



PARKS & DOCKS COMMISSION
MEETING AGENDA

April 25, 2022 – 5:30 pm

Meeting will be called to order at Pleasant Park if weather allows, otherwise the meeting will be called to order at City Hall

1. CALL MEETING TO ORDER AT PLEASANT PARK
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PLEASANT PARK WALKTHROUGH & INVENTORY
5. RECESS MEETING
6. RECONVENE MEETING AT OLD ORCHARD PARK
7. OLD ORCHARD PARK WALKTHROUGH & INVENTORY
8. RECESS MEETING
9. RECONVENE MEETING AT CITY HALL
10. CONSENT AGENDA¹
 - A. Parks & Docks Commission Meeting Minutes from March 21, 2022
11. PUBLIC FORUM² (*maximum time of five minutes per person*)
12. OLD BUSINESS
 - A. Robin Bowman Memorial Plaque
 - B. Donation Policy Discussion
13. NEW BUSINESS
 - A. Coordinate Dock Safety Plan with Excelsior Fire Department
14. MISCELLANEOUS
15. UPCOMING MEETINGS
 - A. May 23, 2022 – Parks & Docks Commission – 5:30 pm
16. ADJOURNMENT

¹All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one Commission motion. Items on the Consent Agenda are reviewed in total by the Commission and may be approved through one motion with no further discussion by Commission. Any item may be removed by any Commissioner, staff member or person from the public for separate consideration.

²For individuals who wish to address the Commission on subjects which are not a part of the meeting agenda. Typically, the Commission will not take action on items presented at this time but will refer them to staff for review, action and/or recommendation for future action.

PARKS AND DOCKS COMMITTEE MEETING
Monday, March 21, 2022
5:30 PM
Minutes

1. CALL TO ORDER

The regular monthly meeting of the Tonka Bay Parks and Docks Commission was called to order at 5:30 PM

2. ROLL CALL

Members present: Commissioners Carl Awalt, Doug Eckland, Abby Ludens, Kristen Smith, Megan Stadelman, Todd Wagner, and Chairman Andrew Myers. Also present, Councilmember Kristen Viger, City Administrator Dan Tolsma and City Engineer Adam Gadbois.

Absent: None.

Residents Present: None.

3. APPROVAL OF AGENDA

Eckland moved to approve the agenda. Stadelman seconded the motion. Ayes: Awalt, Eckland, Ludens, Smith, Stadelman, Wagner and Myers. Motion carried.

4. CONSENT AGENDA

A. Minutes of the Regular Parks & Docks Commission from February 28, 2022

Eckland moved to approve the agenda. Smith seconded the motion. Ayes: Awalt, Eckland, Ludens, Smith, Stadelman, Wagner and Myers. Motion carried.

5. OPEN FORUM

None.

6. OLD BUSINESS

A. Pleasant Park Trail Discussion – Tolsma

Resident input letters were sent out to all residents within 350 feet of Pleasant Park. There was only one letter received. Smith asked about the comment from the one response about there being a lot of tree debris in the wooded area of the park. Myers responded that to him it meant trying to get community involvement and maybe get a group together to go in and help clean up area. Viger replied that the wooded area is very large trees that are falling down and it needs attention by an arborist or public works.

B. Long Term Parks Plan Discussion

- a. Phase 1: Inventory
- b. Phase 2: Concept Plans / Public Input
- c. Phase 3: Preliminary Plans / Cost Estimates
- d. Phase 4: Prioritizing / Plan Revision / Budget Implications
- e. Phase 5: Final Plans / Bidding / Construction

Myers would like to put together a long-term CIP for all the parks in Tonka Bay. Tolsma suggested scheduling the next few commission meetings at the various parks to discuss each park individually. Awalt suggested taking inventory of the various fire lanes also to see if they could be utilized more as parks. The commission discussed what kind of park funding might be available and how to work with council with the city's budget. Wagner suggested visiting the four other parks first, not including Manitou Park since there is already a concept plan in the works. It was decided to have the next few meetings at the parks.

