



## South Lake Minnetonka Police Department

**TO:** Lindy Crawford, City Administrator and the Tonka Bay City Council  
**FROM:** Chief Mike Meehan  
**DATE :** January 25<sup>th</sup>, 2016  
**RE:** Lake Minnetonka Emergency Operations Plan Update

Over the past several months, the Lake Minnetonka Emergency Management Group has been working on updating our emergency operations plan. We have completed the final revisions and it has been distributed to all jurisdictions involved in our emergency management group. The changes to the plan include three new annexes: Domestic and Exotic Animal Directory, Terrorism, and Volunteer/Donations, along with other updates such as name changes and several minor grammatical changes.

You will find a copy of the emergency management operations plan in digital format, along with a hard copy at the February 9<sup>th</sup>, 2016, Tonka Bay City Council meeting.

Attached to this memo is a resolution asking for your acceptance of the Lake Minnetonka Emergency Management Operations Plan. We would ask the City Council to approve the resolution accepting the changes to the plan and authorizing the Mayor to sign the resolution accepting the changes.

If you have any questions, please feel free to contact me.