

# Memo

**To:** Honorable Mayor and City Council  
**From:** Joe Kohlmann, City Administrator  
**Date:** February 14, 2012  
**Re:** Dock Rental Update

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There are currently seven open dock spaces at the municipal docks. Six letters have been mailed to the top six on the waiting list with deadlines ranging from February 15 through February 23 to respond. Prior to these letters, nine people were contacted who wished to be put back on the bottom of the list, and three people did not respond to their letter which means they have been taken off the list. There are four more names on the list that have not been contacted yet.

The possibility may come up where we will completely exhaust all the names on the waiting list. Staff is requesting authorization to post the dock rental sign in order to rent all the dock spaces.