



4901 Manitou Road
 Tonka Bay MN 55331
 952-474-7994
www.cityoftonkabay.net

DEMOLITION CHECKLIST

PERMIT FEE: \$200.00 + \$1.00 SURCHARGE ESCROW FEE: \$500.00

Structure demolition cannot begin until disconnects have been verified by the proper authority and permits have been obtained, and the following demolition requirements have been met.

DEMOLITION REQUIREMENTS

Have the following been provided or completed? Must be completed prior to demolition.
 PLEASE NOTE: Escrow funds will not be released until all demolition requirements are complete.

IMPORTANT: If structure is not being replaced, sewer and water **MUST** be disconnected at the sewer main and water main.

YES	NO	N/A	
			Has a silt fence been installed and erosion plan provided?
			Have the water and sewer lines been disconnected at the property line and inspected by City prior to demolition?
			Sewer line must be televised at time of disconnect to the sewer main in order to verify pipe integrity, any tree roots, broken pipe or inflow & infiltration to the main line. Pipe may need to be replaced at property owner's expense if it fails televising inspection by Public Works Superintendent.
			Have the water meter and reader been removed by Public Works? Provide two days' notice for appointment?
			Safety fencing must be provided around excavations that are not backfilled the same day.
			Have all wells been properly abandoned in accordance with the State Health Department regulations and a copy of the well abandonment form filed with the City?
			Abandoned fuel oil and gas tanks must be removed by a state licensed contractor. Call Excelsior Fire District (952-960-1691) for a separate tank removal permit.
			Has an inspection report been submitted by a certified inspection company (see list) certifying that all hazardous materials have been removed? (Asbestos removal questions, please call MPCA asbestos team at 651-296-6300 or 1-800-657-3864).
			Has a dust control plan been submitted to the City?
			Has a backfill plan been submitted to the City which describes type of equipment and backfill material to be used? (Demo site inspection to be done by City before and after backfilling). Metro West (763-479-1720) requires an inspection prior to backfilling.



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CONSTRUCTION PROJECT REQUIREMENTS

The following conditions shall be met throughout the building project. It will be the responsibility of the project manager, building superintendent and/or property owner to inform all parties involved of the following requirements:

1. Work at construction sites shall be limited to 7:00 a.m. to 8:00 p.m., Monday through Friday and 10:00 a.m. to 5:00 p.m., Saturday and Sunday. (Zoning Ordinance, Section 1011, subd. 18)
2. Parking shall be restricted to one side of the street. If the street width is such that parking on one side still restricts traffic, contact City Hall at (952) 474-7994 for alternate parking sites.
3. Dumpsters, building materials, rock, etc. shall be located on the building site. All other locations involving placement of these materials within City right-of-way requires prior approval from the Public Works Superintendent (952) 474-2947.
4. Adequate toilet facilities must be on site. See City Code Section 300.04 for standards.
5. The city street shall be cleared at the end of each workday or sooner if so needed. If the street is not cleaned within a 24-hour period, the City will authorize Public Works to clean the street. All related costs will be billed to the property owner.
6. Any excavation within the city right-of-way requires a street excavation permit.
7. Load Restrictions: Woodpecker Ridge Road has a 4-ton per axle weight restriction at all times. Contact the Public Work Superintendent at 952-474-2947 to discuss your options if you are working on Woodpecker Ridge Road or Willow Woods Drive.
8. Seasonal Load Restrictions: Load limits for all streets in Tonka Bay are 4-ton per axle weight once posted. The City of Tonka Bay follows the Mn/DOT's schedule for posting and removal of load restriction limits. Tonka Bay does not issue overweight permits during this period. It is the responsibility of the contractor to monitor the load restriction limits as posted by Mn/DOT. The Mn/DOT load restriction 24-hour telephone hotline is 1-800-723-6543 or (651) 406-4701 in the Minneapolis/St. Paul Metro area.

If you have any questions regarding these requirements, please contact Public Works Superintendent at (952) 474-2947.

Date: _____

Signature: _____



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DEMOLITION PERMIT RULES AND REGULATIONS

1. Before a demolition permit is issued, the applicant shall:
 - a. Disconnect sewer and water.
 - b. Submit plans for the reuse of the property on which the building or structure to be demolished to ensure that it is compatible with Zoning and Comprehensive Plan requirements.
 - c. Abandon water wells in accordance with State Health Department regulations.
 - d. Abandon septic systems per Minnesota Rules Chapter 7080. All septic tanks must be pumped, crushed and filled with native soils. An inspection is required after the tanks are pumped and before the tanks are crushed and filled.
 - e. Obtain a building permit, if necessary, for the construction of any structure or building.
 - f. Advise all utilities (Xcel Energy, CenterPoint Energy, Century Link, Mediacom, Tonka Bay Public Works, etc.) of the intended date of demolition.
2. Site shall not be backfilled until the Building Official (Metro West 763-479-1720) inspects and approves site for backfilling.
3. Remove all debris from the property within seven working days from completion of demolition and make certain that the property is clear of all hazards after demolition and cleanup.
4. Applicant/Owner/Builder/Trades shall coordinate any infrastructure improvements with the City's Public Works Superintendent (952-474-2947).