

Memo

To: Honorable Mayor and City Council
From: Joe Kohlmann, City Administrator
Date: September 9, 2014
Re: Reschedule November 11 Meeting and Set Canvass Board Meeting – General Election

The first regular City Council meeting in November will fall on Veterans Day this year. For this reason, it will need to be rescheduled as City Hall is closed that day. Staff is recommending it be held on Monday, November 10.

The City Council will also need to set a date to canvass the General Election ballot results. The earliest it can be done is Friday, November 7, and the latest date is Tuesday, November 11. It can be done as a short meeting just prior to or following the rescheduled Council meeting on November 10. All it involves is adopting the resolution showing the returns for the municipal races.

Possible dates/times for the meeting are: Monday, November 10 at 6:55 p.m. or immediately following the City Council meeting.

Council Action Requested:

Motion to reschedule the City Council meeting to Monday, November 10 and to set the Canvass Board meeting either before or after the regular meeting of November 10, 2014.