

SECTION 402, FEES

402.01. Fee Schedule

All fees applicable to all licenses or permits from the City of Tonka Bay, Minnesota.

Type of Charge	Fee	Notes
<u>Alarm</u>		
Police	\$60.00	770.03, 770.06
Fire	\$175.00	770.11
<u>Administrative Citation Penalties</u>	Varies	270.01 – 270.11. See Appendix A.
<u>Amusement Devices</u>	\$15.00	410.04
<u>Assessment Search</u>	\$25.00	
<u>Cigarette Sales</u>	\$100.00	430.03
<u>City Hall Rental</u>		Room Reservation Application
Damage Deposit	\$300.00	
Up to Four Hours	\$50.00	
Additional Hour	\$10.00	
<u>Commercial Marinas</u>		520.11, 1023.02
Base Fee & Annual Renewal (Plus Per Slip Fee)	\$270.00	
Per Slip Fee	\$5.00	
<u>Copies Plus Tax</u>		
City Code	\$90.00	
Zoning Ordinance	\$100.00	
Zoning Map	\$20.00	
Sewer/Water Maps	\$15.00	
Audiotape Copy	\$25.00	
Comp. Land Use Map	\$20.00	
Copies of record (up to 100 B/W)	\$0.25	MN Stat. 13.03 subd. 3; copies not able to be printed at City Hall are subject to real cost and staff time
<u>De-Icing Permits</u>		De-Icing Permit Application
Permit	\$75.00	
Late Application	\$150.00	
<u>Demolition</u>		

Structure (Plus State Surcharge)	\$200.00	351.02
Escrow	\$500.00	263, 351.02
State Surcharge	\$1.00	MN Stat. 16B.70
<u>Dog Impoundment Fee</u> <u>Two Day Minimum</u>		741.06
First Pickup	\$55.00	
Second Pickup	\$85.00	
Third Pickup	\$125.00	
<u>Dog License</u>	\$20.00	741.03
<u>Excavation -ROW Plus Escrow</u>	\$100.00	301.11, 940.02
Escrow	\$5,000.00	263, 940.03
<u>Fence Permit</u>	\$100.00	1001.01, 1011.05
<u>Fertilizer App License</u>	\$108.00	480.03.2
<u>Fill Permit Plus Escrow</u>		Filling and Excavation Permit Application
Security Deposit (Refund Upon Final Inspection & As built)	\$500.00	
10-50 Cubic Yards (Lakeshore Only)	\$55.00	
Over 50 Cubic Yards	\$90.00	
Escrow	\$300.00	263
<u>Gambling Investigation</u>	\$100.00	470.05
<u>Home Occupation Permit</u>	\$15.00	1014.03
<u>Inflow and Infiltration Certificate Application</u>	<u>\$75.00</u>	<u>827</u>
<u>Land Use Applications</u>		
Non-Conforming Use Permit	\$125.00	1011.01
Variance, plus Escrow	\$300.00	1004.03, 1004.05, 1030.11 subd. B
CUP, plus Escrow	\$300.00	1003.01
Pre-Planning Application	\$400.00	
Preliminary Plat, plus Escrow	\$150.00	1030.4 subd. B
Rezoning, plus Escrow	\$150.00	
Simple Subdivision, plus Escrow	\$150.00	1030.1 subd. F
Street Vacation, plus Escrow	\$150.00	930
Subdivision, plus Escrow	\$150.00	1030
Planned Unit Development, plus Escrow	\$650.00	1006.03.1, 1006.05.4
Final Plat, plus Escrow	\$150.00	1030.09 subd. A
Engineering Fee	\$350.00	

Park Dedication	Refer to Ordinance	1006.02 subd. 5-8, 1030.8
Escrow	\$1,500.00	263
Legal Services Pass-Through Rate	\$225.00/hr	Per City Attorney Contract
<u>Liquor</u>		600.04
Investigation Fee	\$500.00	
Small Brewer License	\$250.00	
Brewer Taproom License	\$1,000.00	
Special Sunday Sale	\$200.00	
Consumption and Display Setup	\$300.00	
<u>On-Sale</u>		
Beer	\$500.00	
Intoxicating Liquor	\$5,544.00	
Wine	\$500.00	
<u>Off-Sale</u>		
Beer	\$240.00	
Intoxicating Liquor	\$240.00	
<u>Temporary License</u>		
On-Sale 3.2% Malt Liquor	\$250.00	
On-Sale Intoxicating Liquor	\$300.00	
Local Business On Public Property	\$300.00	
Non-Local Business On Public Property	\$600.00	
On Private Property	\$100.00	
<u>Mechanical Permit</u>		-
<u>Plus State Surcharge</u>		
Per Fixture	\$50.00	
Air Conditioner/Furnace	\$100.00	
State Surcharge	\$1.00	MN Stat. 16B.70
<u>Municipal Docks</u>		Municipal Dock Rental Policy
Bumper Material	\$5.00 Plus Tax	
Key Fob Security Deposit	\$25.00	
<u>Residents</u>		
Boat Slides	\$120.00	
Dock Spaces #2, #3	\$1,200.00	
Dock Spaces #4 through #49	\$1,600.00	
Canoe Rack	\$30.00	
<u>Non-Residents</u>		
Boat Slides	\$240.00	
Dock Spaces #2, #3	\$2,400.00	
Dock Spaces #4 through #49	\$3,200.00	
Canoe Rack	\$60.00	

<u>New Construction</u>		300.03
<u>Building Permits</u>		
Permit	Based on valuation	1997 State Building Code Fee Schedule +15%
Escrow	\$5,000.00	263
SAC	\$2,485.00	Metropolitan Council 810.03, 810.17
<u>Water Meter Fees (plus tax)</u>		
12 Gauge Tracer Wire Per Foot	\$0.30	
Blue Tracer Wire Box	\$30.00	
Ground Rod with 10 feet 14-Gauge Wire	\$60.00	
<u>Water & Sewer Connection*</u>		810.02, 810.03, 823.04, 823.05, 826.02
Sewer	\$3,891.55	
Water	\$3,766.26	
Water Tower	\$1,133.21	
*Trunk Connection Rates per living unit for residential; and, equivalent for commercial as determined by the Metropolitan Council SAC, except as may be amended by City Council.		
<u>NSF Check</u>	\$30.00	MN Stat. 604.113 subd. 2
<u>Peddler Permit</u>	\$65.00	420.03.4
<u>Plumbing</u>		
Commercial	Based on valuation	1997 State Building Code Fee Schedule + 15%
<u>Residential (plus State Surcharge)</u>		-
1-5 Fixtures	\$75.00	-
Each Additional Fixture	\$10.00	-
State Surcharge	\$1.00	MN Stat. 16B.70
<u>Right of Way Obstruction</u>	\$100.00	301.11
<u>Right of Way Registration</u>	\$100.00	301.05
<u>Sewer Disconnect & Reconnect Plus State Surcharge</u>		823.04, 826.02
Residential	\$60.00	
Commercial	\$100.00	
State Surcharge	\$1.00	MN Stat. 16B.70
<u>Short Term Rental</u>		425.03 Subd. 4
License	\$100.00	
First Violation	\$250.00	
Second Violation	\$500 + Revocation	

<u>Sign Permit</u>	\$75.00	330.02.11
<u>Special Events</u>		Special Event Permit Application
Damage Deposit	\$300.00	
Manitou Park Damage Deposit	\$1,000.00	
<u>Residents/Local Businesses</u>		
Athletic Event Using Streets or City Parking Lot	\$200.00	
Events on City Property (plus tax)	\$75.00	
Parade	\$30.00	
<u>Non-Residents/Non-Local Businesses</u>		
Athletic Event Using Streets or City Parking Lot	\$400.00	
Events on City Property (plus tax)	\$150.00	
Parade	\$60.00	
<u>Field/ Court Rental</u>		
Field (Baseball or Soccer)	\$10/day	
Sport Court (Tennis or Basketball)	\$10/day	
Ice Rink	\$10/day	
<u>Maintenance</u>		
Baseball	PW Hourly Wage x 3hrs	
Soccer	PW Hourly Wage x 5hrs	
Tennis	PW Hourly Wage x 1hr	
Basketball	PW Hourly Wage x .75hr	
Ice Rink	PW Hourly Wage x 4hrs	
<u>Temporary Liquor License</u>		
On Private Property	\$100.00	
Local Business On Public Property	\$300.00	
Non-Local Business On Public Property	\$600.00	
<u>Sprinkler System Connection Permit</u>		
Less than 4 inch Pipe	\$215.00	

	6 inch Pipe	\$325.00	
	8 inch Pipe	\$430.00	
	12 inch Pipe	\$650.00	
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<u>Tank Removal</u>		\$55.00	
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<u>Temporary/Seasonal Sales</u>		\$75.00	1024 subd. 44
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<u>Utilities-Quarterly Rates</u>			
	<u>Water</u>		810.06
	MN Water Testing Fee	\$2.43	
	Residential & Commercial Standard Flat Rate	\$57.00	
	0-15,999 gallons Per 1,000 gallons	\$5.50	
	16,000-30,999 Per 1,000 gallons	\$6.00	
	31,000-45,999 Per 1,000 gallons	\$6.50	
	More than 46,000 Per 1,000 gallons	\$7.00	
	<u>Sewer</u>		825.02, 825.05
	Residential & Commercial Standard Flat Rate	\$137.50	
Residential Usage	0-9,999 gallons Per 1,000 gallons	\$0.50	
	10,000-30,999 gallons Per 1,000 gallons	\$1.25	
	31,000-45,999 gallons Per 1,000 gallons	\$2.00	
	46,000+ gallons Per 1,000 gallons	\$2.75	
Commercial Usage	0-9,999 gallons Per 1,000 gallons	\$0.50	
	10,000+ gallons Per 1,000 gallons	\$5.00	
	<u>Garbage/ Recycling</u>		830.07
	Garbage rate if not participating in recycling	\$77.18	
	Garbage rate if participating in recycling	\$37.20	
	Sr. citizen garbage rate if recycling	\$34.75	
	Recycling rate	\$36.50	
	<u>Storm Water Drainage Fee</u>		840.02, 840.05
	Residential	\$3.50	
	Commercial	Based on square footage	

<u>Water Disconnect & Reconnect</u>			
<u>Plus State Surcharge</u>			
	Residential	\$60.00	
	Commercial	\$100.00	
	State Surcharge	\$1.00	MN Stat. 16B.70
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<u>Water Hydrant Use</u>			
<u>Plus Water Usage</u>		\$30.00	
<u>Minimum 1 Month Use</u>			
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<u>Water Meter Estimating Fee</u>		\$30.00	
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<u>Water Meters With Radio (plus tax)</u>			810.17
	3/4 inch	\$160.00	
	3/4 inch connectors (\$10; need two)	\$20.00	
	1 inch	\$215.00	
	1 inch connectors (\$17.50; need two)	\$35.00	
	Radio Reader	\$135.00	
	Wire (per foot)	\$0.25	
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402.02 Refunds.

License fees shall not be refunded in whole or in part unless otherwise specified by this Ordinance Code or by law.

Section 2. Section 402 of the City Code is amended by adding the following Appendix A:

APPENDIX A

SCHEDULE OF OFFENSES AND FEES **ADMINISTRATIVE PENALTY SYSTEM**

General Rules of Administrative Fine System:

1. Each day a violation exists constitutes a separate offense.
2. Fees are due to the City within 10 days of the date of the citation.
3. A late payment charge of 10% of the fine amount, with a minimum of \$15, is required if not paid within 10 days from the date of the citation.
4. The City may collect unpaid fines by a special assessment to the property when the violation is related to a parcel of real property located within the City.
5. Failure to pay a fine or request a hearing may be punishable by criminal penalties.
6. Appeal hearings can be scheduled according to the terms provided in the City Code.
7. Where examples to any specific violation are given in this Appendix, such examples are only intended to serve as an illustration for the class of violations which will be subject to the various penalties. Nothing herein shall be interpreted as including an exhaustive list of applicable penalties, and the City may determine the appropriate level of penalty for a particular code violation with reference to the categories outlined herein.
8. The violation levels provided in this Appendix constitute guide only. The City may deviate from the prescribed levels outlined in this Appendix where the circumstances dictate. Any deviation from these levels shall be expressly outlined in the notice of violation, including the factors relied upon by the City in justifying such deviation.

Level One Violations \$50.00

- Minor or incidental inappropriate garbage/recycling/yard waste management.
- Local parking violations including, but not limited to, vehicle parked on grass, violation of permit parking restrictions, snow emergency violations, inappropriate RV storage.
- Animal issues including, but not limited to, barking dogs, unlicensed animals (under owner's control), excessive feces in the yard.
- Property condition including, but not limited to, tall grass, vegetation overflowing alley, adjacent public sidewalk not shoveled, minor exterior storage (junk in the yard or along alley).
- Loud parties, recreational fire violations.

Level Two Violations \$100.00

- Local parking violations including, but not limited to, parking in fire lanes, blocking access.
- Property maintenance violations including, but not limited to, peeling paint, eaves hanging, doors delaminated, fences collapsing.
- City code violations (not listed elsewhere) designated as a misdemeanor or petty misdemeanor, including violations of the City's zoning code. Includes erosion control, sight triangle violations, setback encroachments, excessively bright lights, being in a park after hours.
- Animals running-at-large (licensed), failure to follow restrictions for potentially dangerous animals.
- Sign regulation violations, unpermitted exterior display of merchandise.
- Missing address numbers visible from the street or alley

Level Three Violations \$150.00

- Unlicensed animal running-at-large.

Level Four Violations \$200.00

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Level Five Violations \$400.00

The violation is a major infraction that involves unsafe conditions, constitutes a blighting influence on surrounding properties or neighborhood, involves neglect of property maintenance, or endangers life or property, supported by the enforcement officer's written justification.

- Failure to obtain a required permit or license (not listed elsewhere), includes rental without a license and creation of a 2nd dwelling unit in a structure without zoning approval;
- Failure to maintain or violation of a condition of approval for a conditional use permit;
- Home occupation violations;
- Excessive or habitual accumulations of garbage, rubbish or exterior storage of materials unrelated to a lawfully permitted construction or remodeling project;
- Unpermitted use of street right-of-way or boulevard encroachments; or
- Illegal occupancy of a basement, attic or other room with inadequate egress for sleeping purposes as required by any applicable law or rule.

Disorderly House:

- \$1,000 for conviction under Minnesota Statutes Section 609.33.

Repeat Violations:

Repeat violations occurring within 12 months are subject to double fees. Said violations are a new case involving the same violation (i.e. a second offence parking in a fire lane). Repeat violations are distinguished from continuing violations. Subsequent repeat violations occurring within 12 months are subject to a doubling of the preceding penalty.

Continuing Violations:

When situations which are subject to an administrative citation continue without resolution for more than a month despite repeat citations, an enforcement officer may issue a citation with a fee doubling the preceding penalty, not to exceed \$1000 for each offense.

Appeal Hearing Request fee:

Appeal Hearing Request Deposit fee: \$25 is due along with the appeal form. The fee is refundable as provided in the City Council's decision. In cases where a violation was found to have occurred, the City Council may apply the refund towards the citation payment as provided in the City Council's decision.

Special Assessment Charge:

A special assessment administrative charge of \$50.00 will be added for unpaid fine amounts that are specially assessed.