

**CITY OF TONKA BAY**  
**AGENDA**  
**January 26, 2021**  
**7:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA

*All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one City Council motion. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.*

- A. Minutes of the Regular City Council Meeting from January 12, 2021
- B. Resolution #21-04 65 Northrup Ave Variance
- C. Financials

5. MATTERS FROM THE FLOOR **Maximum time of five minutes per person\***
6. SPECIAL BUSINESS
7. PUBLIC HEARINGS
8. OLD BUSINESS
  - A. A. 80 Waseca Ave. Variance – Tom Ramler-Olson
9. NEW BUSINESS
  - A. Manitou Park Concept Plan – Kristin Viger/Nick Preisler

**MATTERS FROM THE FLOOR Maximum time of five minutes per person\***

12. REPORTS
  - A. Administrator's Report
    - 2021 Local Board of Appeal and Equalization Meeting set for April 13, at 6:30
  - B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology
  - C. Kristin Viger – Parks and Docks, Sanitation and Recycling
  - D. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds
  - E. Tim Connelly – EFD, Commercial Marinas, LMCD
  - F. Attorney's Report
  - G. Adam Jennings –SLMPD, Administration, Public Works, Employee Advisory Board

13. ADJOURNMENT

<p><b>*For individuals who wish to address the Council on subjects which are not a part of the meeting agenda. Typically, the Council will not take action on items presented at this time but will refer them to staff for review, action and/or recommendation for future Council action.</b></p>
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## ITEM NO. 4A

### DRAFT MINUTES TONKA BAY CITY COUNCIL REGULAR MEETING January 12, 2020

1. **CALL TO ORDER**

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:00pm.

2. **ROLL CALL**

Members present: Mayor Jennings, Councilmembers Viger, LaBelle, Connelly and Anderson. Also present were City Administrator Laur, City Engineer Nick Preisler and City Attorney Biggerstaff.

3. **OATHS OF OFFICE**

Jennings said, "I, Adam Jennings, do solemnly swear that I support the Constitution of the United States of America, the Constitution of the State of Minnesota, and I will faithfully, justly and impartially discharge the duties of Mayor for the City of Tonka Bay, Minnesota in the County of Hennepin and State of Minnesota, to the best of my judgment and ability. So, help me God."

Connelly said "I, Tim Connelly, do solemnly swear that I support the Constitution of the United States of America, the Constitution of the State of Minnesota, and I will faithfully, justly and impartially discharge the duties of Councilmember for the City of Tonka Bay, Minnesota in the County of Hennepin and State of Minnesota, to the best of my judgment and ability. So, help me God."

Viger said, "I, Kristin Viger, do solemnly swear that I support the Constitution of the United States of America, the Constitution of the State of Minnesota, and I will faithfully, justly and impartially discharge the duties of Councilmember for the City of Tonka Bay, Minnesota in the County of Hennepin and State of Minnesota, to the best of my judgment and ability. So, help me God."

4. **APPROVAL OF AGENDA**

**Anderson moved to approve the agenda. LaBelle seconded the motion. Ayes: LaBelle, Viger, Anderson Connelly, Jennings. Motion carried.**

5. **CONSENT AGENDA**

**A. Minutes of the Regular City Council Meeting from December 8, 2020**

**B. 2021 City Council Meeting Calendar**

**C. 2021 Holiday Schedule**

**D. Mayoral Proclamation**

**E. Resolution #21-03 Water & Sewer Connection Charges**

Anderson noted a change regarding the days off for Thanksgiving. Laur said she would make the change.

**Anderson moved to approve the consent agenda items A – E with changes. LaBelle seconded the motion. Ayes: LaBelle, Viger, Anderson Connelly, Jennings. Motion carried.**

**6. MATTERS FROM THE FLOOR**

None.

**7. SPECIAL BUSINESS**

A. SLMPD Presentation for Gerry De La Vega – Chief Mike Meehan

Chief Meehan presented a plaque to Gerry De La Vega in recognition for his service on the South Lake Minnetonka Police Department's Coordinating Committee. Chief Meehan thanked De La Vega for his service to the community.

De La Vega thanked Chief Meehan for the plaque. De La Vega also thanked Chief Meehan for his leadership and the SLMPD for their capable and compassionate service.

B. Resolution #21-01 Annual Appointments and Designation

Laur explained that with the addition of Councilmember's Viger and Connelly, the 2021 official city appointments would need to be decided.

Jennings suggested the Parks and Docks Committee be fused together and asked for Council feedback.

Viger noted her support of combining Parks and Docks into one committee.

Jennings, Viger, LaBelle, Connelly and Laur discussed the committees.

Connelly took on Excelsior Fire District, Commercial Marinas and the Lake Minnetonka Conservation District. Viger took on Parks and Docks along with Sanitation and Recycling. Jennings volunteered to be the alternate for the EFD Board.

**Anderson moved to approve Resolution #21-01 Annual Appointments and Designations for 2021 for Tonka Bay. Jennings seconded the motion. Ayes: LaBelle, Viger, Anderson Connelly, Jennings. Motion carried.**

**8. PUBLIC HEARINGS**

A. Ordinance #21-01 Proposed Fee Schedule 2021

Laur noted the attached ordinance was the 2021 Fee Schedule with proposed changes redlined.

Anderson asked about the fence permit fee changing from \$100.

Laur explained that the fence permits were previously approved by the City Administrator but in the future WSB and Metro West would be reviewing because they had the training to look for issues such as easements and wetland setbacks.

Laur, Jennings, Anderson, LaBelle and Connelly discussed the fee schedule changes including land use and dock fees.

Anderson requested the Fence permit fee be changed to “Based on Valuation.”

**Anderson moved to approve Ordinance #21-01 An Ordinance Amending Section 402 Fees. Viger seconded the motion. Ayes: LaBelle, Viger, Anderson, Connelly, Jennings. Motion carried.**

**Anderson moved to adopt Resolution #21-02 Approving Ordinance #20-01 for summary publication. Viger seconded the motion. Ayes: LaBelle, Viger, Anderson, Connelly, Jennings. Motion carried.**

B. 80 Waseca Ave. Variance – Tom Ramler-Olson

Ramler-Olson presented the variance proposal from 80 Waseca Avenue for an impervious cover of 32.6 percent where the maximum is 25 percent.

Ramler-Olson provided an overview of the proposal to replace the garage with a new one and modify site to reduce impervious coverage. Ramler-Olson explained existing conditions and proposed conditions including the hardcover changes.

Preisler explained the engineering considerations, noting the project reduced the impervious surface coverage. Preisler also explained the project included regrading of the lot to drain more effectively towards a low point in the rear yard with abundant natural vegetation. Preisler noted his recommendation of approval without an additional stormwater treatment plan proposed.

Ramler-Olson explained that staff found the proposal consistent with statutory and city tests and recommended approval of impervious coverage.

Viger asked if neighbor letters were received and Ramler-Olson said no.

Connelly, Preisler and Ramler-Olson discussed the nonconformance of the impervious surface.

Jennings opened the public hearing.

Viger, Preisler, Ramler-Olson, LaBelle and Biggerstaff discussed the drainage and hardcover on the property.

Todd Jackson, 365 Lakeview Avenue, explained the plan for the shed was to move it later on and add a fence.

Jackson, LaBelle and Jennings discussed the property.

Council requested the applicant sign a 60-day extension waiver and a request for a plan showing the whole project and responding to the Council concerns related to the shed and deck crossing the property line.

**Anderson moved to continue the variance hearing to the January 26<sup>th</sup>, 2021 Council meeting. Connelly seconded the motion. Ayes: LaBelle, Viger, Anderson, Connelly, Jennings. Motion carried.**

**9. OLD BUSINESS**

A. Bonding Bill and its Relation to Manitou Road Infrastructure – Nick Preisler

Preisler explained that the Manitou Road infrastructure serves the entire city and that there was a dramatic increase in watermain breaks in the last two years. Preisler detailed that in April 2020 a cost estimate was provided for an open trench approach along with an estimate for trenchless repair to City Council.

Preisler explained different funding options including engaging the state legislature in a bonding bill or a PFA loan. Preisler noted that Jennings, Preisler and Laur met with Representative Kelly Morrison in December of 2020 and staff is working with the Minnesota Management & Budget (MMB) team since to provide Rep. Morrison information needed to introduce the item in the bonding bill discussions.

Preisler noted the cost estimate was updated at the MMB's request which comes to \$3.04M. Preisler detailed that there was a 50% non-state match for bonding projects for local governments.

Preisler, Jennings and LaBelle discussed the project.

LaBelle noted he did not know how the project would be afforded without state help.

Preisler noted a draft copy of the resolution of support was attached but would likely have additional changes before staff would seek approval.

**10. NEW BUSINESS**

**A. LMCD Request for Review 120 Gideons Point**

Laur explained that resident Rick Atherton, 120 Gideon's Point, made a request to the LMCD to reconfigure the swim platform to accommodate safe access for more swimmers. Staff recommended approval.

Jennings, Anderson and Laur discussed the request for review.

**Anderson moved to approve the request from 120 Gideon's Point Road to reconfigure the dock from 8' by 5' to 8' by 12'. Connelly seconded the motion. Ayes: LaBelle, Viger, Anderson, Connelly, Jennings. Motion carried.**

**11. MATTERS FROM THE FLOOR**

None.

**12. REPORTS**

- A. Administrator's Report –  
No report.
- B. Jeff Anderson – Finance, Fire Lanes and Public Access, Technology –  
No report.
- C. Kristin Viger – Parks and Docks, Sanitation and Recycling –  
No report.
- D. Bill LaBelle – Building Inspection, Municipal Buildings and Grounds –  
No report.
- E. Tim Connelly – EFD, Commercial Marinas, LMCD -  
Connelly noted the Fire District Board meeting was January 27.
- F. Attorney's Report –  
Biggerstaff noted they were waiting on more information on the Quiet Title Action.
- G. Adam Jennings –SLMPD, Administration, Public Works, Employee Advisory

Board –

Jennings noted his first coordinating committee meeting with the SLMPD was scheduled for January 13.

Jennings welcomed Viger and Connelly to the Council thanked De La Vega for his service to the city.

**13. ADJOURNMENT**

**There being no further business, Jennings moved to adjourn the meeting at 8:35pm. Viger seconded the motion. Ayes: LaBelle, Viger, Anderson, Connelly, Jennings. Motion carried.**

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Adam Jennings, Mayor

Attest:

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Kathy Laur, City Administrator

**RESOLUTION NO. 2021-04**

**A RESOLUTION APPROVING A VARIANCES FOR A PRINCIPAL STRUCTURE TO ENCROACH UPON A SIDE YARD SETBACK BY 1.2 FEET, AN EXPANDED SECOND STORY OF A LEGAL NONCONFORMING STRUCTURE TO ENCROACH UPON A SIDE YARD SETBACK BY 5.2 FEET, AND A FLOOR AREA RATIO OF 0.315 AT 65 NORTHRUP AVENUE - PID: 28-117-23-12-0041**

WHEREAS, the City of Tonka Bay is a municipal corporation, organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council of the City of Tonka Bay has adopted zoning regulations in the Municipal Code to promote orderly development and utilization of land within the city; and

WHEREAS, Tura and Brian Hallblade ("Applicants") submitted an application and own the property located at 65 Northrup Avenue ("Property"), which is legally described as follows:

Lot 17, Manitou Harbor, Hennepin County, Minnesota; and

WHEREAS, the Property is located within the R-1B zoning district within the Shoreland Overlay; and

WHEREAS, the Applicants are requesting the following:

- A variance for a principal structure to encroach upon a side yard setback by 1.2 feet
- A variance for an expanded second story of a legal nonconforming structure to encroach upon a side yard setback by 5.2 feet
- A variance for a floor area ratio of 0.315; and

WHEREAS, Thomas Ramler-Olson, Assistant City Planner, and Nick Preisler, City Engineer, issued a report dated December 2, 2020 on the application prepared and submitted by the Applicants, analyzing the request made in relation to city ordinance criteria and made recommendations if the request was approved by the City Council; and

WHEREAS, the City Council reviewed the request on December 8, 2020 and held a public hearing, following the required notices and publication; and

WHEREAS, the City Council, following the public hearing and deliberation on the variance requests, directed staff to prepare a resolution for their consideration, and having considered the application, the staff report, and the resolution prepared by staff, makes the following findings of fact:

1. The variances are in harmony with the general purpose and intent of the ordinance.
2. The variances are consistent with the City's Comprehensive Plan.
3. The proposed use is reasonable for the property.
4. Based upon the facts presented, the odd shape of the lot and its substandard area for an R-1B lot are features that pose a practical difficulty in meeting side yard setbacks and floor area ratio limits.
5. The variances will not alter the essential character of the locality.



6. Granting the requested variances will not impair an adequate supply of light and air to adjacent parcels.
7. Granting the variances will not unreasonably increase congestion in the public streets.
8. Granting the variances will not diminish or impair established property values in the neighborhood.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Tonka Bay hereby approve the following requests as shown on the Plans provided by the Applicant:

- A variance for a principal structure to encroach upon a side yard setback by 1.2 feet
- A variance for an expanded second story of a legal nonconforming structure to encroach upon a side yard setback by 5.2 feet
- A variance for a floor area ratio of 0.315

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Applicant must meet the following conditions related to approval of the requests:

1. Construction shall occur in substantial conformance with the plans presented at the December 8, 2020 City Council meeting.
2. The applicants must obtain all other permits as may be required.
3. The applicants shall comply with all applicable federal, state, and local laws, rules and ordinances.
4. The applicants must adhere to and remain in compliance with the requirements of this Resolution, applicable performance standards, and such other requirements as may apply.
5. All conditions of these variances must be complied with, shall run with the land, and shall not in any way be affected by the subsequent sale, lease or other change from current ownership of the Property.
6. This Resolution is subject to the condition that all representations, written and oral, made by the Applicants and their agents and representatives to the City contained in and concerning the Applicants' application for the variances must have been true, complete and accurate at the time they were made, and that they remain true and accurate for the duration of the variances.
7. By undertaking the activities approved by the requests, the applicants agree to all conditions.

PASSED AT A REGULAR MEETING of the Tonka Bay City Council this 8<sup>th</sup> day of December, 2020.

Motion introduced by Anderson and seconded by Jennings.

Roll call vote:

Councilmember LaBelle	aye
Councilmember Viger	aye
Councilmember Anderson	aye
Councilmember Connelly	aye

Mayor Jennings

aye

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Adam Jennings, Mayor

ATTEST:

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Kathy Laur, Administrator

**CITY OF TONKA BAY**  
**Accounts Payable Verified Accounts**

December 31, 2020

Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
9/24/2020	efts	PR20 Wages	PR20 Wages	\$12,726.59	7,126.89	2,672.58	2,927.12
9/24/2020	967105E	EFTPS	PR20 FIT/SS/MC withheld	\$4,547.56	2,546.63	954.99	1,045.94
9/24/2020	955296E	MN Dept of Revenue	PR20 SIT withheld	\$836.68	468.54	175.70	192.44
9/24/2020	574011E	PERA	PR20 PERA	\$2,653.84	1,486.15	557.31	610.38
9/24/2020	1092520E	MN State Retirement System	PR20 health care savings plan	\$125.00	125.00		
9/24/2020	1092420E	Nationwide Retirement Solution	PR20 deferred comp program	\$364.46	364.46		
9/24/2020	1092620E	HSA Bank	PR20 HSA contribution	\$156.00	156.00		
9/24/2020	24570	Allied Blacktop Co	2020 seal coat project	\$40,320.00	40,320.00		
9/24/2020	24571	AmeriPride Linen & Apparel	uniforms	\$76.66	38.32	19.17	19.17
9/24/2020	24572	Biffs Inc	Muni Dock/Old Orchard 8/12-9/8	\$266.00	266.00		
9/24/2020	24573	CenturyLink	telephone	\$66.00	22.00	22.00	22.00
9/24/2020	24574	ECM Publishers Inc	Ordinance notices	\$35.70	35.70		
9/24/2020	24575	Erosion Products LLC	straw & seed for parks	\$129.00	129.00		
9/24/2020	24576	Floyd Total Security	water plant & tower security	\$209.58			209.58
9/24/2020	24577	Hennepin County Treasurer	2020 Aug swm fee report	\$750.68	750.68		
9/24/2020	24578	IIMC Athenian Leadership Socie	O Maher Athenian Leadership So	\$15.00	15.00		
9/24/2020	24579	League of MN Cities Ins Trust	2020-2021 WC renewal	\$19,727.00	11,638.93	5,129.02	2,959.05
9/24/2020	24580	Mediacom LLC	online service 9/22-10/21/20	\$69.49	69.49		
9/24/2020	24581	Minnesota Department of Health	2020 Qtr3 water supply service	\$1,679.00			1,679.00
9/24/2020	24582	Minnesota Teamsters No 320	2020 Sep union dues	\$151.00	151.00		
9/24/2020	24583	The Mulch Store	topsoil for parks	\$340.00	340.00		
9/24/2020	24584	NCPERS Group Life Ins	2020 Oct-Dec life insurance	\$48.00	48.00		
9/24/2020	24585	Office Depot	centerpull towels	\$64.24	64.24		
9/24/2020	24586	Pine Products	dirt for parks	\$168.00	168.00		
9/24/2020	24587	Praxair Distribution Inc - 409	shop cylinder rental 7/20-8/20	\$80.00	80.00		
9/24/2020	24588	Toll Gas & Welding Supply	2512 lbs water plant chemicals	\$659.45			659.45
9/24/2020	24589	Toshiba Business Solutions	copier support & usage 8/1-/31	\$62.40	62.40		
9/24/2020	24590	US Bank	conference, bldg supplies, wtr main row permits	\$734.48	74.48		660.00
9/24/2020	24591	USA Blue Book	water plant chemicals	\$285.38			285.38
9/24/2020	24592	Vessco Inc	water plant repairs (actuator for filter #2)	\$4,266.67			4,266.67
9/24/2020	24593	Wm Mueller & Sons Inc	patch materials for Brentwood	\$1,004.85	1,004.85		
9/24/2020	24594	Xcel Energy	utility	\$3,742.26		401.38	3,340.88
9/24/2020	24595	Speedway Fleet	2020 Sep fuel receipts	\$421.99	210.99	105.50	105.50
9/24/2020	24596	Sun Life Financial	2020 Sep life insurance	\$180.00	180.00		
9/30/2020	efts	PRCC03 Wages	PRCC03 Wages	\$2,147.12	1,202.39	450.90	493.83

**CITY OF TONKA BAY**  
**Accounts Payable Verified Accounts**

December 31, 2020

Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
9/30/2020	798577e	EFTPS	PRCC03 SS/MC withheld	\$355.76	199.23	74.71	81.82
10/6/2020	24597	Excelsior Postmaster	2020 Qtr3 utility bill postage	\$176.75	88.37	44.19	44.19
10/6/2020	24598	Kathy Laur	2020 Qtr4 Newsletter postage	\$313.81	251.05	31.38	31.38
10/8/2020	efts	PR21 Wages	PR21 Wages	\$13,056.08	7,311.40	2,741.78	3,002.90
10/8/2020	202137E	EFTPS	PR21 FIT/SS/MC withheld	\$4,787.02	2,680.73	1,005.27	1,101.02
10/8/2020	108320E	MN Dept of Revenue	PR21 SIT withheld	\$881.12	493.43	185.04	202.65
10/8/2020	575831E	PERA	PR21 PERA	\$2,751.55	1,540.87	577.83	632.85
10/8/2020	1100820E	MN State Retirement System	PR21 health care savings plan	\$125.00	125.00		
10/8/2020	1100920E	Nationwide Retirement Solution	PR21 deferred comp program	\$457.11	457.11		
10/8/2020	1101020E	HSA Bank	PR21 HSA contribution	\$1,206.00	1,206.00		
10/8/2020	24850	AmeriPride Linen & Apparel	uniforms	\$113.71	64.99	19.16	29.56
10/8/2020	24851	Robin Bowman	2020 Qtr3 cell phone reimbursement	\$60.00	60.00		
10/8/2020	24852	Bryan Rock Products	rock for water main breaks	\$4,337.40			4,337.40
10/8/2020	24853	Cady Building Maintenance	2020 Sep janitorial service	\$232.00	232.00		
10/8/2020	24854	Cemstone Products Co	tables & benches - Manitou Park	\$648.50	648.50		
10/8/2020	24855	CenterPoint Energy	utility	\$84.39	28.18		56.21
10/8/2020	24856	City of Shorewood	2020 Qtr3 5531 Manitou Rd service	\$96.57		96.57	
10/8/2020	24857	City of Tonka Bay	2020 Qtr3 shop utilities	\$388.31	388.31		
10/8/2020	24858	DPC Industries Ins	water plant chemicals	\$350.70			350.70
10/8/2020	24859	Definitive Technology Solution	computer support 9/22-10/21/20	\$477.24	477.24		
10/8/2020	24860	Excelsior Fire District	2020 Qtr3 fire & safety servic	\$59,938.55	59,938.55		
10/8/2020	24861	Gopher State One-Call	2020 Sep locates	\$114.75		57.38	57.37
10/8/2020	24862	Gordon James Construction	refund temp CO escrow for 91 W	\$6,975.00	6,975.00		
10/8/2020	24863	Grainger	parts for water main breaks	\$307.00			307.00
10/8/2020	24864	HealthPartners	2020 Oct dental insurance	\$427.06	427.06		
10/8/2020	24865	Hennepin Co Treasurer	2020 Summer beach water samples	\$900.00	900.00		
10/8/2020	24866	Kennedy & Graven	2020 Aug legal services	\$10,727.50	10,727.50		
10/8/2020	24867	Kathy Laur	2020 Qtr3 cell phone reimbursement	\$100.00	100.00		
10/8/2020	24868	Oksana Maher	reimburse for conference expense	\$15.01	15.01		
10/8/2020	24869	Metropolitan Council	2020 Nov wastewater service	\$19,012.06		19,012.06	
10/8/2020	24870	Metro West Inspection Services	2020 Sep investigation charge	\$2,218.10	2,218.10		
10/8/2020	24871	MG Painting Service LLC	exterior painting around city hall	\$4,360.00	4,360.00		
10/8/2020	24872	Midway Ford	2020 Ford F550	\$30,012.33	30,012.33		
10/8/2020	24873	Minnesota Pump Works	part for Lift #9 Pump2	\$340.00		340.00	
10/8/2020	24874	Navarre True Value Hardware	paint,heater repair, pipe repair, postage	\$297.31	232.62	12.98	51.71

**CITY OF TONKA BAY**  
**Accounts Payable Verified Accounts**

December 31, 2020

Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
10/8/2020	24875	Once Upon A Sign LLC	bench plaques - Zambreno donation	\$50.00	50.00		
10/8/2020	24876	POPP Communications	telephone	\$136.35	108.70		27.65
10/8/2020	24877	Kenneth N Potts PA	2020 Sep legal prosecutions	\$833.33	833.33		
10/8/2020	24878	Rolf Erickson Enterprises Inc	2020 Oct assessing service	\$1,744.16	1,744.16		
10/8/2020	24879	Root-O-Matic	jet mainline to lift station AT 55 Fairhope Ave	\$750.00		750.00	
10/8/2020	24880	SLMPD	2020 Oct operating budget	\$52,811.58	52,811.58		
10/8/2020	24881	Speedway Fleet	fuel thru 9/23/20	\$486.77	243.39	121.69	121.69
10/8/2020	24882	Toll Gas & Welding Supply	4260 lbs water plant chemicals	\$2,344.90			2,344.90
10/8/2020	24883	USA Blue Book	water plant chemicals	\$257.67			257.67
10/8/2020	24884	Valley-Rich Co Inc	water main break repairs Aug 3,4,5,7,12,16	\$19,608.16			19,608.16
10/8/2020	24885	Verizon Wireless	telephone	\$112.41	10.46	77.31	24.64
10/8/2020	24886	Water Conservation Service Inc	2020 Sep annual water system inspection	\$1,280.00			1,280.00
10/8/2020	24887	Wm Mueller & Sons Inc	patch for West Pt Ave, Ct, Dr, Lakeview	\$2,074.69	2,074.69		
10/8/2020	24888	Xcel Energy	utility	\$427.72	427.72		
10/9/2020	601502E	Dept of Labor and Industry	2020 Qtr3 building surcharge fee report	\$5,810.68	5,810.68		
10/12/2020	430560E	MN Dept of Revenue	2020 Sep sales & use tax	\$135.00	135.00		
10/22/2020	efts	PR22 Wages	PR22 Wages	\$11,752.20	6,581.23	2,467.96	2,703.01
10/22/2020	882958E	EFTPS	PR22 FIT/SS/MC withheld	\$4,112.93	2,303.24	863.72	945.97
10/22/2020	1036512E	MN Dept of Revenue	PR22 SIT withheld	\$744.07	416.68	156.25	171.14
10/22/2020	577655E	PERA	PR22 PERA	\$2,445.18	1,369.31	513.49	562.38
10/22/2020	1102220E	MN State Retirement System	PR22 health care savings plan	\$125.00	125.00		
10/22/2020	1102320E	Nationwide Retirement Solution	PR22 deferred comp program	\$358.70	358.70		
10/22/2020	1102120E	HSA Bank	PR22 HSA contribution	\$156.00	156.00		
10/22/2020	24889	Aramark	uniforms	\$38.33	19.17	9.58	9.58
10/22/2020	24890	Biffs Inc	sanitation 9/8-10/6/20	\$201.87	201.87		
10/22/2020	24891	CenturyLink	telephone	\$66.00	22.00	22.00	22.00
10/22/2020	24892	Contech Constructions Products	drainpipe for Woodpecker Ridge	\$804.25	804.25		
10/22/2020	24893	Charles Cummins	title co overcharged final wat	\$150.00			150.00
10/22/2020	24894	Customer Business Forms	2020 Qtr4 newsletter	\$383.00	383.00		
10/22/2020	24895	Earl F Andersen Inc	No parking this side of street	\$58.45	58.45		
10/22/2020	24896	Grainger	valves for hydro tank (blew wi	\$376.43			376.43
10/22/2020	24897	HealthPartners	2020 Nov dental insurance	\$427.06	427.06		
10/22/2020	24898	Henn Co Information Technology	2020 Sep radio fleet expenses	\$126.88	126.88		
10/22/2020	24899	Hennepin County Treasurer	2020 Sep SWM fee report	\$207.48	207.48		
10/22/2020	24900	Metropolitan Council	2020 Qtr3 SAC Activity Report	\$154,989.45	154,989.45		

**CITY OF TONKA BAY**  
**Accounts Payable Verified Accounts**

December 31, 2020

Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
10/22/2020	24901	MN PEIP	2020 Nov health insurance	\$3,643.92	3,643.92		
10/22/2020	24902	Minnesota Teamsters No 320	2020 Oct union dues	\$151.00	151.00		
10/22/2020	24903	The Mulch Store	top soil for parks	\$136.00	136.00		
10/22/2020	24904	Once Upon A Sign LLC	park bench plaque	\$25.00	25.00		
10/22/2020	24905	Praxair Distribution Inc - 409	shop chemicals 8/20-9/20/20	\$80.00	80.00		
10/22/2020	24906	Republic Services #894	2020 Sep service	\$11,179.04	11,179.04		
10/22/2020	24907	Toll Gas & Welding Supply	3872 lbs water plant chemicals	\$999.45			999.45
10/22/2020	24908	Toshiba Business Solutions	2020 Sept copier usage & suppo	\$69.41	69.41		
10/22/2020	24909	Utility Consultants, Inc	2020 Sep water testing	\$40.00			40.00
10/22/2020	24910	WSB & Associates Inc	2020 Aug engineering & planning	\$13,412.00	13,412.00		
10/22/2020	24911	Xcel Energy	utility	\$3,317.21	24.34	416.46	2,876.41
11/4/2020	1734282E	Payment Service Network	gateway fee (Oct) + overcharge	\$52.70	36.72	7.99	7.99
11/5/2020	efts	PR23 Wages	PR23 Wages	\$12,755.17	7,142.90	2,678.59	2,933.68
11/5/2020	3025455E	EFTPS	PR23 FIT/SS/MC withheld	\$4,670.83	2,615.66	980.87	1,074.30
11/5/2020	716384E	MN Dept of Revenue	PR23 SIT withheld	\$855.48	479.07	179.65	196.76
11/5/2020	579344E	PERA	PR23 PERA	\$2,685.50	1,503.88	563.96	617.66
11/5/2020	1110620E	MN State Retirement System	PR23 health care savings plan	\$125.00	125.00		
11/5/2020	1110520E	Nationwide Retirement Solution	PR23 deferred comp program	\$422.51	422.51		
11/5/2020	1110420E	HSA Bank	PR23 HSA contribution	\$156.00	156.00		
11/5/2020	24912	Advance Auto Parts	parts for F350	\$41.85	41.85		
11/5/2020	24913	Aramark	uniforms	\$153.69	69.56	28.74	55.39
11/5/2020	24914	Banyon Data Systems Inc	Dec2020-Nov2021 annual support	\$2,975.00	1,487.50	743.75	743.75
11/5/2020	24915	Biffs Inc	sanitation 10/7-11/3/20	\$199.50	199.50		
11/5/2020	24916	Bryan Rock Products	142.75 ton rock for water main	\$2,595.51			2,595.51
11/5/2020	24917	Cady Building Maintenance	2020 Oct janitorial service	\$232.00	232.00		
11/5/2020	24918	CD Products Inc	truck and equip decals	\$259.00	259.00		
11/5/2020	24919	Core & Main LP	hydrant replacements (Sunrise/Lakeview)	\$4,526.00	3,312.25		1,213.75
11/5/2020	24920	Critter Control Inc	2020 Qtr4 pest control	\$145.00	145.00		
11/5/2020	24921	Definitive Technology Solution	computer support 10/22-11/21/2	\$492.00	492.00		
11/5/2020	24922	ECM Publishers Inc	Accuracy test notice	\$29.75	29.75		
11/5/2020	24923	Earl F Andersen Inc	No dogs allowed (2), exit (1)	\$109.55	109.55		
11/5/2020	24924	Excelsior Postmaster	Permit 13 account cushion	\$10.00	10.00		
11/5/2020	24925	Gopher State One-Call	2020 Oct Tonka Bay locates	\$137.70		68.85	68.85
11/5/2020	24926	Hazellewood Grill	2020 Liquor license prorated refund	\$84.00	84.00		
11/5/2020	24927	Kennedy & Graven	2020 Sep legal service	\$8,726.50	8,726.50		

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Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
11/5/2020	24928	Lano Equip Loretto	parts for skidloader	\$124.65	124.65		
11/5/2020	24929	Kathy Laur	Election supplies Food for jud	\$69.96	69.96		
11/5/2020	24930	League of MN Cities Ins Trust	2020-2021 property casualty	\$25,981.00	16,368.03	1,558.86	8,054.11
11/5/2020	24931	Mediacom LLC	online service 10/22-11/21/20	\$69.49	69.49		
11/5/2020	24932	Metro West Inspection Services	2020 Oct bldg inspections	\$1,097.20	1,097.20		
11/5/2020	24933	MN Dept of Agriculture	2021 Tree Care Registry Renewal	\$25.00	25.00		
11/5/2020	24934	Nuss Truck & Equipment	def for fuel	\$31.05	31.05		
11/5/2020	24935	Office Depot	election & office supplies	\$114.83	114.83		
11/5/2020	24936	Petty Cash	petty cash reimbursement	\$135.33	135.33		
11/5/2020	24937	POPP Communications	telephone	\$131.39	103.74		27.65
11/5/2020	24938	Kenneth N Potts PA	2020 Oct prosecution services	\$833.33	833.33		
11/5/2020	24939	Rolf Erickson Enterprises Inc	2020 Oct assessing	\$2,322.94	2,322.94		
11/5/2020	24940	Shank Constructors Inc	PH probe insertion	\$1,797.00			1,797.00
11/5/2020	24941	SLMPD	2020 Sep processing fees	\$35,096.33	35,096.33		
11/5/2020	24942	Speedway Fleet	fuel through 10/23/20	\$1,284.55	642.28	321.14	321.13
11/5/2020	24943	Toll Gas & Welding Supply	bulk tank rental 10/13-11/12/2	\$1,332.95			1,332.95
11/5/2020	24944	Towmaster	lights, box, sander for plow truck	\$26,492.00	26,492.00		
11/5/2020	24945	Trugreen Processing Center	buckthorn fall application	\$965.00	965.00		
11/5/2020	24946	US Bank	main break permits, prof devel, elect supp	\$1,423.56	433.56		990.00
11/5/2020	24947	USA Blue Book	water testing & safety supplies	\$53.21	36.17	8.52	8.52
11/5/2020	24948	Utility Consultants, Inc	2020 Oct water testing	\$40.00			40.00
11/5/2020	24949	Valley-Rich Co Inc	multi (4) water main breaks	\$45,461.60			45,461.60
11/5/2020	24950	Verizon Wireless	telephone	\$111.98	10.50	77.80	23.68
11/5/2020	24951	Wm Mueller & Sons Inc	7.97 ton rock for WRR & city hall	\$2,377.56	2,377.56		
11/5/2020	24952	WSB & Associates Inc	2020 Sep engineering & planning	\$31,893.75	31,893.75		
11/5/2020	24953	Xcel Energy	utility	\$230.45	230.45		
11/17/2020	954400E	MN Dept of Revenue	2020 oct sales & use tax	\$1,551.00	1,387.00		164.00
11/19/2020	efts	PR24 Wages	PR24 Wages	\$12,564.67	7,036.22	2,638.58	2,889.87
11/19/2020	988789E	EFTPS	PR24 FIT/SS/MC withheld	\$4,651.23	2,604.69	976.76	1,069.78
11/19/2020	872352E	MN Dept of Revenue	PR24 SIT withheld	\$863.45	483.53	181.32	198.60
11/19/2020	581203E	PERA	PR24 PERA	\$2,650.29	1,484.16	556.56	609.57
11/19/2020	1111820E	MN State Retirement System	PR24 health care savings plan	\$125.00	125.00		
11/19/2020	1111920E	Nationwide Retirement Solution	PR24 deferred comp program	\$370.23	370.23		
11/19/2020	1112020E	HSA Bank	PR24 HSA contribution	\$156.00	156.00		
11/19/2020	24954	Advance Auto Parts	truck parts & oil filter	\$111.59	111.59		

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Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
11/19/2020	24955	Aramark	uniforms	\$78.31	39.17	19.57	19.57
11/19/2020	24956	Batteries + Bulbs	Lift stn #2 battery	\$56.67		56.67	
11/19/2020	24957	Daniel Buerman	2020 elections 25 hrs x \$10	\$250.00	250.00		
11/19/2020	24958	CenterPoint Energy	utility	\$288.02	51.22		236.80
11/19/2020	24959	CenturyLink	telephone	\$66.00	22.00	22.00	22.00
11/19/2020	24960	Maureen Christiansen	2020 elections 12 hrs x \$10	\$120.00	120.00		
11/19/2020	24961	Custom Business Forms	Tonka Bay Donation Brochures	\$263.00	263.00		
11/19/2020	24962	Madison Haley Dinndorf	2020 elections 18 hrs x \$10	\$180.00	180.00		
11/19/2020	24963	ECM Publishers Inc	Certifications phn	\$124.95	124.95		
11/19/2020	24964	Engel Water Testing Inc	water testing at water tower	\$80.00			80.00
11/19/2020	24965	HealthPartners	2020 Dec dental insurance	\$427.06	427.06		
11/19/2020	24966	Henn Co Information Technology	2020 Oct radio fleet fees	\$126.88	126.88		
11/19/2020	24967	Hennepin County Treasurer	2020 Oct SWM fee report	\$2,165.01	2,165.01		
11/19/2020	24968	Indigo Signs	monument signs for 5 parks	\$36,699.00	36,699.00		
11/19/2020	24969	JLR Garage Door Service Inc	repair track - 1 hr service	\$125.00	125.00		
11/19/2020	24970	Kathy Laur	2020 Qtr3 mileage reimbursemen	\$76.59	76.59		
11/19/2020	24971	LMCD	2021 License renewal deposit	\$232.75	232.75		
11/19/2020	24972	Menards	trash bags	\$90.93	90.93		
11/19/2020	24973	Metropolitan Council	2020 Dec wastewater service	\$19,012.06		19,012.06	
11/19/2020	24974	Minnesota Department of Health	2020 Qtr4 water supply serv co	\$1,686.42			1,686.42
11/19/2020	24975	Dept of Labor and Industry	pressure vessel permits	\$20.00			20.00
11/19/2020	24976	MN PEIP	2020 Dec health insurance	\$3,643.92	3,643.92		
11/19/2020	24977	Minnesota Teamsters No 320	2020 Nov union dues	\$151.00	151.00		
11/19/2020	24978	Mary Moon	2020 elections 18 hrs x \$10	\$180.00	180.00		
11/19/2020	24979	Navarre True Value Hardware	pvc gloves, park & shoop supplies	\$97.30	75.32	10.99	10.99
11/19/2020	24980	BlueTarp Financial Inc	shelf for water plant	\$149.99			149.99
11/19/2020	24981	Office Depot	APC battery	\$74.99	74.99		
11/19/2020	24982	Quality Flow Systems, Inc	Lift stn #5 control panel	\$26,800.00		26,800.00	
11/19/2020	24983	RDO Equipment Co	Towmaster Trailer T-10D (WG101	\$6,643.00	6,643.00		
11/19/2020	24984	Rectech Outdoor Solutions LLC	Boss V-plow w/install	\$7,000.00	7,000.00		
11/19/2020	24985	Republic Services #894	2020 Oct service	\$11,179.04	11,179.04		
11/19/2020	24986	David J Rice	2020 elections 35.5 hrs x \$11	\$390.50	390.50		
11/19/2020	24987	Sensaphone	2021 Lift#4 annual renewal	\$240.00		240.00	
11/19/2020	24988	Nancy Severino	2020 elections 25 hrs x \$10	\$250.00	250.00		
11/19/2020	24989	Sun Life Financial	2020 Dec life insurance	\$180.00	180.00		



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Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
11/19/2020	24990	Toshiba Business Solutions	copier service & usage 10/1-10	\$156.03	156.03		
11/19/2020	24991	USA Blue Book	manhole lid extractor	\$267.28		267.28	
11/19/2020	24992	Valley-Rich Co Inc	Lakeview Ave & Sunrise Ave main breaks	\$31,959.67			31,959.67
11/19/2020	24993	Cheryl Wilson	2020 elections 7 hrs x \$10	\$70.00	70.00		
11/19/2020	24994	Xcel Energy	utility	\$5,137.42	2,430.16	334.50	2,372.76
12/3/2020	efts	PR25 Wages	PR25 Wages	\$10,993.06	6,156.11	2,308.54	2,528.41
12/3/2020	448396E	EFTPS	PR25 FIT/SS/MC withheld	\$3,988.32	2,233.46	837.55	917.31
12/3/2020	501984E	MN Dept of Revenue	PR25 SIT withheld	\$724.47	405.70	152.14	166.63
12/3/2020	582839E	PERA	PR25 PERA	\$2,329.06	1,304.27	489.10	535.69
12/3/2020	1120220E	MN State Retirement System	PR25 health care savings plan	\$125.00	125.00		
12/3/2020	1120120E	Nationwide Retirement Solution	PR25 deferred comp program	\$422.89	422.89		
12/3/2020	1120320E	HSA Bank	PR25 HSA contribution	\$156.00	156.00		
12/3/2020	24995	Aramark	uniforms	\$152.04	73.91	28.74	49.39
12/3/2020	24996	Batteries + Bulbs	water plant parts	\$69.29			69.29
12/3/2020	24997	Robin Bowman	safety shoe reimbursement	\$229.99	114.99	57.50	57.50
12/3/2020	24998	Bryan Rock Products	TB Rd & Lakeview Ave water main breaks	\$718.75			718.75
12/3/2020	24999	Cady Building Maintenance	2020 Nov janitorial service	\$232.00	232.00		
12/3/2020	25000	Core & Main LP	pipe for lime ponds	\$537.20			537.20
12/3/2020	25001	Dakota Supply Group	filters for dehumidifiers in water plant	\$53.32			53.32
12/3/2020	25002	Laurie Davis	2020 elections 9 hrs x \$10.00	\$90.00	90.00		
12/3/2020	25003	Definitive Technology Solution	computer support 11/22-12/21/2	\$492.00	492.00		
12/3/2020	25004	ECM Publishers Inc	2020 election canvas notice	\$47.60	47.60		
12/3/2020	25005	Mark Endres	2020 elections 11.5 hrs x \$10.	\$115.00	115.00		
12/3/2020	25006	Ess Brothers & Sons Inc	parts for water valves	\$860.19			860.19
12/3/2020	25007	Miriam Goldfein	2020 election 6.75 hrs x \$10.0	\$67.50	67.50		
12/3/2020	25008	Gopher State One-Call	2020 Nov other city locates	\$54.00		27.00	27.00
12/3/2020	25009	Molly Grove	2020 elections 18 hrs x \$10.00	\$180.00	180.00		
12/3/2020	25010	Hennepin County Treasurer	2021 Truth in Taxation Notices	\$168.15	168.15		
12/3/2020	25011	Kennedy & Graven	2020 Oct legal services	\$13,918.50	13,918.50		
12/3/2020	25012	LMCD	2020 Qtr4 levy	\$2,855.50	2,855.50		
12/3/2020	25013	Mediacom LLC	online service 11/22-12/21/20	\$69.49	69.49		
12/3/2020	25014	Menards	tools, truck parts, repair garage opener	\$217.89	217.89		
12/3/2020	25015	POPP Communications	telephone	\$136.80	109.15		27.65
12/3/2020	25016	Praxair Distribution Inc - 409	shop chemicals	\$80.99	80.99		
12/3/2020	25017	Quality Flow Systems, Inc	stormwater lift in Manitou Park	\$17,530.00	17,530.00		

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Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
12/3/2020	25018	Quality Signs & Engraving	name plates for council change	\$41.00	41.00		
12/3/2020	25019	Rolf Erickson Enterprises Inc	2020 Dec assessing service	\$1,829.24	1,829.24		
12/3/2020	25020	SLMPD	2020 Dec operating budget	\$34,541.33	34,541.33		
12/3/2020	25021	Speedway Fleet	fuel through 112320	\$738.46	369.22	184.62	184.62
12/3/2020	25022	Summit Companies	annual fire extinguisher inspection	\$213.75	106.87	53.44	53.44
12/3/2020	25023	Toll Gas & Welding Supply	bulk tank rental 11/13-12/12/2	\$1,285.45			1,285.45
12/3/2020	25024	US Bank	Nuss Truck, dep for fuel, wtr main permits	\$691.05	15.53	7.76	667.76
12/3/2020	25025	USA Blue Book	water testing supplies, eyewash solution	\$126.52	21.48	10.74	94.30
12/3/2020	25026	Verizon Wireless	telephone	\$111.63	10.50	77.45	23.68
12/3/2020	25027	Water Conservation Service Inc	leak locate 110420 Manitou & Arbor Ct	\$507.21			507.21
12/3/2020	25028	Cynthia Westerman	2020 elections 10 hrs x \$10.00	\$100.00	100.00		
12/3/2020	25029	WSB & Associates Inc	2020 Oct engineering & planning	\$9,481.50	9,481.50		
12/3/2020	25030	Xcel Energy	utility	\$219.36	219.36		
12/3/2020	25031	Joann Yost	2020 elections 8.25 hrs x \$10.	\$82.50	82.50		
12/4/2020	1744728E	Payment Service Network	gateway fee 2020Nov & 2021 annual certification	\$128.95	77.37	25.79	25.79
12/17/2020	efts	PR26 Wages	PR26 Wages	\$10,868.66	6,086.45	2,282.42	2,499.79
12/17/2020	278594E	EFTPS	PR26 FIT/SS/MC withheld	\$3,806.31	2,131.53	799.33	875.45
12/17/2020	299232E	MN Dept of Revenue	PR26 SIT withheld	\$686.70	384.55	144.21	157.94
12/17/2020	584880E	PERA	PR26 PERA	\$2,269.86	1,271.12	476.67	522.07
12/17/2020	1121820E	MN State Retirement System	PR26 health care savings plan	\$125.00	125.00		
12/17/2020	1121720E	Nationwide Retirement Solution	PR26 deferred comp program	\$346.01	346.01		
12/17/2020	1121620E	HSA Bank	PR26 HSA contribution	\$150.00	150.00		
12/17/2020	25032	Aramark	uniforms	\$38.33	19.17	9.58	9.58
12/17/2020	25033	Biffs Inc	sanitation service 11/4-11/6	\$21.39	21.39		
12/17/2020	25034	Bryan Rock Products	Water main breaks at TB Rd & Lakeview Ave	\$1,093.59			1,093.59
12/17/2020	25035	CenterPoint Energy	utility	\$675.44	95.52		579.92
12/17/2020	25036	CenturyLink	telephone	\$66.00	22.00	22.00	22.00
12/17/2020	25037	Classic Protective Coatings In	Water Tower Rehab pay application #1	\$408,143.75	408,143.75		
12/17/2020	25038	Core & Main LP	2" meters	\$3,177.19			3,177.19
12/17/2020	25039	DPC Industries Ins	water plant chemicals	\$607.38			607.38
12/17/2020	25040	ECM Publishers Inc	public hearing notices	\$148.75	148.75		
12/17/2020	25041	Ryan & Lisa Foss	refund gate key deposit	\$25.00	25.00		
12/17/2020	25042	Graymont (WI) LLC	15.6 ton water plant chemicals	\$5,545.24			5,545.24
12/17/2020	25043	Henn Co Information Technology	2020 Nov radio fleet fee	\$126.88	126.88		
12/17/2020	25044	Kristin Jackson	2020 election 9 hrs x \$10.00	\$90.00	90.00		

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Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
12/17/2020	25045	Kennedy & Graven	2020 Nov legal services	\$9,176.13	9,176.13		
12/17/2020	25046	Kevitt Excavating LLC	Doran Site Utility Rplacement	\$41,620.00	41,620.00		
12/17/2020	25047	Kathy Laur	building supplies	\$64.25	64.25		
12/17/2020	25048	Oksana Maher	2020 mileage reimbursement	\$35.65	35.65		
12/17/2020	25049	Menards	supplies for city hall, pub works, lime ponds	\$140.83	129.87		10.96
12/17/2020	25050	Metro West Inspection Services	2020 Nov bldg inspections	\$4,630.96	4,630.96		
12/17/2020	25051	Minnetonka Aquatics	2020 summer lifeguarding service	\$13,210.00	13,210.00		
12/17/2020	25052	Dept of Labor and Industry	2021 (113689) pressure vessel permit	\$10.00			10.00
12/17/2020	25053	MN PEIP	2020 Jan health insurance	\$3,989.80	3,989.80		
12/17/2020	25054	MN Pollution Control Agency	2020 Wastewater Oper cert- Todd	\$23.00		23.00	
12/17/2020	25055	Minnesota Teamsters No 320	2020 Dec union dues	\$151.00	151.00		
12/17/2020	25056	VOID		\$0.00			
12/17/2020	25057	Navarre True Value Hardware	shop & public works supplies	\$71.10	71.10		
12/17/2020	25058	Kenneth N Potts PA	2020 Nov legal prosecutions	\$833.33	833.33		
12/17/2020	25059	Praxair Distribution Inc - 409	shop chemicals 10/20-11/20/20	\$83.09	83.09		
12/17/2020	25060	Quality Flow Systems, Inc	Manitou Park stormwater lift staton	\$986.00	986.00		
12/17/2020	25061	Republic Services #894	2020 Nov service	\$14,446.20	14,446.20		
12/17/2020	25062	Sharon R Stillman	2020 election 2 hrs x \$10.00	\$20.00	20.00		
12/17/2020	25063	Toshiba Business Solutions	copier support & suage 11/1-11	\$46.70	46.70		
12/17/2020	25064	USA Blue Book	water plant chemicals & eye station	\$109.53	8.75	4.37	96.41
12/17/2020	25065	Utility Consultants, Inc	2020 Nov water testing	\$40.00			40.00
12/17/2020	25066	Xcel Energy	utility	\$3,561.84	1,198.79	342.49	2,020.56
12/17/2020	253728E	MN Dept of Revenue	2020 Nov sales & use tax	\$1,091.00	885.00		206.00
12/21/2020	25067	Shank Constructors Inc	WTP - Improvements 2020 May-Nov work	\$107,405.00	107,405.00		
12/31/2020	efts	PR27 Wages	PR27 Wages	\$12,051.48	6,748.83	2,530.81	2,771.84
12/31/2020	5009885E	EFTPS	PR27 FIT/SS/MC withheld	\$4,457.77	2,496.35	936.13	1,025.29
12/31/2020	980064E	MN Dept of Revenue	PR27 SIT withheld	\$814.25	455.98	170.99	187.28
12/31/2020	586510E	PERA	PR27 PERA	\$2,499.78	1,399.87	524.95	574.96
12/31/2020	122920e	MN State Retirement System	PR27 health care savings plan	\$125.00	125.00		
12/31/2020	123020E	Nationwide Retirement Solution	PR27 deferred comp program	\$495.16	495.16		
12/31/2020	122820E	HSA Bank	PR27 health care savings plan	\$225.00	225.00		
12/31/2020	25068	Advance Auto Parts	parts for truck	\$50.40	50.40		
12/31/2020	25069	Abel Heating & Cooling	service call on unit heaters in wtr plt & shop	\$5,574.84	3,872.00		1,702.84
12/31/2020	25070	Aramark	uniforms	\$113.71	75.39	19.16	19.16
12/31/2020	25071	Cady Building Maintenance	2020 Dec janitorial service	\$232.00	232.00		

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Date	Check	Payee	Description	Amount	General	602 Sewer	601 Water
12/31/2020	25072	Stuart & Susan Campbell	2020 Qtr4 utility refund (overpaid final)	\$357.03			357.03
12/31/2020	25073	Charles Cummins	2020 Qtr4 utility refund (overpaid final)	\$150.00			150.00
12/31/2020	25074	Definitive Technology Solution	computer support 12/22/0-01/21	\$2,218.50	2,218.50		
12/31/2020	25075	HealthPartners	2021 Jan dental insurance	\$427.06	427.06		
12/31/2020	25076	Hennepin County Treasurer	2020 Nov SWM fee reporting	\$1,357.92	1,357.92		
12/31/2020	25077	Holton Electric Contractors	Manitou Park, lift station wor	\$3,393.39	3,393.39		
12/31/2020	25078	Litzau Excavating Inc	20 loads lime haul from West p	\$20,577.25			20,577.25
12/31/2020	25079	Mediacom LLC	online servic12/22/20-1/21/21	\$69.49	69.49		
12/31/2020	25080	Metropolitan Council	2021 Jan wastewater service	\$18,610.11		18,610.11	
12/31/2020	25081	Office Depot	folders	\$74.67	74.67		
12/31/2020	25082	POPP Communications	telephone	\$131.59	103.94		27.65
12/31/2020	25083	SLMPD	2020 Nov processing fee	\$37.50	37.50		
12/31/2020	25084	Speedway Fleet	fuel through 12/23/20	\$522.71	261.35	130.68	130.68
12/31/2020	25085	Sun Life Financial	2021 Jan life insurance	\$90.00	90.00		
12/31/2020	25086	Toll Gas & Welding Supply	3624 lbs water plant chemicals	\$1,366.45			1,366.45
12/31/2020	25087	US Bank	wireless truck communications, postage	\$1,060.74	564.76	247.99	247.99
12/31/2020	25088	Window World	basement windows replaced	\$5,198.00	5,198.00		
12/31/2020	25089	WSB & Associates Inc	2020 Nov engineering & planning	\$29,337.59	29,337.59		
12/31/2020	25090	Xcel Energy	utility	\$224.69	224.69		
12/31/2020	25091	Jane Zambreno	refund overpaid gate deposit	\$25.00	25.00		
12/31/2020	4393	PRCC04 Wages	PRCC04 Wages	\$1,846.99	1,034.31	387.87	424.81
12/31/2020	733827E	EFTPS	PRCC04 FIT/SS/MC withheld	\$306.02	171.37	64.26	70.39

<b>TOTAL PAID</b>	<b>1,828,404.03</b>	<b>1,470,159.46</b>	<b>130,407.76</b>	<b>227,836.81</b>
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BILLS DUE

No open items

<b>TOTAL TO BE PAID:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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CITY OF TONKA BAY  
 FINANCIAL REPORT - UNAUDITED  
 December 31, 2020

FUND#	FUND NAME	4M Fund			Managed Investments		FUND BALANCE
		0.02% CHECKING	0.05% SAVINGS	0.00% Term Investments	0.02% SAVINGS	CD's	
101	General Fund	301,404.77	29.55		498,533.41		799,967.73
301	Woodpecker Ridge Road Fund	0.00					0.00
407	Park Fund	213,301.54					213,301.54
409	Capital Improvement Fund	237,245.40	16,051.46				253,296.86
411	Water/Sewer Reserve Fund	376,387.56	10,369.15		210,238.89		596,995.60
412	Water Treatment Plant Fund	(114,307.00)					(114,307.00)
601	Water Operating Fund	102,020.19					102,020.19
602	Sewer Operating Fund	66,894.86	5,967.17		92,511.87		165,373.90
603	Garbage Fund	29,457.77			28,378.32		57,836.09
609	Liquor Store Fund	0.00			149,056.37		149,056.37
617	Municipal Dock Fund	63,729.85			161,247.10		224,976.95
651	Storm Water Drainage Fund	70.22			111,674.41		111,744.63
652	Recycling Fund	41,731.10					41,731.10
653	Antenna Fund	9,582.15			136,829.25		146,411.40
654	PEG Fund	6,074.61					6,074.61
		<b>1,333,593.02</b>	<b>32,417.33</b>	<b>0.00</b>	<b>1,388,469.62</b>	<b>0.00</b>	<b>2,754,479.97</b>

CITY OF TONKA BAY  
INVESTMENT REPORT - UNAUDITED  
December 31, 2020

DUE DATE	FUND	CUSIP	LOCATION	AMOUNT	INTEREST RATE
	General Fund-101		Money Market Acct-4MP	29.55	0.05
	Cap Improvement-409		Money Market Acct-4MP	16,051.46	0.05
	Water/Sewer Reserve-411		Money Market Acct-4MP	10,369.15	0.05
	Sewer Operating-602		Money Market Acct-4MP	5,967.17	0.05
	General Fund-101		UBS Select Prime	498,533.41	0.02
	Water/Sewer Reserve-411		UBS Select Prime	210,238.89	0.02
	Sewer Operating-602		UBS Select Prime	92,511.87	0.02
	Garbage Fund-603		UBS Select Prime	28,378.32	0.02
	Liquor Fund-609		UBS Select Prime	149,056.37	0.02
	Dock Fund-617		UBS Select Prime	161,247.10	0.02
	Storm Drain-651		UBS Select Prime	111,674.41	0.02
	Antenna Fund-653		UBS Select Prime	136,829.25	0.02
	<b>Cash available for Investments</b>			<b><u>1,420,886.95</u></b>	
	<b>Timed Investments &amp; Cash Total</b>			<b><u><u>1,420,886.95</u></u></b>	

**LEGAL DESCRIPTION:**

The South 22 feet of Lot 2; Lot 3, Block 6, "Tonka Heights".

AND

That part of the East 50 feet of Lot 7, Block 6, Tonka Heights, lying between the Westerly extensions of the North line of the South 22 feet of Lot 2 and the South line of Lot 3, said Block.

**SCOPE OF WORK & LIMITATIONS:**

- Showing the length and direction of boundary lines of the legal description listed above. The scope of our services does not include determining what you own, which is a legal matter. Please check the legal description with your records or consult with competent legal counsel, if necessary, to make sure that it is correct and that any matters of record, such as easements, that you wish to be included on the survey have been shown.
- Showing the location of observed existing improvements we deem necessary for the survey.
- Setting survey markers or verifying existing survey markers to establish the corners of the property.
- This survey has been completed without the benefit of a current title commitment. There may be existing easements or other encumbrances that would be revealed by a current title commitment. Therefore, this survey does not purport to show any easements or encumbrances other than the ones shown hereon.
- Showing and tabulating impervious surface coverage of the lot for your review and for the review of such governmental agencies that may have jurisdiction over these requirements to verify they are correctly shown before proceeding with construction.
- Showing elevations on the site at selected locations to give some indication of the topography of the site. We have also provided a benchmark for your use in determining elevations for construction on this site. The elevations shown relate only to the benchmark provided on this survey. Use that benchmark and check at least one other feature shown on the survey when determining other elevations for use on this site or before beginning construction.
- Note that all building dimensions and building tie dimensions to the property lines, are taken from the siding and or stucco of the building.
- While we show a proposed location for this home or addition, we are not as familiar with your proposed plans as you, your architect, or the builder are. Review our proposed location of the improvements and proposed yard grades carefully to verify that they match your plans before construction begins. Also, we are not as familiar with local codes and minimum requirements as the local building and zoning officials in this community are. Be sure to show this survey to said officials, or any other officials that may have jurisdiction over the proposed improvements and obtain their approvals before beginning construction or planning improvements to the property.

**STANDARD SYMBOLS & CONVENTIONS:**

"●" Denotes iron survey marker, set, unless otherwise noted.

**GRADING & EROSION CONTROL NOTES:**

**BEFORE DEMOLITION AND GRADING BEGIN**

- Install silt fence/bio roll around the perimeter of the construction area.
- Sediment control measures must remain in place until final stabilization has been established and then shall be removed. Sediment controls may be removed to accommodate short term construction activity but must be replaced before the next rain.
- Contractor shall install inlet protection on all existing storm sewer inlets in accordance with the city standard details. Inlet protection shall also be provided on all proposed storm sewer inlets immediately following construction of the inlet. Inlet protection must be installed in a manner that will not impound water for extended periods of time or in a manner that presents a hazard to vehicular or pedestrian traffic.

**DURING CONSTRUCTION:**

- When dirt stockpiles have been created, a double row of silt fence shall be placed to prevent escape of sediment laden runoff and if the piles or other disturbed areas are to remain in place for more than 14 days, they shall be seeded with Minnesota Department of Transportation Seed Mixture 22-111 at 100 lb/acre followed by covering with spray mulch.
- A dumpster shall be placed on the site for prompt disposal of construction debris. These dumpsters shall be serviced regularly to prevent overflowing and blowing onto adjacent properties. Disposal of solid wastes from the site shall in accordance with Minnesota Pollution Control Agency requirements.
- A separate container shall be placed for disposal of hazardous waste. Hazardous wastes shall be disposed of in accordance with MPCA requirements.
- Concrete truck washout shall be in the plastic lined ditch and dispose of washings as solid waste.
- Sediment control devices shall be regularly inspected and after major rainfall events and shall be cleaned and repaired as necessary to provide downstream protection.

- Streets and other public ways shall be inspected daily and if litter or soils has been deposited it shall promptly be removed.
- If necessary, vehicles, that have mud on their wheels, shall be cleaned before exiting the site in the rock entrance areas.
- Moisture shall be applied to disturbed areas to control dust as needed.
- Portable toilet facilities shall be placed on site for use by workers and shall be properly maintained.
- If it becomes necessary to pump the excavation during construction, pump discharge shall be into the stockpile areas so that the double silt fence around these areas can filter the water before it leaves the site.
- Temporary erosion control shall be installed no later than 14 days after the site is first disturbed and shall consist of broadcast seeding with Minnesota Department of Transportation Seed Mixture 22-111 at 100 lb/acre followed by covering with spray mulch.
- Erosion control measures shown on the erosion control plan are the absolute minimum. The contractor shall install temporary earth dikes, sediment traps or basins and additional silt fencing as deemed necessary to control erosion.

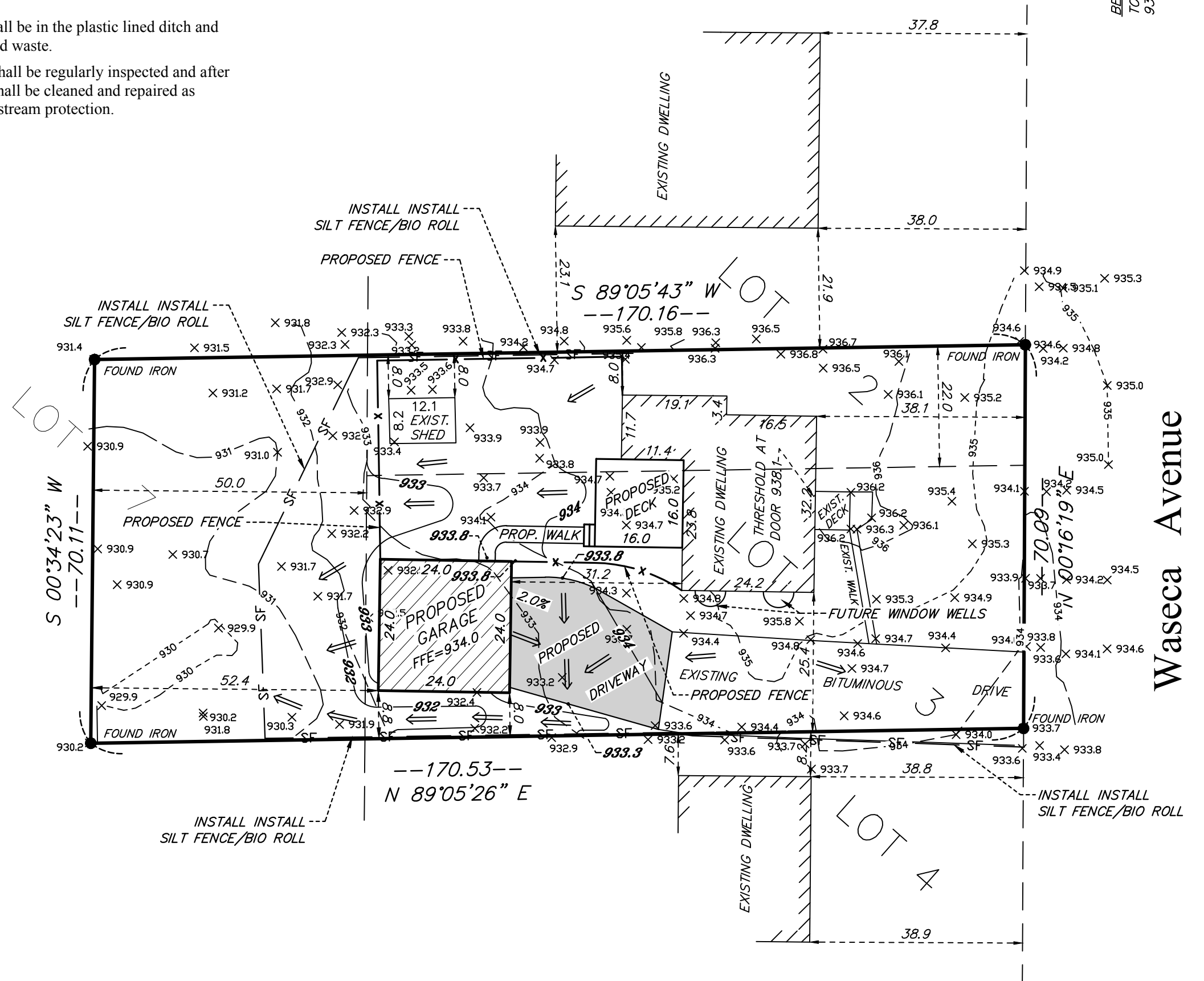
**SITE WORK COMPLETION:**

- When final grading has been completed but before placement of seed or sod an "as built" survey shall be done per City of Tonka Bay requirements to insure that grading was properly done.
- When any remedial grading has been completed, sod or seeding shall be completed including any erosion control blankets for steep areas.
- When turf is established, silt fence and inlet protection and other erosion control devices shall be disposed of and adjacent streets, alleys and walks shall be cleaned as needed to deliver a site that is erosion resistant and clean.
- Contractor shall maintain positive drainage of a minimum 2% slope away from proposed building.

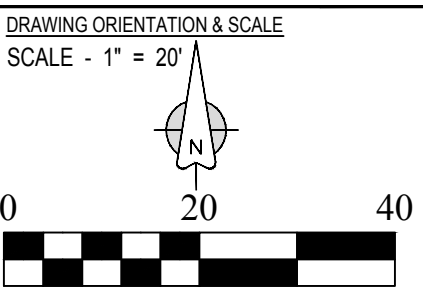
**LEGEND**

<b>EXISTING CONTOUR</b>	--- 935 ---
<b>EXISTING SPOT ELEVATION</b>	X 935.5
<b>PROPOSED CONTOUR</b>	— 935 —
<b>PROPOSED SPOT ELEVATION</b>	935.5
<b>DRAINAGE ARROW - FLOW</b>	⇒
<b>SILT FENCE/BIO ROLL</b>	— SF —

EXISTING HARDCOVER		PROPOSED HARDCOVER	
House	939 Sq. Ft.	House	939 Sq. Ft.
Existing Decks	836 Sq. Ft.	Decks	308 Sq. Ft.
Bituminous Driveway	1,800 Sq. Ft.	Bituminous Driveway	1,679 Sq. Ft.
Garage	243 Sq. Ft.	Garage	576 Sq. Ft.
Concrete Surfaces	26 Sq. Ft.	Concrete Surfaces	117 Sq. Ft.
Pavers	474 Sq. Ft.	Shed	99 Sq. Ft.
Shed	77 Sq. Ft.		
Ret. Wall	115 Sq. Ft.		
<b>TOTAL EXISTING HARDCOVER</b>	<b>4,510 Sq. Ft.</b>	<b>TOTAL PROPOSED HARDCOVER</b>	<b>3,718 Sq. Ft.</b>
<b>AREA OF LOT</b>	<b>11,939 Sq. Ft.</b>	<b>AREA OF LOT</b>	<b>11,939 Sq. Ft.</b>
<b>PERCENTAGE OF HARDCOVER TO LOT</b>	<b>37.8%</b>	<b>PERCENTAGE OF HARDCOVER TO LOT</b>	<b>31.1%</b>



DATE	REVISION DESCRIPTION
10-23-20	MOVED PROPOSED GARAGE & UPDATED GRADING
11-12-20	ROTATED PROPOSED GARAGE
1-14-21	DECK REMOVAL, DECK & WALK ADD., MOVED SHED, UPDATED HC



**CLIENT NAME / JOB ADDRESS**  
**KONEN HOMES**  
80 WASECA AVENUE  
TONKA BAY, MN

**Advance**  
Surveying & Engineering, Co.  
17917 Highway 7  
Minnetonka, Minnesota 55345  
Phone (952) 474-7964  
Web: www.advsur.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.  
*Joshua S. Rinke*  
52716  
SEPTEMBER 22, 2020

**DATE SURVEYED:** SEPT. 9, 2020  
**SURVEYED BY:** ADVANCE SURV. & ENGINEERING, CO.  
**DATE DRAFTED:** SEPTEMBER 22, 2020

**SHEET TITLE**  
PROPOSED SURVEY  
**DRAWING NUMBER**  
201770 JR

**SHEET SIZE** 17 X 22  
**SHEET NO.**  
**S1**  
SHEET 1 OF 1

1-19-21

I would like to make a comment regarding the letter from the City of Tonka Bay concerning the property at 80 Waseca Ave. I live next door at 60 Waseca Ave. Our land is side by side. The previous owners put their shed and fence on our property. I would appreciate them being moved to have this situation resolved and corrected amicably. Its nice to know when I sell my home this situation is in order.

My new neighbors seem to be very nice and I don't want any problems or hurt feelings.

Thank you,

Anne Schallberg





January 18, 2021

Honorable Mayor and City Council  
c/o, Kathy Laur, City Administrator  
City of Tonka Bay  
4901 Manitou Road  
Tonka Bay, MN 55331

Re: Proposal to Provide Professional Services for Manitou Park Concept Planning  
City of Tonka Bay, MN

Dear Mayor and Council:

WSB is pleased to present this proposal to the City of Tonka Bay to provide professional services related to concept planning for Manitou Park. WSB's Landscape Architecture team has extensive experience with park planning and design throughout the upper and central midwestern region of the US and will lead this project. Our project understanding, scope of work, and proposed fee is listed below.

### **PROJECT UNDERSTANDING**

The City of Tonka Bay is interested in exploring options to improve Manitou Park. The desire is to consider opportunities that expand recreational opportunities in the community with enhancements that make this destination park more prominent and appealing. The concept plan is intended serve as an initial guide that will define appropriate spatial relationships of park features and circulation routes along with budgets for the desired improvements. The city may use the concept plan and cost estimate to pursue private donations and/or grant funding opportunities following this concept planning project.

### **PROJECT APPROACH/SCOPE OF SERVICES**

WSB's project scope and proposed tasks are based on our understanding of the project and we propose the following scope of services:

#### **1. Project Management**

This task includes planning and coordination of all work tasks, establishment and monitoring of budgets, meetings, and correspondence with the City and other agencies. The City Engineer will provide technical direction on all aspects of the project and keep the City informed of the project progress.

#### **2. Project Programming**

- a. Project Kickoff Meeting: WSB will meet virtually with the City Administrator and the designated City Council Member for the Parks Committee to review project deliverables, stakeholders, and schedule. We will also discuss any known limitations or issues at the site as well as the City's desired programming and vision for the site.

- b. Basemapping: WSB will gather readily available project data from the City or utilize GIS aerial along with county parcel data to prepare a basemap for a basis of design.
- c. Site Visit: WSB will also visit the site separately to photograph and assess the existing conditions of the park property.

### **3. Conceptual Plan and Estimate**

- a. Preliminary Concept Sketches: WSB will prepare two alternative preliminary concept plans based on the desired programming, vision and existing conditions of the park.
- b. Review Meeting: A virtual meeting with the City Administrator and the designated City Council Member for the Parks Committee will be held via Zoom to review the concept plans. Any necessary revisions to the concept plans will be made following the meeting.
- c. Final Concept Plan and Estimate: WSB will prepare a final concept plan and planning level cost estimate based on feedback from the review meeting. The concept plan will be in a rendered plan format and may include photographic examples to convey potential park features or design themes. The concept plan will be submitted electronically in PDF format and reviewed at a City Council meeting.

### **SCHEDULE**

We are available to start the project immediately upon your approval.

Begin project .....	January 2021
Preliminary Alternative Concept Review.....	February 2021
Final Concept Plan .....	March 2021

### **PROPOSED FEE**

WSB proposes to conduct the work on an hourly basis with a not-to-exceed fee of **\$4,890** for the tasks described in Project Approach/Scope of Services. If work beyond of the above-described scope is required, WSB will work with the City to define the additional scope of work and will proceed only after City approval.

### **ACCEPTANCE**

This letter represents our entire understanding of the project scope. All work under this letter proposal will be governed by the Professional Services Agreement entered into between the City of Tonka Bay and WSB on February 28, 2012. If the scope and fee appear to be appropriate, please sign on the space provided below and return one copy to our office. We are available to begin work once we receive signed authorization.

If you have any questions or concerns, please feel free to contact Jeff Feulner, Sr. Landscape Architect, at (763)287-8527. Thank you. We truly appreciate the opportunity to submit this proposal and look forward to continuing to serve you and your community.

Sincerely,

WSB



Jason L. Amberg, PLA  
Principal / Director of Landscape Architecture

Cc: Nick Preisler  
Jeff Feulner

**ACCEPTED BY:**

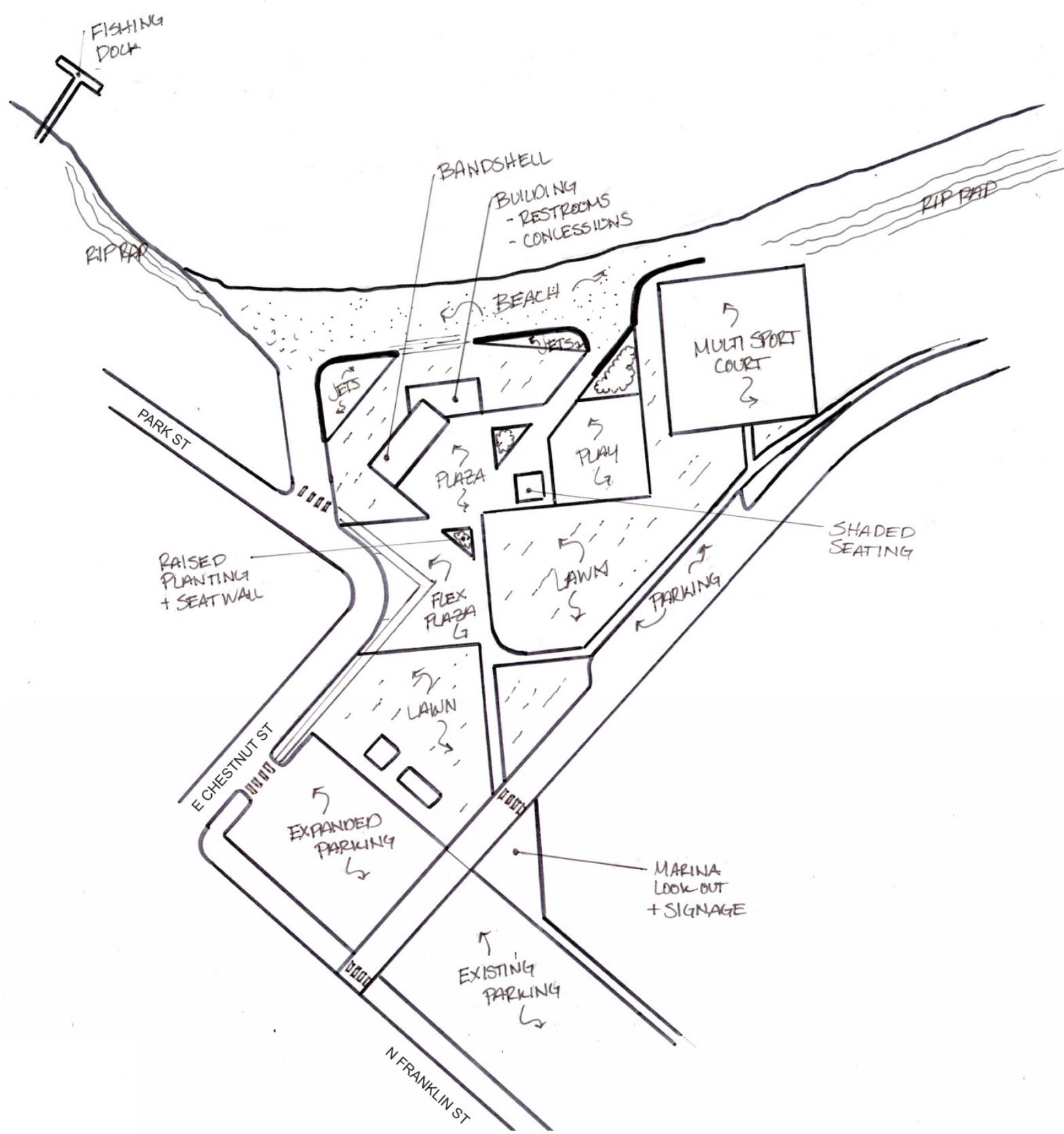
**City of Tonka Bay**

I hereby authorize WSB to proceed with the above-referenced work under the terms and conditions of the Professional Services Agreement entered into between the City of Tonka Bay and WSB on February 28, 2012.

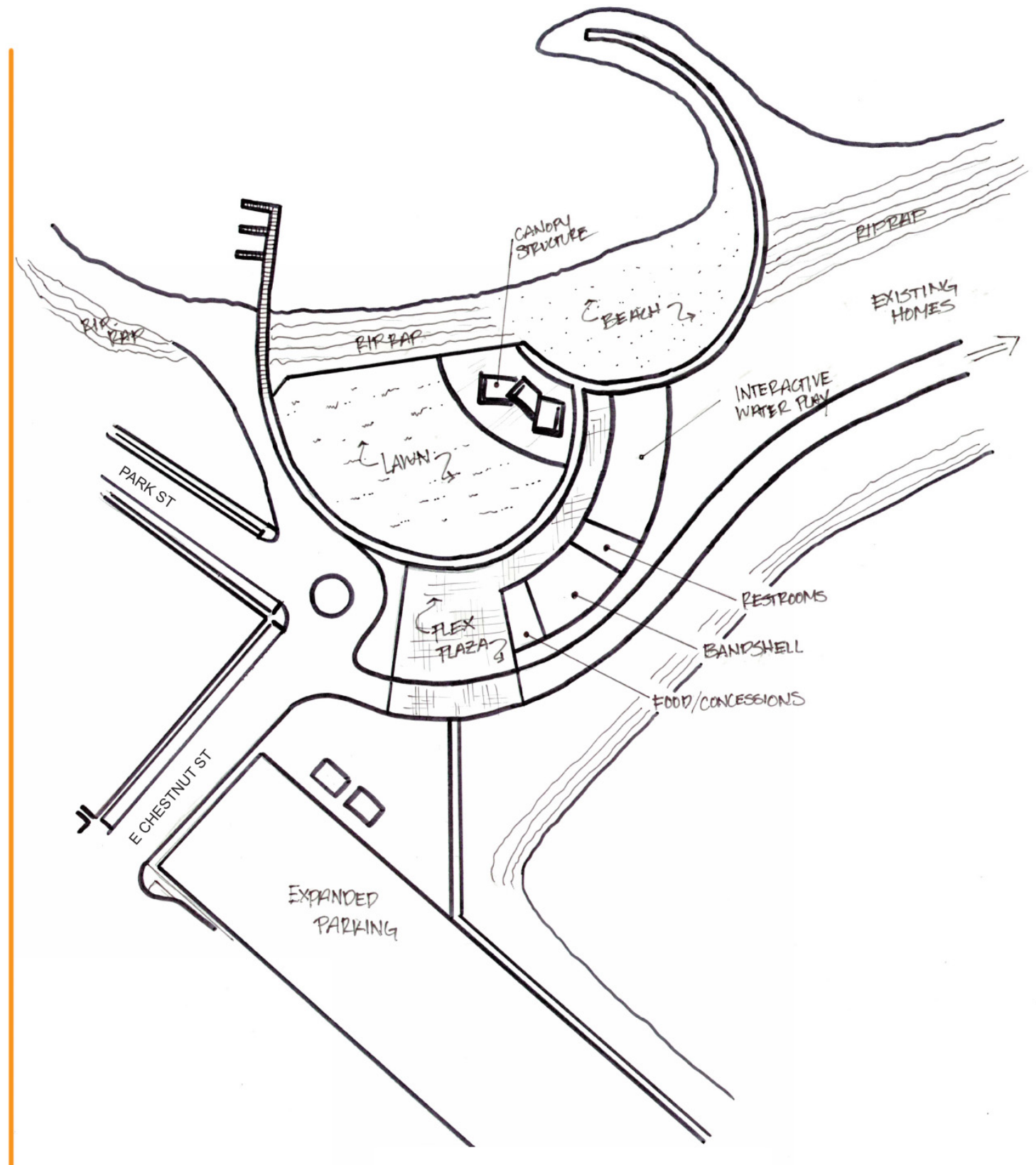
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Option #1

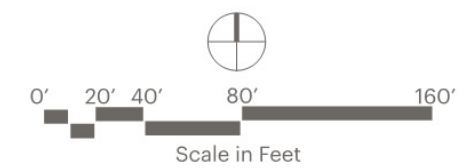


Option #2

# Ohuta Beach - Preliminary Concept Alternatives

Lake City, Minnesota

December 31, 2019 | WSB Project number: 014133-000



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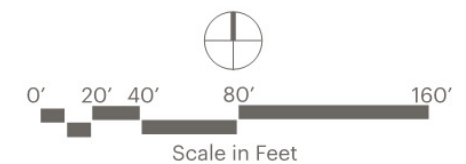




## Ohuta Beach - Preferred Concept

Lake City, Minnesota

December 31, 2019 | WSB Project number: 014133-000



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SHADE CANOPIES



OVERLOOK BINOCULARS



BOARDING DOCK



SPLASH JETS



NAUTICAL THEMED LIGHTING



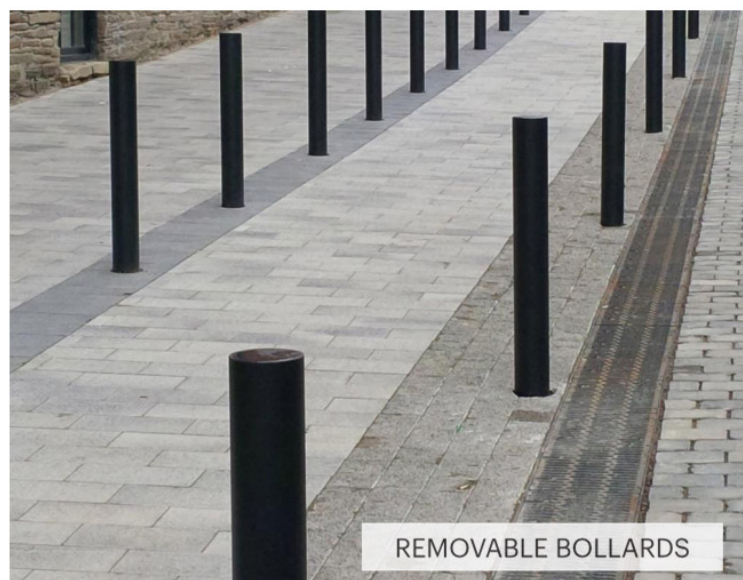
PARK BUILDING



PLANTERS



BOAT THEMED PLAY



REMOVABLE BOLLARDS



DECORATIVE PAVING



DECORATIVE PAVING



AMPHITHEATER

## Ohuta Beach - Design Materials / Styles

Lake City, Minnesota

December 31, 2019 | WSB Project number: 014133-000