



CITY OF TONKA BAY

4901 Manitou Road
Tonka Bay MN 55331
Phone: 952-474-7994
www.cityoftonkabay.net

ITEM NO. 9B

Memo

To: Mayor and City Council
From: Lindy Crawford, City Administrator
Date: April 26, 2016
Re: Temporary Sign Request – Sanctuary SalonSpa

Staff received the attached application for a temporary sign for Sanctuary Salonspa on April 18, 2016. City Code states:

Subd. 10 Sign Permits

- a. No signs, except for those not subject to permits listed below, shall be erected or modified without a permit approved by the Tonka Bay City Council.
- b. Prior to construction of a sign requiring a permit, an application for a permit for such shall be filed with the Tonka Bay City Administration and shall include the following information.
 - (1) Application form completed and signed by the property owner or authorized agent.
 - (2) Survey with plans showing property boundaries of the lot, parcel or tract with all existing structures and location of proposed sign.

Subd. 2. Commercial Zone Districts:

- a. The following signs are permitted in the C-1 and C-2 Zone Districts:
Temporary Signs: Temporary signs may be used for grand openings, special events, special advertisements, and holidays, but limited for a period not to exceed 10 days at one time and 60 days per year. Such temporary signs shall be limited to not more than three (3) on a parcel and the total sign area for all temporary signs shall not exceed 48 square feet in area.

This request is similar in nature to one reviewed this time last year. The request is to place the sign from April 30 – May 9, 2016.

Council Action Requested:

Motion to approve the Temporary Sign Permit for Sanctuary SalonSpa.