

**OFFICIAL MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
March 10, 2015**

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, Clapp and Grothe. Also present were City Attorney Penberthy and Administrative Assistant Clare Link.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Clapp seconded the motion. Ayes 5. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the consent agenda as presented approving:

**A. Regular meeting minutes of February 24, 2015
Ansari seconded the motion. Ayes 5. Motion carried.**

5. MATTERS FROM THE FLOOR

6. SPECIAL BUSINESS

A. Excelsior Chamber of Commerce – Fireworks Request

Martie McGlasson, representing the Excelsior Chamber was present to discuss their request for fireworks funding for this year's Fourth of July event.

She presented a PowerPoint document outlining why the request for doubling the City's previous donation is being requested. She stated the Chamber is also looking for fundraising ideas.

Clapp asked how many runners were in the race last year. It was noted there were 1800 runners the previous year. Clapp suggested the fee be raised as a start as a fundraising source.

De La Vega suggested e-mail blasts be used to solicit donations. McGlasson stated e-mail blasts are utilized.

De La Vega noted Tonka Bay donates more per capita than Deephaven, Shorewood and Excelsior. He noted the 2015 amount is already budgeted and set. He stated an increase could not be considered until budget time in the summer. He explained how the money from Tonka Bay is used for police

services for the event. McGlasson suggested the amount be increased that is given for police services.

Ansari asked who makes up the difference in the cost of the fireworks. McGlasson stated there are also commercial sponsors of the event.

Clapp urged staff to be sure to link the Chamber of Commerce donation request on the City's website. McGlasson was urged to talk to Link about website and newsletter possibilities.

Anderson moved to contribute \$1500 for needed police patrols for the 2015 Fourth of July event. Clapp seconded the motion. Ayes 5. Motion carried.

7. **PUBLIC HEARINGS**

None

8. **OLD BUSINESS**

A. **Computer Use Policy**

Grothe suggested a change to the first sentence under Hardware. The new sentence will read: In general, the City will provide the hardware required for the City Council to perform its job duties.

De La Vega suggested a change to the second paragraph under Hardware. The new paragraph will read: The City will supply electronic devices to City Councilmembers. City Councilmembers are responsible for the proper use and care of this equipment. The remainder of the paragraph will be deleted.

De La Vega suggested a change under Software in the next paragraph: The word "should" will be replaced with "will".

Under Security, spacing errors will be corrected and a bullet point added before the sentence: Passwords should not be shared or told to other staff.

De La Vega asked if the policy should be brought back again for another review. Penberthy agreed stating it could be brought back under the Consent Agenda.

9. **NEW BUSINESS**

A. **Commercial Marina License Renewals**

De La Vega reviewed the annual request for commercial marina license renewals.

Anderson moved to approve the 2015 commercial marina license renewals as submitted. Clapp seconded the motion. Ayes 5. Motion carried.

B. Plant Place – Seasonal Sales Permit at Tonka Village

Jim Schroer, Plant Place was present to discuss the Plant Place permit request at Tonka Village. He gave a brief background of his years in business.

De La Vega stated he did not know of any issues at the site. Schroer noted it will be much the same setup as the previous use but a smaller greenhouse. He stated signage will only be on the greenhouse.

Anderson moved to approve the request for a seasonal sales permit for the Plant Place at Tonka Village Shopping Center. Grothe seconded the motion. Ayes 5. Motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

- A. Administrator** – Link reported road restrictions will be in place beginning Wednesday, March 11. She also reported all the municipal docks have been rented for the season.
- B. Anderson - Finance, Fire Lanes and Public Access, Technology** – no report
- C. Ansari – EFD, Sanitation and Recycling, Southshore Community Center** – no report
- D. Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC** – no report
- E. Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks** – no report
- F. Attorney's Report** – no report
- G. De La Vega - Public Works, SLMPD, Administration** – De La Vega reported on his meeting with the Interim Police Chief.

12. ADJOURNMENT

There being no further business, it was moved by Anderson to adjourn the

meeting at 7:36 p.m. Clapp seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk