533.04	\$9,566.96	5.28%
E 101-43100-381 Electric Utilities	\$16,170.00	\$1,179.53	\$3,592.78	\$12,577.22	22.22%
Dept 43100 Streets	\$28,470.00	\$1,469.96	\$4,416.25	\$24,053.75	15.51%
Dept 45200 Parks					
E 101-45200-101 Crew Salaries	\$23,770.00	\$1,609.10	\$5,019.08	\$18,750.92	21.12%
E 101-45200-106 Lifeguard Services	\$9,118.00	\$0.00	\$8,775.00	\$343.00	96.24%
E 101-45200-121 Pensions-PERA	\$775.00	\$59.60	\$178.34	\$596.66	23.01%
E 101-45200-122 Pension-FICA	\$1,820.00	\$122.09	\$380.94	\$1,439.06	20.93%
E 101-45200-131 Health/Life/Dental I	\$1,951.00	\$142.84	\$419.62	\$1,531.38	21.51%
E 101-45200-220 Repairs/Supplies/M	\$7,050.00	\$326.09	\$1,300.40	\$5,749.60	18.45%
Dept 45200 Parks	\$44,484.00	\$2,259.72	\$16,073.38	\$28,410.62	36.13%
Dept 45204 Trees					
E 101-45204-101 Crew Salaries	\$7,065.00	\$547.44	\$1,638.06	\$5,426.94	23.19%
E 101-45204-121 Pensions-PERA	\$530.00	\$41.08	\$122.92	\$407.08	23.19%
E 101-45204-122 Pension-FICA	\$541.00	\$41.22	\$123.35	\$417.65	22.80%
E 101-45204-131 Health/Life/Dental I	\$1,301.00	\$97.39	\$287.22	\$1,013.78	22.08%
E 101-45204-220 Repairs/Supplies/M	\$4,950.00	\$128.90	\$223.90	\$4,726.10	4.52%
Dept 45204 Trees	\$14,387.00	\$856.03	\$2,395.45	\$11,991.55	16.65%
Dept 46100 Firelanes					
E 101-46100-220 Repairs/Supplies/M	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Dept 46100 Firelanes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Dept 46101 LMCD					
E 101-46101-220 Repairs/Supplies/M	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-46101-302 LMCD	\$12,024.00	\$3,006.00	\$3,006.00	\$9,018.00	25.00%
Dept 46101 LMCD	\$12,024.00	\$3,006.00	\$3,006.00	\$9,018.00	25.00%
Dept 46300 HUD Project					
E 101-46300-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 46300 HUD Project	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49000 Miscellaneous					
E 101-49000-430 Miscellaneous	\$1,500.00	\$0.00	\$1.87	\$1,498.13	0.12%
Dept 49000 Miscellaneous	\$1,500.00	\$0.00	\$1.87	\$1,498.13	0.12%
Dept 49300 Trsf Out to Other Funds					
E 101-49300-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 101 GENERAL FUND	\$1,168,075.00	\$63,025.15	\$281,481.50	\$886,593.50	24.10%
FUND 301 WOODPECKER RIDGE RD FUND					
Dept 42500 WRR Improvements					
E 301-42500-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	
E 301-42500-304 Legal General	\$0.00	\$0.00	\$0.00	\$0.00	
E 301-42500-351 Publishing	\$0.00	\$0.00	\$0.00	\$0.00	
E 301-42500-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
E 301-42500-510 WRR Improvement	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 42500 WRR Improvements	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 301 WOODPECKER RIDGE RD	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 406 SOUTHSORE COMM CTR FUND					
Dept 41940 Buildings					
E 406-41940-220 Repairs/Supplies/M	\$0.00	\$0.00	\$0.00	\$0.00	

City of Tonka Bay
Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
Dept 41940 Buildings	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 406 SOUTHSORE COMM CTR	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 407 PARK FUND					
Dept 45200 Parks					
E 407-45200-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
E 407-45200-540 Site Improvements	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 45200 Parks	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Funds					
E 407-49300-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 407 PARK FUND	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 408 MANITOU SEAWALL					
Dept 49000 Miscellaneous					
E 408-49000-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49000 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Funds					
E 408-49300-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 408 MANITOU SEAWALL	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 409 CAPITAL IMPROVEM					
Dept 41940 Buildings					
E 409-41940-520 Buildings	\$575.00	\$0.00	\$0.00	\$575.00	0.00%
E 409-41940-560 Furniture and Fixtur	\$0.00	\$0.00	\$0.00	\$0.00	
E 409-41940-570 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 41940 Buildings	\$575.00	\$0.00	\$0.00	\$575.00	0.00%
Dept 43000 Public Works					
E 409-43000-550 Motor Vehicles	\$0.00	\$26,013.18	\$26,013.18	-\$26,013.18	
E 409-43000-570 Equipment	\$87,000.00	\$0.00	\$22,000.00	\$65,000.00	25.29%
Dept 43000 Public Works	\$87,000.00	\$26,013.18	\$48,013.18	\$38,986.82	55.19%
Dept 43100 Streets					
E 409-43100-530 Streets	\$62,540.00	\$147.70	\$147.70	\$62,392.30	0.24%
Dept 43100 Streets	\$62,540.00	\$147.70	\$147.70	\$62,392.30	0.24%
Dept 45200 Parks					
E 409-45200-540 Site Improvements	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Dept 45200 Parks	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
Dept 49000 Miscellaneous					
E 409-49000-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49000 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Funds					
E 409-49300-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 409 CAPITAL IMPROVEM	\$157,615.00	\$26,160.88	\$48,160.88	\$109,454.12	30.56%
FUND 411 SEWER/WATER RES					
Dept 49000 Miscellaneous					
E 411-49000-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	

City of Tonka Bay
Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
Dept 49000 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Funds					
E 411-49300-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49300 Trsf Out to Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49460 Sewer Water Reserve					
E 411-49460-220 Repairs/Supplies/M	\$44,500.00	\$0.00	\$0.00	\$44,500.00	0.00%
E 411-49460-230 Water Tower Expen	\$0.00	\$0.00	\$9,200.00	-\$9,200.00	
E 411-49460-318 Consulting Planner	\$0.00	\$278.75	\$278.75	-\$278.75	
E 411-49460-386 Inflow & Infiltration	\$56,806.00	\$0.00	\$369.75	\$56,436.25	0.65%
Dept 49460 Sewer Water Reserve	\$101,306.00	\$278.75	\$9,848.50	\$91,457.50	9.72%
FUND 411 SEWER/WATER RES	\$101,306.00	\$278.75	\$9,848.50	\$91,457.50	9.72%
FUND 601 WATER OPERATING					
Dept 49440 Water Operating					
E 601-49440-100 Salaries	\$23,850.00	\$1,834.58	\$5,481.96	\$18,368.04	22.99%
E 601-49440-101 Crew Salaries	\$64,289.00	\$4,282.11	\$13,544.37	\$50,744.63	21.07%
E 601-49440-121 Pensions-PERA	\$6,611.00	\$458.76	\$1,426.99	\$5,184.01	21.59%
E 601-49440-122 Pension-FICA	\$6,743.00	\$459.43	\$1,429.94	\$5,313.06	21.21%
E 601-49440-131 Health/Life/Dental I	\$13,338.00	\$1,132.65	\$3,409.45	\$9,928.55	25.56%
E 601-49440-142 MN Unemployment	\$3,750.00	-\$27.30	\$0.00	\$3,750.00	0.00%
E 601-49440-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49440-203 Billing Supplies/Pos	\$400.00	\$17.55	\$71.94	\$328.06	17.99%
E 601-49440-212 Gas and Oil	\$4,700.00	\$182.83	\$410.10	\$4,289.90	8.73%
E 601-49440-215 Laboratory Testing	\$560.00	\$35.00	\$105.00	\$455.00	18.75%
E 601-49440-216 Water Plant Chemic	\$26,660.00	\$1,579.14	\$3,831.09	\$22,828.91	14.37%
E 601-49440-218 Water Main Repairs	\$26,000.00	\$390.25	\$7,931.26	\$18,068.74	30.50%
E 601-49440-220 Repairs/Supplies/M	\$12,300.00	\$306.22	\$5,013.75	\$7,286.25	40.76%
E 601-49440-223 Uniforms Safety Sh	\$1,088.00	\$37.37	\$183.56	\$904.44	16.87%
E 601-49440-229 Lime Pit Expenses	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
E 601-49440-230 Water Tower Expen	\$880.00	\$15.78	\$134.12	\$745.88	15.24%
E 601-49440-250 Meter Sales	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49440-301 Auditing	\$2,050.00	\$0.00	\$0.00	\$2,050.00	0.00%
