**CITY OF TONKA BAY**
**ITEM NO. 7B**

# Memo

**To:** Honorable Mayor and City Council

**From:** Joe Kohlmann, City Administrator

**Date:** April 22, 2014

**Re:** SWPPP

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The city of Tonka Bay's MS4 permit requires the community to hold an annual meeting. The once a year public meeting needs to address the city's Stormwater Pollution Prevention Program.

The annual meeting will consist of an overview of the current permit and an update on the pending permit. In addition a portion of time will be available for the community to offer comments and suggestions for the Stormwater Pollution Prevention Program.

Meeting Outline:

1. Permit History
   a. Polluted stormwater runoff is commonly transported through Municipal Separate Storm Sewer Systems (MS4s), from which it is often discharged untreated into local water bodies. To prevent harmful pollutants from being washed or dumped into an MS4, operators must obtain a NPDES permit and develop a stormwater pollution prevention program.
   b. A municipal separate storm sewer system is a conveyance or system of conveyances (roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, storm drains):
      i. Owned or operated by a state, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage districts, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management

agency under section 208 of the Clean Water Act that discharges to waters of the United States;

ii. Designed or used for collecting or conveying stormwater;
iii. Which is not a combined sewer; and
iv. Which is not part of a publicly owned treatment works.

2. Tonka Bay's annual Activities
   a. Partnership with MCWD for community education efforts
   b. Distributing articles in the Park Perspective
   c. Annual inspections of system
   d. Street Sweeping 3 times per year
   e. Public Works staff attend the Annual Road Salt Symposium

3. Questions

4. Comments from the Community

**Council Action Requested:**

Hold the required annual meeting for our MS4 permit during the April 22nd Council meeting.