

CITY OF TONKA BAY ITEM NO. 4B

MINUTES TONKA BAY CITY COUNCIL Worksession June 24, 2008

1. CALL TO ORDER

The worksession of the Tonka Bay City Council was called to order at 5:45 p.m.

2. ROLL CALL

Members present: Mayor LaBelle, Councilmembers Marceau, Tessness, Folley, and De La Vega. Also present were City Administrator Loftus, Public Works Superintendent Kløver, and City Attorney Penberthy

3. CIP PRESENTATION

David Martini from Bolton & Menk gave a presentation titled CIP and Long Term Planning.

The following were the main points of the presentation:

- The goal of a Capital Improvement Plan (CIP) is to maintain facilities and schedule upgrades to avoid system failures and/or extraordinary short-term expenses.
- The CIP will estimate the cost of owning, operating, and maintaining the following City owned facilities: streets, water supply, sanitary sewer, storm water management, parks, city hall, public works building and equipment.
- Initially we need to define the needs, then establish priorities and finally spread programs over a period of years to match funding resources.
- Martini reviewed his approach and proposed work plan. 1. He would obtain infrastructure information and background from staff. 2. He would conduct evaluations on: pavement, sanitary sewer, water, and storm water to ultimately prepare an Infrastructure Management Plan. 3. Rate study. 4. Draft CIP and Final CIP. The total not-to-exceed fee proposed is \$29,700.

Mayor LaBelle requested Mr. Martini provide three items to the City Council. First, a more detailed cost estimate for the rate study. Second, a copy of an existing CIP plan he has completed for another city. Third, an alternate payment plan his firm is willing to offer.

4. ADJOURNMENT

It was moved to adjourn the meeting at 6:53 p.m.

Attest:

Clerk