

# Memo

**To:** Honorable Mayor and City Council  
**From:** Joe Kohlmann, City Administrator  
**Date:** September 11, 2012  
**Re:** Budget (Truth-in-Taxation) Meeting Date

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The Legislature made significant changes to the truth-in-taxation requirements in 2008, essentially abolishing the old scheme of published notices, public hearings, and meetings. The new process requires the Council to announce a meeting date and time for the budget and levy process which must be included in tonight's minutes. Other requirements are citizens must be allowed to speak before a final budget and levy is determined, the meeting must occur after Nov. 24 and it must not be held before 6 p.m.

Cities may determine a final budget and levy at this public comment meeting. Therefore, staff recommends the regular City Council meeting on Tuesday December 11<sup>th</sup> at 7 p.m.

**Council Action Requested:**

Motion to establish and announce the City Council will hold a meeting at the City Hall on Tuesday, December 11 at 7 p.m. at which the budget and levy will be discussed. The public will be allowed to speak at this meeting before the final budget and levy are adopted.