



**CITY OF TONKA BAY**  
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**ITEM NO. 9B**

# Memo

**To:** Mayor and City Council  
**From:** Lindy Crawford, City Administrator  
**Date:** July 28, 2015  
**Re:** Cityscape Project/ Reestablishing Park Board

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Councilmember Ansari and Clapp have expressed interest in staff reestablishing the Tonka Bay Park Board as we look at creating a large-scale cityscape project. Staff would like your direction to reestablish the Park Board.

Documentation shows we may have one Board member right now and the others have either moved away from Tonka Bay or are current Councilmembers. Please consider and discuss the following questions:

1. **How many people do we want on the Park Board?** Staff recommendation: No more than eight members consisting of 3 residents, 1-2 athletic association members, 1 business owner, and 1-2 Council Members.
2. **Will there be an application process for the Board?**
3. **What types of things do you want your Park Board to be doing?** Staff recommendation: Create a mission and timeline for the cityscape project, identify projects and identify funding sources (grants) for future projects.
4. **How often will the Board meet?**
5. **How long do you want board terms to be? Will this be temporary/ just for the Cityscape project?**

An outreach plan could consist of posting a request to our residents for volunteers though:

- City Website
- City Facebook
- City Email Blast
- Posters around Tonka Bay
- City Newsletter (September)
- Word of Mouth

**Council Action**

Discuss and direct staff to reestablish the Tonka Bay Park Board.

## 2012 PARK INVENTORY

CRESCENT BEACH		
Priority: 1 = High    2 = Medium    3 = Low		
	PRIORITY	COMMENTS
<b>BEACH</b>		
Lifeguard tower in bad shape		
Storage box in bad shape		
Swim area appears to be smaller		
<b>GENERAL</b>		
No covers for trash cans		
No recycling cans		
<b>PARKING LOT</b>		
Portable speed bumps needed		
Stripe parking area		

## 2012 PARK INVENTORY

MANITOU PARK		
Priority: 1 = High    2 = Medium    3 = Low		
	PRIORITY	COMMENTS
<b>FIELDS</b>		
Benches on north ball field need end caps		
Goal frames need replacement		
Two outfield fences needed		
<b>GENERAL</b>		
Benches need paint		
Gravel piles?		
Is one Biff sufficient for entire park?		
Large boulder could be used to acknowledge gifts		
<b>ICE RINK/WARMINGHOUSE</b>		
Bench should be removed		
Repair/replace fence along east side of rink		
Review structural integrity of west hockey rink boards		
Support beam by west gate broken		
Warminghouse needs replacement/repair		
<b>LIGHTING</b>		
Lights needed at park		
<b>PARK SHELTER</b>		
Foundation cracked		
Grill needs section replaced where coals sit		
Picnic tables cracked and need paint		
Trees by shelter need trimming		
<b>PLAYGROUND</b>		
Boundary material cracked/broken		
Broken wood on bench by playground		
Play equipment missing plastic coating and paint		
Swings have rusted chains		

## 2012 PARK INVENTORY

OLD ORCHARD PARK		
Priority: 1 = High    2 = Medium    3 = Low		
	PRIORITY	COMMENTS
<b>DOCK AREA</b>		
Consider dock expansion		
<b>GENERAL</b>		
Dead trees at fishing dock		
<b>PICNIC AREA</b>		
Picnic table wood seat is split		
<b>PLAYGROUND</b>		
Swing seats are cracked		

## 2012 PARK INVENTORY

PLEASANT PARK		
Priority: 1 = High    2 = Medium    3 = Low		
	PRIORITY	COMMENTS
<b>GENERAL</b>		
Only one garbage can		
No recycling cans		
Need volleyball net		
Need volleyball court markings		
Need bathroom		
Poison ivy in wooded area		
<b>PICNIC AREA</b>		
Only one picnic table - unpainted, no pad		
<b>PLAYGROUND</b>		
No safety surface for swings		
<b>SIGNAGE</b>		
Need "No Dogs" signage		

## 2012 PARK INVENTORY

WEKOTA PARK		
Priority: 1 = High    2 = Medium    3 = Low		
	PRIORITY	COMMENTS
<b>BASKETBALL AREA</b>		
Surface has minor cracking		
<b>BEACH</b>		
Drinking fountain needed		
Exposed pipes at beach		
Metal pole by lifeguard chair - is it needed?		
<b>GENERAL</b>		
Consider bathrooms		
Consider shelter for protection from weather		
"Kids at Play" sign needed		
Land across from park should prohibit cars		
Speed bumps needed		
Dead trees		
<b>LIGHTING</b>		
Add lighting: cobra head to existing pole		
Flag is not lit		
Lighting for parking lot next to tennis courts		
Light trail		
<b>PICNIC AREA</b>		
Barbecue pit should be replaced		
Picnic tables vandalized - need painting		
Trash receptacles should be replaced		
<b>PLAYGROUND</b>		
Limit access to pond area behind swing location		
Play area pilings are tilting		
Play equipment needs paint and has minor broken parts		
Swing area border is damaged		
Swing seats need replacing		
<b>SIGNAGE</b>		
Metal sign on south side is bent		
Wekota Park sign vandalized		
<b>TENNIS COURT</b>		
Bench is sagging		
Bike rack not secured		
Broken backboard		
Court has a green algae, slipper when wet		
Drinking fountain needed		
Exposed pipes at parking area		
Need wind screens		
Net cable is damaged		
Patch cracks		