7. NEW BUSINESS

A. Entrance / Park Signs Maintenance

Myers asked Tolsma if the signs were going to be adopted and maintained again this year. Tolsma said that there were informal agreements for the volunteers, and we would start there to see if they wanted to adopt it again this year. Smith said she would see if her neighborhood community would be willing to plant and maintain the large entrance sign. Stadelman said she would consider adopting the Manitou Park sign if isn't being affected by the park redesign. Viger said she is planning to ask a neighbor to help her with the Crescent Beach sign and the watering of it.

B. Robin Bowman Memorial Plaque

Myers asked for any input on the future plaque honoring the former Superintendent of Public Works, Robin Bowman, who passed away late last year. Tolsma said he would discuss it with the new Superintendent and former co-worker, Todd Schallberg, to get his input. Myers suggested getting feedback from Robin's family once they came up with something.

8. MISCELLANEOUS

Myers suggested coming up with some sort of community clean-up. Tolsma gave an update on any future grants that may be available that he had researched.

9. ADJORNMENT

There being no further business, Wagner moved to adjourn the meeting at 6:31 pm. Stadelman seconded the motion. Ayes: Awalt, Eckland, Ludens, Smith, Stadelman, Wagner and Myers. Motion carried.

The next Parks & Docks Commission meeting will be Monday, April 25, 2022, at 5:30 pm.

Pleasant Park

Reported October 6, 2020

Inventory	Items needed to be removed	Items needed to be replaced	Items needed
Swing Set			Walking Path to swing set. Will talk to City Engineer Additional playground or outdoor gym equipment
Picnic Table Area (3 tables, one handicap accessible)			Complete the wheelchair accessible path from the road to the picnic table area. Will talk to City Engineer
Trash/ Recycling			
Grill			
Sand Volleyball Court			Routine Weed Control Plan True Green applies weed control 2 X's a year. I told PW on 10/7 that we need a new lawn service in 2021. And, our summer help needs to spend more time on the aesthetics of the park
Grassy Area		Aeration and reseeding - grass is uneven and in poor condition. Will talk to PW about this. More attention will be given to the aesthetics of the park in 2021 once summer help has been hired.	
Woods	Tree maintenance to remove fallen trees and dangerous trees This is part of the Hennepin Cty. Tree Canopy Grant and will be taken care of this winter.		
	Buckthorn removal and maintenance plan. Is done when there is time.		
New Tree Plantings			Maintenance This is part of the Tree Canopy Grant and will be taken care of in the Spring/Summer 2021
Park sign		Signage New sign will go in Oct. 2020	
Perimeter benches		Red Benches along edge of park - rotting Will be replaced Spring 2021	

Old Orchard Park

Reported October 6, 2020

Inventory	Items needed to be removed	Items needed to be replaced	Items needed
Parking lot		Wooden post near walkway - snapping turtle fatality. I've asked PW to replace it.	Bike rack - move rack from Wekota? PW believes there is an additional bike rack that could be put at the park.
Recycling and trash receptacles			
Seasonal BIFF		Should we consider having a handicap accessible porta potty? Since the budget has been set for 2021, an ADA compliant porta potty will be budgeted for in 2022.	
Walking path		Repairs to cracks in walkway and edges PW will look into patching.	
		Fill in gaps near bridge connection at fishing pier - Trail should be replaced altogether I've asked the City Engineer to add this to the trails discussion for the CC meeting on 10/13/20.	
Playset/Swings			Add more playground equipment like slides, monkey bars, etc. Add more benches or picnic tables near swingset area
Park Sign		Replace with new park sign. Will happen in October 2020.	New landscaping around park sign. Could be part of Adopt-a-Sign.
Docks and shoreline		Add more vegetation to south end shoreline - invite someone from LMCD/Watershed District to review. Will address in Spring 2021.	
Fishing pier		Check fishing pier for rotten boards or sunken bridges; maintenance. PW will look at the boards and replace as necessary until the pier can be rehabilitated altogether.	Add play equipment by fishing pier. This may be possible once the playground equipment in Manitou Park is replaced in 2024.
Picnic tables		Replace two picnic tables by fishing pier. Will be replaced in 2021	Add a grill near picnic tables. May be possible in 2021. Add another picnic table and slab Add a sandbox for children
Green space			Potential to add more benches/seating, pavers/memorials For right now, PW will replace what is existing. A discussion about additional elements can take place in late summer of 2021.