

**OFFICIAL MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
May 23, 2017**

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari (arrived at 7:01 p.m.), Jennings, and LaBelle. Also present were City Administrator Crawford and City Attorney Biggerstaff.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Jennings seconded the motion. Ayes 4. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the following consent agenda items:

A. Regular Meeting Minutes of May 9, 2017

B. Financial Report

C. Resolution 17-16 – 45 Lilah Lane, Simple Subdivision

Jennings seconded the motion. Ayes 4. Motion carried.

5. MATTERS FROM THE FLOOR

A. Kristin Viger, 45 Pleasant Avenue asked for an update on the Birch Bluff Road and Pleasant Avenue study. De La Vega stated that item would be discussed under reports at the end of the meeting.

6. SPECIAL BUSINESS

A. 2016 Financial Audit

Stuart Bonniwell, City Auditor discussed the 2016 financial audit. Revenues increased by four percent while expenditures increased 3.8 percent. Also of note was an eight percent increase in cash. He indicated current liabilities were at \$70,000, and the City has the funds to pay them.

Bonniwell reviewed the enterprise funds and stated the recycling fund deficit was eliminated with a transfer and now shows a positive balance. He stated the excess from the dock fund is used to fund the capital improvements program.

De La Vega thanked staff for the positive audit report. He asked about the need for a reserve fund policy. Bonniwell stated an actual policy was recommended.

Anderson moved to approve the 2016 financial audit. Ansari seconded the motion. Ayes 5. Motion carried.

B. Special Event Request – Tour de Tonka

Crawford stated Tour de Tonka will again be traveling through Tonka Bay on August 5.

Jeannie Bodurka, representing Tour de Tonka gave a recap of last year's event and thanked the community for their support. She presented a video presentation of highlights from the event. She reviewed the routes and noted there may be a possibility the 30-mile route will go through Tonka Bay. She will know in early July if that would happen.

De La Vega asked if there are any professional riders taking part. Bodurka stated there may be some, but this is mainly a recreational event.

LaBelle moved to approve the special event permit for Tour de Tonka. Anderson seconded the motion. Ayes 5. Motion carried.

7. PUBLIC HEARINGS

A. Markus Homes, LLC – Cedar Street Simple Subdivision

Crawford stated this is a lot line adjustment application on Cedar Street.

Addison Lewis, Assistant City Planner reviewed the request and noted there are currently no addresses assigned, zoned R-3, and are in the Shoreland Overlay District. He stated the surrounding uses are all single family residential. He stated the existing Lot 9 is currently a non-conforming lot. He stated shoreland overlay district requirements require a 75' wide lot at the street.

Lewis reviewed existing and proposed conditions. The lot lines will be adjusted to make Lot 9 more developable. De La Vega asked why Lot 9 could not meet the 75-ft. requirement. Lewis stated the applicant could be asked if the lot line could be adjusted to meet the requirement.

Lewis stated easements will be required for drainage and utility purposes. Staff recommended approval and reviewed conditions for approval of the

request.

De La Vega asked for clarification of the conformity with the Comp Plan. Lewis stated this request would not create an inconsistency, and he indicated a single-family home would be a permitted use in this zoning district.

De La Vega opened he hearing for public comments.

Scott Ruzin, developer for the property stated they would comply with all the requirements. They will work to adjust the property lines. LaBelle discussed the adjustment and suggested it be a condition of approval.

Mark Abdel, owner believed the lot line was adjusted to accommodate a rambler which would be wider on the lot.

Biggerstaff stated the motion could be made, and staff could work with the applicants to adjust the lot line.

De La Vega closed the public hearing.

LaBelle stated he was in favor of the request. Jennings concurred.

Anderson moved to direct staff to prepare Resolution 17-19 approving the requested lot line adjustment for Lot 9 and Lot 10, Block 6, Tonka Heights Addition based on the findings of fact listed in the report to include an adjust lot line condition at 75-feet. Ansari seconded the motion. Ayes 5. Motion carried.

8. OLD BUSINESS

None

9. NEW BUSINESS

A. Parks Committee Update

Crawford stated the City Council approved a Parks Action Plan in March of 2016. She stated staff has been working on the items included in the plan since then.

Crawford discussed research done on a seasonal dog park and steps needed to implement one at the ice rink at Manitou Park. She included information from other cities who currently have them. She asked for Council input.

Ansari stated soccer players have been using the rink area for practice.

De La Vega stated he wasn't for or against it at this point.

Crawford stated we would need to close the rink as there is one side that is permanently opened.

De La Vega asked if the City would incur any liability issues. Biggerstaff stated the League of Minnesota Cities could be contacted, although he did not see any issues.

De La Vega asked when this would be opened. Crawford stated the ordinance would need to be amended but not yet if this would be a trial run. De La Vega believed more research is needed. This item could be brought back to a future meeting.

Crawford stated the access to Manitou Park from Lilah Lane was also discussed. She indicated there wasn't a good entrance because of the drain tile. De La Vega asked if there was a bridge structure that could be constructed over the drain tile. He suggested looking at what that would cost. LaBelle stated if not possible, a "no park access" sign could be installed. De La Vega stated another option would be access from the trail from Lilah Lane.

Crawford thanked the Parks Committee for all their hard work.

B. Pleasant Park Restoration

De La Vega discussed the problem with sinkholes at Pleasant Park and budgeting for restoration of the area.

Crawford discussed reseeding the area and money remaining which could be used to install a picnic area, grill, and a regulation sand volleyball court, and upgrading the playground equipment. This was recommended by the Parks Committee. She discussed proposed costs.

Jennings asked if fill would be needed for the site. Crawford stated we won't know if we need it until work begins.

Council discussed the \$6,100 quote for restoring the site. Crawford noted the work included the volleyball court.

Council further discussed bring back the additional requests after more is known about the fill needed and final costs.

Anderson moved to approve the quote from Litzau Excavating Inc. in the amount of \$6,100.00 for the Pleasant Park restoration and sand volleyball court. Ansari seconded the motion. Ayes 5. Motion carried.

C. Outdoor Lighting Upgrade

Crawford stated a \$500 donation was received recently for outdoor lighting at city hall.

De La Vega stated Jensen Lighting is passing along their cost for the lighting. He stated all LED products would be used. We did not budget for this project, and excess funds could be used from the Pleasant Park restoration. He recommended moving it forward.

LaBelle stated he supported the request, and asked if there was specific funding De La Vega would recommend. De La Vega stated the dock funds could also be used. Crawford stated the Pleasant Park funds come from the general fund.

LaBelle moved to approve the low quote from Jensen Lighting in the amount of \$1,255.00 for lighting and A-1 Electric Services in the amount of \$1,771.00 to install lighting at city hall and public works buildings plus a \$35 electrical permit with funding from the dock fund. Jennings seconded the motion. Ayes 5. Motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

- A. Administrator's Report – Crawford stated city offices would be closed on Monday for the Memorial Day holiday. The bloodmobile will be Wednesday, May 30. Crawford stated she and De La Vega have been working on Clare Link's job description and employment ad. De La Vega discussed the timeline for replacement. Ansari offered to review applications and assist with interviews.
- B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – no report.
- C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling, Southshore Community Center – Ansari thanked staff for the north entrance monument sign.
- D. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – no report.
- E. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds no report.

- F. Attorney's Report – no report.
- G. Gerry De La Vega –SLMPD, Administration, Public Works – De La Vega updated those present on the Birch Bluff Road and Pleasant Avenue traffic issues. He and Crawford met with Chief Meehan and researched MnDOT standards. He stated we are still researching and found the 1957 study done that questions whether Pleasant Avenue was included in the study at all as it was not constructed at the time. He stated there is a lot that needs to be researched. He discussed the importance of moving forward carefully.

Further discussion revolved around speed studies and times of the day they are done and how those times are determined. They also discussed the possibility of the speed limit being increased. Crawford stated MnDOT would never approve a 20 mile per hour speed limit now.

Jennings asked how expensive the temporary speed bumps would be. De La Vega stated we don't have a cost yet, but we have talked to Minnetonka Beach who has them. Crawford stated speed bumps are not recommended for city streets.

Jennings suggested installing a speed bump or two prior to the next speed study. De La Vega stated they haven't been budgeted for. He indicated it was also suggested a stop sign or two be installed. Crawford stated she would not be bringing anything back until there is a speed study proposal. She indicated she would check out the cost of the speed bumps.

Ansari stated the speed bumps could be used throughout the city rather than just this specific area. De La Vega stated the speed bumps are detrimental to safety vehicles.

12. ADJOURNMENT

There being no further business, it was moved by Anderson to adjourn the meeting at 8:36 p.m. LaBelle seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk