CITY OF TONKA BAY
ITEM NO. 9G

Memo

To: Honorable Mayor and City Council

From: Joseph Kohlmann, City Administrator

Date: December 10, 2013

Re: City Administrator Review

City Administrator has provided the City Council with performance review forms for the year 2013. The reviews were forwarded to the Mayor for review. Per my contract with the City:

SECTION 3
"Salary. City agrees to pay Employee for services rendered pursuant to this Agreement. City has determined that the salary range for this position is $47,000 to $67,000 for the year 2010. City shall compensate Employee initially at 70% of the maximum salary ($47,000). The compensation percentage may be increased up to 100% of the maximum salary range based on annual performance reviews by the City Council. Additionally, the salary for the position shall receive an annual Cost of Living adjustment based upon the Twin Cities Metro CPI as a guideline, provided however, that the City Council may modify the effect of said index by providing for a minimum of 0% and a maximum of 5%."

The City has budgeted a 3% increase with a 2% COLA.

Council Action to be considered:
Discuss the City Administrator's performance in 2013.