



4901 Manitou Road
 Tonka Bay MN 55331
 952-474-7994
www.cityoftonkabay.net

DEMOLITION CHECKLIST

All items below must be completed (this includes residential homes) prior to demolition permit being issued and work beginning. Escrow funds will not be released until all demolition requirements are complete.

IMPORTANT: If structure is not being replaced, sewer and water MUST be disconnected at the sewer main and water main in the street.

YES	NO	
		Has the water and sewer disconnection application (cityoftonkabay.net/buildinggeneralpermitapps , Plumbing/Mechanical) been completed & permit received ?
		Has the water and sewer been disconnected at the property line and inspected by City prior to demolition?
		Has the water meter and reader been removed by Public Works? Provide two days' notice for appointment?
		Has a silt fence been installed, and an erosion plan provided? (such as a map drawing indicating bio logs or silt fence, etc)
		Has the sewer line been televised at time of disconnect to the sewer main in order to verify pipe integrity, any tree roots, broken pipe or inflow & infiltration to the main line? Pipe may need to be replaced at property owner's expense if it fails televising inspection by Public Works Superintendent.
		Will safety fencing be provided around excavations that are not backfilled the same day?
		Have you reached out to the MN Dept. of Health to confirm if all wells were properly sealed in accordance with regulations? Did you file a copy of the well sealing record form with the City? Minnesota Well Code requires that all wells that are not in use must be 1) Made operable and returned to use, 2) Permanently sealed by a licensed well contractor, or 3) Covered under an annual maintenance permit from MDH. https://www.health.state.mn.us/wells or 651-201-4600
		Have you checked with the MN Pollution Control Agency for records of gas tanks? Abandoned fuel oil and gas tanks must be removed by a state licensed contractor. If you find a tank, call Excelsior Fire District (952-960-1691) for a tank removal permit.
		Has an inspection report been submitted to the city by a certified inspection company certifying that all hazardous materials have been removed? (Asbestos removal questions, please call MPCA asbestos team at 651-296-6300 or 1-800-657-3864).
		Has a dust control plan been submitted to the City? This can be as simple as an email or word document explaining how dust will be controlled on the site during demolition.



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CONSTRUCTION PROJECT REQUIREMENTS

The following conditions shall be met throughout the building project. It will be the responsibility of the project manager, building superintendent and/or property owner to inform all parties involved of the following requirements:

1. Work at construction sites shall be limited to 7:00 a.m. to 8:00 p.m., Monday through Friday and 10:00 a.m. to 5:00 p.m., Saturday and Sunday. (Zoning Ordinance, Section 1011, subd. 18)
2. Parking shall be restricted to one side of the street. If the street width is such that parking on one side still restricts traffic, contact City Hall at (952) 474-7994 for alternate parking sites.
3. Dumpsters, building materials, rock, etc. shall be located on the building site. All other locations involving placement of these materials within City right-of-way requires prior approval from the Public Works Superintendent (952) 474-2947.
4. Adequate toilet facilities must be on site. See City Code Section 300.04 for standards.
5. The city street shall be cleared at the end of each workday or sooner if so needed. If the street is not cleaned within a 24-hour period, the City will authorize Public Works to clean the street. All related costs will be billed to the property owner.
6. Any excavation within the city right-of-way requires a street excavation permit.
7. Load Restrictions: Woodpecker Ridge Road has a 4-ton per axle weight restriction at all times. Contact the Public Work Superintendent at 952-474-2947 to discuss your options if you are working.
8. Seasonal Load Restrictions: Load limits for all streets in Tonka Bay are 4-ton per axle weight once posted. The City of Tonka Bay follows the Mn/DOT's schedule for posting and removal of load restriction limits. Tonka Bay does not issue overweight permits during this period. It is the responsibility of the contractor to monitor the load restriction limits as posted by Mn/DOT. The Mn/DOT load restriction 24-hour telephone hotline is 1-800-723-6543 or (651) 406-4701 in the Minneapolis/St. Paul Metro area.

If you have any questions regarding these requirements, please contact Public Works Superintendent at (952) 474-2947.

Date: _____

Signature: _____



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DEMOLITION PERMIT RULES AND REGULATIONS

1. Before a demolition permit is issued, the applicant shall:
 - a. Disconnect sewer and water.
 - b. Submit plans for the reuse of the property on which the building or structure to be demolished to ensure that it is compatible with Zoning and Comprehensive Plan requirements.
 - c. Abandon water wells in accordance with State Health Department regulations.
 - d. Abandon septic systems per Minnesota Rules Chapter 7080. All septic tanks must be pumped, crushed and filled with native soils. An inspection is required after the tanks are pumped and before the tanks are crushed and filled.
 - e. Obtain a building permit, if necessary, for the construction of any structure or building.
 - f. Advise all utilities (Xcel Energy, CenterPoint Energy, Century Link, Mediacom, Tonka Bay Public Works, etc.) of the intended date of demolition.
2. Remove all debris from the property within seven working days from completion of demolition and make certain that the property is clear of all hazards after demolition and cleanup.
3. Applicant/Owner/Builder/Trades shall coordinate any infrastructure improvements with the City's Public Works Superintendent (952-474-2947).