

CITY OF TONKA BAY ITEM NO. 4A

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING April 26, 2016

1. **CALL TO ORDER**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:10 p.m.

2. **ROLL CALL**

Members present: Mayor De La Vega, Councilmembers Ansari, Clapp and Grothe. Councilmember Anderson was absent. Also present were City Administrator Crawford and City Attorney

3. **APPROVAL OF AGENDA**

Grothe moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 4. Motion carried.

4. **CONSENT AGENDA**

Grothe moved to approve the following consent agenda items:

- A. Regular Meeting Minutes of April 12, 2016
- B. Financial Report
- C. Quarterly Building Report
- D. Resolution 16-13, Hadland, 275 Lakeview Avenue
- E. Resolution 16-14, Van Neste, 81 Wildhurst Road
- F. Board of Appeals Minutes of April 13, 2016

Ansari seconded the motion. Ayes 4. Motion carried.

5. **MATTERS FROM THE FLOOR**

None

6. **SPECIAL BUSINESS**

A. **Brand Identity**

Crawford stated staff and Maki have distributed information on the brand identity through social media outlets since the last meeting.

De La Vega stated a summary has been provided listing comments on the proposed logo. He stated the positive comments outweigh the negative comments. He stated he was disappointed there wasn't any newspaper

coverage on this. He asked the Council for their input on whether there has been enough efforts made on promoting.

Grothe stated he wasn't sure expanding this any longer would get any more comments and recommended approval.

Clapp applauded the efforts taken to get this out to our residents. He stated he wasn't too fond of the logo at first, but the more he sees it, the more he loves it. He recommended no further efforts be made.

Ansari stated we have had a rare opportunity to roll this out with care. She applauded the efforts.

Grothe asked what kinds of comments were received at the Celebrate Wekota Park event. Ansari stated she only heard positive comments.

Maki stated she talked to 6-7 people at the park event who supported the new logo. She stated there were also a number of positive comments received at the last City Council meeting.

De La Vega stated his only concern was that it was not broadcast enough.

Grothe moved to approve the new brand identity. Ansari seconded the motion. Ayes 4. Motion carried.

7. **PUBLIC HEARINGS**

A. Final Plat – Chazin Homes, Sunrise and Lakeview Avenues

Erin Perdu, City Planner stated the preliminary plat for Sunrise Addition was approved in March. She reviewed the location on an aerial map. She discussed lot areas and widths. She discussed subdivision ordinance requirements. She indicated no construction was proposed for this development. She stated site grading and erosion control would be evaluated on a case-by-case basis. The applications have agreed to dedicate Outlot A to the City. She stated staff recommended approval of the final plat.

Jesse Carlson, WSB Engineer discussed drainage off Sunrise Avenue and provisions made to alleviate that issue. He discussed pond restoration.

Perdu stated improvements are referenced in the development agreement.

Ansari asked if we would be looking at the regular maintenance of the outlet. Carlson stated before the city accepts the outlet, there would be a final inspection to identify existing plant species. He discussed maintenance for the site. He indicated the plan would be to establish native species. Crawford stated the developer would be responsible for the trees for two years.

Grothe asked if we would expect any of the lots to use the outlet for their drainage. Carlson stated all drainage from the three lots would discharge to the outlet.

Clapp stated he thought there couldn't be any grading in the outlet. Carlson stated additional buffering would be added through grading. Clapp stated he believed we were told we could not remove the blacktop curb. Carlson stated we are limited with regard to the proximity to the wetland. Clapp stated he would like to see the curb removed.

Council discussed ideas for improving drainage near the outlet.

Grothe thanked Chazin Homes for agreeing to this.

Donald Peterson, Alan Chazin Homes discussed grading of the site. If final plat approval would be approved, we would then take out a grading permit. Once the grading is completed, the outlet would be conveyed to the City.

De La Vega opened the hearing for public comments. There were none, and the hearing was closed.

