

**OFFICIAL MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
February 28, 2017**

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, Grothe, and Jennings. Also present were City Administrator Crawford and City Attorney Biggerstaff.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 5. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the following consent agenda items:

A. Regular Meeting Minutes of February 14, 2017 as amended: change adjournments to read: Anderson moved to adjourn the closed session.

Anderson moved to adjourn the regular meeting.

B. Financial Report

Ansari seconded the motion. Ayes 5. Motion carried.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

A. Special Event Request – Lake Minnetonka Half Marathon

Crawford reviewed a special event request for the Lake Minnetonka Half Marathon on May 7 from 7:30 a.m. to 12 p.m. She noted runners will not be in Tonka Bay the entire time. She indicated the applicant was present to answer any questions.

Anderson moved to approve the Lake Minnetonka Half Marathon special event request. Jennings seconded the motion. Ayes 5. Motion carried.

7. PUBLIC HEARINGS

None

8. OLD BUSINESS

A. Zoning Ordinance Amendments, Section 1011

Crawford stated an educational session will be held at the City Council meeting on March 14 regarding wind energy. She stated sections regarding parking and yards were provided for tonight's review.

De La Vega asked how steps and stoops were differentiated. Perdu stated it would make sense to have a definition for stoop.

De La Vega asked for clarification of the definition of the floor of the step. Perdu clarified it and suggested it be changed to read "landing" rather than "floor".

Council reviewed the definition of front yard requirement. Perdu stated the first two sentences establish corner lot front yards. She stated they could be rewritten to simplify the language or remove it completely as it was included in the residential district sections.

Council reviewed off-street parking requirements. De La Vega asked whether the Council wanted to allow a contractor to provide a bond or cash deposit in lieu of satisfying a parking requirement. Anderson asked if it meant you could get a certificate of occupancy while you were waiting for the parking lot to be completed. Biggerstaff stated it could be addressed in a developer's agreement. It would allow the developer to open for business. Perdu stated it would be very common with landscaping given the seasonal nature. De La Vega stated he would support it if it were weather related. Perdu noted the title of the section should be changed to Off-Site Off-Street Parking Requirements.

Council discussed setbacks on a curved lot such as a cul-de-sac. Anderson asked if it also meant circular driveways would not be allowed. Perdu stated an exception could be made. Crawford stated it needs to be made clear you cannot have two entrances on your property. De La Vega stated pavers are not mentioned. Perdu stated it could be added.

Landscaping in parking areas was discussed. Perdu recommended a revision be provided at the next meeting and cross reference the language with what

already exists in other ordinances.

Parking space requirements and grade elevations were discussed. De La Vega stated the grade elevation was five percent where ten percent would be the standard. He believed we would be setting ourselves up for variance requests. Perdu stated it could be changed. Following additional discussion, it was determined the grade could remain at five percent.

The boulevard definition was also discussed.

9. NEW BUSINESS

A. North Entrance Monument Sign

Crawford stated we received two quotes for a north entrance monument sign. There was \$10,000 budgeted for the sign. Council discussed materials proposed for the sign and lettering.

De La Vega stated the only thing to decide would be the kind of stonework to use.

Jennings noted we were under budget on other purchases. Crawford stated the money saved could be used for the sign.

Grothe stated cultured stone would give more variety, and the color on the north sign would be like that on the south location. He stated money could be saved by using the stone on only three sides of the wall.

De La Vega discussed landscaping possibilities around the sign.

Ansari asked about the possibility of lighting the sign with solar power. De La Vega stated solar lighting hasn't gotten to the point where it could do the job adequately. He stated providing power to the sites would not be an option. Grothe stated we don't own the property at either location.

Council discussed stone choices. De La Vega stated the branding committee should narrow it down to a couple choices.

Crawford stated we have the permit from Hennepin County for the sign location. A final location would be decided by Hennepin County so as not to block sight lines.

B. Councilmember Grothe Resignation

Crawford stated Jonathan Grothe has submitted his resignation effective 11:59 p.m. on April 11.

Biggerstaff stated the Council would declare a vacancy at the April 25 meeting. They would then appoint a new councilmember at that meeting. He stated there was no formal procedure to follow to select a new councilmember, and it is up to the Council.

Anderson moved to adopt Resolution 17-08 accepting Councilmember Grothe's resignation. Ansari seconded the motion. Ayes – Anderson, Ansari, De La Vega and Jennings. Grothe abstained from voting. Motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

- A. Administrator's Report – Crawford stated she discussed the combination of inactive funds with the auditor who recommended combining the Park fund, Southshore fund, and Manitou Seawall fund, keep the Dock fund separate, and make fund transfers when warranted. Council discussed the loss of depreciation and how enterprise funds are handled differently in a city. Crawford stated a resolution would be brought to the next meeting. Crawford stated the garbage and recycling contract expires the end of April. Our ordinance states that we will go out for bids in that case. She has reached out to other haulers. After review with the City Attorney, it was determined it was up to the Council regarding bids. She asked the Council for their input. Council discussed options. Crawford stated switching over to a new hauler would be a process. Biggerstaff discussed the RFP process although there is a time issue. The Council could go that way or stay with Republic Services. Councilmembers discussed the RFP process. Staff would come back to the next meeting with the proposal from Republic Services.
- B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – no report
- C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling, Southshore Community Center – Ansari asked what the possibility would be to recodify our current ordinances. Crawford stating revising ordinances piecemeal is risky. De La Vega stated that would be a major event which would be very expensive and that we are hitting our problem ordinances now.
- D. Jonathan Grothe – Building Inspection, Municipal Buildings and Grounds –

- no report
- E. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – no report
- F. Attorney's Report – Biggerstaff stated he received confirmation Sprint received his last correspondence.
- G. Gerry De La Vega –SLMPD, Administration, Public Works – no report

12. ADJOURNMENT

There being no further business, it was moved by Anderson to adjourn the meeting at 8:15 p.m. Grothe seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk