



**CITY OF TONKA BAY**

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Tonka Bay MN 55331  
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**ITEM NO. 9B**

# Memo

To: Mayor and City Council  
From: Lindy Crawford, City Administrator  
Date: November 10, 2015  
Re: Variance Fee Waiver Request

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The Chamber of Commerce would like to place banners along County Road 19 by Tonka Village Shopping Center for the holiday.

Since the sign ordinance prohibits banners being affixed to light poles the Chamber would need to apply for a variance from the ordinance. They are requesting a waiver from the fees associated with the variance application. A formal application for the variance has not been applied for at this time. A formal application for the variance would need to come back to the City Council for final approval.

The Chamber would request the help of city staff to attach the banners to the poles if granted a variance. Staff could help with the request but would prefer not to incur the cost of renting a equipment to do so.

**Attachments**

Letter from Chamber of Commerce  
Map of Potential Banner Locations

**Council Action Requested**

Discuss and motion to waive all variance fees associated with a sign ordinance variance application.