

CITY OF TONKA BAY ITEM NO. 4A

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING April 26, 2011

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor LaBelle, Councilmembers Marceau, De La Vega, Anderson and Holscher. Also present were City Administrator Kohlmann, City Attorney Penberthy, and Public Works Superintendent Kluver.

3. APPROVAL OF AGENDA

De La Vega moved to approve the agenda as submitted. Anderson seconded the motion. Ayes 5. Motion carried.

4. CONSENT AGENDA

Marceau moved to approve the consent agenda as presented approving the regular meeting minutes of April 12, 2011 and Accounts Payable. Holscher seconded the motion. Ayes 5. Motion carried.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

A. Board of Appeals and Equalization (continuation) – Bill Davy, City Assessor stated the Board of Appeals meeting of April 13 was continued to this evening to allow time to review some properties in the City in which owners questioned their property valuation. LaBelle noted none of the five property owners are present this evening and if they are aware of the determination. Davy stated that the property owners have been notified. Councilmembers discussed the recommendations. De La Vega asked why the 170' shoreline valuation on the Circle Road has a different way of being calculated. Davy explained how the shoreline is determined and changes in valuation trends when there is more than 150'. **Holscher moved to accept the recommendations. Marceau seconded the motion. Ayes 5. Motion carried. Marceau moved to adjourn the Board of Appeals and Equalization meeting. De La Vega seconded the motion. Ayes 5. Motion carried.**

B. Southshore Center – Shorewood Mayor Chris Lizee – Chris Lizee, Shorewood Mayor was present to discuss a donation for an electronic sign for the Southshore Community Center. LaBelle stated the new Councilmembers are not up to speed on the history of the Center. He noted he was on the Council when the building was originally constructed. At that time we promised the residents of Tonka Bay that the money given then was a one-time contribution. He questioned whether we are committed to that promise. He stated we would all like to see a self-sustaining Center. As a Council, we will need to have some serious conversations about this. Lizee noted they have received donations from Greenwood and Deephaven. Shorewood has committed to running the operations at the Center. She asked that the city consider making a donation this year. LaBelle asked if the donations from Greenwood and Deephaven are specifically for the sign. Lizee stated they are specifically for the sign. De La Vega asked for clarification of what kind of signage is being proposed. Lizee stated a digital monument sign on County Road 19 is proposed as well as directional signage so people know where to turn. Marceau stated he would like to see the assessment that is being done of the Center when it is completed. Lizee agreed to provide the information as well as a capital improvement plan. LaBelle asked if contributions are committed to be made in 2012. Lizee stated we have received the donations already. She noted the Southshore Partners have also raised considerable funds as well. De La Vega stated this request is an improvement, not necessarily a maintenance item, which has been our major focus in the past. Until he sees a physical plan assessment, he didn't know whether any money should be spent. He stated we might need major improvements to the building. Marceau agreed. He noted we are not participating in the revenue share which would be the purpose of the sign. He stated we need to look at what has happened up to this point. LaBelle stated he would like to see this as an item on the 2012 budget discussion. The Council concurred. LaBelle clarified that it would be the sign that we would consider.

C. Audit Report – Stuart Bonniwell – Bonniwell reviewed the 2010 audit. He reviewed revenues noting permit fees were not as high as budgeted. He reviewed the General Fund. He noted the largest portion of that Fund is the police budget which cannot be controlled. Overall, total expenses have shown a positive variance. Expenses have been controlled to offset lower revenues. He noted \$20,000 was transferred to the General Fund from the Liquor Fund, and \$37,000 was transferred to the General Fund from the Antenna Fund. He reviewed the Capital Project Fund and discussed purchases made in 2010. He noted the Road Construction Fund has a deficit. He discussed proprietary funds which include water and sewer funds. He noted all the funds had surpluses with the exception of the water and recycling funds which shows the City is generating enough funds to cover their operating costs. Bonniwell reviewed cash flows and investments. Holscher asked if 55% is normal for Public Safety costs. Bonniwell stated it is pretty common for cities to allocate that percentage. The Council discussed future needs.

7. **PUBLIC HEARINGS**

None

8. **OLD BUSINESS**

A. Municipal Dock Policy – Councilmembers reviewed the revised Municipal Dock Policy which incorporated changes recommended at the April 12 meeting. **Marceau moved to adopt:**

**Resolution 11-07
A Resolution Amending Municipal Dock Policy**

approving amendments to the Municipal Dock Policy. De La Vega seconded the motion. **Ayes – Anderson, Holscher, Marceau, LaBelle and De La Vega. Motion carried.** Kohlmann stated there are still slips available. LaBelle stated we still have some time and suggested a sign be put out front.

9. **NEW BUSINESS**

A. Temporary/Seasonal Sales Permit – Sever’s Farm Market at Tonka Village Shopping Center – Kohlmann reviewed the annual request for a temporary/seasonal sales permit from Sever’s Farm Market at Tonka Village Shopping Center. It will run from June 24 through August 21 and will run concurrently with Linder’s for a short period of time. The request is similar in location as the previous year. **Marceau moved to approve the temporary/seasonal sales permit for Sever’s Farm Market as presented. Holscher seconded the motion. Ayes 5. Motion carried.**

B. Temporary Sign Permit – Sanctuary – Kohlmann reviewed a request from Sanctuary SalonSpa for a temporary sign in the same location as the February sign for ten days along the fence at County Road 19. De La Vega reminded the Council that the last sign was up more than ten days. He wanted to assure that the deadlines are met. **Marceau moved to approve the temporary sign permit for Sanctuary SalonSpa as presented. Holscher seconded the motion. Ayes 5. Motion carried.**

C. 2011 Water Tower Cleaning – Kluver reviewed the two quotes received for the interior and exterior cleaning and logo repair of the water tower. Funding would come from the Water Operating Fund. This work is done every three years. The low quote is from Tight Rope in the amount of \$5,200. **Holscher moved to authorize the Public Works Superintendent to enter into a contract with Tight Rope in the amount of \$4,400 for water tower cleaning and logo repair. Marceau seconded the motion. Ayes 5. Motion carried.**

10. **MATTERS FROM THE FLOOR**

A. Larry Cable, 4440 Manitou Road asked about a bike trail going down Manitou Road and the status of the project. He was concerned about the location and

cost. LaBelle stated it has been discussed for several years and has recently resurfaced. It is a long way from even the planning stages. It is uncertain whether it will even happen. Cable stated this is the first he has even heard about the project. LaBelle recommended he check the website for future agendas and set up an appointment with Staff.

11. REPORTS

A. Administrator – Kohlmann reviewed a report which outlines the process used relating to water meter testing if a resident believes a meter is not accurate. Main points of the meter change-out process were also included in the report.

B. Holscher – Buildings, Building Inspections, Fire Lanes - no report

C. Anderson - Animal Control, LMCC, Technology, Southshore Center – no report

D. De La Vega – EFD, Parks, Sanitation, LMCD – De La Vega stated the EFD met on the 20th, and he will have an item for discussion at the next meeting.

E. Marceau – Finance, Marinas, Municipal Docks – no report

F. Attorney's Report – no report

G. LaBelle - Public Works and SLMPD – no report

12. ADJOURNMENT

There being no further business, it was moved by Marceau to adjourn the meeting at 8:45 p.m. De La Vega seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk