

CITY OF TONKA BAY ITEM NO. 4A

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING January 24, 2012

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor LaBelle, Councilmembers Marceau, De La Vega, Anderson and Holscher. Also present were City Administrator Kohlmann, City Attorney Penberthy, and Public Works Superintendent Kluver.

3. APPROVAL OF AGENDA

De La Vega moved to approve the agenda as submitted. Holscher seconded the motion. Ayes 5. Motion carried.

4. CONSENT AGENDA

Marceau moved to approve the consent agenda as presented approving the regular meeting minutes of January 10, 2012 and Accounts Payable. De La Vega seconded the motion. Ayes 5. Motion carried.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

None

7. PUBLIC HEARINGS

None

8. OLD BUSINESS

A. Appoint City Engineer and City Planner – Kohlmann stated the interview panel conducted interviews of all five companies submitting a proposal for services. He stated the previous agreement with Schoell and Madsen has been included as a basis to determine what the next contract might look like. Holscher stated she agreed with the recommendation. De La Vega stated he is looking forward to working with WSB on getting grants for Tonka Bay. LaBelle was pleased with their interview results. Holscher

stated if the booklet provided is any indication of the kind of job they will do for Tonka Bay, she looks forward to an outstanding job. **Holscher moved to adopt:**

RESOLUTION NO. 12-04

**A RESOLUTION AMENDING
RESOLUTION NO 12-01
APPOINT CITY ENGINEER AND CITY PLANNER**

contingent on the satisfactory execution of the agreement for services. De La Vega seconded the motion. Ayes – Marceau, Anderson, Holscher, LaBelle and De La Vega. Motion carried.

9. NEW BUSINESS

A. Echo Bay Townhomes Irrigation Line – Kohlmann stated staff was approached by the Echo Bay Townhomes property manager relating to the irrigation line fees. **Mark Sweet, property manager** stated it seems reasonable that the amount be divided into the other sixteen units so that they are not charged such a high rate. They don't have the option to put new irrigation lines for each unit. **Kirby Posthuma, 50 Echo Bay Drive** stated he understood why this amount was charged after talking to the Public Works Superintendent. He stated it would be advantageous to take the bill, divide by sixteen, and pay that amount. He indicated they are considering other options, and the property manager has been talking to the City Administrator. He asked the Council for some consideration. Holscher understood the bill was paid, but the late fee is still outstanding. LaBelle stated the late fee assessment is the same that everyone receives. The biggest issue is what is fair and equitable for all. He urged the property manager to please stay current with the bill until further research can be done. He stated we need to consider all the unintended consequences and see what ultimately makes sense. Holscher asked if the cost per unit has been figured in, would the result be a lower rate. Sweet noted it would be an extra \$1600 per year or \$100 per unit. De La Vega stated if it is split up sixteen ways, we give up a lot in terms of conservation rates. From that perspective, he would be hesitant to calculate the bill that way. LaBelle noted the request would require an ordinance amendment and the change to the bills would take manual calculations as our billing software would not support such a request. He stated all this would have to be considered. He suggested staff review the past year to see what the difference in billing would have been, provide the process needed to amend the current procedure, and any other considerations. Posthuma stated they would also like to check into having the water shut off for two cycles in order to save money. They are willing to work with the City. LaBelle asked if there is any other instance where one meter is billed out to more than one user. Penberthy stated if the association owns an outlot, they would be considered a taxpayer.

B. Master Control Panel Final Pay Request and Accept Project Kluver stated all final punch list items have been completed, and he recommended approval of the final pay request. **Marceau moved to accept project and approve the final pay request from Quality Flow Systems in the amount of \$3400. De La Vega seconded the motion. Ayes 5. Motion carried.**

10. MATTERS FROM THE FLOOR

None

11. REPORTS

A. Administrator – Kohlmann stated the revenue and expenditure reports for year ending 2011 are available this evening. He indicated these are unaudited reports but they are looking good and are in line with what was budgeted.

B. Holscher – Buildings, Building Inspections, Fire Lanes – no report

C. Anderson - Animal Control, LMCC, Technology, Southshore Center – no report

D. De La Vega – EFD, Parks, Sanitation, LMCD – De La Vega stated an EFD meeting will be held on January 25.

E. Marceau – Finance, Marinas, Municipal Docks – Marceau stated a lot of investments will be coming due soon, and the City Administrator has met with investment companies to consider options. He will meet with Kohlmann to discuss options.

F. Attorney's Report – no report

G. LaBelle - Public Works and SLMPD – no report

12. ADJOURNMENT

There being no further business, it was moved by Marceau to adjourn the meeting at 7:30 p.m. De La Vega seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk