

Memo

To: Honorable Mayor and City Council
From: Joseph Kohlmann, City Administrator
Date: December 10, 2013
Re: Cancel December 24th City Council Meeting

The City Council traditionally holds one meeting in December and cancels the second meeting near the Christmas holiday.

Staff is recommending keeping with tradition and not having a second meeting in December.

Council Action Requested:

Motion to cancel the December 24th City Council meeting.