

ITEM NO. 4A

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING January 09, 2018

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari and LaBelle. Also present were City Administrator Crawford and City Attorney Biggerstaff.

Member absent: Councilmember Jennings.

3. APPROVAL OF AGENDA

Biggerstaff commented that there were minor technical corrections and legal description updates to the Item 4E documents and the Council has the updated documents.

Anderson moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 4. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the following consent agenda items:

A. Regular Meeting Minutes of December 12, 2017

B. Resolution 18-01, Appointments

C. Resolution 18-02, Water and Sewer Charges

D. WeCAN Letter of Support

E. Quiet Title Action

Ansari seconded the motion. Ayes 4. Motion carried.

5. MATTERS FROM THE FLOOR

None.

6. SPECIAL BUSINESS

None.

7. PUBLIC HEARINGS

A. Amend Section 402 – Fee Schedule

Crawford discussed the proposed fee schedule amendments.

Anderson inquired about the New Construction Water/ Sewer Connection numbers. Crawford explained the reference resource and calculations.

LaBelle agreed that fees should not be stated in Ordinance 350 and it should be revised.

De La Vega directed staff to research those fees which do not have correlated references; to determine if the City has authority to implement the fees.

De La Vega opened up the public hearing, hearing no comments, the hearing was closed.

Anderson made a motion to approve ordinance amendment 2018-01 amending Section 402 Fees as proposed. Ansari seconded. Ayes 4. Motion carried.

Anderson made a motion to adopt resolution 18-03 authorizing the summary publication of Ordinance of the City of Tonka Bay Section 402: The Fee Schedule. Ansari seconded. Ayes – Anderson, Ansari, LaBelle, De La Vega. Motion carried.

Anderson made a motion directing staff to correct Section 350 to reference the fee schedule. Ansari seconded. Ayes 4. Motion carried.

8. OLD BUSINESS

A. Short Term Rental Ordinance

Crawford recapped that at the November 28, 2017 Council meeting, it was the consensus of the Council to draft an ordinance to regulate short term rentals. However, prior to drafting the ordinance, Crawford, Biggerstaff and Lewis (Assistant City Planner) requested guidance and information from the Council.

The Council, Crawford, Biggerstaff and Lewis discussed the eight items on the staff report, the length of the short term rental license term and violations. Crawford stated that staff would begin drafting the ordinance and will bring it back for review.

B. 2018-2040 Comprehensive Plan Update – Water Supply Plan

Crawford stated that she received an updated Chapter 10 from Sambatek and discussed the next steps of the review process.

De La Vega suggested adding information regarding the current water plant study and creating a list of priorities from the results.

Anderson commented that Table 3, page 11 of 125, lists addresses of the large volume water users in Tonka Bay. De La Vega discussed that this is a DNR required report. Crawford stated that she will confirm if the address information is necessary or if PID's could be used.

The Council and Crawford discussed the format of the open house.

Crawford recommended February 6 at 6:00 PM as the date to hold the open house. There were no objections from Council.

LaBelle, De La Vega and Crawford discussed the appropriate notifications to the public. Crawford stated an email blast would be sent, posted on Facebook and the bulletin board.

9. NEW BUSINESS

A. 2018 Pay Equity Report

Crawford explained the Pay Equity Report and that the report must be submitted January 31.

LaBelle and De La Vega commented that the City had to adjust pay once before in the past.

Anderson moved to approve the 2018 pay equity report and direct staff to submit the report to the MN Department of Management and Budget. Ansari seconded the motion. Ayes 4. Motion carried.

10. MATTERS FROM THE FLOOR

None.

11. REPORTS

A. Administrator's Report – Crawford is seeking direction from Council because Shorewood and Excelsior are not recommending approval of the revised jet truck agreement. Furthermore, the Cities requested that Tonka Bay approve the original agreement, that the three Cities internally discuss maintenance and use of the truck and that the maintenance topic could be re-examined after 5 years.

De La Vega commented that the amended contract has not been brought to Shorewood's or Excelsior's City Councils.

LaBelle and De La Vega discussed the possibility of contacting the appropriate Mayors.

LaBelle and Anderson do not recommend approving the original agreement.

- B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – No report.
- C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling – Ansari stated that Arctic Fever is happening January 12-14 and that volunteers are still needed.
- D. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – Absent.
- E. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds – No report.
- F. Attorney's Report – No report.
- G. Gerry De La Vega –SLMPD, Administration, Public Works – De La Vega commented he will be participating in the Mayor's Forum on January 30 at 7:00 PM at the Southshore Community Center.

12. ADJOURNMENT

There being no further business, it was moved by Anderson to adjourn the meeting at 7:59 p.m. La Belle seconded the motion. Ayes 4. Motion carried.

Attest:

Clerk