

**TONKA VILLAGE SHOPPING CENTER
SIGN COMPARISONS**

BUSINESS NAME	ADDRESS	SIGN SIZE
Caribou Coffee	5663 Manitou Road	#1 – 34.83 square feet #2 – 69.62 square feet
Cat Design	5619 Manitou Rd	Unknown
Hazellewood Grill & Tap Room	5635 Manitou Road	54 square feet
Heartbreaker	5647 Manitou Road	54 square feet
Joey Nova's Pizzeria Delicatessen	5655 Manitou Road	37 square feet
Lady Jane Boutique	5615 Manitou Rd	17.5 square feet
MGM Liquor	5611 Manitou Road	86 square feet
RE: Desktop	5631 Manitou Road	30 square feet
Sanctuary Salonspa	5615 Manitou Rd	44.7 square feet (Uru-Khu)
Sir Knight Cleaners	5651 Manitou Rd	21.6 square feet
The Fish Guy & Pet Supply	5623 Manitou Road	32 square feet
vacant	5633 Manitou Rd	
	TOTAL	481.25 square feet

7760 France Avenue South
Suite 770
Minneapolis, MN 55435-5852
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T 952 924 4634
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david.kirkland@cbre.com

David M. Kirkland
First Vice President

September 25, 2003

Ms. Sarah Irvine
City Administrator
City of Tonka Bay
4901 Manitou Road
Tonka Bay, MN 55331

RE: Tonka Village Sign Approval

Dear Sarah:

Please find enclosed a color rendering of the new signs for the existing Tonka Village tenants. I have had Sign Crafters calculate the square footage of the actual sign copy, which is less than the square footage of the blue backgrounds that the letters will be applied to. As mentioned, over time, we plan to have all the signs as individual back-lit letters, but they are expensive, and it will take time for the existing tenants to make that investment.

As you recall, the total signage allotment that we discussed was 600 square feet, or approximately 35 square feet per tenant, so we are well within the boundaries that have been established.

Sarah, please review the signs and hopefully you can approve them as submitted by simply indicating your approval on the enclosed sheet and returning a copy to me for my files. Thank you in advance for your cooperation and call me with any questions or comments.

Sincerely,



David M. Kirkland

Enclosure

cc: Wendy Aaserude

**MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
July 22, 2003**

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:30 p.m.

2. ROLL CALL

Members present were: Mayor Keller, Councilmembers Senescall, LaBelle, and Bauman. Councilmember Sasanfar was absent. Also present were City Administrator Irvine and City Attorney Penberthy.

3. APPROVAL OF AGENDA

Senescall moved to approve the agenda as submitted. Bauman seconded the motion. Ayes 4. Motion carried.

4. APPROVAL OF MINUTES - Regular Meeting - July 8, 2003

LaBelle moved to approve the minutes of the regular meeting of July 8, 2003 as written. Senescall seconded the motion. Ayes 4. Motion carried.

5. CONSENT AGENDA

None

6. MATTERS FROM THE FLOOR

None

7. PUBLIC HEARING

A. Consider Final Adoption of the City of Tonka Bay Stormwater Pollution Prevention Plan - Irvine noted the Public Works Director would like to have this continued to the August 12, 2003 meeting. LaBelle moved to continue the public hearing to the August 12 meeting. Senescall seconded the motion. Ayes 4. Motion carried.

9. NEW BUSINESS

A. Sign Permit Request - CB Richard Ellis at Tonka Village Shopping Center - Irvine stated this is a sign permit request for a signboard at the Tonka Village Shopping Center. David Kirkland is present to answer any questions from the Council. Seventeen signs are proposed at 64 square feet each. Kirkland stated the signage as drawn is the maximum proposed. He also distributed a copy of what the proposal would entail. Standard letter size would be 24-inches. Backlit lettering is also proposed. LaBelle noted individual letters rather than box signs were proposed. Irvine discussed the signable area allowed on the shopping center. Senescall moved to approve the sign permit for Tonka Village Shopping Center with individual permits approved on an administrative level. LaBelle seconded the motion. Ayes 4. Motion carried.

CITY OF TONKA BAY
SIGN PERMIT APPLICATION
Phone: (952) 474-7994 Fax: (952) 474-6538

Date: 7/18/03

Name of Applicant: 7901 Brooklyn Blvd Associates / Tonka Village S.C.

Address: 90 CB Richard Ellis 7960 France Ave SE, #770 Bloomington, MN 55435

Phone: Business: 952-924-4634 Home: _____

REQUEST FOR (Check One):

WALL SIGN (Attached to building) or **GROUND** (Not attached to building) _____

LOCATION OF WALL SIGN OR GROUND SIGN:

1. Address NEC Co Rd 19 & Smithtown Rd.

2. Name of Business Tonka Village Shopping Center

3. Location on Property (Ground) _____

4. Location on Building (Wall) mounted on walking roof cantoned in Tenant

5. Verbage on Sign (Include drawing) By individual tenants SPACES.

PERMANENT **TEMPORARY** _____

If temporary, a maximum of ten consecutive days is allowed.

Dates sign will be in place: From _____ to _____

SIGN OR BILLBOARD DESCRIPTION:

Size: maximum 16' x 4'

Width: 1" -> 12" depending on type of sign.

Length: 16ft max

Height: 4ft max (if on supports or posts, total height from ground)

Colors:

Background: Beige

Lettering: Tenants choice

Sign will read: By Tenant

Other: _____

Materials (constructed of wood, plastic?): wood or metal mounted on metal brackets fastened to walkway roof.

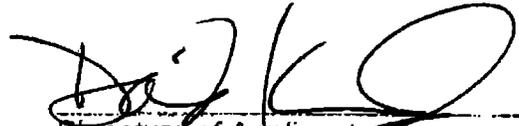
Lighting:

Will sign be lit? yes - direct or indirect by Tenant

Type of light (constant, flashing, neon, fluorescent) fluorescent Halogen or neon.

Will location of sign create traffic hazards or obstruct views? no

FOR GROUND SIGNS:		
Are the following aesthetics being met?	YES	NO
Constructed of wood, stone, brick		
Stained or varnished		
Not to exceed ten feet in height		
Not to exceed 24 square feet of surface area		
Contains information for identification or directional purposes only		
Lighting directed away or shaded from all adjacent property		


Signature of Applicant

OFFICE USE ONLY	
PERMIT APPROVED	
NOT APPROVED	
COUNCIL MEETING DATE	

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