

**PARKS AND DOCKS COMMISSION MEETING**  
**AGENDA**  
**November 22, 2021**  
**6:30 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA  
*All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one Commission motion. Items on the Consent Agenda re reviewed in total by the Commission and may be approved through one motion with no further discussion by the Commission. Any item may be removed by any Commissioner, staff member or person from the public for separate consideration.*
  - A. Minutes of the Regular Parks & Docks Commission from October 25, 2021
5. OPEN FORUM – Maximum time of five minutes per person\*
6. NEW BUSINESS
  - A. Bench or Tree Memorial for Robin Bowman – Andrew Myers
  - B. Grant from Lake Minnetonka Excelsior Rotary Club – Todd Wagner
7. OLD BUSINESS
  - A. Christmas Tree Lighting Final Details
  - B. Santa Randy
8. MISCELLANEOUS
  - A. Beach Report
  - B. Hennepin County Youth Facilities and Equipment Grants – Kathy Laur

ADJOURN

The next Parks & Docks Commission meeting will be Monday, December 13, 2021, at 5:30 pm.

\*For individuals who wish to address the Parks & Docks Commission on subjects which are not a part of the meeting agenda. Typically, the P & D Commission will not act on items presented at this time but will refer them to staff for review, action and/or recommendation.

**PARKS AND DOCKS COMMITTEE MEETING**  
**Monday October 25, 2021**  
**5:30 PM**  
**Minutes**

**1. CALL TO ORDER**

The regular monthly meeting of the Tonka Bay Parks and Docks Commission was called to order at 5:30 PM

**2. ROLL CALL**

Members present: Doug Eckland, Todd Wagner, Carl Awalt, Abby Ludens, Kristen Viger, Kristen Smith, Megan Stadelman and Andrew Myers. Also present, City Administrator Laur.

Absent: None.

Residents Present: None.

**3. APPROVAL OF AGENDA**

**Wagner moved to approve the agenda. Stadelman seconded the motion. Ayes: Smith, Wagner, Awalt, Ludens, Eckland, Stadelman, Myers. Motion carried.**

**4. CONSENT AGENDA**

**A. Minutes of the Regular Parks & Docks Commission from September 20, 2021**

**Eckland Moved to approve the agenda. Awalt seconded the motion. Ayes: Smith, Wagner, Awalt, Ludens, Eckland, Stadelman, Myers. Motion carried.**

**5. OPEN FORUM**

None

**6. NEW BUSINESS**

A. Fundraising Sign – Kristin Smith

Smith reached out to Alison Swan, a Tonka Bay resident, to work on designing a fundraising sign for the Manitou Park redevelopment and where they could be located at in town. Myers liked the concept. He recommended having separate signs for each phase of the renovation. Awalt agreed it would be good have a separate sign for the baseball field versus the hockey rink because every donor may have different interests. Laur recommended concentrating on one phase of the park at a time. Since the ball fields are first, to start with that, then the hockey rink and the playground after that; otherwise, it's too much at once and donors might wonder where their money is being spent if the project takes an extended period of time. Wagner stated that how you cater to donors is different than how you

execute the project. He said in his experience, you want to put the whole plan out there at first so each donor can put money where they want to. It was discussed and decided to encompass the entire vision holistically instead of separately. The different options for location of the signs were also discussed. Ludens suggested creating a pledge form specific to the Manitou Park redesign project. Smith suggested having a donation table at the upcoming tree lighting ceremony. Stadelman suggested broadening that to other events held in neighboring cities.

**7. OLD BUSINESS**

**A. Christmas Tree Lighting – Andrew Myers**

The details of the Christmas tree lighting ceremony were discussed. Eckland volunteered for the Manitou Park donation table at the event. Smith said she would do the luminaries and also help with the donation table. Myers inquired about what food and drinks would be served. Smith said in the past Kolwalski's has provided S'mores. Laur said Caribou has provided coffee and hot chocolate and someone usually gets cookies from Costco. Santa Hank will volunteer to play Santa. The fire pit will be monitored by a resident volunteer. Awalt offered to provide firewood. The Minnetonka High School choir will sing from 6 – 7 p.m.

**8. MICELLANEOUS**

Updates were given on the various parks by each commissioner that volunteered to monitor a park. Each park was discussed. City Administrator Laur announced her recent resignation.

**9. ADJORNMENT**

**There being no further business, Eckland moved to adjourn the meeting at 6:30 p.m. Awalt seconded the motion. Ayes: Smith, Eckland, Awalt, Ludens, Wagner, Stadelman, Myers. Motion carried.**

The next Parks & Docks Commission meeting will be Monday, November 22, 2021, at 6:30 pm.



## 2021 TREE LIGHTING CEREMONY

December 2, 2021  
 City Hall  
 6:00 – 7:00 pm

### SCHEDULE OF EVENTS

- 5:00 pm Set Up, make cocoa
- 6:00 pm Open to Public
  - Kids activity
  - Toy drive
  - Santa interacting with children
  - Refreshments: water, hot cocoa, s'mores
- 6:30 pm Choir Performance (until 6:55 pm)
- 6:55 pm Tree Lighting
- 7:00 pm Event concludes

### To Do (DEADLINE: EARLY TO MID-NOVEMBER)

Lead	Task	Notes
Doug/Rachel	Coordinate toy drive with WeCAN; Post on Facebook & email blast	Done
Rachel	Secure Santa Randy	Done
Rachel	Secure MHS Choir (Aaron Kohrs & Mary Wiersum)	Done
Rachel	Secure \$100 choir donation from WSB	Done
	Ask for donations from Caribou & Kolwalski's	Andrew secured Caribou
Rachel	Print kids coloring sheets & order crayons	Done
Mark	Have lights on tree at least one week before event (PW coordinates with Amberwood)	
Rachel	Post flyers about Arctic Fever	
Rachel	Play Christmas music & fire on Aquos Board (YouTube)	
PW	Cone off front parking lot	
	Prepare (with help) hot cocoa/cider/cookies	
Todd	Donate firewood for bonfire, enough for one hour	
Gary	Monitor bonfire during event	
Public Works	Put up tree lights and outside décor & shovel/sand sidewalks as needed	

12-2-21

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## CONFIRMATION OF SCHEDULED VISIT

### Invoice # 12221

This is confirmation/Invoice of a scheduled visit for a holiday event.

**Address: 4901 Manitou Rd Excelsior Mn 55331**

**Date: December 2ed 6-7pm**

**Contact person Rachel Phone: 952-474-7994**

The total cost for the visit is **\$160.00** it can be handed to Santa at the end of the visit in an envelope and by saying "Here is a Christmas Card for you and Mrs. Claus." If paying by check please make it to Randy Gabrelcik.

THANK-YOU for Choosing **Santa Randy Gabrelcik** to be a part of your Holiday Celebration.

Santa Randy's scheduler:

Allison Gabrelcik           **952-472-2545**  
6285 Painters Circle    **612-384-9838**  
Mound, MN 55364

Gratuity is never requested but accepted with gratitude.



**[dgabrelcik@frontiernet.net](mailto:dgabrelcik@frontiernet.net)**

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**Beach Report for Wekota Beach & Crescent Beach -  
City of Tonka Bay – Summer 2021**

**1. Beach Attendance:**

*1.1 Average number patrons by time and month: **WEKOTA BEACH***

<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>		<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
Noon	3	2	1		3:00pm	4	5	4
1:00pm	2	3	4		4:00pm	5	5	3
2:00pm	2	4	4		5:00pm	4	5	3

*1.2 Total number patrons by time and month: **WEKOTA BEACH***

<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>		<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
Noon	45	65	21		3:00pm	65	147	56
1:00pm	39	81	53		4:00pm	84	155	50
2:00pm	35	129	60		5:00pm	73	131	49

*1.3 Average number of patrons by time and month: **CRESCENT BEACH***

<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>		<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
Noon	3	3	2		3:00pm	4	4	3
1:00pm	3	2	3		4:00pm	5	4	3
2:00pm	3	3	3		5:00pm	6	4	0

*1.4 Total number of patrons by time and month: **CRESCENT BEACH***

<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>		<b>TIME</b>	<b>June</b>	<b>July</b>	<b>Aug</b>
Noon	49	89	33		3:00pm	74	126	41
1:00pm	43	72	36		4:00pm	90	126	39
2:00pm	59	90	35		5:00pm	95	121	6

1.5 Average high temperature:

	2021	
<u>June</u>	<u>July</u>	<u>August</u>
85 °F	83 °F	81 °F

1.6 Special Attendance Considerations:

- Wekota and Crescent beach were both closed with no lifeguard staffed on: July 6<sup>th</sup> and July 14<sup>th</sup>, 2021, due to inclement weather - **Minnetonka Aquatics will provide a refund for these days.**
- Wekota Beach swim area was closed for 2 days throughout the 2021 summer, due to water quality and high bacteria levels. A Lifeguard was still staffed to keep people out of the water and aid those on the beach as needed.

**2. Accidents or injuries**

2.1 There were no major first aid incidents or water incidents at Wekota Beach or Crescent Beach this summer.

- The lifeguards did help with minor cuts and scrapes and administered first aid appropriately.

2.2 Number of incidents & emergencies across all of the beaches we serve.

2016	2017	2018	2019	2020 COVID	2021
8	5	12	12	7	6

**3. Groups and parties**

3.1 No parties reported for Crescent Beach or Wekota

**4. Equipment at the beach**

4.1 All equipment will be stored at Minnetonka Aquatics during the winter months.

<b>Crescent:</b>	"ON" sign
<b>Wekota:</b>	"ON" sign

**5. Recommendations for 2022**

5.1. Equipment requests

- Minnetonka Aquatics request: two cell phones (one for Crescent and one for Wekota) for the 2022 summer season.
- Minnetonka Aquatics requests the umbrella for the Lifeguard stand be replaced, as the covering has become weathered.

## **6. Schedule**

6.1 Minnetonka Aquatics encourages you to notify us of any large groups that will attend the beach on a regular basis, so we can schedule the lifeguards accordingly. We feel the beach hours are appropriate and the schedule should remain the same for 2022.