



4901 Manitou Road  
Tonka Bay MN 55331  
952-474-7994  
[www.cityoftonkabay.net](http://www.cityoftonkabay.net)

**SIGN PERMIT  
APPLICATION**

**DATE:** \_\_\_\_\_

Name of Applicant:

\_\_\_\_\_

Address:

\_\_\_\_\_

Phone: Business: \_\_\_\_\_ Home: \_\_\_\_\_

**LOCATION OF WALL SIGN OR GROUND SIGN:**

1. Address

\_\_\_\_\_

2. Name of Business

\_\_\_\_\_

3. Location on Property (Ground)

\_\_\_\_\_

4. Location on Building (Wall)

\_\_\_\_\_

5. Verbiage on Sign (Include drawing)

\_\_\_\_\_

PERMANENT \_\_\_\_

TEMPORARY \_\_\_\_

If temporary, a maximum of ten consecutive days is allowed.

Dates sign will be in place: From \_\_\_\_\_ to

\_\_\_\_\_

**SIGN OR BILLBOARD DESCRIPTION:**

Size: \_\_\_\_\_

Width: \_\_\_\_\_

Length: \_\_\_\_\_

Height: \_\_\_\_\_ (if on supports or posts, total height from ground)

Colors:

Background: \_\_\_\_\_ Lettering: \_\_\_\_\_

Other: \_\_\_\_\_

Materials (constructed of wood, plastic?):

\_\_\_\_\_  
\_\_\_\_\_

Lighting:

Will sign be lit? \_\_\_\_\_

Type of light (constant, flashing, neon, fluorescent) \_\_\_\_\_

Will location of sign create traffic hazards or obstruct views? \_\_\_\_\_

| <u>FOR GROUND SIGNS:</u>   |     |    |
|--|-----|----|
| Are the following aesthetics being met?                              | YES | NO |
| Constructed of wood, stone, brick                                    |     |    |
| Stained or varnished   |     |    |
| Not to exceed ten feet in height                                     |     |    |
| Not to exceed 24 square feet of surface area                         |     |    |
| Contains information for identification or directional purposes only |     |    |
| Lighting directed away or shaded from all adjacent property          |     |    |

\_\_\_\_\_  
Signature of Applicant

| <u>OFFICE USE ONLY</u> |  |
|------------------------|--|
| PAYMENT MADE (\$75)    |  |
| PERMIT APPROVED        |  |
| NOT APPROVED           |  |
| COUNCIL MEETING DATE   |  |