

## ITEM NO. 4A

### APPROVED MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING April 9, 2019

1. **CALL TO ORDER**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. **ROLL CALL**

Members present: Mayor De La Vega, Councilmembers Anderson, and Ansari. Also present were City Administrator Tingley, Public Works Superintendent Bowman, and City Attorney Biggerstaff.

Members Absent: LaBelle and Jennings.

3. **APPROVAL OF AGENDA**

**Anderson moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 3. Motion carried.**

4. **CONSENT AGENDA**

**Anderson moved to approve the following consent agenda items:**

**A. Regular Meeting Minutes of March 26, 2019**

**B. Resolution 19-14 – Amend 19-01, Appointments – Community Education Advisory Board**

Mayor De La Vega noted a change under special business, item 6 in the second to last paragraph. The word funds should be cost.

Tingley noted the change.

**Anderson amended the motion to include the amended minutes from March 26<sup>th</sup>. Ansari seconded the motion. Ayes 3. Motion carried.**

5. **MATTERS FROM THE FLOOR**

None.

6. **SPECIAL BUSINESS**

None.

7. **PUBLIC HEARINGS**

None.

**8. OLD BUSINESS**

**A. 125/135 Crabapple Lane – Infrastructure Installation Agreements**

Tingley explained that the City Council has put 20,000 in both 2018 and 2019 into the Water/Sewer CIP for construction of a Sewer Lift Station. Tingley noted that Bowman estimated that these now cost over 3,000 dollars annually and is no longer cost effective. There was not an official agreement signed which was common during that time, however, Tingley noted that meeting minutes relevant to the issue were attached.

Tingley explained that after agreement approval, the next step would be to approve a construction bid and start construction. Tingley noted that the agreements are the same except 135 Crabapple, which includes an attachment of an easement agreement. Both properties have agreed to it.

Anderson asked if the agreement leaves 20 Pearl without lift station and if the city would do this again someday and Tingley responded yes.

De La Vega and Tingley discussed funding. Anything beyond the lift station would be at the cost of the property owner, which both properties have agreed to.

De La Vega asked if it would be the same for the other property.

Tingley said it would be a similar arrangement.

Ansari and Tingley discussed resodding.

Bowman explained that anything that was damaged from the lift stations to their homes would be the property owners' expense but anything the City would do would be restored on the City's end. Bowman explained they would shoot the lines in and there should be very little disturbance.

**Anderson moved to approve the Infrastructure Installation Agreements with 125 and 135 Crabapple Lane. Ansari seconded the motion. Ayes 3. Motion carried.**

**9. NEW BUSINESS**

**A. Parks Action Plan Update**

Tingley explained that the Parks and Landscape Committee was formed in

November to work on Parks issues again. The Committee is reviewing the Parks Action. Tingley noted that he was looking for Council to discuss priorities and possible budget items for next year as well as the Council Goals Matrix planning tool.

De La Vega and Tingley discussed the objective. Tingley noted that Councilmember Ansari has done a really good job of communicating idea feasibility and how ideas would fit in Council.

De La Vega noted his support for reviving the Park Donation Wish List/Friends of Tonka Bay Parks group.

Ansari, De La Vega and Anderson discussed the state of ditch of water near Crescent Beach. Tingley noted that Shorewood was contacted regarding the issue and that Staff would continue to bring it to the table.

De La Vega noted that some of the items were already discussed. De La Vega brought up the idea of a wash station and Ansari affirmed that they were looking into that.

Tingley, Bowman, Anderson and De La Vega discussed the path in Wekota Park.

De La Vega asked if they would have a community event for the hockey rink in Manitou Park.

Ansari noted that they were planning to announce the event at Celebrate Wekota Park.

Ansari explained that the Parks and Landscape Committee wants to pay more attention to the aesthetic components in planning for the future and possibly hire a contractor to help create a simple plan for the park.

De La Vega and Ansari discussed hiring a landscaper and the park path.

Tingley explained Manitou Park playground was scheduled to be redone in 2021 and there was 80,000 dollars for it. The discussion was that Manitou Park was the most visible.

De La Vega noted that there were items that would need attention such as the baseball diamond. Tingley noted that they have received some concerns about standing water and noted there may be opportunities to look into drainage issues.

Tingley requested instruction from Council regarding the matrix.

De La Vega instructed staff to clean up the document and scrub things off that were completed.

Ansari, De La Vega, Tingley and Bowman discussed the current state of Crescent Beach.

De La Vega discussed the council matrix. He agreed to send his suggestions to Staff.

B. Celebrate Wekota Park Sign

Tingley explained that Celebrate Wekota Park did not have signage. Ansari suggested ordering signage to place outside the week of the event. Staff brought the suggestion of purchasing 6 signs for \$14 per sign as the cost was not in the original budget.

De La Vega noted his support for ordering the signs.

**Anderson moved to purchase six Celebrate Wekota park signs at the cost of \$14.00 per sign. Ansari seconded the motion. Ayes 3. Motion carried.**

C. Hire Public Works Maintenance Worker

Tingley explained that Jason Johnson passed equipment testing and Public Works felt good about his ability to learn and fit well with the staff. Staff is waiting for background check and physical.

De La Vega and Tingley discussed the candidate's background.

Bowman noted his support for Johnson.

**Anderson moved to approve the conditional employment of Jason Johnson at the City of Tonka Bay, pending background check and physical. Ansari seconded the motion. Ayes 3. Motion carried.**

**10. MATTERS FROM THE FLOOR**

**11. REPORTS**

A. Administrator's Report – Tingley informed the council on the interview process for interim fire chief.

Tingley noted that dock key cards are available for pickup.

Tingley noted that Shorewood is plowing their half of the LRT trail. There is opportunity for Tonka Bay to plow and this opportunity and liabilities could be researched further.

Tingley updated the Council that the ponding issue on Brentwood Ave was reviewed by City Engineer Nick Priesler. Tingley described the idea for a culvert and suggested it be budgeted for in 2020 or future CIP budget.

Tingley worked with De La Vega, Mayor Zerby and City Administrator Lerud on sending letters regarding the LRT Crossing. Letters were sent to the Three Rivers Park District Commissioner, Hennepin County Commissioner and identified staff within these organizations and invited them to meet with the City of Tonka Bay on April 25 at 9am.

Tingley and Deputy City Clerk Oksana Carlier attended a website training session to improve the website and looks of the website. Tingley noted that he sees the website as the front door of the community.

De La Vega noted that the website can be a good tool for marketing.

Anderson and De La Vega discussed the current state of the website.

Tingley informed the Council that the baseball diamond in Manitou Park improvement suggestions will be at the April 23<sup>rd</sup> meeting.

Anderson, De La Vega, Ansari and Tingley discussed the parking lot.

De La Vega and Anderson instructed staff to look into squaring off the parking lot and discussing with NBA.

Tingley noted that on call worker, Al Gansen, is retiring. Mark Johnson is getting a background check to become an on call worker.

Tingley also said they are getting ready to hire a seasonal public works staff member.

B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – None.

- C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling – Ansari noted she was keeping eyes on LMCD.
- D. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – None.
- E. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds – Not present.
- F. Attorney's Report – None.
- G. Gerry De La Vega –SLMPD, Administration, Public Works – De La Vega noted he had an SLMPD meeting the following day.

**12. ADJOURNMENT**

**There being no further business, Anderson moved by to adjourn the meeting at 8:06 p.m. Ansari seconded the motion. Ayes 3. Motion carried.**



Gerry De La Vega, Mayor

Attest:



John Tingley, City Administrator/City Clerk