

OFFICIAL MINUTES

**MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
August 26, 2014**

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, Clapp and Grothe. Also present were City Administrator Kohlmann and City Attorney Penberthy, and Public Works Superintendent Robin Bowman.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Clapp seconded the motion. Ayes 5. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the consent agenda as presented approving:

A. Item 4A, Worksession minutes of August 14 as amended: Item 3, 1st paragraph, last sentence, change to read: De La Vega stated the windows won't happen for at least five years. He also stated we don't have any land where a salt and sand storage building could be located and should research opportunities to store at the County site or cooperate with another city. Item 3, last sentence, change to read: It was noted franchise fees could be used to offset franchise-related expenses and not just the General Fund.

B. Item 4B, Regular meeting minutes of August 14 as written.

C. Item 4C, Financial Report as submitted.

Clapp seconded the motion. Ayes 5. Motion carried.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

None

7. PUBLIC HEARINGS

None

8. OLD BUSINESS

None

9. **NEW BUSINESS**

A. **Lime Silo Upgrade**

Bowman reviewed the quotes received for the lime silo upgrade. He recommended the quote of \$32,030 from KLM. He stated for an additional \$2000, they will come back in two years and inspect the work.

Anderson asked what would be involved in the inspection. Bowman reviewed the inspection guidelines.

De La Vega asked what was in the budget for this project. It was noted there is \$56,000 budgeted.

Anderson asked if the inspection is recommended. Bowman stated he didn't see it as a great value.

De La Vega asked what the life of the paint job is. Bowman stated it is 10-15 years.

Clapp stated we should make sure we get a sublet form for the subcontract work.

Penberthy asked if there are separate terms and conditions as the quotes appeared to include different information. He stated it is unclear what the subcontractor will be doing. Bowman stated he can get a tighter set of specifications if required.

Staff was directed to bring back additional information which will be provided at the next meeting if available.

B. **Water Connection at 5435 Timber Lane**

Kohlmann stated a Shorewood resident is requesting he be allowed to hook up his water service to Tonka Bay's lines. He stated the agreement provided is the most recent agreement Tonka Bay has with Shorewood.

The property owner indicated there is a bad well on the property which necessitates the need for the connection.

Anderson moved to adopt:

RESOLUTION NO. 14-26

**A RESOLUTION APPROVING REQUEST FOR HOOKUP
TO CITY OF TONKA BAY WATER SERVICES –
5435 TIMBER LANE**

Ansari seconded the motion. Ayes – Ansari, Anderson, De La Vega, Clapp and Grothe. Motion carried.

C. EFD Budget

Councilmembers discussed the proposed 2015 EFD budget.

De La Vega stated he has been an advocate of reducing costs wherever possible. He noted there is a new position budgeted for as a part time fire inspector. We have a full time person in that position now. He stated he had asked the EFD Board for a revenue plan for the proposed new position being that they were proposing the position and suggesting it was going to be paid for through new revenues that were going to be charged for events, yet they haven't developed the fee itself or identified which events they are going to be at. There was no real plan in order to finance the new position. Due to continuing non-inspector responsibilities, the current fire inspector position is not being totally utilized.

Councilmembers discussed the current fire inspector position and the need to assess the position and redefine the responsibilities.

De La Vega stated until that is done, there shouldn't be a new position filled.

Grothe believed one person should be able to handle the position.

De La Vega reminded the Council the increase is the \$27,000 more than it should have been due to the one-time fire relief contribution in 2013.

De La Vega stated there are capital equipment expenses for aerial 11 and engine 11 that are now seven years rather five year payments. This simple change could cost \$100,000. He didn't think the change in \$5,000 per year makes sense for an additional \$100,000 and it was recommended it be changed back to five years.

De La Vega stated he is not in favor of this budget because the proposed

budget will result in a 39% reserve when the auditor recommends 20-30% and recommends the reserves be drawn down to 35%, and the reduction be used to reduce the new city contributions. There are double safety nets for an organization that will never fail to meet their obligations.

Grothe asked if retirement benefits relate to how financially sound the EFD is. De La Vega stated the relief association has its own finances. If there is a shortfall, the cities have to contribute to make them sound.

De La Vega believed the proposed budget is asking for monies that are not necessary. He stated there should be no reason why cities continue to contribute additional monies.

Clapp asked if it is known how other cities are responding to the proposed budget. De La Vega stated he did not know. He recommended the budget be denied.

Anderson stated many of these same points were made to last year's budget. He asked if they ignored the comments. De La Vega stated no action was taken.

De La Vega stated if two-thirds of the member cities do not approve the Capital Equipment Plan, no changes are made and it remains the same. The operating budget only takes a majority vote. If denied, it would go into default.

Kohlmann reviewed changes to the proposed resolution to deny the budget as proposed.

Councilmembers discussed approval of the budget.

Anderson moved to adopt:

RESOLUTION NO. 14-27

**A RESOLUTION DENYING THE PROPOSED
2015 EXCELSIOR FIRE DISTRICT BUDGET AND
CAPITAL EQUIPMENT PLAN**

Clapp seconded the motion. Ayes – Anderson, Ansari, Clapp, De La Vega and Grothe. Motion carried.

10. **MATTERS FROM THE FLOOR**

None

11. **REPORTS**

- A. **Administrator** – Kohlmann updated the City Council on research staff has done relating to Birch Bluff Road. De La Vega stated a committee still needs to be formed. The process will require participation at the committee level. He asked for a volunteer from the City Council to lead the committee. Grothe volunteered to be on the committee. Penberthy asked what the committee's purpose will entail. He suggested the road be left the way it is. Grothe stated his only concern is that if we start to look at this the speed limit might go up. Penberthy stated speed is not the issue, volume is the issue. De La Vega proposed this information be shared with the residents. Councilmembers discussed further Council action on this issue.
- B. **Anderson - Finance, Fire Lanes and Public Access, Technology** – no report
- C. **Ansari – EFD, Sanitation and Recycling, Southshore Community Center** – Ansari reported on the first Shoreline Safety Committee meeting.
- D. **Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC** – no report
- E. **Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks** – no report
- F. **Attorney's Report** – no report
- G. **De La Vega - Public Works, SLMPD, Administration** – De La Vega stated he had a meeting with representatives from the Three Rivers Park District regarding the bridge project. Based on Board action, the project has been pulled as not being financially feasible. The Three Rivers Park District will be taking a regional look at the area and how the pedestrian rail safety will be handled in the future.

12. **ADJOURNMENT**

There being no further business, it was moved by Anderson to adjourn the meeting. Clapp seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk