



**CITY OF TONKA BAY**

4901 Manitou Road  
Tonka Bay MN 55331  
952-474-7994

[www.cityoftonkabay.net](http://www.cityoftonkabay.net)

**SIGN PERMIT  
APPLICATION**

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone:        Business: \_\_\_\_\_        Home: \_\_\_\_\_

**LOCATION OF WALL SIGN OR GROUND SIGN:**

1.    Address \_\_\_\_\_
2.    Name of Business \_\_\_\_\_
3.    Location on Property (Ground) \_\_\_\_\_
4.    Location on Building (Wall) \_\_\_\_\_
5.    Verbiage on Sign (Include drawing) \_\_\_\_\_

**PERMANENT** \_\_\_\_\_        **TEMPORARY** \_\_\_\_\_

If temporary, a maximum of ten consecutive days is allowed.

Dates sign will be in place: From \_\_\_\_\_ to \_\_\_\_\_

**SIGN OR BILLBOARD DESCRIPTION:**

Size: \_\_\_\_\_  
Width: \_\_\_\_\_  
Length: \_\_\_\_\_  
Height: \_\_\_\_\_ (if on supports or posts, total height from ground)

**Colors:**

Background: \_\_\_\_\_

Lettering: \_\_\_\_\_

Other: \_\_\_\_\_

Materials (constructed of wood, plastic?): \_\_\_\_\_

**Lighting:**

Will sign be lit? \_\_\_\_\_

Type of light (constant, flashing, neon, fluorescent) \_\_\_\_\_

Will location of sign create traffic hazards or obstruct views? \_\_\_\_\_

<b>FOR GROUND SIGNS:</b>		
Are the following aesthetics being met?	YES	NO
Constructed of wood, stone, brick		
Stained or varnished		
Not to exceed ten feet in height		
Not to exceed 24 square feet of surface area		
Contains information for identification or directional purposes only		
Lighting directed away or shaded from all adjacent property		

\_\_\_\_\_  
Signature of Applicant

<b>OFFICE USE ONLY</b>	
PAYMENT MADE (\$75)	
PERMIT APPROVED	
NOT APPROVED	
COUNCIL MEETING DATE	

*Effective 1/1/15*  
FORMS/PERMITS/SIGN PERMIT APP