LAKE MINNETONKA CONSERVATION DISTRICT
2014 BUDGET AND LEVY
(DRAFT- OPTION1)

City	2010 U.S. Census Population Data	2012 Taxable Market Value	2012 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2014	Share of AIS Levy in 2014	Share of Total Levy in 2014	Share of Total Levy in 2013	Increase in Total Levy from 2013	% of Increase from 2013
DEEPHAVEN	3,642	922,807,292	10,327,976	4.8%	$16,442	$6,325	**$22,767**	$21,692	$1,075	5.0%
EXCELSIOR	2,188	315,145,221	3,949,333	1.8%	$6,287	$2,419	**$8,706**	$8,173	$533	6.5%
GREENWOOD	688	274,144,600	3,120,892	1.4%	$4,968	$1,911	**$6,880**	$6,450	$430	6.7%
MINNETONKA	49,734	7,256,381,123	91,746,541	42.6%	$49,198	$18,925	**$68,123**	$66,121	$2,002	3.0%
MTKA BEACH	539	251,180,550	2,911,789	1.4%	$4,636	$1,783	**$6,419**	$6,399	$20	0.3%
MINNETRISTA	6,384	1,197,793,354	12,732,540	5.9%	$20,270	$7,797	**$28,067**	$27,595	$472	1.7%
MOUND	9,052	924,089,329	9,822,668	4.6%	$15,638	$6,015	**$21,653**	$21,878	-$225	-1.0%
ORONO	7,437	2,364,623,516	26,790,406	12.4%	$42,650	$16,406	**$59,056**	$58,407	$649	1.1%
SHOREWOOD	7,307	1,367,209,584	15,025,751	7.0%	$23,921	$9,202	**$33,122**	$31,671	$1,451	4.6%
SPRING PARK	1,669	208,910,996	2,505,237	1.2%	$3,988	$1,534	**$5,522**	$5,195	$327	6.3%
TONKA BAY	1,475	490,783,274	5,565,705	2.6%	$8,861	$3,408	**$12,269**	$12,077	$192	1.6%
VICTORIA	7,345	954,264,600	9,983,858	4.6%	$15,894	$6,114	**$22,008**	$20,526	$1,482	7.2%
WAYZATA	3,688	1,353,914,070	17,839,841	8.3%	$28,401	$10,925	**$39,326**	$37,945	$1,381	3.6%
WOODLAND	437	259,774,364	3,038,376	1.4%	$4,837	$1,861	**$6,698**	$6,474	$224	3.5%
	101,585	18,141,021,873	215,360,913	100.0%	$245,990	$94,625	**$340,615**	$330,603	$10,012	3.0%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value * .00242%): $439,013

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / (Total Net Tax Capacity - Minnetonka Net Tax Capacity)) * 80%

Total Net Tax Capacity	215,360,913
less Minnetonka Net Tax Capacity	(91,746,541)
Net Tax Capacity for remaining 13 cities	123,614,372

2014 BUDGET DETAIL (Draft- Option 1)

	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual Projected	2014 Budget	Footnote # See Appendix A
REVENUES							
1. Administration							
a) LMCD Communities Levy	250,231	231,875	231,875	238,654	238,654	245,990	
b) Use from Administration Reserve	0	20,000	0	19,655	19,655	19,565	1
c) Court Fines	71,783	54,000	105,036	55,000	55,000	55,000	
d) Licenses	116,859	115,000	110,128	115,000	115,000	115,000	
e) Other Public Agencies	0	0	0	0	0	0	
f) Interest	1,012	1,500	1,941	1,000	1,000	1,250	
g) Other Income	2,939	2,000	3,795	2,000	2,000	2,000	
SUB-TOTAL ADMINISTRATION	**442,824**	**424,375**	**452,775**	**431,309**	**431,309**	**438,805**	
2. Aquatic Invasive Species							
a) LMCD Communities Levy	80,419	90,333	90,331	91,950	91,950	94,625	
b) Other Public Agencies	54,238	32,800	50,750	32,800	59,307	30,000	2
c) Use from AIS Reserve	0	0	0	0	0	0	
d) Interest	207	500	379	250	250	375	
SUB-TOTAL AQUATIC INVASIVE SPECIES	**134,864**	**123,633**	**141,460**	**125,000**	**151,507**	**125,000**	
3. Equipment Replacement							
a) Transfers from Administration and AIS Reserves		25,000	45,856	25,000	25,000	25,000	
b) Receipt from LMCIT		0	32,500	0	0	0	
c) Use from Equipment Replacement Reserve		0	96,036	0	0	0	
SUB-TOTAL EQUIPMENT REPLACEMENT		**25,000**	**174,392**	**25,000**	**25,000**	**25,000**	
TOTAL REVENUES	**577,688**	**573,008**	**768,627**	**581,309**	**607,816**	**588,805**	
Total Levy	**330,650**	**322,208**	**322,206**	**330,604**	**330,604**	**340,615**	
DISBURSEMENTS							
ADMINISTRATION							
1. Personnel Services:							
a) Salaries- excludes EWM Project Management time	184,767	192,537	195,445	196,401	200,524	200,524	3
b) FICA & Medicare	14,118	14,729	14,945	15,025	15,340	15,340	4
c) Employer Benefit Contributions	28,730	29,855	29,811	32,015	30,609	33,279	5
SUB-TOTAL PERSONNEL SERVICES	**227,615**	**237,121**	**240,201**	**243,441**	**246,473**	**249,143**	
2. Contractual Services:							
a) Office Lease & Storage	43,005	44,054	44,032	45,112	46,297	47,409	6
b) Professional Services	18,862	3,500	3,202	2,700	2,500	2,500	7
SUB-TOTAL CONTRACTUAL SERVICES	**61,867**	**47,554**	**47,234**	**47,812**	**48,797**	**49,909**	

2014 BUDGET DETAIL (Draft- Option 1)

	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual Projected	2014 Budget	Footnote # See Appendix A
3. Office & Administration:							
a) Office, General Supplies	3,165	5,000	4,071	4,500	4,500	4,500	
b) Telephone	2,062	2,500	2,069	2,500	2,200	2,160	
c) Postage	4,863	5,000	3,800	5,000	5,000	5,000	
d) Printing, Publications, Advertising	8,453	11,000	9,927	10,000	10,000	10,500	8
e) Maintenance, Office Equipment	1,021	1,200	837	1,200	1,200	1,100	
f) Subscriptions, Memberships	1,488	1,000	1,550	1,000	1,625	1,700	
g) Insurance, Bonds	7,156	6,500	6,031	7,000	7,000	7,000	9
h) Public Information, Legal Notices	1,781	1,500	139	1,500	500	1,000	
i) Meeting Expenses	3,473	3,500	4,399	4,000	4,500	4,500	
j) Mileage	1,504	2,000	1796	2000	2000	2000	
k) Employee Training	0	400	0	400	400	400	
SUB-TOTAL OFFICE & ADMINISTRATION	**34,966**	**39,600**	**34,619**	**39,100**	**38,925**	**39,860**	
4. Capital Outlay:							
a) Furniture & Equipment	743	1,500	948	1,500	1,250	1,000	
b) Computer Software & Hardware	483	2,000	1,553	2,000	1,750	2,000	10
SUB-TOTAL CAPITAL OUTLAY	**1,226**	**3,500**	**2,501**	**3,500**	**3,000**	**3,000**	
5. Legal:							
a) Legal Services	30,771	37,000	21,576	35,000	34,000	32,000	11
b) Prosecution Services	25,585	47,000	39,875	45,000	45,000	45,000	12
c) Hennepin County Room & Board	1,104	750	732	1,000	1,000	1,000	
SUB-TOTAL LEGAL	**57,460**	**84,750**	**62,183**	**81,000**	**80,000**	**78,000**	
6. Contract Services/Studies:							
a) Audit	6,651	6,850	6,850	7,056	7,056	7,268	
b) Information Technology	0	0	0	0	500	500	
SUB-TOTAL CONTRACT SERVICES/STUDIES	**6,651**	**6,850**	**6,850**	**7,056**	**7,556**	**7,768**	
7. Code Enforcement Program					**3,500**	**4,000**	
8. Administration Reserve Fund	**0**	**0**	**0**	**0**	**0**	**0**	
9. Equipment Replacement Fund		**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	13
10. Contingency	**5,247**	**5,000**	**4,693**	**9,400**	**2,500**	**7,125**	
TOTAL ADMINISTRATION	**395,032**	**449,375**	**423,281**	**456,309**	**455,751**	**463,805**	

2014 BUDGET DETAIL (Draft- Option 1)

	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual Projected	2014 Budget	Footnote # See Appendix A
AQUATIC INVASIVE SPECIES (AIS)							
1. Eurasian Watermilfoil (EWM) Harvesting Program	79,761	93,633	84,863	95,000	95,000	95,000	14
2. Equipment Replacement Fund	0	0	0	0	0	0	
3. AIS Reserve Fund	0	0	0	0	0	0	
4. Herbicide Treatment Program	0	0	0	0	0	0	
5. AIS Prevention & Management Programs	34,247	30,000	38,905	30,000	43,115	30,000	15
EQUIPMENT REPLACEMENT FUND							
1. Purchase of New Mechanical Harvester		0	174,392	0	0	0	
TOTAL AQUATIC INVASIVE SPECIES	114,008	123,633	298,160	125,000	138,115	125,000	
TOTAL DISBURSEMENTS	509,040	573,008	721,441	581,309	593,866	588,805	

Lake Minnetonka Conservation District (LMCD)
Draft 2014 LMCD Budget (Option 1)
Appendix A

Use from Administration Reserve Fund (Footnote #1)

A $19,565 reserve fund transfer has been budgeted for 2014. Further analysis of this reserve fund balance is detailed on page 2.

