

**CITY OF TONKA BAY
ITEM NO. 9F**

Memo:

To: Honorable Mayor and City Council
From: Joe Kohlmann, City Administrator
Date: August 13, 2013
Re: South Lake Minnetonka Police Department 2014 Budget Proposal

The Coordinating Committee has recommended the attached 2014 SLMPD budget for approval by the member cities. The total budget proposed is \$2,150,100; Tonka Bay's share is \$322,157 which reflects a \$9,124 increase.

*Attached is a resolution approving the 2014 SLMPD Budget.
Attached are the funding formula allocations.
Attached is the SLMPD 2014 proposed budget*

Council Action Requested:

Motion to approve the attached resolution approving the 2014 SLMPD budget.

RESOLUTION NO. 13-

**A RESOLUTION APPROVING FUNDING AMOUNT FOR THE
2014 SOUTH LAKE MINNETONKA POLICE DEPARTMENT BUDGET**

WHEREAS, the South Lake Minnetonka Police Department (SLMPD) has submitted its annual budget for review; and

WHEREAS, the City Council of the City of Tonka Bay reviewed said budget at its regular meeting on August 13, 2013; and

WHEREAS, the total amount of the 2014 SLMPD budget is \$2,150,100; and

WHEREAS, Tonka Bay's share of the 2014 SLMPD budget is \$322,157.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tonka Bay that the amount of funding Tonka Bay will provide to the SLMPD is \$322,157.

ADOPTED at a regular meeting of the Tonka Bay City Council this 13th day of August, 2013.

Motion introduced by _____ and seconded by _____

Roll Call Vote: Ayes –
Nays –
Absent –

Gerry De La Vega, Mayor

ATTEST:

Joseph Kohlmann, Clerk/Administrator

2014 OPERATING BUDGET



BUDGET PROPOSAL ADOPTED AT COORDINATING COMMITTEE MEETING

Wednesday - July 10, 2013

Prepared by Chief Bryan Litsey

SOUTH LAKE MINNETONKA POLICE DEPARTMENT

2014 OPERATING BUDGET

Projected Expenses

**ADOPTED AT COORDINATING COMMITTEE MEETING
Wednesday - July 10, 2013**

ITEM	CATEGORY	AMOUNT
50100	Salaries - Full-Time	\$1,238,000
50200	Salaries - General Overtime	\$37,000
50230	Salaries - Reimbursed Overtime	\$48,600
50300	Salaries - Part-Time	\$95,400
50500	Social Security & Medicare	\$29,700
50600	PERA Pensions	\$198,900
50700	Insurance Benefits	\$238,500
51000	Contracted Services	\$19,000
52100	Equipment Leases	\$35,500
52200	Repairs & Maintenance	\$48,500
52300	Utilities	\$63,000
52400	Janitorial & Cleaning	\$11,000
52500	Printing & Publishing	\$3,200
52800	Care of Persons	\$100
53000	Supplies	\$76,500
54000	Uniforms & Gear	\$14,300
54500	Training & Conferences	\$13,200
56000	Insurance	\$56,000
56100	Subscriptions & Memberships	\$3,200
57000	Special Projects	\$14,300
58000	Capital Outlay	\$72,000
59000	Undesignated Allocation	\$34,600
	TOTAL PROJECTED EXPENSES	\$2,350,500

**SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2014 OPERATING BUDGET**

Projected Revenues

**ADOPTED AT COORDINATING COMMITTEE MEETING
Wednesday - July 10, 2013**

ITEM	CATEGORY	AMOUNT
40110	Court Overtime	\$4,800
40120	Excelsior Park and Dock Patrol	\$21,100
42100	State Police Officer Aid	\$88,000
42200	State Training Reimbursement	\$4,500
43100	Minnetonka School District	\$7,000
43200	Administrative Requests	\$3,500
43400	Special Policing Details	\$30,500
44000	Investment Income	\$5,000
46400	Forfeitures	\$2,000
46500	Grant Reimbursements	\$31,000
46600	Other Reimbursements	\$3,000
	TOTAL PROJECTED REVENUES	\$200,400
	Expenses in Excess of Revenues	\$2,150,100

	PROJECTED COST TO MEMBER CITIES	\$2,150,100
--	--	--------------------

**SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2014 OPERATING BUDGET**

**ADOPTED AT COORDINATING COMMITTEE MEETING
Wednesday - July 10, 2013**

**Contributions from Member Cities - Year 2014
Reallocation Formula (2012-2016)**

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2013
Excelsior	\$2,150,100	28.0532%	\$603,172	\$17,085
Greenwood	\$2,150,100	8.4747%	\$182,215	\$5,162
Shorewood	\$2,150,100	48.4887%	\$1,042,556	\$29,529
Tonka Bay	\$2,150,100	14.9834%	\$322,157	\$9,124

2014 Total Contributions from Member Cities	\$2,150,100	
2013 Total Contributions from Member Cities	\$2,089,200	
The funding formula used to determine each member city's percentage contribution toward the operating budget is based on an arbitration ruling in 2006. Every five years the funding formula is subject to adjustment based on the criteria set forth in this ruling. The 2012 operating budget was the first time since the ruling took effect that the funding formula was subject to adjustment. An administrators group established by the Coordinating Committee worked on the reallocation formula that was subsequently sanctioned by the member cities and incorporated into the 2012 operating budget. The reset funding formula is not subject to change again until 2017.		
Dollar Increase Over 2013	\$60,900	
Percentage Increase Over 2013	2.9%	

Contributions from Member Cities - Year 2013

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2012
Excelsior	\$2,089,200	28.0532%	\$586,087	\$15,008
Greenwood	\$2,089,200	8.4747%	\$177,053	\$4,534
Shorewood	\$2,089,200	48.4887%	\$1,013,027	\$25,942
Tonka Bay	\$2,089,200	14.9834%	\$313,033	\$8,016
Totals			\$2,089,200	\$53,500

**SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2014 OPERATING BUDGET**

ADOPTED AT COORDINATING COMMITTEE MEETING - JULY 10, 2013

**2014 Operating Budget and 2013 Operating Budget
2012 Operating Budget Information (Budget/Actual)**

OPERATING BUDGET EXPENSES							
Item	Category	Proposed 2014	Budgeted 2013	Inc(Dec)	Change	Budgeted 2012	Actual 2012
50100	Salaries - Full-time	\$1,238,000	\$1,234,000	\$4,000	0.3%	\$1,204,700	\$1,172,610
50200	Salaries - General Overtime	\$37,000	\$36,000	\$1,000	2.8%	\$38,000	\$39,842
50200	Salaries - Reimbursed Overtime	\$48,600	\$41,000	\$7,600	18.5%	\$38,000	\$42,898
50300	Salaries - Part-Time	\$95,400	\$97,200	(\$1,800)	-1.9%	\$96,400	\$88,650
50500	Social Security & Medicare	\$29,700	\$29,700	\$0	0.0%	\$29,000	\$28,183
50600	PERA Pensions	\$198,900	\$186,300	\$12,600	6.8%	\$182,000	\$177,003
50700	Insurance Benefits	\$238,500	\$241,600	(\$3,100)	-1.3%	\$236,000	\$227,562
51000	Contracted Services	\$19,000	\$17,000	\$2,000	11.8%	\$17,000	\$26,325
52100	Equipment Leases	\$35,500	\$34,000	\$1,500	4.4%	\$30,000	\$28,609
52200	Repairs & Maintenance	\$48,500	\$43,700	\$4,800	11.0%	\$43,000	\$46,925
52300	Utilities	\$63,000	\$61,500	\$1,500	2.4%	\$59,200	\$52,205
52400	Janitorial & Cleaning	\$11,000	\$11,000	\$0	0.0%	\$11,000	\$10,425
52500	Printing & Publishing	\$3,200	\$3,200	\$0	0.0%	\$3,200	\$3,358
52800	Care of Persons	\$100	\$100	\$0	0.0%	\$100	\$5
53000	Supplies	\$76,500	\$76,000	\$500	0.7%	\$74,100	\$76,093
54000	Uniforms & Gear	\$14,300	\$14,000	\$300	2.1%	\$13,800	\$15,028
54500	Training & Conferences	\$13,200	\$12,900	\$300	2.3%	\$12,900	\$13,938
56000	Insurance	\$56,000	\$58,000	(\$2,000)	-3.4%	\$60,000	\$60,000
56100	Subscriptions & Memberships	\$3,200	\$3,200	\$0	0.0%	\$2,900	\$3,337
57000	Special Projects	\$14,300	\$14,000	\$300	2.1%	\$13,600	\$13,404
58000	Capital Outlay	\$72,000	\$70,000	\$2,000	2.9%	\$68,000	\$68,000
59000	Undesignated Allocation	\$34,600	\$0	\$34,600	0.0%	\$0	\$0
TOTAL PROJECTED EXPENSES		\$2,350,500	\$2,284,400	\$66,100	2.9%	\$2,232,900	\$2,194,400

OPERATING BUDGET REVENUES (Does Not Include Contributions from Member Cities)							
Item	Category	Proposed 2014	Budgeted 2013	Inc(Dec)	Change	Budgeted 2012	Actual 2012
40110	Court Overtime	\$4,800	\$4,500	\$300	6.7%	\$5,000	\$2,951
40120	Excelsior Park and Dock Patrol	\$21,100	\$20,700	\$400	1.9%	\$20,700	\$17,738
42100	State Police Officer Aid	\$88,000	\$93,000	(\$5,000)	-5.4%	\$97,000	\$86,776
42200	State Training Reimbursement	\$4,500	\$4,500	\$0	0.0%	\$4,500	\$4,650
43100	Minnetonka School District	\$7,000	\$7,000	\$0	0.0%	\$7,000	\$6,838
43200	Administrative Requests	\$3,500	\$4,000	(\$500)	-12.5%	\$4,000	\$2,994
43400	Special Policing Details	\$30,500	\$26,000	\$4,500	17.3%	\$25,000	\$30,670
44000	Investment Income	\$5,000	\$4,500	\$500	11.1%	\$4,500	\$4,518
46400	Forfeitures	\$2,000	\$1,500	\$500	33.3%	\$1,500	\$6,955
46500	Grant Reimbursements	\$31,000	\$26,500	\$4,500	17.0%	\$26,000	\$24,446
46600	Other Reimbursements	\$3,000	\$3,000	\$0	0.0%	\$2,000	\$16,153
TOTAL PROJECTED REVENUES		\$200,400	\$195,200	\$5,200	2.7%	\$197,200	\$204,689
Expenses in Excess of Revenues		\$2,150,100	\$2,089,200	\$60,900	---		
PROJECTED COST TO MEMBER CITIES		\$2,150,100	\$2,089,200	\$60,900	2.9%		

**SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2014 OPERATING BUDGET**

**ADOPTED AT COORDINATING COMMITTEE MEETING
Wednesday - July 10, 2013**



**Proposed Contributions from Member Cities
Reallocation Formula (2012-2016)**

Total Amount - \$2,150,100

