



CITY COUNCIL REGULAR MEETING AGENDA

February 13, 2024 – 7:00 pm

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA¹
 - A. December 12, 2023 Regular Meeting Minutes
 - B. January 9, 2024 Work Session Minutes
 - C. January 9, 2024 Regular Meeting Minutes
 - D. January 23, 2024 Regular Meeting Minutes
5. MATTERS FROM THE FLOOR² (*maximum time of five minutes per person*)
6. SPECIAL BUSINESS
 - A. None.
7. PUBLIC HEARING
 - A. None.
8. OLD BUSINESS
 - A. Resolution 24-05: Amending City Council Appointments
9. NEW BUSINESS
 - A. Legislative Session Bonding Priorities Discussion
 - B. Manitou Park Update and Discussion
10. MATTERS FROM THE FLOOR² (*maximum time of five minutes per person*)
11. REPORTS
 - A. Administrator's Report
 - B. Contract Staff Report(s)
 - C. Doug Eckland: Finance, Fire Lanes and Public Access, Technology
 - D. Kristin Viger: Parks and Docks, Sanitation and Recycling
 - E. Kelly Wischmeier: Building Inspection, Municipal Buildings and Grounds
 - F. Tim Connelly: EFD, Commercial Marinas, LMCD
 - G. Adam Jennings: SLMPD, Administration, Public Works, Employee Advisory Board
12. ADJOURNMENT

All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one City Council motion. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.

²For individuals who wish to address the Council on subjects which are not a part of the meeting agenda. Typically, the Council will not take action on items presented at this time but will refer them to staff for review, action and/or recommendation for future Council action.

DRAFT MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
DECEMBER 12, 2023

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:05 p.m.

2. ROLL CALL

Members present: Mayor Jennings, Councilmembers Eckland, Viger, and Wischmeier. Also present were City Administrator Tolsma, City Engineer Bradford, City Planner Johnson, and City Attorney Hill.

3. APPROVAL OF AGENDA

Councilmember Wischmeier made a motion to approve the agenda with the removal of 8C. Councilmember Eckland seconded the motion. All voted in favor. None voted against. The motion carried.

4. CONSENT AGENDA

- A. November 14, 2023 Work Session Meeting Minutes
- B. November 14, 2023 Regular Meeting Minutes
- C. Manitou Park Ballfield – Final Pay Application #4

Councilmember Viger made a motion to approve the final pay application for the Manitou Park Ballfield project pending City Administrator approval. Councilmember Eckland seconded the motion.

Councilmember Viger amended her prior motion and made a new motion to approve the consent agenda with the removal of Items A and B; and approve the final pay application for the Manitou Park Ballfield project pending City Administrator approval. Councilmember Eckland acknowledged the amended motion and seconded the motion. All voted in favor. None voted against. The motion carried.

Councilmember Eckland requested City Administrator provide a breakdown of the final costs for this project at the next City Council meeting.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

Senator Kelly Morrison, District 45, was present to provide a legislative update. Council thanked Senator Morrison for coming out and appreciated all the updates.

7. PUBLIC HEARINGS

Truth In Taxation – Mayor Jennings provided a brief statement on the proceedings of the public hearing. Jennings explained that the preliminary budget was submitted to the County and from that budget the proposed taxes were calculated. Jennings highlighted the three primary components of the taxes; County, School Board, and City, stating that the lions share of the local taxes come from Hennepin County. Jennings further explained that our local government tax increases are due to significant water infrastructure issues.

Truth In Taxation Public Hearing was opened at 7:23 p.m.

Council heard comments from Mr. Steege, 90 West Point Ave regarding the increase in his assessed property value. Council discussed resident concerns about the increase in property values. Jennings shared that Tonka Bay is still the third lowest tax rated city in the County and clarified that property values do not have a direct correlation to property taxes. City Administrator Tolsma stated the City received one letter from 170 Sunrise Circle. The property owner inquired about tax rates and requested a tax reduction. Tolsma informed Council that an analysis of the 170 Sunrise Circle was done and the analysis showed minimal impact on their taxes from the City's portion. Council discussed the process to reduce tax assessment, stating a resident can make a motion to Hennepin County to review their tax assessment. Jennings clarified that a city can only decrease the total value of all the properties within the city by 1%. Council talked about the history of the City's sewer lines issues and the impact of these costs to the budget.

