

**OFFICIAL MINUTES  
TONKA BAY CITY COUNCIL  
BUDGET WORK SESSION  
August 25, 2015**

**1. CALL TO ORDER**

The budget meeting was called to order at 6:00 p.m.

**2. ROLL CALL**

Members present: Mayor De La Vega, Councilmembers Ansari, Clapp and Grothe. Councilmembers Anderson was absent. Also present were City Administrator Crawford, Public Works Superintendent Bowman, Bookkeeper Spoerner, and City Attorney Penberthy.

**3. 2016 PROPOSED BUDGET AND CAPITAL IMPROVEMENTS PLAN**

Crawford presented the revised proposed 2016 budget. Crawford and the City Council reviewed the budget as proposed.

Revisions to the operating budget included a transfer out of the general fund reserves of \$90,000 to cover the costs of replacing the Manitou Park parking lot.

Revisions to the capital improvement plan included budgeting for updating the Comprehensive Plan at \$20,000, replacing the Manitou Park parking lot for \$90,000, and increasing the levy by \$70,000.

De La Vega directed Crawford to obtain quotes from other engineering and planning firms to a Comprehensive Plan update. He stated depending on where the other quotes come in Council can discuss WSB's quote.

Grothe stated the City Hall windows aren't a priority for the next three to five years. Bowman was directed to obtain a quote for updating the windows that need immediate replacing. Crawford will adjust the number in the revised budget.

Clapp stated the tennis court is in decent shape and that the project could wait a couple of years.

Council discussed the Manitou Park parking lot. De La Vega suggested staff partner with the Minnetonka Baseball Association or seek other grants for the project.

Council asked Bowman how much of a need the jet truck purchase is in 2017 and how much we would use it versus Excelsior. Bowman shared the functions of the

truck and said that it is especially used in emergency situations. Grothe asked if this is something we could use through our MNWARN membership. Bowman said yes, but we wouldn't be able to use the truck as a contracted solution. Clapp suggested that the cost sharing be based on justifying the hours of use for each city. The option of renting it from Excelsior rather than owning it 50-50 came up. Bowman was directed to get a more firm number from Excelsior. Crawford will update the number in the budget once the confirmed number comes in.

De La Vega shared concerns with setting aside money for the Cityscape Project until there are projects outlined. Clapp said staff is getting things together but thinks it could be a little early to ask for money. Ansari disagreed. De La Vega said a running idea he has had is to fund the parks projects through the dock fund.

De La Vega stated he would like to reduce the budget levy increase to closer to 2%.

Crawford was directed to revise the proposed budget with the following: revise City Hall windows for the windows that need replacing immediately; budget for \$45,000 transfer from the General Fund Reserves for 2016 and 2017 to cover the cost of the Manitou Park parking lot; push the tennis court replacement to 2018; and push the Cityscape Project funding to 2017-2021.

Anderson arrived at 6:46 p.m.

4. **ADJOURNMENT**

**There being no further business, it was moved by Grothe to adjourn the meeting at 6:59 p.m. Clapp seconded the motion. Ayes 5. Motion carried.**

Attest:

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Clerk