E 601-49440-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49440-321 Telephone	\$1,200.00	\$84.13	\$214.20	\$985.80	17.85%
E 601-49440-361 Liability Insurance	\$9,685.00	\$0.00	\$0.00	\$9,685.00	0.00%
E 601-49440-381 Electric Utilities	\$16,670.00	\$0.00	\$3,357.51	\$13,312.49	20.14%
E 601-49440-383 Heat	\$10,000.00	\$794.88	\$2,465.02	\$7,534.98	24.65%
E 601-49440-430 Miscellaneous	\$7,873.00	\$270.36	\$1,802.43	\$6,070.57	22.89%
E 601-49440-720 Transfer Out to Oth	\$67,592.00	\$67,592.00	\$67,592.00	\$0.00	100.00%
Dept 49440 Water Operating	\$316,239.00	\$79,445.74	\$118,404.69	\$197,834.31	37.44%
Dept 49970 Depreciation					
E 601-49970-420 Depreciation Expen	\$67,592.00	\$67,592.00	\$67,592.00	\$0.00	100.00%
Dept 49970 Depreciation	\$67,592.00	\$67,592.00	\$67,592.00	\$0.00	100.00%
FUND 601 WATER OPERATING	\$383,831.00	\$147,037.74	\$185,996.69	\$197,834.31	48.46%
FUND 602 SEWER OPERATING					
Dept 49490 Sewer Operating					
E 602-49490-100 Salaries	\$23,850.00	\$1,834.58	\$5,481.96	\$18,368.04	22.99%
E 602-49490-101 Crew Salaries	\$49,955.00	\$3,475.72	\$10,713.04	\$39,241.96	21.45%
E 602-49490-121 Pensions-PERA	\$5,536.00	\$398.18	\$1,214.41	\$4,321.59	21.94%
E 602-49490-122 Pension-FICA	\$5,647.00	\$398.40	\$1,215.31	\$4,431.69	21.52%
E 602-49490-131 Health/Life/Dental I	\$11,821.00	\$1,010.75	\$3,045.68	\$8,775.32	25.76%

City of Tonka Bay
Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
E 602-49490-151 Worker s Comp Ins	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
E 602-49490-203 Billing Supplies/Pos	\$375.00	\$17.55	\$71.94	\$303.06	19.18%
E 602-49490-212 Gas and Oil	\$4,700.00	\$182.82	\$410.09	\$4,289.91	8.73%
E 602-49490-220 Repairs/Supplies/M	\$10,050.00	\$62.96	\$1,962.96	\$8,087.04	19.53%
E 602-49490-223 Uniforms Safety Sh	\$1,088.00	\$37.38	\$183.56	\$904.44	16.87%
E 602-49490-301 Auditing	\$2,050.00	\$0.00	\$0.00	\$2,050.00	0.00%
E 602-49490-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49490-321 Telephone	\$1,192.00	\$108.47	\$327.19	\$864.81	27.45%
E 602-49490-361 Liability Insurance	\$1,724.00	\$0.00	\$0.00	\$1,724.00	0.00%
E 602-49490-381 Electric Utilities	\$7,900.00	\$587.46	\$1,853.82	\$6,046.18	23.47%
E 602-49490-385 Sewage Disposal	\$185,093.00	\$15,424.42	\$46,345.16	\$138,747.84	25.04%
E 602-49490-386 Inflow & Infiltration	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49490-430 Miscellaneous	\$2,761.00	\$162.89	\$484.47	\$2,276.53	17.55%
E 602-49490-720 Transfer Out to Oth	\$52,701.00	\$52,701.00	\$52,701.00	\$0.00	100.00%
Dept 49490 Sewer Operating	\$370,193.00	\$76,402.58	\$126,010.59	\$244,182.41	34.04%
Dept 49970 Depreciation					
E 602-49970-420 Depreciation Expen	\$52,701.00	\$52,701.00	\$52,701.00	\$0.00	100.00%
Dept 49970 Depreciation	\$52,701.00	\$52,701.00	\$52,701.00	\$0.00	100.00%
FUND 602 SEWER OPERATING	\$422,894.00	\$129,103.58	\$178,711.59	\$244,182.41	42.26%
FUND 603 GARBAGE FUND					
Dept 49500 Garbage Collection					
E 603-49500-307 Garbage Pickup	\$81,939.00	\$4,789.82	\$15,540.70	\$66,398.30	18.97%
Dept 49500 Garbage Collection	\$81,939.00	\$4,789.82	\$15,540.70	\$66,398.30	18.97%
Dept 49520 Garbage Operating					
E 603-49520-100 Salaries	\$12,180.00	\$936.90	\$2,799.64	\$9,380.36	22.99%
E 603-49520-121 Pensions-PERA	\$914.00	\$70.28	\$210.00	\$704.00	22.98%
E 603-49520-122 Pension-FICA	\$932.00	\$69.62	\$208.01	\$723.99	22.32%
E 603-49520-131 Health/Life/Dental I	\$2,498.00	\$208.08	\$624.24	\$1,873.76	24.99%
E 603-49520-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	
E 603-49520-203 Billing Supplies/Pos	\$375.00	\$17.55	\$71.95	\$303.05	19.19%
E 603-49520-220 Repairs/Supplies/M	\$0.00	\$0.00	\$0.00	\$0.00	
E 603-49520-301 Auditing	\$410.00	\$0.00	\$0.00	\$410.00	0.00%
E 603-49520-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 603-49520-361 Liability Insurance	\$1,992.00	\$0.00	\$0.00	\$1,992.00	0.00%
E 603-49520-430 Miscellaneous	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
E 603-49520-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49520 Garbage Operating	\$23,301.00	\$1,302.43	\$3,913.84	\$19,387.16	16.80%
Dept 49970 Depreciation					
E 603-49970-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49970 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 603 GARBAGE FUND	\$105,240.00	\$6,092.25	\$19,454.54	\$85,785.46	18.49%
FUND 609 LIQUOR FUND					
Dept 49754 Liquor Operating					
E 609-49754-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-102 Part Time Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-121 Pensions-PERA	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-131 Health/Life/Dental I	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-142 MN Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	

City of Tonka Bay

Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
E 609-49754-200 Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-220 Repairs/Supplies/M	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-251 Liquor Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-252 Beer Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-253 Wine Purchases	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-254 Miscellaneous Purc	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-255 Freight	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-301 Auditing	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-317 Bookkeeping	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-331 Mileage Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-342 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-352 Printing	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-361 Liability Insurance	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-380 Utilities	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-383 Heat	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-432 Cash Short	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-434 Uncollectible Check	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-439 Licenses	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-440 Credit Card Fees	\$0.00	\$0.00	\$0.00	\$0.00	
E 609-49754-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49754 Liquor Operating	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49970 Depreciation					
E 609-49970-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49970 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 609 LIQUOR FUND	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 617 DOCK FUND					
Dept 49863 Dock Operating					
E 617-49863-100 Salaries	\$3,682.00	\$283.18	\$845.89	\$2,836.11	22.97%
E 617-49863-101 Crew Salaries	\$1,148.00	\$88.28	\$264.17	\$883.83	23.01%
E 617-49863-121 Pensions-PERA	\$363.00	\$27.88	\$83.29	\$279.71	22.94%
E 617-49863-122 Pension-FICA	\$370.00	\$27.62	\$82.51	\$287.49	22.30%
E 617-49863-131 Health/Life/Dental I	\$977.00	\$79.26	\$236.79	\$740.21	24.24%
E 617-49863-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	
E 617-49863-220 Repairs/Supplies/M	\$10,000.00	\$20.97	\$20.97	\$9,979.03	0.21%
E 617-49863-302 LMCD	\$1,164.00	\$0.00	\$0.00	\$1,164.00	0.00%
E 617-49863-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 617-49863-322 Postage	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 617-49863-361 Liability Insurance	\$559.00	\$0.00	\$0.00	\$559.00	0.00%
E 617-49863-381 Electric Utilities	\$880.00	\$71.05	\$213.15	\$666.85	24.22%
E 617-49863-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
E 617-49863-720 Transfer Out to Oth	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	100.00%
Dept 49863 Dock Operating	\$69,293.00	\$50,598.24	\$51,746.77	\$17,546.23	74.68%
Dept 49970 Depreciation					
E 617-49970-420 Depreciation Expen	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49970 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 617 DOCK FUND	\$69,293.00	\$50,598.24	\$51,746.77	\$17,546.23	74.68%

City of Tonka Bay
Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
FUND 651 STORM WATER DR					
Dept 49491 Storm Drainage Operating					
E 651-49491-101 Crew Salaries	\$966.00	\$58.28	\$174.84	\$791.16	18.10%
E 651-49491-121 Pensions-PERA	\$72.00	\$4.38	\$13.14	\$58.86	18.25%
E 651-49491-122 Pension-FICA	\$74.00	\$4.46	\$13.39	\$60.61	18.09%
E 651-49491-131 Health/Life/Dental I	\$0.00	\$0.00	\$0.00	\$0.00	
E 651-49491-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	
E 651-49491-220 Repairs/Supplies/M	\$6,410.00	\$1,598.00	\$4,954.00	\$1,456.00	77.29%
E 651-49491-223 Uniforms Safety Sh	\$1,088.00	\$37.38	\$183.55	\$904.45	16.87%
E 651-49491-381 Electric Utilities	\$300.00	\$23.18	\$69.28	\$230.72	23.09%
E 651-49491-405 Street Sweeping	\$8,611.00	\$0.00	\$5.95	\$8,605.05	0.07%
E 651-49491-430 Miscellaneous	\$810.00	\$0.00	\$0.00	\$810.00	0.00%
E 651-49491-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49491 Storm Drainage Oper	\$18,331.00	\$1,725.68	\$5,414.15	\$12,916.85	29.54%
FUND 651 STORM WATER DR	\$18,331.00	\$1,725.68	\$5,414.15	\$12,916.85	29.54%
FUND 652 RECYCLING FUND					
Dept 49501 Recycling Collection					
E 652-49501-315 Yard Waste Pickup	\$23,410.00	\$2,560.96	\$7,759.20	\$15,650.80	33.14%
E 652-49501-316 Contracted Labor	\$35,116.00	\$3,201.20	\$9,699.00	\$25,417.00	27.62%
Dept 49501 Recycling Collection	\$58,526.00	\$5,762.16	\$17,458.20	\$41,067.80	29.83%
Dept 49521 Recycling Operating					
E 652-49521-100 Salaries	\$13,544.00	\$1,041.80	\$3,111.65	\$10,432.35	22.97%
E 652-49521-121 Pensions-PERA	\$1,016.00	\$78.14	\$233.38	\$782.62	22.97%
E 652-49521-122 Pension-FICA	\$1,036.00	\$77.62	\$231.81	\$804.19	22.38%
E 652-49521-131 Health/Life/Dental I	\$2,718.00	\$226.44	\$679.32	\$2,038.68	24.99%
E 652-49521-151 Worker s Comp Ins	\$0.00	\$0.00	\$0.00	\$0.00	
E 652-49521-203 Billing Supplies/Pos	\$375.00	\$17.55	\$71.95	\$303.05	19.19%
E 652-49521-301 Auditing	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
E 652-49521-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 652-49521-361 Liability Insurance	\$836.00	\$0.00	\$0.00	\$836.00	0.00%
E 652-49521-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
E 652-49521-720 Transfer Out to Oth	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 49521 Recycling Operating	\$19,925.00	\$1,441.55	\$4,328.11	\$15,596.89	21.72%
FUND 652 RECYCLING FUND	\$78,451.00	\$7,203.71	\$21,786.31	\$56,664.69	27.77%
FUND 653 ANTENNA FUND					
Dept 49845 Antenna Operating					
E 653-49845-220 Repairs/Supplies/M	\$0.00	\$0.00	\$0.00	\$0.00	
E 653-49845-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
E 653-49845-720 Transfer Out to Oth	\$47,985.00	\$47,985.00	\$47,985.00	\$0.00	100.00%
Dept 49845 Antenna Operating	\$47,985.00	\$47,985.00	\$47,985.00	\$0.00	100.00%
FUND 653 ANTENNA FUND	\$47,985.00	\$47,985.00	\$47,985.00	\$0.00	100.00%
FUND 654 PEG FUND					
Dept 41110 Council					
E 654-41110-351 Publishing	\$0.00	\$0.00	\$0.00	\$0.00	
Dept 41110 Council	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 654 PEG FUND	\$0.00	\$0.00	\$0.00	\$0.00	

City of Tonka Bay
Expenditure Guideline by dept

Account Descr	2015 YTD Budget	March 2015 Amt	2015 YTD Amt	Budget Balance	Budget Per Used
	\$2,553,021.00	\$479,210.98	\$850,585.93	\$1,702,435.07	33.32%