The Truth In Taxation hearing was closed at 7:35 p.m.

Councilmember Viger made a motion to approve Resolution 23-41 Approving 2024 Final Property Tax Levy in the amount of \$1,571,575.00. Councilmember Wischmeier seconded the motion. Roll call: Eckland, Viger, Wischmeier, Jennings. All voted in favor. None voted against. The motion carried.

After the motion was carried, Council realized the incorrect Resolution was approved. City Attorney Hill recommended Council make a motion to rescind the prior motion.

Councilmember Viger made a motion to rescind the prior motion. Councilmember Eckland seconded the motion. All voted in favor. None voted against. The motion

carried.

Councilmember Viger made a motion to adopt Resolution 23-41 Approving the City of Tonka Bay Budget in the amount of \$1,884,540.00. Councilmember Wischmeier seconded the motion. Roll Call: Eckland, Viger, Wischmeier, Jennings. All voted in favor. None voted against. The motion carried.

Councilmember Viger made a motion to adopt Resolution 23-42 Approving 2024 Final Property Tax Levy in the amount of \$1,571,575.00. Councilmember Wischmeier seconded the motion. Roll call: Eckland, Viger, Wischmeier, Jennings. All voted in favor. None voted against. The motion carried.

8. OLD BUSINESS

None

9. NEW BUSINESS

Offer of Employment to Janell Gildemeister for the position of Deputy City Clerk. Tolsma stated the he along with Eckland and Viger interviewed five candidates for the position of Deputy City Clerk. Tolsma stated they were happy with the caliber of the applicants and the consensus was unanimous to recommend Janell Gildemeister for Council approval.

Councilmember Viger made a motion to approve the offer of employment with the City of Tonka Bay to Janell Gildemeister for the position of Deputy City Clerk. Councilmember Eckland seconded the motion. All voted in favor. None voted against. The motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

Administrator's Report - None

Contract Staff Report(s)

City Engineer Bradford provided Council with an update on the intersection of Tonka Bay Road and County Road 19 and recommended Council consider approval of \$35,000.00 for improvements to the intersection. Council discussed the financial contingencies. Council stated the intersection is confusing and agreed this is the time to make changes. Council continued discussion on reducing the lanes from four down to two with the addition of a small median with signage. Bradford did not recommend signage on the median. He stated boats with trailers would

have a hard time navigating the turn. Bradford stated WSB traffic engineers would put together a design addressing traffic concerns to optimize the intersection. The consensus from Council was to approve WSB to prepare a change order in order to move forward with the project.

Bradford provided an update on the Bridge grant for the regional solicitation. Bradford stated he had a conversation with Three Rivers Park District and in their opinion, the chances for successfully obtaining the grant was extremely small. Bradford reported that based on this information, WSB stopped working on the grant and started conversations with Hennepin County and the City of Shorewood about potential State funding for County Road 19 and the trail crossing. Council stated their goal is to improve the walkability by working toward improving the corridor and connecting Tonka Bay to Excelsior. Council discussed vegetation in the right of way and asked for clarification as to who is responsible for the maintenance. Council had concerns with vegetation along the trail and asked Staff to send letters out to the property owners.

Bradford updated Council on the 2024 Construction Project. The first item Bradford discussed was the design for Birch Bluff Road and Pleasant Avenue maintains the width of the road at twenty feet. Bradford stated the Fire Department would prefer to widen the road but this would impact the right of way significantly. Bradford asked Council for direction on whether to widen the road. Council discussed the width concerns and the additional costs to the project. Bradford recommended keeping the roadway as is. Council agreed not to change the design.

The second item Bradford discussed was the replacement of driveway aprons. Bradford stated the intention is to replace the aprons in kind; concrete aprons would be replaced with concrete and asphalt aprons with asphalt. Bradford recommended Council approve the replacement of the same material. Council asked for clarification of curb and gutter with this project. Tolsma stated the City held an open house with Brentwood and the residents were adamant that they wanted curb and gutter. Bradford discussed the additional infrastructure that would need to be installed. Council agreed the installation of curb and gutter would help with the stormwater management in addition to remediation of lawns damaged during plow season. Bradford suggested Council hold an open house in January to discuss this with the residents. Council was concerned how much the changes would impact the budget but ultimately decided to continue further discussion at a future Work Session. Bradford stated the next step is to put together a concept plan proving the financial impact of curb and gutter on the storm sewer costs along with cost comparisons.

The third item Bradford discussed with Council was televising of the sewers for the project area. Bradford stated there are approximately 4,000 linear feet of sewer lines that need to be cleaned and televised. Bradford recommended the City hire a contractor to complete the work for a cost of \$12,000.00. Council questioned why this needs to be done now. Bradford stated the soil conditions are poor and the contractor is having a very difficult time with construction. At this point, we do not know the condition of the pipe and thus, the need to have them televised and cleaned. Council talked at length about the levy for the project and mentioned they thought the plan was to repair a section of pipe each year until the whole City was done. Bradford clarified that the scope of the televising was just for the Birch Bluff Road and Pleasant Avenue project area. Jennings acknowledged the confusion and stated the costs are will within the contingencies. Bradford asked Council to make a motion to approve the televising and cleaning of 4,000 feet of sewer lines.

City Attorney Hill interjected and informed Council to refrain from making motions during Staff reports. Hill stated reports are intended to be reports and no action should be taken. Hill recommended adding this item to the next Council agenda.

City Attorney Rep:

Hill stated he had nothing more to add. Councilmember Viger asked for follow up report on a search warrant request.

Councilmember Rep – Finance, Fire Lanes and Public Access, Technology

Eckland thanked the Park and Docks Committee and Staff and the people who worked on the Christmas Tree Lighting. Eckland also thanked Jane Bruno keeping the fires going. Eckland stated it was a great Christmas Tree Lighting and very well attended.

Councilmember Rep – Parks and Docks, Sanitation and Recycling

Viger thanked WSB for their donations toward the lights, Zoe's Gone Bananas for their donation of banana bread, Caribou for their donation of chocolate. Viger asked Tolsma if thank you cards can be sent out.

Viger stated there is a Parks and Docks Meeting on December 18, 2023.

Councilmember Rep – Building Inspection, Municipal Building and Grounds - None

Councilmember Rep – EFD, Commercial Marinas, LMCD - None

Mayor – SLMPD, Administration, Public Works, Employee Advisory Board

Jennings asked Staff to add the discussion of PFAS to the January 9, 2024 agenda.

City Attorney Hill stated that the January 9, 2024 Council Meeting should be posted as a Special Meeting since the Council and Commissions Calander has not been formally adopted.

12. ADJOURNMENT

There being no further business, Councilmember Eckland motioned to adjourn the meeting at 8:35 p.m. Councilmember Viger seconded the motion. All voted in favor. None voted against. The motion carried.

Adam Jennings, Mayor

Attest:

Janell Gildemeister, City Clerk

DRAFT MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
JANUARY 9, 2024

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:10pm.

2. ROLL CALL

Members present: Mayor Jennings, Councilmembers Eckland, Viger, and Wischmeier. Also present were City Administrator Tolsma, City Engineer Bradford, City Planner Johnson, and City Attorney Hill.

3. APPROVAL OF AGENDA

Councilmember Ecklund made a motion to approve the agenda with the removal of November 14, 2023 draft Work Session Minutes and November 23, 2023 draft Council Minutes and the addition of Pay Request #5. Councilmember Viger seconded the motion. All voted in favor. None voted against. The Motion was carried.

4. CONSENT AGENDA

A. November 14, 2023 Work Session Minutes-Removed

B. November 23, 2023 City Council Minutes-Removed

C. 2024 Meeting Calendar

D. 2024 City Holiday Calendar

E. Establish Local Board of Appeals & Equalization Meeting Date: April 10, 2024 at 6:30 p.m.

F. Manitou Road Watermain Construction Project Pay Request #5.

G. Viger made a motion to approve the consent agenda with the date and time change for the Board of Appeals & Equalization Meeting to Tuesday, April 9, 2024 at 6 p.m. and Council Meeting dates of May 14, 2024 and August 13, 2024 to be determined (TBD). Eckland seconded the motion. All voted in favor. None voted against. The motion carried.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

None

7. PUBLIC HEARINGS

None

8. OLD BUSINESS

2024 SUIP Sewer Cleaning & Televising Proposal – City Engineer Bradford informed Council that a section of sewer located in the Brentwood area had not been televised since 2013. Bradford stated as part of the project cost, videos need to be provided to contractors so they can accurately bid the project. Bradford requested Council approve a

quote from American Environmental in the amount of \$9,906.00 for SUIP lining and televising. Council discussed the budget and clarified that the mentioned proposal was part of the pre-existing plan and budget and falls within the project contingency. Councilmember Eckland made a motion to approve the 2024 SUIP Sewer Cleaning & Televising Proposal from American Environmental in the amount of \$9,906.00. Councilmember Viger seconded the motion. All voted in favor. None voted against. The motion was carried.

9. NEW BUSINESS

Lake Park Villas Sign Permit Application

City Planner Johnson presented a sign permit request from Lake Park Villas for Council approval. Johnson informed Council that the request meets all ordinance requirements. Council discussed the location of the sign and had no additional questions for the City Planner.

Councilmember Viger made a motion to approve Lake Park Villas sign permit application with four conditions. Councilmember Eckland seconded the motion. All voted in favor. None voted against. The motion was carried.

Approve Resolution 24-01 Annual Appointments and Designations for 2024

Councilmember Viger made a motion to approve the 2024 Annual Appointments and Designations. Councilmember Wischmeier seconded the motion.

Roll call: Eckland, Wischmeier, Viger, Jennings. All voted in favor. None voted against. The motion carried.

Approve Resolution 2024-02 Accepting a Donation from David Rice

City Administrator Tolsma informed Council that a local resident, David Rice, approached Staff to do some tree trimming along Tonka Bay Road in order to raise the canopies to allow boats to move in and out of town easier. Council shared concerns about whether Mr. Rice was insured and performs tree trimming for work. Council discussed the location of the trees and Staff indicated they are within the City easement. Council directed Tolsma to confirm that David Rice has a tree trimming business and insured, and for Public Works to coordinate with Rice and be available to supervise.

Councilmember Viger made a motion to approve Resolution 24-02 Accepting a donation from David Rice for tree trimming along Tonka Bay Road to Caribbean Marina with the conditions listed in the resolution, to acquire a right of way permit from the City with traffic control, and to be supervised by Public Works Supervisor Schallberg. Councilmember Wischmeier seconded the motion. Roll call: Eckland, Viger, Wischmeier, Jennings. Three voted in favor. One voted against. The motion carried.

Approve Ordinance 24-01 2024 Fee Schedule

City Administrator Tolsma presented the final 2024 Fee Schedule to Council for discussion. Council briefly discussed the increase in garbage rates. Tolsma indicated the increase were normal cost of service increases. Council question the due date for the 2024 boat slip applications and thought it was discussed last year to push back the due date to March 15, 2024. Council asked Tolsma to verify the due date send out an email with the updated information.

Councilmember Eckland made a motion to approve Ordinance 24-01 2024 Fee Schedule. Councilmember Viger seconded the motion. Roll call: Eckland, Viger, Wischmeier, Jennings. All voted in favor. None voted against. The motion carried.

Approve Resolution 24-03 Authorizing Summary Publication of 2024 Fee Schedule
Councilmember Viger made a motion to approve Resolution 24-03 Authorizing Summary Publication of 2024 Fee Schedule. Mayor Jennings asked for clarification of the licensing of dogs listed in the appendix. Council discussed removing the language from the City ordinance at a future meeting with the understanding that the City does not enforce the licensing of dogs. Councilmember Wischmeier seconded the motion. Roll call: Eckland, Viger, Wischmeier, Jennings. All voted in favor. None voted against. The motion carried.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

Administrator's Report: Tolsma informed Council that absentee voting opens on January 19, 2024 and provided future absentee dates and important election dates. Tolsma provided Council with a letter from the City of Greenwood in regard to the closing of the HERC site in Minneapolis. Tolsma stated the City of Greenfield reached out to surrounding communities in hopes to form a coalition in support of keeping the HERC open.

Contract Staff Report(s): City Attorney Hill provided Council with an update on Pleasant Avenue and stated his office had a little hangup as to finding information for the HUD contractor looking to purchase the property. Hill was asked about the cannabis ordinance and he stated there was nothing new to report.

Finance, Fire Lanes and Public Access, Technology - None

Parks and Docks, Sanitation and Recycling:

Councilmember Viger mentioned the Arctic Fever event is scheduled for this January 19 and January 20, 2024. Viger stated there have been some changes. Shorewood cancelled all outdoor activities at Freeman Park and shifted more activities to Badger Park and Southshore Center. Viger stated Tonka Bay Parks Commission had a planning meeting in response to the changes and decided that Manitou Park was not the best fit due to the

construction and lack of snow. Viger said she was asked to reach out to Country Club Lanes to extend the Cosmic Bowling and they agreed to open up at 9 a.m. instead of 10 a.m. Viger stated the ATV Demo and Canine Demo probably won't happen but still have to reach out to Hennepin County. Viger mentioned the bowling alley has room for the musician to set up but she still needs to contact Max Johnson. Viger stated the cost will be \$13.00 per person for 90 minutes of bowling which includes shoes and a soda. The City will provide pizzas starting at 10:00 a.m.

Building Inspection, Municipal Building and Grounds: None

EFD, Commercial Marinas, LMCD: None

SLMPD, Administration, Public Works, Employee Advisory Board: Jennings stated he will be attending a SLMPD meeting tomorrow at 5:30 p.m.

12. ADJOURNMENT

There being no further business, Eckland made a motion to adjourn the meeting at 8:05 pm. Wischmeier seconded the motion. All voted in favor. None voted against. The Motion carried.

Adam Jennings, Mayor

Attest:

Janell Gildemeister, City Clerk

DRAFT MINUTES
TONKA BAY CITY COUNCIL
REGULAR MEETING
JANUARY 23, 2024

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:01 p.m.

2. ROLL CALL

Members present: Mayor Jennings, Councilmembers Eckland, Viger, Wischmeier. Also present were City Administrator Tolsma, City Planner Johnson, and City Attorney Hill.

3. APPROVAL OF AGENDA

Councilmember Eckland made a motion to approve the agenda. Councilmember Wischmeier seconded the motion. All voted in favor. None voted against. The motion carried.

4. CONSENT AGENDA

- A. Minutes from the November 14, 2023 Work Session Meeting
- B. Minutes from the November 28, 2023 Regular Council Meeting
- C. Minutes from the December 12, 2023 Work Session Meeting

Councilmember Wischmeier made a motion to approve the consent agenda. Councilmember Viger seconded the motion. All voted in favor. None voted against. The motion carried.

5. MATTERS FROM THE FLOOR

None

6. SPECIAL BUSINESS

None

7. PUBLIC HEARINGS

4370 Manitou Road Variance Application

City Planner Johnson presented two variance applications on behalf of the property owner's, Eric and Kate Paulson. The first variance was to increase the impervious surface coverage by 5.43 percent for the addition of a seventy-three square foot shed. The second variance was to consider allowing the side yard setback to be one and one-half feet from the neighboring property line. Johnson informed Council the property owners initially contacted the City regarding the shed and were informed a variance application would need to be applied for. Johnson stated the adjacent neighbor submitted a letter of support for the variance.

Johnson stated, as part of the request, to consider reasonable accommodations as

the applicant is disabled and uses a wheelchair. Johnson provided a site plan with the location of the proposed shed and the existing garage with a wheelchair ramp. Johnson stated the applicant did pass the practical difficulty test in regard to both variances and recommended approval of both variances. Council questioned why a conditional use permit was not applied for. Johnson stated that it is not allowed by ordinance of permit.

