

**Filling and Excavation Permit Application Pricing
(from Fee Schedule, updated 2020)**

Excavation – ROW Plus Escrow	
Right of Way Permit*	\$150
Escrow	\$5000

*Must complete ROW application here if you are excavating in the ROW:
<https://www.cityoftonkabay.net/businesses>

Fill Permit	
Security Deposit (Refund upon Final Inspection and as built)	\$500
10-50 Cubic Yards (Lakeshore only)	\$55
Over 50 Cubic Yards	\$90
Escrow	\$300

(STAFF SECTION)

DATE PAID: _____ RECEIPT NUMBER: _____

Approvals:

Engineer Initials:

City Official Initials:



4901 Manitou Road
 Tonka Bay MN 55331
 952-474-7994
www.cityoftonkabay.net

CONSTRUCTION PROJECT REQUIREMENTS

The following conditions shall be met throughout the building project. **It will be the responsibility of the project manager, building superintendent and/or property owner to inform all parties involved of the following requirements:**

1. Construction hours are as follows (with no exceptions):
 Monday through Friday 7:00 a.m. – 8:00 p.m.
 Saturday and Sunday 10:00 a.m. – 5:00 p.m.
2. Parking shall be restricted to one side of the street. If the street width is such that parking on one side still restricts traffic, contact City Hall at (952) 474-7994 for alternate parking sites.
3. Dumpsters, building materials, rock, etc. shall be located on the building site. All other locations involving placement of these materials within City right-of-way requires prior approval from the Public Works Superintendent (952) 474-2947.
4. Adequate toilet facilities must be on site. See City Code Section 300.04 for standards.
5. The city street shall be cleared at the end of each workday or sooner if so needed. If the street is not cleaned within a 24-hour period, the City will authorize Public Works to clean the street. All related costs will be billed to the property owner.
6. Any excavation within the city right-of-way requires a street excavation permit.
7. Load Restrictions: Woodpecker Ridge Road has a 4-ton per axle weight restriction at all times. Contact the Public Work Superintendent at 952-474-2947 to discuss your options if you are working on Woodpecker Ridge Road.
8. Seasonal Load Restrictions: Load limits for all streets in Tonka Bay are 4-ton per axle weight once posted. The City of Tonka Bay follows the Mn/DOT’s schedule for posting and removal of load restriction limits. Tonka Bay does not issue overweight permits during this period. It is the responsibility of the contractor to monitor the load restriction limits as posted by Mn/DOT. The Mn/DOT load restriction 24-hour telephone hotline is 1-800-723-6543 or (651) 406-4701 in the Minneapolis/St. Paul Metro area.

If you have any questions regarding these requirements, please contact Robin Bowman at (952) 474-2947.

 Signature

 Date



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FILLING AND EXCAVATION INFORMATION

1. **Permit Required**

No person shall undertake, authorize, or permit any of the following actions without first having obtained the property permit from the city:

- A. Any excavating, filling, or other change of more than ten (10) cubic yards in the earth's topography in any designated wetlands, floodplain, or shoreland district;
- B. Any excavating, filling, or other change in the earth's topography resulting in the movement of more than fifty (50) cubic yards of material.

2. **Permit not Required**

Notwithstanding the above, no permit shall be required for the following activities, except as required by the Minnesota Building Code:

- A. Earthwork undertaken in accordance with grading plans approved in conjunction with a building and site plan review or plat approval; or
- B. Earthwork, which will result in moving less than fifty (50) cubic yards of material, provided the work does not take place in any designated wetlands, floodplain, or shoreland district.

3. **Restrictions**

No person shall undertake, authorize, or permit any excavating, filling, or other change in the earth's topography which violates or is not in compliance with the proper permit issued by the City of Tonka Bay, including the approved plans and all terms and conditions of the permit.

4. **Drainage**

No land shall be developed and no use shall be allowed that results in water runoff causing flooding, erosion, or deposit of minerals on adjacent property. Such runoff shall be properly channeled into a watercourse, ditch, storm pond, or other appropriate facility subject to review and approval by the city engineer.

Additional Notes:

- Make sure you give yourself enough time to receive approvals from all reviewing agencies.
- Additional permits may be required by the Minnehaha Creek Watershed District (www.minnehahacreek.org).
- If the filling or excavating takes place on a wetland, then you may have to fill out the Joint Application Form for Activities Affecting Water Resources in Minnesota.