Grothe moved to direct staff to prepare Resolution 16-15 based on findings of fact and subject to conditions of approval. Clapp seconded the motion. Ayes – Ansari, Clapp, De La Vega and Grothe. Motion carried.

B. Variance - Hadland – 275 Lakeview Avenue

Erin Perdu, City Planner reviewed the continued request for an electronic gate. She indicated this type of gate would be prohibited under existing City Code.

Perdu reviewed variance criteria for approval of the request. Staff recommended denial of the request.

De La Vega stated we asked for new information from the applicant and did not get it.

In response to a question from Ansari, Perdu stated when considering the essential character of the neighborhood, it refers to that particular neighborhood.

Council discussed the character of the neighborhood as it would relate to the presence of a gate.

De La Vega opened the hearing for public comments. There were none, and the hearing was closed.

Grothe moved to direct staff to prepare Resolution 15-16 denying the request based on findings of fact. Ansari seconded the motion. Ayes 4. Motion carried.

8. OLD BUSINESS

None

9. NEW BUSINESS

A. Special Event – Mount Calvary, Manitou Park

Crawford reviewed a special event from Mount Calvary to use Manitou Park the week of June 20-23. Staff, SLMPD, and EFD have signed off on this request.

De La Vega asked if this would conflict with baseball. Crawford stated baseball uses the park starting at 5 p.m.

De La Vega stated we would need to make sure enough restroom facilities are provided. Crawford stated this has also been reviewed by staff and we didn't feel more facilities were required.

Grothe asked if permit fees were going into the General Fund. Crawford stated they are going into the general fund dedicated to parks.

Grothe moved to approve the special event permit for Mount Calvary to use Manitou Park. Ansari seconded the motion. Ayes 4. Motion carried.

B. Temporary Sign Permit – Sanctuary SalonSpa, 5615 Manitou Road

Crawford reviewed the request for a temporary sign permit for Sanctuary SalonSpa for a banner on the fence at Tonka Village from April 30 through May 9.

De La Vega stated we might want to consider how we do the temporary sign approvals in the future. He encouraged the business owners to use with the electronic sign above the shopping center in the future.

Grothe stated he was okay with approving this request. De La Vega stated we need to get the word to the merchants that we would like to see less of this in the future.

Biggerstaff stated there would be nothing wrong with approaching business owners to use permanent signage in the future. Crawford asked how other temporary sign requests would be looked at. De La Vega stated it is mostly the fence line that he had the problem with.

Grothe stated the reader board is now installed. He believed we would have the right to deny any temporary signage requests we receive.

Council discussed the location of the temporary sign permit request.

Biggerstaff stated temporary signs are allowed in commercial districts. Council suggested prohibiting signs on fences.

Grothe moved to recommend approval of the temporary sign permit. Clapp seconded the motion. Ayes 4. Motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

A. Administrator – Crawford stated revenues and expenditures for first quarter 2016 are included with the packet. She indicated the Parks Committee would meet on May 3. De La Vega stated we need to confirm logo ownership to make sure it is ours to use. He indicated he would like to have an agreement.

B. Anderson - Finance, Fire Lanes and Public Access, Technology – absent

- C. **Ansari – EFD, Sanitation and Recycling, Southshore Community Center** – Ansari stated she has had two calls about deer. She has also received calls about noise. She attended the first workshop for the EFD budget. Chief Gerber and an EFD board member have been invited to the May 24 City Council meeting to discuss the purchase of an aerial truck.
- D. **Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC** – no report
- E. **Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks** – no report
- F. **Attorney's Report** – no report
- G. **De La Vega - Public Works, SLMPD, Administration** – De La Vega stated the SLMPD Coordinating Committee reviewed the SLMPD audit at a recent meeting. A task force has been created with residents on Birch Bluff Road and the police chief to discuss traffic issues.

12. **ADJOURNMENT**

There being no further business, it was moved by Grothe to adjourn the meeting at 8:14 p.m. Clapp seconded the motion. Ayes 4. Motion carried.

Attest:

Clerk