City Attorney Hill clarified the definition "conditional use" for Council. Hill stated this kind of application is a topic of discussion with a number of cities with regard to reasonable ACOM accommodations for the Americans with Disabilities Act and the Fair Housing Act. Hill recommended Council discuss this topic at a future Work Session. For the purpose of the variance, Hill advised Council to consider the request as presented.

Council further discussed adding conditions in the variance request. Hill does not recommend this action due to lack of willingness to force someone to tear down the structure ten years from now.

Council continued discussion of the structure, storage, and the location per city code.

Mayor Jennings opened the Public Hearing at 7:20 p.m.

Joe Brandenburg, Eden Prairie, approached the podium and stated he has known the Paulsons for a long time and was there on their behalf since they are out of town. Brandenburg commented on the intended use of the shed and provided Council with details of the footings and ramp.

The Council discussed drainage issues and additional hard cover not included on the 2018 As-Built lot survey. Council further discussed whether the applicant should apply for a building permit. Johnson stated sheds under 200 square feet and not attached to the house do not require a permit. Council had concerns with not having the accurate information and discussed requiring a new As-Built survey once project was completed.

Hearing no further comments, Mayor Jennings closed the Public Hearing at 7:33 p.m.

Council discussed the unique circumstances of the variance request with regard to the reasonable accommodation and the American Disabilities Act. Council acknowledged that the City ordinances were in desperate need of updating and

agreed to revisit the ordinances and rewrite the language in order to better address these types of questions in the future.

Council discussed at length the precedent approving this type of variance and the permanency of the variance. Additional discussion on adding provisions to the variance request were had. Council discussed taking a different approach by denying the request and drafting a reasonable use policy that would apply to the property owner and not the property itself. Hill reminded Council that the request was submitted because the property owner has disabilities, and is asking to build an accessible structure with an ADA ramp.

City Attorney Hill stated, for the record, to recommend not denying the variance application.

Jennings made a motion to deny 4370 Manitou Road Variance Application due to the permanence of the side yard setback request. Councilmember Viger seconded the motion. All voted in favor. Non voted against. The motion carried.

Brandenberg asked Council for direction on what to do next. Tolsma stated he would contact Brandenberg tomorrow and clarified the reason Council denied the variance was because they wanted to find a different mechanism to deal with this type of request and the feeling was that a variance creates too much of a permanent binding agreement to the property.

Viger directed Staff to draft a policy addressing ADA issues for Council review at the next Council Meeting.

8. OLD BUSINESS

None

9. NEW BUSINESS

Resolution 2024-04 Appointing Election Judges

Councilmember Viger made a motion to approve Resolution 24-04 Appointing Election Judges and establishing Tonka Bay Absentee Ballot Board for the March 5, 2024 Presidential Nomination Primary, May 14, 2024 County Commissioner Special Election, August 13, 2024 Presidential Primary, and November 5, 2024 General Election. Councilmember Eckland seconded the motion. All voted in favor. None voted against. The motion carried.

Council briefly discussed the wages for the election judges and decided to have further discussion during a budget meeting.

Public Safety Funds: Police & Fire Capital Requests

Tolsma informed Council that the Committee's feedback was that both chiefs are reviewing their capital needs and potentially making them part of the next year's budget. The intention is to equally and fairly allocate funds throughout the formula and allow cities to choose how they would use their Public Safety funds. Tolsma stated this will make it difficult for all to come to a reasonable consensus of what to do. Jennings provided an update from the Police Coordinating Committee meeting. Council discussed the process of locating funds to cities and agreed that shifting the funds into a budget and using the formula method was more effective.

10. MATTERS FROM THE FLOOR

None

11. REPORTS

Administrator's Report – Tolsma provided an update from the Parks and Dock Committee Meeting on the native artifact monitoring. Tolsma stated WSB is no longer working with the same company and is looking at another consultant to help navigate the Blondo project and future projects. Tolsma stated WSB recommended the City look into acquiring their own consultant for archaeological monitoring for the smaller projects such as backstops.