Other Public Agencies (Footnote #2)

It is anticipated that the MN DNR will fund the LMCD with a grant of $30,000 for the 2014 EWM Harvesting Program.

Salaries (Footnote #3)	**2014 estimated actual**
Executive Director	$79,618.52 (*)
Administrative Technician (also serves as EWM Project Manager)	$55,702.40 (*)
Less 1 pay period for EWM Project Manager	-$2,320.93
Administrative Assistant/Code Enforcement	$48,464.00 (*)
Administrative Clerk (part-time)	$17,060.16
Seasonal Code Enforcement (part-time)	$2,000.00
	$200,524.15 (**)

(*) Salaries will be grossed up to pay for long-term disability insurance for full-time LMCD employees
(**) Salary adjustments (including F.I.C.A., medicare, & P.E.R.A.) are included in Contingency (line-item 10)

F.I.C.A. & Medicare (Footnote #4)	
Total Salaries- including EWM Project Management (7.65%)	$15,517.65
Less 1 pay period for EWM Project Manager	$177.55
	$15,340.10

Employer Benefit Contributions (Footnote #5)	
P.E.R.A. (7.50%)	$15,063.38
NCPERS Life Insurance	$576.00
Medical & Dental Insurance	$17,639.75
	$33,279.13

Office Lease & Storage (Footnote #6)	**Monthly Rate**	**Months**	
	$3,922.85	8	$31,382.80
	$4,006.61	4	$16,026.44
			$47,409.24

Professional Services (Footnote #7)	
Contracted Payroll & Taxes	$2,000.00
Contracted Bookkeeping Consulting	$500.00
	$2,500.00

Printing, Publications, & Advertising (Footnote #8)

$10,500 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

Insurance, Bonds (Footnote #9)	$7,000 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.
Computer Software & Hardware (Footnote #10)	$2,000 has been budgeted for information technology, hardware, and software updates.
Legal Services (Footnote #11)	$32,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.
Prosecution Services (Footnote #12)	$45,000 has been budgeted for prosecution services. These expenses will be offset by projected $55,000 of court fines.
Equipment Replacement Fund (Footnote #13)	$25,000 has been budgeted for replacement of depreciated EWM Harvesting Equipment.
EWM Harvesting Program (Footnote #14)	A 10-week mechanical harvesting program is planned from mid June through mid August to manage EWM on Lake Minnetonka. Harvesting priorities will be based on impediments to public navigation to the open water due to EWM growth (in particular matted areas). All areas that dictate the need for harvesting will be done at least once, with high growth areas being harvested twice (time permitting). More details of the proposed project (including a more detailed budget) will be provided in the spring of 2014.
AIS Prevention & Management Programs (Footnote #15)	$30,000 has been budgeted for unspecfified AIS management and prevention programs. Potential programs include: 1) watercraft inspections, 2) herbicide treatments, and 3) biological (weevil) research. Similar to past years, the LMCD will seek partnerships for the implementation of these projects, in particular funding partners.

RESERVE FUND ANALYSIS:	**Administration**	**AIS**	**Equipment Replacement Fund**
2013			
12/31/12 Balance	$301,204	$64,433	$17,184
Reserve Fund Contribution	$0	$0	$0
Transfer from Reserve Fund	($19,565)	$0	$0
Transfer to Equip. Repl. Fund	($25,000)	$0	$25,000
Projected 12/31/13 Balance	**$256,639**	**$64,433**	**$42,184**
	Administration	**AIS**	**Equipment Replacement Fund**
2014			
Projected 12/31/13 Balance	$256,639	$64,433	$42,184
Reserve Fund Contribution	$0	$0	$0
Transfer from Reserve Fund	($19,565)	$0	$0
Transfer to Equip. Repl. Fund	($25,000)	$0	$25,000
Projected 12/31/14 Balance	**$212,074**	**$64,433**	**$67,184**
Projected % of 2013 Annual Budget	**46.5%**	**51.5%**	