

# **CITY OF TONKA BAY ITEM NO. 4A**

## **MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING March 22, 2016**

**1. CALL TO ORDER**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

**2. ROLL CALL**

Members present: Mayor De La Vega, Councilmembers Anderson, Clapp and Grothe. Councilmember Ansari was absent. Also present were City Administrator Crawford and Interim City Attorney Monge.

**3. APPROVAL OF AGENDA**

Anderson moved to approve the agenda as submitted. Clapp seconded the motion. Ayes 4. Motion carried.

**4. CONSENT AGENDA**

Anderson moved to approve the following consent agenda items:

**A. Regular Meeting Minutes of March 8, 2015 as amended: Page 2, change “with” to “would” in third sentence; questioned the resolution and the role of the City Engineer and if more detail is needed regarding the role of the City page 3, last sentence, change to read: “De La Vega stated all that was being considered was the location of the preliminary plat and whether it made sense.”**

**B. Financial Report**

**C. Resolution 16-09 - Approve Preliminary Plat, Chazin Subdivision**

**D. Approve Attorney Contract**

Clapp seconded the motion. Ayes 4. Motion carried.

**5. MATTERS FROM THE FLOOR**

**Mike Maki, 200 Sunrise Avenue** asked for clarification of the drainage issue on Sunrise Avenue. Grothe explained the action taken by the City Council at their last meeting. Maki requested that the existing curb be removed. Grothe explained that the curb could not be removed until the City owns the outlot. Maki asked if there had been any discussion about working in a wetland area. De La Vega stated that would be what the engineer would be researching.

6. **SPECIAL BUSINESS**

None

7. **PUBLIC HEARINGS**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. **Special Event Request – Wekota Park, Carol Gibbs Terrell, Graduation Party**

Crawford stated staff received an application for a graduation party on June 12. She indicated the request has been reviewed by SLMPD, EFD, and appropriate staff. The only condition would be parking would only be allowed on one side of the street.

Crawford indicated we would not be posting signs saying the park would be reserved.

**Carol Gibbs Terrell** stated they would be getting a tent which would be installed in the area of the playground.

Grothe asked if a company would bring the tent and set it up. Gibbs Terrell stated that would be her plan.

Grothe asked if we have had similar requests in the past. Crawford stated this would be our first request.

**Anderson moved to approve the request to reserve Wekota Park as submitted. Clapp seconded the motion. Ayes 4. Motion carried.**

B. **Special Event Request – Manitou Park, Minnetonka Explorers Field Day**

Crawford stated staff received an application for the Minnetonka Explorers Club to use Manitou Park for a field day on August 24. All necessary reviews have been completed.

**Kari Kroll, Minnetonka Explorers** discussed the request, activities planned, and age groups who would be attending.

Grothe asked if the Minnetonka Baseball Association (MBA) would be using the fields that day. Crawford stated they typically would use the park later in the day if they are there.

De La Vega suggested coordinating with MBA to coordinate usage.

**Anderson moved to approve the request to reserve Manitou Park as submitted. Grothe seconded the motion. Ayes 4. Motion carried.**

**C. Sign Permit Request – Cindy Monten, 5413 Manitou Road**

Crawford stated staff received a sign permit application from Cindy Monten advertising her salon at 5413 Manitou Road. She stated the sign met the definition of a wall sign and recommended approval of the request.

Grothe was concerned whether the sign was far enough out for anyone to see the sign when they drive past.

**Anderson moved to approve the sign permit request at 5413 Manitou Road. Grothe seconded the motion. Ayes 4. Motion carried.**

**D. Adopt Resolution 16-11 Amending Fee Schedule**

Crawford stated the fee schedule would need to be amended to incorporate the new fee for soliciting permits.

**Anderson moved to adopt Resolution 16-11 amending the fee schedule to incorporate the fee for soliciting permits. Grothe seconded the motion. Ayes 4. Motion carried.**

**E. Soliciting Permit Application**

Crawford stated a new application would be required now that there is a new soliciting ordinance.

Councilmembers discussed their changes to the permit application form.

**De La Vega moved to table review of the application. Anderson seconded the motion. Ayes 4. Motion carried.**

10. **MATTERS FROM THE FLOOR**

**Mike Maki** asked when the outlot would become City property. De La Vega stated it would need to be re-engineered before that could happen. Crawford stated they need to apply for final plat approval before any of that could happen. She indicated it would be within ninety days of approval of the preliminary plat.

11. **REPORTS**

- A. **Administrator** – Crawford stated she would be on vacation from the 23<sup>rd</sup> through the 28<sup>th</sup> of March. She thanked Campbell & Knutson, Soren Mattick, and James Monge for all their help during the search for a new attorney.
- B. **Anderson - Finance, Fire Lanes and Public Access, Technology** – no report
- C. **Ansari – EFD, Sanitation and Recycling, Southshore Community Center** – absent
- D. **Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC** – no report
- E. **Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks** – no report
- F. **Attorney's Report** – no report
- G. **De La Vega - Public Works, SLMPD, Administration** – De La Vega stated he would be meeting with Chief Meehan on March 23 and asked if the Council had any questions for him.

12. **ADJOURNMENT**

There being no further business, it was moved by Anderson to adjourn the meeting at 7:39 p.m. Clapp seconded the motion. Ayes 4. Motion carried.

Attest:

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Clerk