Contract Staff Report(s) - None

Councilmember Rep – Finance, Fire Lanes and Public Access, Technology – None

Councilmember Rep – Parks and Docks, Sanitation and Recycling – Viger provided an update on Artic Fever event. She stated it was very well attended. The City provided pizza and the police Department came and took pictures and provided donuts. She stated she attended Shorewood's Arctic Fever events on Friday night and it was a lot of fun. She suggested for next year Tonka Bay work closer with Shorewood.

Viger stated the projects at Manitou Park should be picking up again with the warmer weather. Viger shared that Tolsma is working on a new grant application for the pier and compiling cost estimates.

Councilmember Rep – Building Inspection, Municipal Building and Grounds – None

Councilmember Rep – EFD, Commercial Marinas, LMCD – None

Mayor – SLMPD, Administration, Public Works, Employee Advisory Board

Jennings stated he will be attending the Fire Board Meeting tomorrow.

12. ADJOURNMENT

There being no further business, Councilmember Viger made a motion to adjourn the meeting at 8:17 p.m. Councilmember Eckland seconded the motion. All voted in favor. None voted against. The motion carried.

Adam Jennings, Mayor

Attest:

Janell Gildemeister, City Clerk

RESOLUTION NO. 24-05

**CITY OF TONKA BAY
HENNEPIN COUNTY, MINNESOTA**

A RESOLUTION OF ANNUAL APPOINTMENTS AND DESIGNATIONS FOR 2024

WHEREAS, annually, at their first meeting in January, the Tonka Bay City Council handles annual designations and appointments; and

WHEREAS, attached is the designation of the Official Newspaper, Official Depositories, and Consultants; and

WHEREAS, attached are the appointments of City Councilmembers and staff to various boards and commissions.

NOW, THEREFORE, BE IT RESOLVED, that the Tonka Bay City Council does hereby make the annual appointments and designations effective immediately upon adoption.

PASSED AT A REGULAR MEETING of the Tonka Bay City Council this 13th day of February, 2024.

Motion introduced by _____ and seconded by _____.

Roll call vote:

Councilmember Connolly	_____
Councilmember Eckland	_____
Councilmember Viger	_____
Councilmember Wischmeier	_____
Mayor Jennings	_____

Adam Jennings, Mayor

ATTEST:

Janell Gildemeister, Deputy City Clerk

2024 OFFICIAL CITY APPOINTMENTS

1. Adam Jennings, Mayor
SLMPD Coordinating Committee
Alternate – EFD Board
City Administration
Public Works
Employee Advisory Board
2. Doug Eckland, Councilmember
Banks/Finance/Investments
Fire Lanes and Public Access
Technology
Alternate – Employee Advisory Board
3. Kristin Viger, Councilmember
Acting Mayor
Parks and Docks
Sanitation and Recycling
4. Kelly Wischmeier, Councilmember
Excelsior Fire District
Building Inspection
Municipal Buildings and Grounds
Alternate – SLMPD Coordinating Committee
Alternate – City Administration
5. Tim Connelly, Councilmember
Excelsior Fire District
Commercial Marinas
Lake Minnetonka Conservation District
6. Tax Assessor
Rolf Erickson, Southwest Assessing
7. Building Inspector
Metro West Inspections
8. Assistant Weed Inspector
Public Works Superintendent
9. City Attorney
Kennedy & Graven
10. Assistant City Attorney
Robert J. V. Vose
11. Prosecuting Attorney
Campbell Knutson
12. Emergency Preparedness Director
SLMPD Police Chief

13. Official Newspaper
Sun Sailor
14. 4M Fund – RBC Dain Rauscher – UBS – US Bank Financial Services – Official depository for checking, savings accounts, certificates, investments, and bond reserve accounts for general fund and all enterprise funds for the city.
15. City Engineer
WSB & Associates, Inc.
16. City Planner
WSB & Associates, Inc.
17. Sewer and Water Inspector
Public Works Superintendent
18. City Fire Marshal
Excelsior Fire District
19. Lake Minnetonka Conservation District Representative
Ryan Nellis
20. Minnetonka Community Services Advisory Board Representative
Lora Marceau
21. Data Compliance Officer
City Administrator