



## Memorandum

To: Tonka Bay City Council

From: Nick Preisler, City Engineer, WSB

Date: April 8, 2020

Re: Manitou Park Parking Lot Improvement Project  
WSB Project No. 01987-680

---

### Background:

Prior to advertising the project for bidding it was brought to staff's attention that Manitou Park may be located near a recorded archaeological site. In accordance with Minnesota Statute 307.08 "The Private Cemeteries Act", the construction plans were sent to the Office of the State Archaeologist (OSA) for review.

As shown in the attached email, the recommendation from OSA is to remove the parking lot expansion from the project, perform construction monitoring by a qualified archaeologist, and consult with the Minnesota Indian Affairs Council (MIAC). If the parking lot expansion were to remain part of the project, then OSA also recommended a Phase One Archaeological Survey be completed.

At the March 10<sup>th</sup> City Council meeting the City Council received a proposal from Blondo Consulting LLC to provide the services recommended by OSA. At that time City Council requested that the proposal be modified to include a desktop review of the entire park to help with the planning of future park improvements and include an optional task for the services related to the parking lot expansion. Attached is a revised proposal which includes those changes.

The City has budgeted \$205,000 through the 2020 budget year for the completion of the project. Below is a budget summary for the project with and without the parking lot expansion:

With Lot Expansion		Without Lot Expansion	
Est. Construction Costs	\$174,550	Est. Construction Costs	\$158,990
Design/Const. (WSB)	\$26,361	Design/Const. (WSB)	\$26,361
Archaeological (Blondo)	\$9,660	Archaeological (Blondo)	\$8,670
Total	\$210,571	Total	\$194,021

### Council Action:

1. Discuss whether the parking lot expansion will remain part of the project
2. Motion to accept the Scope of Work and Fee Proposal from Blondo Consulting LLC

### Attachments:

1. Emails from OSA
2. Blondo Consulting LLC Scope of Work and Fee Proposal