

**PARKS AND DOCKS COMMISSION MEETING**  
**AGENDA**  
**December 13, 2021**  
**5:30 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA  
*All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one Commission motion. Items on the Consent Agenda re reviewed in total by the Commission and may be approved through one motion with no further discussion by the Commission. Any item may be removed by any Commissioner, staff member or person from the public for separate consideration.*
  - A. Minutes of the Regular Parks & Docks Commission from November 22, 2021
5. OPEN FORUM – Maximum time of five minutes per person\*
6. NEW BUSINESS
  - A. Municipal Dock Expansion Bid – Nick Preisler
  - B. Dock Expansion Waitlist – Andrew Myers
7. OLD BUSINESS
  - A. Christmas Tree Lighting Ceremony Recap – Kristin Viger
  - B. Grant Updates – Kristin Viger
8. MISCELLANEOUS
  - A. P & D Commission 2022 Meeting Calendar
9. ADJORNMENT

The next Parks & Docks Commission meeting will be Monday, January 24, 2022, at 5:30 pm.

\*For individuals who wish to address the Parks & Docks Commission on subjects which are not a part of the meeting agenda. Typically, the P & D Commission will not act on items presented at this time but will refer them to staff for review, action and/or recommendation.

**PARKS AND DOCKS COMMITTEE MEETING**  
**Monday November 22, 2021**  
**6:30 PM**  
**Minutes**

**1. CALL TO ORDER**

The regular monthly meeting of the Tonka Bay Parks and Docks Commission was called to order at 6:30 PM

**2. ROLL CALL**

Members present: Doug Eckland, Todd Wagner, Abby Ludens, Kristen Viger, Kristen Smith, Megan Stadelman and Andrew Myers. Also present, City Administrator Laur.

Absent: Carl Awalt

Residents Present: None.

**3. APPROVAL OF AGENDA**

**Smith moved to approve the agenda, with the addition of sign discussion under old business. Stadelman seconded the motion. Ayes: Smith, Wagner, Ludens, Eckland, Myers, Stadelman. Motion carried.**

**4. CONSENT AGENDA**

**A. Minutes of the Regular Parks & Docks Commission from October 25, 2021**

**Stadelman moved to approve the agenda. Eckland seconded the motion. Ayes: Smith, Wagner, Ludens, Eckland, Myers, Stadelman. Motion carried.**

**5. OPEN FORUM**

None

**6. NEW BUSINESS**

A. Bench or Tree Memorial for Robin Bowman – Andrew Myers

Myers would like to commemorate the late superintendent with a memorial or plaque. Laur suggested getting a plaque to put by a cherry tree next to City Hall that Robin planted this year. Wagner suggested they should discuss what the actual plaque will like and where it will be located. They concluded it should be brought to council for their approval.

**Myers moved to recommend to council installing a memorial plaque by the cherry tree by City Hall honoring Robin Bowman. Eckland seconded the motion. Ayes: Smith, Wagner, Ludens, Eckland, Myers, Stadelman. Motion carried.**

B. Grant from Lake Minnetonka Excelsior Rotary Club – Todd Wagner  
Wagner updated the commission on the application for a grant from the Excelsior Rotary Club. He said the deadline has been extended and he has not heard anything further.

**7. OLD BUSINESS**

A. Christmas Tree Lighting Final Details

Laur and the commission discussed the final details of the Christmas Tree Lighting Ceremony per the schedule of events in the packet.

B. Santa Randy – Kathy Laur

The commission reviewed the invoice for hiring Santa Randy for the Christmas Tree lighting Ceremony.

**Myers moved to recommend to council the approval of invoice no. 12221 in the amount of \$160.00 for Santa Randy. Wagner seconded the motion. Ayes: Smith, Wagner, Ludens, Eckland, Myers, Stadelman. Motion carried.**

C. Manitou Park Donation Banner Discussion – Kristin Smith

Smith showed the commission the potential donation banners that were designed by Alison Swan, which could potentially be displayed around town. It was discussed and each commissioner gave their opinion on which one they preferred and the potential locations for placement.

**8. MISCELLANEOUS**

A. Beach Report – Kathy Laur

Laur shared the beach report for Wekota Beach and Crescent Beach provided by the Minnetonka Aquatics.

B. Hennepin County Youth Facilities and Equipment Grants – Kathy Laur

Laur explained the two different Hennepin County facility and equipment grants that she applied for at the end of October. The equipment grant was specifically for the hockey rink. The facility grant was for the warming house or playground. Laur also reminded the commission of the \$10,000 Twins Grant that the city was awarded for the little league or dual purpose fields, which has to be used in the first six months of 2022.

**9. ADJORNMENT**

**There being no further business, Ludens moved to adjourn the meeting at 7:35 pm. Smith seconded the motion. Ayes: Smith, Eckland, Ludens, Wagner, Myers, Stadelman. Motion carried.**

The next Parks & Docks Commission meeting will be Monday, January 24, 2022, at 5:30 pm.



## Memorandum

To: Tonka Bay City Council

From: Nick Preisler, City Engineer, WSB

Date: December 14, 2021

Re: 2021 Municipal Docks Expansion Project  
Receive Bid Results

### Consideration:

Request to approve the following:

1. Motion for staff to draft resolution awarding base bid and selected alternate to M.T. Carpenter Landscape, Inc.

### Background:

On June 22, 2021 the City Council authorized WSB to proceed with the final design plans for 28 additional boat storage units located at the site of the existing municipal docks at Old Orchard Park. The addition of 28 new boat slips brings the total number of rentable slips to 76.

On November 9, 2021 City Council passed Resolution 21-30 approving plans and specifications and authorizing the advertisement of bids for the 2021 Municipal Dock Expansion Project. City Council further directed staff to include shoreline stabilization within the channel adjacent to 135 Crabapple Ln and 255 Woodpecker Ridge Rd as two alternate bids; Alternate No. 1 for fitted style rip-rap and Alternate No. 2 for random placed (county standard) style rip-rap.

### Bid Opening:

Bids were received on December 7, 2021 for the 2021 Municipal Docks Expansion Project. One bid was received in response to the call for bids.

Bidder	Base Bid	Alternate No. 1 (Custom Fitted)	Alternate No. 2 (Random)
M.T. Carpenter Landscape, Inc.	\$220,250.00	\$177,450.00	\$120,750.00
<i>Engineer's Estimate</i>	<i>\$289,170.00</i>	<i>\$105,036.75</i>	<i>\$80,230.50</i>

Total Base Bid + Alternate 1: \$397,700.00

Total Base Bid + Alternate 2: \$341,000.00

### Potential City Council Action:

The City Council may choose to:

1. Discuss the desired alternate bid. Make motion for staff to draft a resolution accepting the bids and awarding the contract to M.T. Carpenter Landscape, Inc. for
  - a. Base Bid Amount of \$220,250.00; or
  - b. Base Bid + Alternate No. 1 Amount of \$397,700.00; or
  - c. Base Bid + Alternate No. 2 Amount of \$341,000.00;
2. Make motion for staff to draft a resolution rejecting the bids
3. Table action on this item for more information.



December 14, 2021

Honorable Mayor and City Council  
City of Tonka Bay  
4901 Manitou Road  
Tonka Bay, MN 55331

Re: 2021 Municipal Dock Expansion Project  
City of Tonka Bay, MN  
WSB Project No. 016719-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Tuesday, December 7, 2021, and were viewed and read aloud. One bid was received. It should be noted that the project was bid with a Base Bid and two Alternates.

Please find attached the Bid Tabulation Summary indicating the low bidder as M.T. Carpenter Landscape, Inc., Isanti, MN, with a Base Bid amount of \$220,250.00, Alternate No. 1 amount of \$177,450.00, and Alternate No. 2 amount of \$120,750.00.

We recommend that the City Council award the Base Bid in the amount of \$220,250.00 and the desired Alternate to M.T. Carpenter Landscape, Inc. of Isanti, MN.

If you have any questions, please contact me at 763.287.8537.

Sincerely,

WSB

Nicholas N. Preisler, PE  
City Engineer

Attachment

cc: Rachel Myskevitz, City of Tonka Bay

srb

## BID TABULATION SUMMARY

PROJECT: 2021 Municipal Dock Expansion Project

OWNER: City of Tonka Bay, MN

WSB PROJECT NO.: 016719-000

BIDS RECEIVED ONLINE: Tuesday, December 7, 2021, at 11:00 a.m. Local Time

Contractor	Bid Bond (5%)	Addendum Received	Total Base Bid	Total Alternate No. 1	Total Alternate No. 2	Grand Total Base Bid + Alternate No. 1	Grand Total Base Bid + Alternate No. 2
1 M.T. Carpenter Landscape, Inc.	X	N/A	\$220,250.00	\$177,450.00	\$120,750.00	\$397,700.00	\$341,000.00
Engineer's Opinion of Cost			\$289,170.00	\$105,036.75	\$80,230.50	\$394,206.75	\$369,400.50

I hereby certify that this is a true and correct tabulation of the bids as received on December 7, 2021.



Nicholas N. Preisler, PE, City Engineer

**Bid Tabulation**

2021 Municipal Dock Expansion Project

City of Tonka Bay, MN

WSB Project No. 016719-000

BIDS RECEIVED ONLINE: Tuesday, December 7, 2021, at 11:00 a.m. Local Time



Line #	Mat. #	Item Description	Units	Quantity	Engineer's Estimate		M.T. Carpenter Landscape, Inc.	
					Unit Price	Extension	Unit Price	Extension
<b>BASE BID</b>								
1	2021.501	MOBILIZATION	LS	1	\$13,770.00	\$13,770.00	\$75,000.00	\$75,000.00
2	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	4	\$150.00	\$600.00	\$250.00	\$1,000.00
3	2452.502	INSTALL PILING / POLES	EACH	97	\$900.00	\$87,300.00	\$1,000.00	\$97,000.00
4	2540.601	INSTALL DOCK / PIER SURFACE	L F	750	\$250.00	\$187,500.00	\$63.00	\$47,250.00
<b>TOTAL BASE BID</b>						<b>\$289,170.00</b>		<b>\$220,250.00</b>
<b>ALTERNATE NO. 1</b>								
5	2021.501	MOBILIZATION	LS	1	\$5,001.75	\$5,001.75	\$40,000.00	\$40,000.00
6	2101.502	TREE REMOVAL	EACH	4	\$1,200.00	\$4,800.00	\$1,300.00	\$5,200.00
7	2101.505	CLEARING AND GRUBBING	ACRE	0.2	\$20,000.00	\$4,000.00	\$500.00	\$100.00
8	2511.507	RANDOM RIPRAP CLASS IV (CUSTOM FITTED)	L F	315	\$275.00	\$86,625.00	\$400.00	\$126,000.00
9	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	350	\$8.00	\$2,800.00	\$10.00	\$3,500.00
10	2574.507	COMMON TOPSOIL BORROW	C Y	6	\$50.00	\$300.00	\$100.00	\$600.00
11	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	55	\$2.00	\$110.00	\$30.00	\$1,650.00
12	2575.508	SEED MIXTURE 25-151	ACRE	0.2	\$7,000.00	\$1,400.00	\$2,000.00	\$400.00
<b>TOTAL ALTERNATE NO. 1</b>						<b>\$105,036.75</b>		<b>\$177,450.00</b>
<b>ALTERNATE NO. 2</b>								
13	2021.501	MOBILIZATION	LS	1	\$3,820.50	\$3,820.50	\$40,000.00	\$40,000.00
14	2101.502	TREE REMOVAL	EACH	4	\$1,200.00	\$4,800.00	\$1,300.00	\$5,200.00
15	2101.505	CLEARING AND GRUBBING	ACRE	0.2	\$20,000.00	\$4,000.00	\$500.00	\$100.00
16	2511.507	RANDOM RIPRAP CLASS IV (RANDOM)	L F	315	\$200.00	\$63,000.00	\$220.00	\$69,300.00
17	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	350	\$8.00	\$2,800.00	\$10.00	\$3,500.00
18	2574.507	COMMON TOPSOIL BORROW	C Y	6	\$50.00	\$300.00	\$100.00	\$600.00
19	2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	55	\$2.00	\$110.00	\$30.00	\$1,650.00
20	2575.508	SEED MIXTURE 25-151	ACRE	0.2	\$7,000.00	\$1,400.00	\$2,000.00	\$400.00
<b>TOTAL ALTERNATE NO. 2</b>						<b>\$80,230.50</b>		<b>\$120,750.00</b>
<b>GRAND TOTAL BASE BID + ALTERNATE NO. 1</b>						<b>\$394,206.75</b>		<b>\$397,700.00</b>
<b>GRAND TOTAL BASE BID + ALTERNATE NO. 2</b>						<b>\$369,400.50</b>		<b>\$341,000.00</b>

I hereby certify that this is an exact reproduction of bids received.

Certified By:

A handwritten signature in black ink, appearing to be 'M. T. Carpenter', written over a horizontal line.

License No. 54902

Date: December 7, 2021