

ITEM NO. 4B

MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING October 24, 2017

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00 p.m.

2. ROLL CALL

Members present: Mayor De La Vega, Councilmembers Anderson, Ansari, LaBelle, and Jennings. Also present were City Administrator Crawford and City Attorney Biggerstaff.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda as submitted. Ansari seconded the motion. Ayes 5. Motion carried.

4. CONSENT AGENDA

Anderson moved to approve the following consent agenda items:

A. Regular Meeting Minutes of October 10, 2017 as amended by De La Vega: Page 2 paragraph 6, add 'by' to last line to read 'followed by a community meeting'; Page 4 paragraph 5, change 'permit' to 'permanent'.

B. Financial Report

C. Building Permit Activity

Ansari amended the seconded motion. Ayes 5. Motion carried.

5. MATTERS FROM THE FLOOR

None.

6. SPECIAL BUSINESS

A. 2017 Sanitary Sewer Lining Project

Nick Preisler, city engineer, discussed his proposal regarding engineering services for the 2017 sanitary sewer lining program.

Crawford stated that in previous years, the City has partnered with Shorewood and Excelsior to keep costs down.

LaBelle inquired what stretch will be done. Preisler responded he and Public Works Superintendent Bowman created a list in order of priority.

De La Vega requested a map to show progress of previous lining projects. Crawford stated there is an internal office map and it can be shared with Council.

Anderson made a motion to adopt resolution accepting the proposal for professional engineering services and ordering plans and specifications for the 2017 sanitary sewer lining project. LaBelle seconded the motion. Ayes – Anderson, Ansari, Jennings, LaBelle, De La Vega. Motion carried.

B. Review Draft 2018-2040 Comprehensive Plan

Ben Gozola, consulting planner from Sambatek, discussed the changes and updates of the Comprehensive Plan.

De La Vega mentioned that he has some edits which he will forward to Gozola.

De Le Vega commented on the wording of the key plan features section and the employment graphs in Chapter 2.

De Le Vega asked the definition of rental properties; if it includes, for example, if the deed is a partnership or an LLC. Gozola did not know, but Hennepin County can sort information based on homestead or rental or owner occupied. De Le Vega stated that all the homes on Woodpecker Ridge Road are listed as rentals. Crawford stated she knows that some of the houses which are listed as rentals are not rentals. Gozola responded that changes can be made with local knowledge. Gozola commented that he will accept any changes and comments from the Council.

For Chapter 6, Gozola requested the Council to determine Tonka Bay's issues and needs; what they would like to add to the chapter. Ansari asked if the transportation chapter included the anticipated Narrows bridge work. Gozola indicated it does not, but it can be referenced. Crawford stated that it is not referenced because she has not gotten a definite answer from the county but it should be addressed in the 20-year plan. Crawford commented that she also added Birch Bluff and Pleasant Avenue in the transportation chapter.

Ansari commented how timing of the bus schedules affects economic development of a community. Gozola answered that nothing like that was included. However, this factor can be included in the economic competitiveness section.

Gozola discussed the next steps; feedback from the Council, City will host a public open house and once the Plan has been amended, it will be sent to Met Council for preliminary review and then a six-month adjacent jurisdiction review. The deadline to

get the Plan to Met Council is September 2018.

De La Vega recapped what the council needs to do.

De La Vega recommended to the council to go through the Plan individually. The council will discuss revisions to the Plan at the next meeting.

7. PUBLIC HEARINGS

A. CUP Request – Anderson, 4370 Manitou Rd

Crawford stated design plans have changed and have not been submitted to the city and recommended continuing this topic to the next meeting.

De La Vega opened up the public hearing, hearing no comments, the hearing was continued.

Anderson moved to table this discussion and to continue the public hearing to November 14, 2017 at 7pm. LaBelle seconded the motion. Ayes 5. Motion carried.

8. OLD BUSINESS

A. Section 1011.05 – Visually-Impairing Elements

Both Jennings and De La Vega support keeping the ordinance as is and explained their reasoning.

Ansari stated she is still struggling with this.

The Council decided not to amend Section 1011.05 - Visually Impairing Elements.

9. NEW BUSINESS

A. 2017-2018 De-icing Permits

Anderson moved to approve the annual de-icing permits. Jennings seconded the motion. Ayes 5. Motion carried.

B. Bookkeeper Position Title Change

Crawford recommended changing the Bookkeeper title to Financial Coordinator/Utility Billing Clerk.

Anderson moved to change the Bookkeeper Position Title to Financial Coordinator/ Utility Billing Clerk effective October 25, 2017. Ansari seconded the motion. Ayes 5. Motion carried.

10. MATTERS FROM THE FLOOR

None.

11. REPORTS

A. Administrator's Report – Crawford discussed the revenue/expenditure report for the third quarter.

B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology – No report.

C. Elli Ansari – Parks and Playgrounds, LMCD, Sanitation and Recycling, Southshore Community Center – No report.

D. Adam Jennings – EFD, Commercial Marinas, Municipal Docks – Jennings discussed the meeting of the Dock Interest Group and the survey was sent out via email.

E. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds – No report.

F. Attorney's Report – Biggerstaff, per Council's request sent a letter to 275 Lakeview Avenue and has not received a response.

G. Gerry De La Vega –SLMPD, Administration, Public Works – De La Vega discussed the SLMPD meeting he attended.

12. ADJOURNMENT

There being no further business, it was moved by Jennings to adjourn the meeting at 7:58p.m. Ansari seconded the motion. Ayes 5. Motion carried.

Attest:

Clerk