

**OFFICIAL MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
July 12, 2016**

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, Clapp and Grothe. Also present were City Administrator Crawford and City Attorney Biggerstaff.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 5. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the following consent agenda items:

- A. Regular Meeting Minutes of June 28, 2016 – Item 11C, Reports, last sentence, change “change” to “discuss”.
- B. Resolution 16-22 – Variances, MJM Properties, LLC, 5420 Manitou Road
- C. Resolution 16-23 – CUP - Warehouse, MJM Properties, LLC, 5420 Manitou Road
- D. Resolution 16-24 – CUP – Impervious Surface, MJM Properties, LLC, 5420 Manitou Road

Ansari seconded the motion. Ayes 5. Motion carried.

5. MATTERS FROM THE FLOOR

- A. Tom Meyer, 90 Tonka Bay Road – Meyer discussed his concerns about his water meter and usage. He stated a new meter was installed on June 9 after his previous meter went out for testing. He questioned the results of the meter test. He believed he has been overcharged by 57,000 gallons. He also believed he would be billed for the cost of the test. De La Vega thanked him for his information.

6. SPECIAL BUSINESS

- A. Receive CenterPoint Energy Community Partnership Grant

This item was continued to the July 26 meeting.

7. PUBLIC HEARINGS

None

8. **OLD BUSINESS**

A. **Reconsider Tabled Request for a CUP for a Drive Thru – MJM Properties, LLC, 5420 Manitou Rd.**

Crawford stated this is a tabled request for a proposed drive thru for 5420 Manitou Road.

Perdu reviewed the request, identified the location, and discussed approval of the variances and CUPs at the last meeting. She reviewed the revised proposal for the drive thru area. She indicated eight vehicles could stack up before they interfered with the parking area. She discussed conditions recommended for approval of the request.

De La Vega asked if only one dumpster would fit into the enclosure. It was indicated that would be the case. De La Vega asked if this would impact parking requirements. Perdu stated she believed there would be extra space available for an enclosure expansion.

Clapp asked if there would be a sign board. **John Struder, Kinghorn Construction** stated there would be a sign board installed. Perdu indicated where a sign board could be located. Councilmembers discussed vehicle stacking.

Anderson moved to direct staff to prepare Resolution 16-25 based on findings of fact and subject to conditions for a drive thru at 5420 Manitou Road. Grothe seconded the motion. Ayes 5. Motion carried.

B. **Nextel Lease Update**

Biggerstaff reviewed a letter drafted to Nextel based on Council discussion at the last meeting.

Clapp asked what yearly revenue was from Nextel. It was noted it was \$21,000 in 2015. Clapp stated he would like to see that much money requested from Nextel. De La Vega stated he would like to see at least half the cost to construct a new tower.

Anderson moved to authorize the City Attorney to fill in the amount of \$150,000 in the correspondence and directed him to send the letter to Nextel. Ansari seconded the motion. Ayes 5. Motion carried.

9. **NEW BUSINESS**

A. Electronic Payment Study

Crawford stated staff has been researching the option of accepting electronic payments. She reviewed options. She indicated staff time and savings were not researched.

De La Vega asked if a chart could be provided stating how payments are received and processed.

Crawford stated a survey was done of other cities, and Tonka Bay could be added to the list.

Crawford stated staff is recommending ACH payments rather than credit and debit card payments.

Anderson asked if residents could be given the option of monthly utility billing. Crawford stated that information was not researched.

De La Vega stated he would like to see the information boiled down to one or two options.

Crawford discussed annual costs to Banyon to have this service available.

Grothe stated he didn't like the credit card option.

De La Vega stated he would also like residents to be asked if they would participate.

B. Solar Energy Systems Interim Ordinance

Crawford reviewed an interim ordinance and requested Council input.

De La Vega asked if wind turbines could also be discussed as part of this interim ordinance. Biggerstaff stated they could also be included. Crawford stated it would involve just changing one word of the interim ordinance.

De La Vega asked if we could prohibit a behavior until an ordinance was passed. He asked what would happen if we received an application. Biggerstaff stated cities do have the authority to impose a moratorium for a certain time period. He stated the term of this ordinance was six months;

the statute allows one year. He recommended the ordinance be amended to expire in one year.

Grothe agreed the ordinance should read alternative energy systems. He discussed his concerns about a moratorium and the expiration of government incentives to install solar panels.

Anderson moved to approve Ordinance 2016-02 and adopt Resolution 16-26 as amended. Clapp seconded the motion. Ayes 4-1. Grothe voted against the motion. Motion carried.

C. 2017 Budget Timeline

Crawford reviewed potential dates for budget work sessions for the 2017 budget. Anderson stated he would miss the first meeting and possibly the second one.

Anderson moved to approve budget work session meetings as indicated. Clapp seconded the motion. Ayes 5. Motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

A. Administrator – no report

B. Anderson - Finance, Fire Lanes and Public Access, Technology – no report

C. Ansari – EFD, Sanitation and Recycling, Southshore Community Center – no report

D. Grothe – Building Inspection, Municipal Buildings and Grounds, LMCC – no report

E. Clapp - Parks and Playgrounds, LMCD, Commercial Marinas, Municipal Docks – no report

F. Attorney's Report – no report

G. De La Vega - Public Works, SLMPD, Administration – De La Vega distributed copies of the salary resolution report and discussed Crawford's annual review. He recommended her pay level be increased to 79% retroactive to first anniversary. He stated the chart would be made a part of her employment contract. **De La Vega moved to increase Crawford's salary to 79% retroactive to first anniversary and incorporate chart into the employment contract. Clapp seconded the motion. Ayes 5. Motion carried. De La Vega stated he would be attending an SLMPD Coordinating Committee meeting. He stated legal fees for Southshore Center litigation would be split in equal amounts. He discussed the proposed 2017 SLMPD budget.**

12. **ADJOURNMENT**

There being no further business, it was moved by Anderson to adjourn the meeting at 7:57 p.m. Clapp seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk