

CITY OF TONKA BAY ITEM NO. 4A

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING June 9, 2009

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor LaBelle, Councilmembers Marceau, Tessness, and De La Vega. Councilmember Folley was absent. Also present were City Administrator Loftus, City Attorney Penberthy, and Public Works Superintendent Kluver.

3. APPROVAL OF AGENDA

Marceau moved to approve the agenda as submitted. Tessness seconded the motion. Ayes 4. Motion carried.

4. CONSENT AGENDA

De La Vega moved to approve the consent agenda as presented approving the regular meeting minutes of May 26, 2009 as amended: Page 3, change date of meeting from June 6 to June 10 under his report. Tessness seconded the motion. Ayes 4. Motion carried.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

A. Audit Presentation – Stuart Bonniwell reviewed the 2008 audit for the city. He reviewed governmental funds which consist of the city's operating funds. He noted the cash balance is suitable. He reviewed the proprietary funds which consist of water, sewer, garbage, recycling, storm water, and dock funds. He noted garbage, recycling, storm water and the dock funds have suitable balances for the end of the year. He reviewed the statement of cash flows for these funds. Fund balances are adequate to operate the funds for a one-year period. He reviewed financial statements notes. He reviewed the general fund balance sheet showing an undesignated fund balance of \$535,049. There was a shortfall of \$6,314 for the year. He reviewed the special revenue funds which consist of liquor and antenna funds. The remaining funds, with the exception of the road improvement fund, had positive balances for the year. Road improvement funds will be paid back over time through special assessments of \$96,585. Bonniwell

noted eighty percent of the city's funding comes from property taxes. LaBelle thanked staff for their hard work and diligence at working within the budget. Loftus noted we received \$36,000 less in revenue than anticipated, but we spent \$30,000 less than budgeted. She stated we will probably lose \$14,000 in State aid this year.

7. **PUBLIC HEARING**

None

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

A. Seal Coating – Kluver stated bids were opened on May 20 for the seal coat project for Tonka Bay and Shorewood. He reviewed the two bids received. The low bidder was Pearson Brothers, and Tonka Bay's share would be \$47,937.10. He noted it is well under the seal coating budgeted amount. Marceau asked what the same project cost last time it was completed. Kluver guessed it to be approximately \$53,000. He noted work will be completed by August 30. Marceau **moved to adopt Resolution 09-09 to award bid to Pearson Brothers in the amount of \$242,087.10 (Tonka Bay's share is \$47,937.10). De La Vega seconded the motion. Ayes – De La Vega, Marceau, LaBelle and Tessness. Motion carried.**

B. Budget Timeline – Loftus reviewed the timeline for budget worksessions. She proposed two worksessions to discuss the general fund budget with preliminary approval in September. She would like to get the fee schedule approved in November this year. She proposed a worksession in November for that and the enterprise funds. The final budget would be approved December 8. **Tessness moved to approve the following budget worksessions: August 11 and 25 at 6:00 p.m. and November 10 at 6:00 p.m. De La Vega seconded the motion. Ayes 4. Motion carried.**

10. **MATTERS FROM THE FLOOR**

None

11. **REPORTS**

A. Loftus – Loftus reviewed the costs associated with the recent litigation. The LMCIT covered the majority of the cost with the city paying a little over \$300. She noted the case was dismissed, and the dock has been removed. The request for quotes for assessing services was sent out on June 8 with a June 22 deadline. She noted if assessors are changed, the County will no longer hold the Open Book meeting. LaBelle noted if the Council does take it back, they will need to attend special training.

B. Marceau – Finance, Marinas – no report

C. Tessness – Buildings, Building Inspection, Fire Lanes and Municipal

Docks – no report

D. Folley - Animal Control, LMCC, Technology, and Southshore Senior/Community Center – absent

E. De La Vega - EFD, Parks, Sanitation, and LMCD – De La Vega noted an Excelsior Fire District meeting will be held on June 10 at 6:00 p.m.

F. Attorney's Report – no report

G. LaBelle - Public Works and SLMPD – LaBelle reported the first meeting to review the SLMPD 2010 budget was held recently. He stated the chief understands the urgency for cost control in this economic climate.

12. ADJOURNMENT

There being no further business, it was moved by Marceau to adjourn the meeting at 7:31 p.m. De La Vega seconded the motion. Ayes 4. Motion carried.

Attest:

Clerk