

**CITY OF TONKA BAY
ITEM NO. 7C**

Memo

To: Joe Kohlmann, City Administrator
From: Clare T. Link, Administrative Assistant
Date: November 27, 2012
Re: 2013 Fee Schedule – Proposed Changes

Proposed fee changes for the 2013 fee schedule:

- Garbage/Recycling** – Staff reviewed the Garbage and Recycling Funds from a perspective of one fund combined- seeking to have the two funds balance each other out. Staff determined that Allied will have a 4% increase in overall rates beginning May 1st, 2013. Using audited numbers showing an overall swing in the negative between these funds from 2010 to 2011 of \$7,469 (due to recycling revenue loss). Also, Allied’s increase of 4% or \$5,092 – Staff is projecting to make up approximately \$15,000. In order to achieve that, an increase in the garbage and recycling rates of 10% is required. Annual revenues for the two funds are approximately \$150,000 and the 10% increase should break the two funds even, allowing for some tonnage fluctuation.

	2012 Rates	2013 Rates
Non-Recycling	\$66.66	\$73.33
Recycling	\$38.87	\$42.76
Senior Citizen	\$36.77	\$40.45
Recycling	\$22.92	\$25.22

- Water Meter fees** – Staff is recommending an increase in “wire” fees from **\$0.22** to **\$0.30** per foot (plus tax). Also, 1” Meter Horn increase from **\$66.50** to **\$70**.
- Quarterly utilities** – Staff is recommending a **0%** increase in **Sewer Rates** and a **3%** increase in **Water Rates**. While Staff believes that the Water Fund could be in the black for year ending 2012; there will still need to be more data to fully evaluate the revenues with the combination of new meters and the true impact of conservation rates.

	2012 Rates	2013 Rates
Base Rate	\$11.67	\$12.02
0-18,999	\$4.44	\$4.58
19-36,999	\$4.65	\$4.79
37-71,999	\$5.13	\$5.29
72+	\$6.41	\$6.61

4. **SAC Charge** – this is set by the Met Council every year. The 2012 rate is **\$2,365**. 2013 will be **\$2,435**.
5. **Water/Sewer Connection Charges** – these fees cannot be determined until after the first week in December. The new rates should be available for the second reading.

Council Action Request

This is the first reading.

CITY OF TONKA BAY
COUNTY OF HENNEPIN
STATE OF MINNESOTA

ORDINANCE NO. 2012-2

AN ORDINANCE AMENDING SECTION 402, FEES

Section 1. THE CITY COUNCIL OF THE CITY OF TONKA BAY, MINNESOTA AMENDS SECTION 402 AS FOLLOWS:

402.01. FEES

The fees for the variance licenses required by this code are set forth in this section under the following subdivisions and headings:

All fees applicable to all license or permits.

Type of License or Permit	Section Requiring License or Permit	Fee Schedule
Escrow Deposit	263.02	Amount of escrow deposit to be determined by Council resolution
Beginning Licensed	401.05	Twice the license or activity without license subd. 3 permit fee or \$100 whichever is less.

CITY OF TONKA BAY 2013 FEE SCHEDULE	
FEE	AMOUNT
Alarm System	
Police	60
Fire	175
Amusement Devices	15
Assessment Search	25
Audiotape Copy (add tax)	25
Boat Slides	
Residents	120
Non-residents	240
Building Permit Escrow (bond, cashier's check, or letter of credit)	5,000
Building Permits (all building permits based on State Building Code, 1997 Edition)	
Canoe Rack	
Residents	30
Non-residents	60
Cigarette Sales	100
City Code Book	90
City Hall Rental	
Damage deposit	300

**CITY OF TONKA BAY
2013 FEE SCHEDULE**

FEE	AMOUNT
Four hours or less	50
Each additional hour	10
Comp. Plan Land Use Map	20
Copies (set by statute)	
Each copy	.25
De-icing Permits	
Permit fee	75
Late application	150
Demolition	
Escrow	500
Structure Demolition (plus state surcharge)	200
Docks – Commercial	
Base Fee	150
Yearly Renewal	120
Per Slip	5
Docks – Municipal	
Residents (slips 4-49)	1600
Residents (slips 1-3)	1200
Non-residents	3200
Bumper Material (plus tax)	5
Dog Impound Fee (2-day minimum)	
1 st pickup	55
2 nd pickup	85
3 rd pickup	125
Dog License	16
Excavation – Street	
Plus \$5,000 bond, cashier's check, or letter of credit	55
Fence Permit	100
Fertilizer App. License	108
Fill Permit	
10-50 cubic yards (required for lakeshore only)	55
Over 50 cubic yards	90
Plus \$300 escrow for Engineer review	300
Home Occupation permit	15
Land Use Applications	
Escrow	1150
Variance	150
CUP	150
Pre-planning Application/escrow	300
Rezoning	150
Simple Subdivision	150
Street Vacation	150

**CITY OF TONKA BAY
2013 FEE SCHEDULE**

FEE	AMOUNT
Subdivision	150
Planned Unit Development	650
Final Plat	150
Liquor	
Investigation Fee	500
Beer (On-sale)	500
Beer (Off-sale)	240
Off-sale – intoxicating liquor	240
On-sale – intoxicating liquor	5544
Special Sunday Sale	200
Wine (On-sale)	500
Consumption and Display (Setup)	300
Mechanical Permit	
Per fixture	50
Air Conditioner/Furnace	100
NSF Check	30
Park Fee Dedication	1100
Plumbing Permit (commercial) based on valuation	
Plumbing Permit (residential)	
Water heater (replacement)	15
1-5 Fixtures	75
Each additional fixture	10
Quarterly Utilities	
Water (quarterly):	
Residential & Commercial -	\$12.02 flat rate AND
0-18,999 gallons =	\$4.58 for every 1000 gallons
19,000 – 36,999 gallons =	\$4.79 for every 1000 gallons
37,000 – 71,999 =	\$5.29 for every 1000 gallons
72,000 and above =	\$6.61 for every 1000 gallons
MN Water Testing Fee	1.59
Sewer (quarterly):	
Residential (base)	126.69
Commercial	126.69
Water usage over 10,000 gal.	4.44 for every 1,000 gal.

Garbage (quarterly):	
Non-recycling	73.33
Recycling	42.76
Senior Citizen (one can)	40.45
Recycling	25.22
Storm Water Drainage Fee	
Residential	3.50
Commercial	Based on sq. ft.
Right-of-Way Permit	100
Sanitary Sewer – Connection/Disconnection Permit	
Residential	60
Commercial	100
SAC Charge	2,435
Sewer/Water Maps	15
Sign Permit	75
Sprinkler System – Connection Permit	
4" Pipe or less	215
6" Pipe	325
8" Pipe	430
12" Pipe	650
Tank Removal	55
Temporary/Seasonal Sales	75
Water Connect/Disconnect/Reconnect Permit	60
Water Curb Box Driveway Casting	99
Water Hydrant Use (per month, min. 1 month) + water usage	27
Water Meter Estimating Fee	30
Water Meters with radio (plus tax)	
¾ inch	294
1-inch	382
1-1/4 inch	407
1-1/2 inch	803
2-inch	877
Frost plate	28
Radio reader	170
Wire (per foot) (plus tax)	.30
1" Meter Horn and Connections	70.00
Water meters without radio (plus tax)	
¾" meter	114.40
1" meter	198.64
1-1/4" meter	407
1-1/2" meter	471
2" meter	658

Water/Sewer Connection Charges	
Sewer System	Determined prior to
Water System	First meeting in
Water Tower	December
Zoning Map	20
Zoning Ordinance Book	100

402.03 REFUNDS

License fees shall not be refunded in whole or in part unless otherwise specified by this Ordinance Code or by law.

Section 2. EFFECTIVE DATE.

This ordinance shall take effect upon its adoption by the City Council and its publication in the City's official newspaper.

William LaBelle, Mayor

ATTEST:

Joseph Kohlmann, City Clerk/Administrator

First Reading: November 27, 2012
Second Reading: December 11, 2012
Publication: December 20, 2012

**ORDINANCE NO. 2012-2
CITY OF TONKA BAY**

**AN ORDINANCE AMENDING SECTION 402 BY CHANGING ANNUAL FEE
SCHEDULE**

The City Council of the City of Tonka Bay does ordain as follows:

Summary:

The ordinance amends Section 402 by changing annual fee schedule.

Effective Date:

The ordinance shall become effective upon its publication in the legal newspaper.

This published material is only a summary. The full text of the ordinance is available for review at Tonka Bay City Call, 4901 Manitou Road, Tonka Bay MN 55331.

William LaBelle, Mayor

Attest:

Joseph Kohlmann, Clerk/Administrator

First Reading: November 27, 2012
Second Reading: December 11, 2012
Publication: December 20, 2012

RESOLUTION 12-

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF AN ORDINANCE
OF THE CITY OF TONKA BAY, MINNESOTA**

WHEREAS, the City Council determines that publication of the summary of Ordinance 2012- entitled "An Ordinance Amending Section 402 by Changing Annual Fee Schedule", as attached, will clearly inform the public of the intent and effect of the ordinance; and

WHEREAS, state statutes allow the council to direct staff by a four-fifths vote that only the title of the ordinance and a summary be published;

WHEREAS, a copy of the entire text shall be posted in the Excelsior branch of the Hennepin County Library system; and

WHEREAS, the City Council approves the title and summary as attached and determines that the text clearly informs the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Tonka Bay, Hennepin County, Minnesota, that the summary publication as attached shall be published for Ordinance 2012- entitled "An Ordinance Amending Section 402 by Changing Annual Fee Schedule".

BE IT FURTHER RESOLVED, that only the title and summary of the ordinance be published; and

BE IT FURTHER RESOLVED, that the text of the summary is hereby approved.

PASSED at a regular meeting of the Tonka Bay City Council this 11th day of December, 2012.

Motion introduced by _____ and seconded by _____.

Roll call vote:

Ayes:

Nays:

Absent:

William LaBelle, Mayor

ATTEST:

Joseph Kohlmann, Clerk Administrator