

ITEM NO. 4A

APPROVED MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING August 27, 2019

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari and Jennings. Also present were City Administrator Tingley, Public Works Superintendent Bowman and City Attorney Biggerstaff.

Absent: LaBelle.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 4. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the following consent agenda items:

A. Regular Meeting Minutes of August 13, 2019

B. July Financial Report

C. Resolution 19-38 - Approving 365 Lakeview Avenue Second Story Setback Variance

D. Resolution 19-39 – Approving 65 West Point Avenue Conditional Use Permit for Floor Area Ratio exceeding 0.30.

E. Resolution 19-40 – Approving 65 West Point Avenue Minimum Lot Area Variance

F. Resolution 19-41 – Approving 65 West Point Avenue Minimum Fill Elevation Variance

G. Resolution 19-42 – Approving 65 West Point Avenue Rear Yard Setback Variance

Ansari seconded the motion.

De La Vega noted a correction under the Administrators report regarding playground equipment.

Anderson amended his motion to include the correction noted by De La Vega. Ansari seconded the amended motion. Ayes 4. Motion carried.

5. MATTERS FROM THE FLOOR

None.

6. SPECIAL BUSINESS

None.

7. PUBLIC HEARINGS

A. 95/105 Clay Cliffe Drive – Simple Subdivision Request

Tingley introduced Molly Just with WSB to present the staff report.

Just explained the 95/105 Clay Cliffe Drive simple subdivision request for a lot line adjustment in anticipation of a garage addition. Just detailed the existing conditions, proposed conditions and noted there was conformance with lot requirements. Staff recommended approval.

De La Vega noted his support of the project.

De La Vega opened the public hearing.

Mike Sharratt, the architect for the project, noted he was involved in the garage and also the house addition project. He noted they were not asking for variances and were reducing hardcover.

De La Vega closed the public hearing.

Jennings noted his support of the project.

Anderson moved to direct staff to prepare a resolution of approval for the requested simple subdivision proposed at the properties 105 Clay Cliffe Drive and 95 Clay Cliffe Drive based on the findings of fact listed in the report a – d and recommended conditions 1 – 5. Ansari seconded the motion. Ayes 4. Motion carried.

B. 20 Woodlane Street – Variance Request

Just presented the variance request for a detached garage to encroach on the east side setback by 3 feet at 20 Woodlane Avenue. Just detailed existing and proposed conditions and Tingley noted that the owners owned two lots, one was the proposed garage and current house and another with a garage only.

De La Vega, Tingley and Just discussed the properties and garage.

Just noted that the proposal was consistent with statutory requirements and that staff recommended approval of the variance.

Tingley noted the neighbor to the East at 10 Woodlane Street approved of the project.

De La Vega opened the public hearing.

Jane Caris, property owner at 20 Woodlane Street, thanked Tingley for mentioning that 10 Woodlane Street approved of the project and noted the proposed garage for 20 Woodlane Street would sit parallel to the garage at 10 Woodlane Street.

Caris explained that the detached garage on their second parcel was not large enough for two cars and sits at the bottom of a 45-degree incline.

De La Vega closed the public hearing.

Anderson, De La Vega, Priesler and Ansari discussed the project.

Anderson moved to direct staff to prepare a resolution of approval for the requested variance for a detached garage to encroach up the east side property line by 3 feet at the property located at 20 Woodlane Street based on the findings of fact listed in the report a – i and recommended conditions 1 – 7. Ansari seconded the motion. Ayes 4. Motion carried.

8. OLD BUSINESS

A. 135 Crabapple Landscape Repair

Tingley explained the 135 Crabapple Lane landscape repair request was a follow up to the discussion at the July 23rd City Council meeting and the lift station project at the property. Tingley noted there was damage to the sprinkler system during the project and before staff completed obtaining quotes, Hustad had the work completed for \$1885.83. Ms. Hustad requested the amount for the repair be credited to the \$6,300 she owes for the project. Tingley noted overall budget savings on the project.

De La Vega, Tingley, Jennings, Anderson and Biggerstaff discussed payment options and future contracts. De La Vega directed staff to submit the expense to insurance.

9. NEW BUSINESS

A. First Reading Ordinance 19-07 – Section 520 Commercial Boat Dock Businesses

Tingley explained the proposed ordinance cleans up language and addresses the recent legislative changes.

Tingley noted that there was language addressing private dock use in the ordinance and requested that Council review.

De La Vega, Anderson, Tingley, Ansari, Jennings and Biggerstaff discussed the ordinance, the definitions included, the policy of private dock rentals, parking and dry stacking.

Biggerstaff noted that depending on Council direction, additional standards may need to be developed for residential use of docks.

Anderson and De La Vega directed staff to research surrounding city ordinances regarding commercial boat dock businesses.

B. 2019 Parking Lot Striping

Tingley explained that Crescent Beach, Old Orchard Park and City Hall were seal coated and the next step was to restripe them. Bowman received two quotes for the project.

De La Vega, Anderson and Ansari discussed the parking lots.

Anderson moved to approve the quote from A-1 Stripes in the amount of \$1,000.00 to restripe Crescent Beach, Old Orchard Park and City Hall. Ansari seconded the motion. Ayes 4. Motion carried.

10. MATTERS FROM THE FLOOR

11. REPORTS

A. Administrator's Report –

Tingley provided an update that the Wekota Park playground project was delayed due to weather.

De La Vega and Bowman discussed the basketball hoop.

Tingley noted the swing set is being installed in Old Orchard Park.

Tingley explained that Doran would be presenting an altered plan before

Council on September 10th regarding the Tonka Village Redevelopment Project. De La Vega, Anderson, Tingley, Jennings and Ansari discussed the process.

Tingley noted 9 applications were received for the City Administrator position and De La Vega and Anderson reviewed the applications and chose 5 to interview. Staff would reach out to schedule the interviews.

Tingley, De La Vega, Anderson and Jennings discussed the hiring process. Tingley and the Council agreed to start the interviews at 8:30am on Thursday, September 5th.

Tingley thanked Council for the opportunity to serve as the City Administrator of Tonka Bay and noted it had been a pleasure.

- B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – Anderson and Bowman discussed the basketball court.
- C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling – Ansari noted she was paying attention to the LMCD.

Ansari explained that she was concerned about the property at 5420 Manitou Road not looking as clean as it had previously. Ansari and Bowman discussed the property.

De La Vega and Tingley discussed 30 Sunrise Avenue and cleaning up the property and the process.

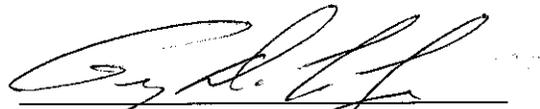
Ansari asked about 85 and 95 Sunrise Avenue and if there had been any interest there. Tingley said he had received no calls. Ansari noted the water feature that was created was stunning.

- D. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – Jennings updated the Council that the Excelsior Fire District's budget was approved.
- E. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds – Absent.
- F. Attorney's Report – No report.
- G. Gerry De La Vega –SLMPD, Administration, Public Works – De La Vega, Tingley and Biggerstaff discussed the fence situation.

De La Vega requested an update on the water plant. Bowman noted it was coming along well but the paint curing may cause delays. Priesler provided additional detail on the project noting they were on schedule besides a few unexpected delays.

12. ADJOURNMENT

There being no further business, it was moved by Anderson to adjourn the meeting at 8:18 p.m. Ansari seconded the motion. Ayes 4. Motion carried.



Gerry De La Vega, Mayor

Attest:



Oksana Maher, City Clerk