



**CITY OF TONKA BAY**  
 4901 Manitou Road  
 Tonka Bay MN 55331  
 952-474-7994  
[www.cityoftonkabay.net](http://www.cityoftonkabay.net)

**APPLICATION FOR  
 RIGHT-OF-WAY PERMIT**

<b>DATE:</b>	
<b>BURY NO.</b>	

<b>INFORMATION ON LOCATION:</b>
<b>ADDRESS IN TONKA BAY:</b>
<b>WORK TO BE PERFORMED:</b>

<b>INFORMATION ON UTILITY COMPANY:</b>
<b>COMPANY NAME</b>
<b>ADDRESS</b>
<b>CITY/STATE/ZIP</b>
<b>CONTACT PERSON AND PHONE NUMBER</b>
<b>E-MAIL ADDRESS (IF YOU WANT PERMIT SENT BY E-MAIL)</b>

<b>INFORMATION ON CONTRACTOR:</b>
<b>COMPANY NAME</b>
<b>ADDRESS</b>
<b>CITY/STATE/ZIP</b>
<b>CONTACT PERSON AND PHONE NUMBER</b>

**REQUIRED SUBMITTALS:**

Application for a permit is made to the Public Works Superintendent. Right-of-way applications shall contain and will be considered complete upon compliance with the following provisions:

- A. Permit Fee: \$100.00 (1/1/16)
- B. Application form
- C. Certificate of insurance or self-insurance (Attachment 301.05 Registration Information)
- D. Scale drawings showing location, description of work, and area of the proposed project and the location of all existing and proposed equipment.
- E. Payment of all money due to the City for:
  - 1) permit fees and costs
  - 2) prior obstructions or excavations
  - 3) any loss, damage, or expense suffered by the City because of applicant's prior excavation or obstructions of the rights-of-way, or any emergency actions taken by the City of Tonka Bay
  - 4) franchise fees, if applicable
- F. When an excavation permit is requested for purposes of installing additional equipment, and the posting of a restoration bond for the additional equipment is insufficient, the posting of an additional or larger restoration bond for the additional equipment may be required.

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_