

**CITY OF TONKA BAY
ITEM NO. 9A**

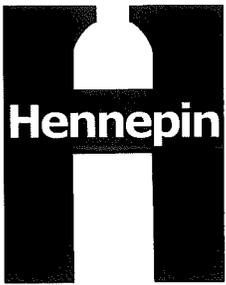
Memo

To: Honorable Mayor and City Council
From: Joe Kohlmann, City Administrator
Date: January 13, 2015
Re: Establish Local Board of Appeal Meeting Date

Each year Hennepin County proposes a date for the Local Board of Appeal and Equalization Meeting. This meeting will be held in the Tonka Bay Council Chambers to give taxpayers an opportunity to discuss their property value concerns. This year's meeting is being requested for Wednesday, April 8, 2015 at a start time of your choosing (6:30, 7:00, or 7:30 p.m.)

Council Action Requested:

Motion to schedule the Local Board of Appeal and Equalization Meeting on April 8, 2015 at a time of your choosing.



Hennepin County Memo

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DEC 24 2014

CITY OF TONKA BAY

To: Clare Link, Tonka Bay Administrative Assistant
 From: LuAnn Hagen, Assistant County Assessor
 Date: December 23, 2014
 Re: 2015 Local Board of Appeal and Equalization

Wednesday
 Day of the Week

April 8, 2015
 Date

Minnesota Statute 274.01, Subdivision 1, requires that the County Assessor set the date for your local board of appeal and equalization meeting. We are proposing the date referenced above based upon last year's meeting date.

In the confirmation area of this form, please note the preferred date, time and place for your meeting, and send the information to JoDee Schinkel, A-2103 Government Center, Minneapolis, MN 55487, or fax it to our office at (612) 348-8751, or via email to jodee.schinkel@co.hennepin.mn.us. If you are requesting a significant change to the date of the meeting, please call JoDee at 612-348-8155.

Please respond by January 30, 2015, to allow for the timely preparation of valuation notices sent to property owners and taxpayers. Upon receipt of the confirmation below, we will send the official "notice for posting" as required by law.

Please, also, use this form to report the city's current mayor and council members. If you have any questions, please call JoDee at the number above, or me at 612-348-8444.

CONFIRMATION

City: _____ Mayor: _____

Date: _____ Council _____

Time: _____ Council _____

Place: _____ Council _____

Council _____

Council _____

Clerk/Administrator signature:
