

**OFFICIAL MINUTES  
TONKA BAY CITY COUNCIL  
REGULAR MEETING  
June 13, 2017**

**1. CALL TO ORDER**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

**2. ROLL CALL**

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, Jennings, and LaBelle. Also present were City Administrator Crawford and City Attorney Biggerstaff.

**3. APPROVAL OF AGENDA**

**Anderson moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 5. Motion carried.**

**4. CONSENT AGENDA**

**Anderson moved to approve the following consent agenda items:**

- A. Regular Meeting Minutes of May 23, 2017**
- B. Resolution 17-19 – Simple Subdivision, Cedar Street Properties**

**Jennings seconded the motion. Ayes 5. Motion carried.**

**5. MATTERS FROM THE FLOOR**

None

**6. SPECIAL BUSINESS**

- A. Birch Bluff Rd/ Pleasant Ave Traffic Study Proposal  
Crawford stated the traffic study was presented at the Shorewood City Council meeting the previous evening, and they decided to wait for Tonka Bay's action on the proposal, before taking any action.

Justin Messner, City Engineer reviewed a proposal to conduct a traffic study on Birch Bluff Road and Pleasant Avenue. He explained the study would include data collection, traffic forecasting, analysis of existing conditions, determination of cut-through traffic in the area, and review of emergency vehicle access and school bus traffic. He stated the report would be prepared by a registered traffic engineer, and results would be reviewed with staff, residents and both City Councils. He stated the proposed cost would be \$8,856.00. There are two optional tasks which could be added to

perform a survey of license plates and a street closure test where both streets would be closed, and only residents would be permitted.

Messner discussed the timeline for the preparation and presentation of the report.

Jennings stated the cost of the road closure is very significant. Messner stated the test involves six hours of engineer time and most the cost would involve road barriers rental costs. In response to a question from Jennings, Messner discussed the cities involved in the potential license plate survey.

De La Vega asked if the study would put the current speed limit at risk. Messner stated the existing resolution still stands, but he did indicate a speed study conducted by Mn/DOT might increase the speed limit should one be done.

Crawford noted the speed study would also be for two streets in Shorewood.

LaBelle stated it would behoove us to approve half the cost if Shorewood would pick up the other half. We could probably do without the optional tasks. He opposed the license plate survey and the street closure.

De La Vega stated the data we have been provided in the past is not sufficient, and we need additional information. He also believed the license plate survey would be obtrusive.

Messner stated counters would measure speed and the axles that cross. He stated there would also be folks on site with "clickers" to count vehicles.

De La Vega believed with the Country Club project, there would be enough reason for Shorewood to participate in the study.

Ansari asked if the study would provide enough information to work with. Messner believed it would.

**LaBelle moved to approve the traffic study in the amount of \$8,856.00 with the condition that Shorewood pay half the cost. Jennings seconded the motion. Ayes 5. Motion carried.**

B. Temporary Speed Bumps

Crawford reviewed the requested information on temporary speed bumps. She stated they are not recommended for use on City streets. She reviewed a proposed map showing where the speed bumps could be located.

Council discussed the locations, length of use, and costs. They also discussed the alternative of using permanent speed humps and cities where speed bumps/ humps are currently in place. Messner stated the traffic study report will discuss the disadvantages of using speed bumps.

Council agreed to wait until the traffic study would be completed to consider this item and continue to keep the police active in that area.

## 7. **PUBLIC HEARINGS**

- A. Variances – Beamish, 105 Waseca Avenue  
Erin Perdu, City Planner reviewed the request for variances and discussed the lot size which necessitated the variances needed. The proposal would be to tear down the existing home and build a new one. She stated the garage would remain. She discussed the lot size and lot width variance requirements. The proposed structure would meet all other requirements.

Perdu reviewed a survey of the existing home and the proposed structure which would be set back further from the street. She discussed variance criteria which have been met. She stated the Engineer recommended the downspout be angled to face west or northwest so drainage could infiltrate before it would reach the street. Staff recommended approval of the request subject to conditions in the staff report. She stated the condition regarding the downspout should be added.

De La Vega opened the hearing for public comments. There were none, and the hearing was closed.

LaBelle supported the request. He appreciated the fact the new plan does not push the boundaries.

**Anderson moved to direct staff to prepare Resolution 17-20 approving variances for 105 Waseca Avenue based on findings of fact and conditions to include the requirement for the redirection of the downspout. Jennings seconded the motion. Ayes 5. Motion carried.**

## 8. **OLD BUSINESS**

None

**9. NEW BUSINESS**

- A. Variance/ CUP Extension Request – Midboe, 5420 Manitou Road  
Crawford stated the owner of 5420 Manitou Road has submitted a request for an extension of his variance/ CUP approval of July 2016.

**Anderson moved to adopt Resolution 17-21 extending the variances and CUPs granted to 5420 Manitou Road until July 12, 2018. Ansari seconded the motion. Ayes – Anderson, Ansari, Jennings, LaBelle and De La Vega. Motion carried.**

- B. Amend Section 402, Fees  
Crawford stated the fee for park dedication has always been a set amount in the fee schedule which is a direct conflict with Section 1030. The amount of the park dedication in Section 1030 is based on a percentage of market value.

De La Vega stated he supported the request. Biggerstaff stated the amount is like what other cities charge.

Crawford stated the amendment to the fee schedule would require a public hearing which would be held at the next Council meeting.

- C. North Entrance Monument Sign Coloring  
Crawford stated the north entrance sign has been completed. The coloring of the lettering has proved to be darker than what was anticipated and reviewed a quote for tape for the lettering to enhance the sign's visibility.

**Anderson moved to approve the quote from Sign Source in the amount of \$466.50 for the 3M vinyl adhesive tape for installation on the north entrance monument sign. Ansari seconded the motion. Ayes 5. Motion carried.**

**10. MATTERS FROM THE FLOOR**

None

**11. REPORTS**

- A. Administrator's Report – Crawford stated she would like to take a Council photo by the new sign. Council suggested a time to do that. LaBelle suggested just before the next meeting. Crawford stated it would be held at

6:30 pm on June 27. Crawford stated she would like to bring the vacation home ordinance discussion to the City Council again. LaBelle suggested staff prepare a report of what other cities have in place for regulations.

- B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – no report
- C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling, Southshore Community Center – Ansari stated there will be a Park Committee meeting on June 20.
- D. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – Jennings stated there will be an Excelsior Fire District meeting on the 28<sup>th</sup> and welcomed comments from the Council.
- E. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds – LaBelle stated the air conditioner needs to be hosed off soon.
- F. Attorney's Report – no report
- G. Gerry De La Vega – SLMPD, Administration, Public Works – De La Vega reported on lighting for City buildings and the dock area. He also reported on the Teamster union contract mediation meeting.

**12. ADJOURNMENT**

**There being no further business, it was moved by Anderson to adjourn the meeting at 7:58 p.m. LaBelle seconded the motion. Ayes 5. Motion carried.**

Attest:

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Clerk