

# Memo

**To:** Honorable Mayor and City Council  
**From:** Joe Kohlmann, City Administrator  
**Date:** August 13, 2013  
**Re:** South Shore Funding Request

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Staff received the attached email from Deb Kind (excerpted from Week in Review). This is a result of the South Shore Meetings at the City of Shorewood. They are requesting a contribution from each City that matches the original contribution % from the construction of the facility.

There is an anticipated shortfall this year of \$60,000. Our percentage of the construction costs is 9%, which would total a voluntary contribution request of \$5,400.

Staff has also attached the minutes from the original contribution of the South Shore Center.

**Council Action Requested:**

Review and Discuss a voluntary contribution to the South Shore Center.

**MINUTES  
TONKA BAY CITY COUNCIL  
REGULAR MEETING  
OCTOBER 11, 1994  
7:00 P.M.**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m. Members present were Mayor Haug, Councilmembers Johnson, Sasanfar, and Senescall. Councilmember Keller arrived as noted. Also present were City Administrator Wussow, City Attorney Penberthy and Deputy Clerk Wentzell.

**3. APPROVAL OF AGENDA**

A typographical error was corrected. Sasanfar moved to approve the Agenda with the correction. Johnson seconded. Ayes 4. Motion passed.

**4. APPROVAL OF MINUTES - Regular Meeting - September 27, 1994** - Haug requested that Res. 94-44 appointing Councilmember Johnson as LMCCC representative also include the City's garbage, recycling, and buildings as part of his duties as Councilmember. Haug also requested that the Minutes reflect this change on page five. Senescall moved, Sasanfar seconded, approval of the Minutes as amended. Ayes 4. Motion passed.

**5. SPECIAL BUSINESS - INTERVIEW LMCD CANDIDATES** - Council interviewed candidates for Tonka Bay's LMCD representative. Council began with Doug Babcock, 75 Lakeview Avenue, who currently is Spring Park's LMCD rep. and who recently moved to Tonka Bay. (Councilmember Keller arrived at 7:20 p.m.) Council then interviewed Ross McGlasson, 365 Lakeview Avenue, a Tonka Bay resident for the past 16 years. Upon conclusion of the interviews, Sasanfar moved to appoint Ross McGlasson as City representative to the LMCD effective immediately. Keller seconded. Sasanfar advised that the Council wants a representative who will keep the Council abreast of major LMCD issues.

**7. OLD BUSINESS**

**A. Senior Center Task Force - South Shore Senior Center Proposal** - The South Shore Senior Center Task Force has revised its plans and estimates for a base building and other expenditures for a final Senior Community Center to cost approximately \$700,000. The Task Force believes it can raise \$100,000 through fundraising events. The City of Shorewood estimates that the project can be built for \$622,000 with a financial commitment from the five area cities. The City of Shorewood is willing to donate land and \$311,000 to the project. Shorewood is asking \$55,980 from the City of Tonka Bay towards the Senior Community Center. Bob Gagne, SSSC, outlined the proposal to the Council. Sasanfar did not feel that Shorewood is appropriating its contribution equally considering that its growth in the future could reach 90 percent of the southshore population. He felt strongly that Shorewood should contribute

closer to 100 percent of the costs. He was in favor of Tonka Bay making a contribution and in favor of the community center. Gagne explained that the cities of Excelsior and Greenwood have accepted the proposal while Deephaven City Council will make a determination at a November meeting. Council discussed at length with representatives of the Task Force the proposal and what could be expected of Tonka Bay in the future for funding. It was noted that SSSC will continue to look for Tonka Bay for annual CDBG funding but that the proposal before the Council was a one-time contribution. Council interrupted discussions in order to call the 8:00 p.m. public hearing.

**6. PUBLIC HEARINGS**

**A. 8:00 p.m. - Williams Variance Request, 475 Lakeview Avenue, (cont.)** - The 8:00 p.m. public hearing was called to order and the applicant was asked if Council could continue with the SSSC matter. Todd Williams, 475 Lakeview Avenue, agreed to hold his public hearing after the SSSC matter.

**7.A. Senior Center Task Force - South Shore Senior Center Proposal (cont.)** - Haug felt that the City should donate the requested funding and not pass the costs onto the residents' taxes, but instead should use money the City received from the drystack court settlement which is now in the Park Fund. Haug moved to contribute \$56,000 for the Senior Community Center and use Park Fund money. Johnson seconded. Keller was not in favor of spending Park Fund money on the community center and explained that it is difficult for the Park Fund to raise money. His philosophy is that money in the Park Fund should be used strictly for park improvements. Sasanfar disagreed with Keller regarding the usage of the Park Fund. He also objected again to Shorewood's contribution figure. Tim McGlynn, 135 Pleasant Lane East, and Elaine Anderson, 20 Cedar Street, both spoke in favor of the community center and urged Council to contribute funding. Council discussed at length where the funding should come from. Council voted on Haug's motion to contribute \$56,000 to the Senior Community Center and that the funding should come from the Park Fund: Ayes 3 (Johnson, Sasanfar, Haug); Nays 2 (Senescall, Keller). Motion passed.

**6.B. 8:30 p.m. - Boyce Abandoned Vehicles and Junk Hearing** - Public hearing was called at 8:30 p.m. It was noted that David Boyce was not present. Council proceeded with the 8:00 p.m. public hearing.

**6.A. 8:00 p.m. - Williams, 475 Lakeview Avenue, Variance Request (cont.) - Res. 94-45** - Todd Williams, 475 Lakeview Avenue, is requesting an after-the-fact variance request for the completion of a gable roof overhang over the side steps on his house. The house is located eight feet from the side yard property lines, thus, any extension requires a variance. The applicant has indicated that the narrowness of his lot and the smallness of the house floor plan as hardships. Williams said he was not aware that

# Memorandum

**Date:** July 26<sup>th</sup>, 2013  
**To:** Mayor & Council  
**From:** Joseph Kohlmann, City Administrator  
**Re:** **City Administrator's Meetings of Note for 7/22 – 7/26**

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## South Shore Center

Staff received the following email from Greenwood Mayor Deb Kind (also attached are minutes from the original South Shore funding request) :

Hello SSC Advisory Team --

It was nice to see you all at yesterday's meeting. As requested, below are the numbers that I calculated at the meeting ...

The cities' initial contributions to the Center (share of ownership):

Shorewood	\$311,000	50%
Deephaven	\$139,639	22.45%
Excelsior	\$90,812	14.6%
Greenwood	\$24,569	3.95%
Tonka Bay	\$55,980	9%

Note: The Friends also contributed \$100,000 for the initial construction of the building.

Based on the above percentages, each city's possible "share" of the Center's projected \$60,000 shortfall for 2013 and 2014 could be:

Shorewood	\$30,000
Deephaven	\$13,470
Excelsior	\$8,760
Greenwood	\$2,370

Tonka Bay \$5,400

The Greenwood council will discuss the above number for our city at our 8/7 budget worksession.

Theresa is going to send SSSP membership numbers broken down by city and the numbers for usage by city.

Also, the more I think about it, the more I like the idea of Scott's suggestion for a new name:

SOUTH LAKE CENTER

I also like these ideas for a new name and a tagline:

THE HARBOR

programs - meetings - events

THE COVE

programs - meetings - events

Maybe one of these names is "the one" or maybe these ideas will inspire other ideas.

Also, I would be willing to donate my professional graphic design services to create a new logo.

Let me know what you think.

Deb

DEBRA J. KIND

Mayor, City of Greenwood

### **LMCC**

Staff has received the following email from Sallly Koenecke:

Dear Mayors and City Councils of Greenwood, Orono, Minnetrista, Victoria and Tonka Bay,

A meeting was scheduled with four cities on July 16 which was cancelled due to a family emergency of the LMCC Chair. I would like to reschedule that meeting for August 13 at 4:00 PM with Bob Vose, Joe Huber and me. Bob Vose, LMCC's legal counsel, will be there to respond to any questions regarding the LMCC franchise renewal. Shorewood Commissioner, Joe Huber, is the LMCC Budget Committee Chair and will be present to learn more about the cities' plans. The purpose of the meeting is to hear about the cities' future plans regarding the city resolutions that were submitted to the LMCC by the five cities. We received an email from Minnetrista Commissioner, Anne Hunt, stating the cities had planned to provide information on future plans at the meeting that was cancelled and I responded that that would be appreciated

**Joe Kohlmann**

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**From:** Elli [elliansari@gmail.com]  
**Sent:** Tuesday, July 30, 2013 11:40 AM  
**To:** Joe Kohlmann  
**Subject:** Fwd: Donations to Southshore Center

Hi Joe  
Just FYI this is what Greenwood has given in the past..

Sent from my iPhone

Begin forwarded message:

**From:** Debra Kind <dkind100@gmail.com>  
**Date:** July 29, 2013, 8:09:39 PM CDT  
**To:** Bruce DeJong <BDeJong@ci.shorewood.mn.us>  
**Cc:** Kristine Sundberg - Contact <kris@linksresults.com>, "PaulSkrede@mchsi.com" <PaulSkrede@mchsi.com>, "elliansari@gmail.com" <elliansari@gmail.com>, "mjofulkerson@earthlink.net" <mjofulkerson@earthlink.net>, "theresazerby@gmail.com" <theresazerby@gmail.com>, Scott Zerby <scott@gamersdigital.com>, Bill Joynes <BJoynes@ci.shorewood.mn.us>, Twila Grout <TGrout@ci.shorewood.mn.us>  
**Subject: Re: Donations to Southshore Center**

Hello All --

Greenwood records show the below contributions to the Southshore Center:

\$1200 in 2010 (I don't have the exact date for this contribution, but Bruce's 02-23-10 date sounds correct)  
\$900 on 09-12-11, check number 10404  
\$900 on 12-20-12, check number 10737

According to Greenwood's records, we paid \$66 deposit on 09-20-12 and \$200 on 12-20-12 for rental of the facility for the Planning & Zoning Workshop that we hosted in January 2013.

All of the checks were made out to "Southshore Center."

Call or e me if you have any questions.

DEBRA J. KIND  
Mayor, City of Greenwood  
20225 Cottagewood Road  
Deephaven, MN 55331  
[www.greenwoodmn.com](http://www.greenwoodmn.com)  
Main: 952.474.6633  
Direct: 612.718.6753

On Jul 29, 2013, at 3:33 PM, Bruce DeJong wrote:

Hi all,

The question came up at last week's meeting regarding contributions to the Southshore Center over the years. I have printed out our list of revenues in this fund since 2009.

Unfortunately, we have not always listed the payor on all revenues. The only items I can find that are specifically identified as coming from an individual city are:

Page 7	3/16/10	Excelsior	Rental	\$194
Page 8	2/23/10	Greenwood	2010 Support	\$1,200
Page 10	6/28/10	Deephaven	SSCC Contribution	\$3,000
Page 25	1/11/13	Greenwood	SSCC Donation	\$200

When the Shorewood City Council passed a resolution accepting donations toward the cost of an electronic sign on March 14, 2011 we noted Deephaven's contribution of \$3,000 and Greenwood's contribution of \$1,500, so we may have missed \$300 from Greenwood somewhere in 2010 or 2011.

If you would like any additional information regarding the Southshore Center's finances, please feel free to contact me directly. I will respond to the group as a whole so we are all working from the same knowledge base.

Best regards,

Bruce DeJong  
Finance Director  
City of Shorewood  
952-960-7903

-----Original Message-----

From: [ricoh@ci.shorewood.mn.us](mailto:ricoh@ci.shorewood.mn.us) [<mailto:ricoh@ci.shorewood.mn.us>]  
Sent: Monday, July 29, 2013 2:19 PM  
To: Bruce DeJong  
Subject: Message from "RNP00267358A51D"

This E-mail was sent from "RNP00267358A51D" (Aficio MP C3002).

Scan Date: 07.29.2013 14:19:23 (-0500)  
Queries to: [ricoh@ci.shorewood.mn.us](mailto:ricoh@ci.shorewood.mn.us)

<SSC Revenues 2009-2013.pdf>