

CITY OF TONKA BAY ITEM NO. 4A

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING January 26, 2016

1. **CALL TO ORDER**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. **ROLL CALL**

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, Clapp and Grothe. Also present were City Administrator Crawford, Public Works Superintendent Bowman and Interim City Attorney Mattick.

3. **APPROVAL OF AGENDA**

Anderson moved to approve the agenda as submitted. Grothe seconded the motion. Ayes 5. Motion carried.

4. **CONSENT AGENDA**

Anderson moved to approve the following consent agenda items:

A. Regular Meeting Minutes of January 12, 2015 – page 2, second to last paragraph, change “wantec” to “wanted”; page 4, add that Knudsvig would work with the City to ensure any complaints would be addressed; page 5, add “by Ben Gozola” after “he was insured in writing”

B. Accounts Payable

C. 4th Quarter 2015 Building Activity Report

D. WeCAN Letter of Support

E. Resolution 16-04 – Variances/CUP – 220 Sunrise Avenue – remove “two-car garage” from heading of resolution.

F. Resolution 16-05 – Variances – 5609-5663 Manitou Road – add “every sixty seconds” under length of time.

Clapp seconded the motion. Ayes 5. Motion carried.

5. **MATTERS FROM THE FLOOR**

None

6. **SPECIAL BUSINESS**

None

7. PUBLIC HEARINGS

A. Conditional Use Permit Request – McMahon, 60 Wildhurst Road

Erin Perdu reviewed the request for a conditional use permit to exceed the height requirement for a detached garage. She noted the two parcels shown have been combined. She noted fifteen feet is the maximum height permitted, and the applicant was requesting a height of just under twenty feet. She noted the existing garage would be demolished. She noted the design features on the garage would match the design of the existing house. She reviewed the proposed building elevations. Perdu reviewed criteria for approval of the request. She reviewed the proposed floor plan for the request. Staff recommended approval of the conditional use permit subject to conditions in the staff report and the need for restrictive covenants.

De La Vega asked if there was a shower or toilet in the garage. It was noted there were both.

De La Vega opened the public hearing for public comments.

Dan Murphy, builder for the applicant stated the homeowners decided to make the garage smaller so it wouldn't need to be attached to the existing home.

Crawford read correspondence from the property owner at 10 and 20 Old Orchard Lane in support of the request.

There being no further comments, De La Vega closed the public hearing.

Grothe believed the conditional use permit made sense. He stated the area for drainage where paint and the shower were located need to have traps installed.

Ansari stated the structure seemed to be more in character with the neighborhood.

Clapp thanked the applicant and builder for a great plan.

Anderson agreed with comments made.

De La Vega believed the proposed building was in character with our

ordinance. He was concerned with the shower existence which made it more possible for someone to live there. He stated a restrictive covenant was necessary for this reason. Crawford stated it would be provided at the next meeting.

Anderson moved to direct staff to prepare Resolution 16-06 for a conditional use permit for an accessory structure which exceeded fifteen feet in height subject to findings of fact and conditions. Clapp seconded the motion. Ayes – Ansari, Anderson, Clapp, De La Vega and Grothe. Motion carried.

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. **City Hall Windows**

Crawford stated over time, the windows had aged. Three cost estimates were received. An Xcel Energy rebate of \$50 would be realized.

De La Vega asked about materials and warranties for the windows. Bowman stated they are made by the contractor (Window World) and were constructed of vinyl. He discussed the warranty.

Grothe asked if they are double-pane and low E. Bowman stated they were both.

Anderson moved to direct staff to enter into an agreement for the purchase of windows from Window World for \$10,266. Clapp seconded the motion. Ayes 5. Motion carried.

B. **Manhole Lifter**

Bowman stated the League of Minnesota Cities noticed as part of their safety audit how manholes were currently being lifted. They indicated there were better ways of doing so. He indicated there were 240 manholes in the City, and there were forty in people's yards. He reviewed the equipment recommended that would be attached to the truck. He discussed quotes received and warranties.

Grothe asked if it would be permanently mounted to the truck. Bowman stated it would not have to be permanently mounted.

Ansari asked if the ones in people's yards would still have to be manually lifted. Bowman indicated they would.

Anderson moved to direct staff to enter into an agreement for the purchase of a manhole lifter from Rock Mills in the amount of \$5,685 plus shipping. Grothe seconded the motion. Grothe asked how much shipping would be. Bowman indicated it would cost about \$110. Ayes 5. Motion carried.

C. Skid Loader Broom

Bowman stated we currently use a smaller broom. The proposed purchase would pick up debris and haul it off. It could also be used to sweep patching holes instead of blowing them off.

Clapp asked if it had reverse on it. Bowman stated it would.

Anderson moved to direct staff to enter into an agreement for the purchase of a skid loader broom from Lano Equipment of Norwood in the amount of \$2,894.50. Clapp seconded the motion. Ayes 5. Motion carried.

D. Set Work Session Date for Brand Identity Update

Crawford stated the Branding Committee met following Jill Maki's interviews with stakeholders to review her results. They are recommending a work session be held to review the findings to date.

De La Vega asked if there would be more work sessions. Grothe stated there would be at least a couple more.

Grothe moved to set a work session for February 9 at 6 p.m. to review the brand identify progress. Ansari seconded the motion. Ayes 5. Motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

A. Administrator – Crawford stated the revenues and expenditures for 4th quarter 2015 were provided in the packet and asked for questions. There were none.

- B. **Anderson - Finance, Fire Lanes and Public Access, Technology** – no report
- C. **Ansari – EFD, Sanitation and Recycling, Southshore Community Center** – Ansari thanked everyone who participated in Arctic Fever this year.
- D. **Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC** – no report
- E. **Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks** – no report
- F. **Attorney's Report** – no report
- G. **De La Vega - Public Works, SLMPD, and Administration** – De La Vega stated he participated in the Mayors' Forum recently which would be available on the LMCC website in the near future. He also attended an SLMPD Coordinating Committee, and there would be upcoming discussions on the funding formula.

12. **ADJOURNMENT**

There being no further business, it was moved by Anderson to adjourn the meeting at 7:38 p.m. Grothe seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk