



## CITY COUNCIL REGULAR MEETING AGENDA

February 24, 2026 – 7:00 pm

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA
  - A. Approve February 10, 2026 Regular City Council Meeting Minutes
  - B. January 2026 Expenditure Guideline (Informational)
5. MATTERS FROM THE FLOOR<sup>2</sup> (*maximum time of five minutes per person*)
6. PUBLIC HEARINGS
7. SPECIAL BUSINESS
8. OLD BUSINESS
9. NEW BUSINESS
  - A. Approve Employment Contract for new City Administrator, Max Peters (City Attorney)
10. MATTERS FROM THE FLOOR<sup>2</sup> (*maximum time of five minutes per person*)
11. REPORTS
  - A. Interim Administrator's Report - None
  - B. Contract Staff Report(s)
  - C: Council Member Reports
    1. **Council Member Anderson:** *Committees - Commercial Marinas, LMCD, Sanitation and Recycling*
    2. **Council Member Eckland:** *Committees - Acting Mayor, Alternate SLMPD, Fire Lanes and Public Access, Alternate Employee Advisory Board, Building Inspection*
    3. **Council Member Ottum:** *Committees: Banks/Finance/Investments, Technology, Municipal Buildings and Grounds*
    4. **Council Member Broas:** *Committees: EFD, Building Inspection, Alternate City Administration, Parks & Docks Liaison (Ex-Officio)*
    5. **Mayor Jennings:** *Committees: SLMPD Coordinating Committee, Alternate EFD, City Administration, Public Works, Employee Advisory Board*
12. ADJOURNMENT

All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one City Council motion. Items on the Consent Agenda are reviewed in total by the City Council and

may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.

<sup>2</sup>For individuals who wish to address the Council on subjects which are not a part of the meeting agenda. Typically, the Council will not take action on items presented at this time but will refer them to staff for review, action and/or recommendation for future Council action.



City of Tonka Bay  
Expenditure Guideline by dept

Account Descr	2026 YTD Budget	January 2026 Amt	2026 YTD Amt	Budget Balance	Budget Per Used
<b>101 GENERAL FUND</b>					
41110 Council					
E 101-41110-110 Mayor/Council Sala	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.00%
E 101-41110-122 Pension-FICA	\$650.25	\$0.00	\$0.00	\$650.25	0.00%
E 101-41110-135 MN Paid Leave	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41110-201 Council Supplies	\$647.70	\$0.00	\$0.00	\$647.70	0.00%
E 101-41110-351 Publishing	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41110-353 Meeting Services	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41110-430 Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
E 101-41110-433 Memberships/Dues	\$3,000.00	\$30.00	\$30.00	\$2,970.00	1.00%
<b>41110 Council</b>	<b>\$15,197.95</b>	<b>\$30.00</b>	<b>\$30.00</b>	<b>\$15,167.95</b>	<b>0.20%</b>
41410 Elections					
E 101-41410-104 Election Salaries	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41410-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41410-202 Election Supplies	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
<b>41410 Elections</b>	<b>\$2,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,400.00</b>	<b>0.00%</b>
41500 Financial and Administration					
E 101-41500-100 Salaries	\$336,396.00	\$9,380.04	\$9,380.04	\$327,015.96	2.79%
E 101-41500-121 Pensions-PERA	\$25,229.70	\$703.50	\$703.50	\$24,526.20	2.79%
E 101-41500-122 Pension-FICA	\$25,734.29	\$703.28	\$703.28	\$25,031.01	2.73%
E 101-41500-131 Health/Life/Dental	\$49,360.00	\$0.00	\$0.00	\$49,360.00	0.00%
E 101-41500-135 MN Paid Leave	\$0.00	\$41.37	\$41.37	-\$41.37	
E 101-41500-142 MN Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41500-151 Worker s Comp Ins	\$12,142.00	\$0.00	\$0.00	\$12,142.00	0.00%
E 101-41500-200 Office Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41500-220 Repairs/Supplies/M	\$3,000.00	\$769.17	\$769.17	\$2,230.83	25.64%
E 101-41500-301 Auditing	\$8,820.00	\$15,663.75	\$15,663.75	-\$6,843.75	177.59%
E 101-41500-308 Employee Training	\$0.00	\$20.00	\$20.00	-\$20.00	
E 101-41500-310 Assessing	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41500-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41500-322 Postage	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-41500-331 Mileage Reimburse	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
E 101-41500-352 Printing	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-41500-361 Liability Insurance	\$13,600.00	\$0.00	\$0.00	\$13,600.00	0.00%
E 101-41500-436 Computer Services	\$10,000.00	\$654.05	\$654.05	\$9,345.95	6.54%
E 101-41500-437 Fin Ad-Memb/Conf	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
E 101-41500-438 Fin Admin Miscella	\$1,500.00	\$281.28	\$281.28	\$1,218.72	18.75%
<b>41500 Financial and Administratio</b>	<b>\$494,681.99</b>	<b>\$28,216.44</b>	<b>\$28,216.44</b>	<b>\$466,465.55</b>	<b>5.70%</b>
41600 Legal Services					
E 101-41600-304 Legal General	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
E 101-41600-305 Legal Prosecutions	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
<b>41600 Legal Services</b>	<b>\$58,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,000.00</b>	<b>0.00%</b>
41900 Engineering					
E 101-41900-303 Engineering Fees	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
<b>41900 Engineering</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>0.00%</b>
41910 Planning/Zoning					
E 101-41910-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	



City of Tonka Bay  
Expenditure Guideline by dept

Account Descr	2026 YTD Budget	January 2026 Amt	2026 YTD Amt	Budget Balance	Budget Per Used
E 101-41910-121 Pensions-PERA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41910-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41910-131 Health/Life/Dental	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41910-135 MN Paid Leave	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41910-318 Consulting Planner	\$105,700.00	\$0.00	\$0.00	\$105,700.00	0.00%
41910 Planning/Zoning	\$105,700.00	\$0.00	\$0.00	\$105,700.00	0.00%
41940 Buildings					
E 101-41940-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-101 Crew Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-121 Pensions-PERA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-131 Health/Life/Dental	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-135 MN Paid Leave	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-220 Repairs/Supplies/M	\$3,500.00	\$244.05	\$244.05	\$3,255.95	6.97%
E 101-41940-221 Janitorial	\$6,060.00	\$510.00	\$510.00	\$5,550.00	8.42%
E 101-41940-321 Telephone	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
E 101-41940-380 Utilities	\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
E 101-41940-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-383 Heat	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41940-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
41940 Buildings	\$16,460.00	\$754.05	\$754.05	\$15,705.95	4.58%
42100 Police					
E 101-42100-300 Police	\$519,994.00	\$129,998.50	\$129,998.50	\$389,995.50	25.00%
E 101-42100-311 Police-Miscellaneous	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
E 101-42100-312 Room and Board-H	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42100-430 Miscellaneous	\$0.00	\$86,140.00	\$86,140.00	-\$86,140.00	
42100 Police	\$520,794.00	\$216,138.50	\$216,138.50	\$304,655.50	41.50%
42200 Fire Protection					
E 101-42200-309 Fire Protection	\$315,742.00	\$94,571.52	\$94,571.52	\$221,170.48	29.95%
42200 Fire Protection	\$315,742.00	\$94,571.52	\$94,571.52	\$221,170.48	29.95%
42400 Building Inspection					
E 101-42400-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42400-121 Pensions-PERA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42400-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42400-131 Health/Life/Dental	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42400-135 MN Paid Leave	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42400-303 Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42400-313 Building Inspection	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
E 101-42400-314 Plan Reviews	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42400-318 Consulting Planner	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42400-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	
42400 Building Inspection	\$31,000.00	\$0.00	\$0.00	\$31,000.00	0.00%
42700 Animal Control					
E 101-42700-306 Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	
42700 Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	
43000 Public Works					
E 101-43000-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	



**City of Tonka Bay**  
**Expenditure Guideline by dept**

Account Descr	2026 YTD Budget	January 2026 Amt	2026 YTD Amt	Budget Balance	Budget Per Used
E 101-43000-101 Crew Salaries	\$0.00	\$10,511.91	\$10,511.91	-\$10,511.91	
E 101-43000-105 Public Works Temp	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
E 101-43000-121 Pensions-PERA	\$0.00	\$749.15	\$749.15	-\$749.15	
E 101-43000-122 Pension-FICA	\$0.00	\$805.93	\$805.93	-\$805.93	
E 101-43000-131 Health/Life/Dental	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-43000-135 MN Paid Leave	\$0.00	\$46.36	\$46.36	-\$46.36	
E 101-43000-212 Gas and Oil	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-43000-220 Repairs/Supplies/M	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
E 101-43000-222 Tires	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 101-43000-223 Uniforms Safety Sh	\$2,300.00	\$857.45	\$857.45	\$1,442.55	37.28%
E 101-43000-321 Telephone	\$425.00	\$22.00	\$22.00	\$403.00	5.18%
E 101-43000-430 Miscellaneous	\$4,000.00	\$139.16	\$139.16	\$3,860.84	3.48%
<b>43000 Public Works</b>	<b>\$33,925.00</b>	<b>\$13,131.96</b>	<b>\$13,131.96</b>	<b>\$20,793.04</b>	<b>38.71%</b>
<b>43100 Streets</b>					
E 101-43100-224 Street Repairs	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
E 101-43100-226 Street Signs	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43100-228 Snow and Ice Rem	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
E 101-43100-381 Electric Utilities	\$16,000.00	\$1,992.18	\$1,992.18	\$14,007.82	12.45%
<b>43100 Streets</b>	<b>\$54,000.00</b>	<b>\$1,992.18</b>	<b>\$1,992.18</b>	<b>\$52,007.82</b>	<b>3.69%</b>
<b>45200 Parks</b>					
E 101-45200-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-101 Crew Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-106 Lifeguard Services	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-121 Pensions-PERA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-131 Health/Life/Dental	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-135 MN Paid Leave	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-142 MN Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45200-220 Repairs/Supplies/M	\$20,000.00	\$49.65	\$49.65	\$19,950.35	0.25%
<b>45200 Parks</b>	<b>\$20,000.00</b>	<b>\$49.65</b>	<b>\$49.65</b>	<b>\$19,950.35</b>	<b>0.25%</b>
<b>45204 Trees</b>					
E 101-45204-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45204-101 Crew Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45204-121 Pensions-PERA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45204-122 Pension-FICA	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45204-131 Health/Life/Dental	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45204-135 MN Paid Leave	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-45204-220 Repairs/Supplies/M	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
<b>45204 Trees</b>	<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,500.00</b>	<b>0.00%</b>
<b>46100 Firelanes</b>					
E 101-46100-220 Repairs/Supplies/M	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
<b>46100 Firelanes</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>0.00%</b>
<b>46101 LMCD</b>					
E 101-46101-220 Repairs/Supplies/M	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-46101-302 LMCD	\$11,770.00	\$2,942.50	\$2,942.50	\$8,827.50	25.00%
<b>46101 LMCD</b>	<b>\$11,770.00</b>	<b>\$2,942.50</b>	<b>\$2,942.50</b>	<b>\$8,827.50</b>	<b>25.00%</b>
<b>47110 Bond Principal</b>					



**City of Tonka Bay**  
**Expenditure Guideline by dept**

Account Descr	2026 YTD Budget	January 2026 Amt	2026 YTD Amt	Budget Balance	Budget Per Used
E 101-47110-601 Debt Service Princi	\$262,500.00	\$0.00	\$0.00	\$262,500.00	0.00%
E 101-47110-611 Debt Service Inter	\$282,056.00	\$0.00	\$0.00	\$282,056.00	0.00%
47110 Bond Principal	\$544,556.00	\$0.00	\$0.00	\$544,556.00	0.00%
49000 Miscellaneous					
E 101-49000-430 Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
49000 Miscellaneous	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
49300 Trsf Out to Other Funds					
E 101-49300-720 Transfer Out to Ot	\$155,700.00	\$0.00	\$0.00	\$155,700.00	0.00%
49300 Trsf Out to Other Funds	\$155,700.00	\$0.00	\$0.00	\$155,700.00	0.00%
49440 Water Operating					
E 101-49440-100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	
49440 Water Operating	\$0.00	\$0.00	\$0.00	\$0.00	
101 GENERAL FUND	\$2,429,926.94	\$357,826.80	\$357,826.80	\$2,072,100.14	14.73%
	\$2,429,926.94	\$357,826.80	\$357,826.80	\$2,072,100.14	14.73%

[Account] like '? 101-#####-###'

MINUTES  
TONKA BAY CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 10, 2026

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:11 p.m.

2. ROLL CALL

Members present: Mayor Jennings, Council Members Anderson, Broas, Eckland, and Ottum.

Staff present: City Engineer Brandford and City Attorney Nason.

Others present: Stuart Henderson

3. APPROVAL OF AGENDA

Council Member Anderson made a motion to approve the agenda with the addition of Parks and Docks Commission Update 7.A . Council Member Broas seconded the motion.

Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.

4. CONSENT AGENDA

1. Minutes from September 23, 2025 City Council Meeting

2. September 2025 Claims

3. Minutes from August 25, 2025 Parks and Docks Commission Meeting

4. Met Council – 2025 Statement 2050 Comp Plan

5. SLMPD Stat Report for September 2025

Council Member Anderson made a motion to approve the consent agenda with noted changes. Council Member Eckland seconded the motion. Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.

5. MATTERS FROM THE FLOOR

None

6. PUBLIC HEARING

None

7. SPECIAL BUSINESS

A. Stuart Henderson, Parks and Docks Member, provided an update to City Council noting that City Code Section 280 requires the Commission to submit an annual report to Council by the end of February. This requirement had not been consistently followed in the past, but the Commission prepared a report covering 2025 and offering a look ahead to 2026. The Commission characterized 2025 as a very successful year, highlighting two major projects that had been in the works for some time. The first major project involved a full reconstruction of the tennis courts, including converting one court into three pickleball courts by changing their orientation. The half basketball court was also refurbished in the fall, while retaining the existing fencing to control

costs. The second significant project was the design and purchase of new playground equipment for Manitou Park. A deposit of approximately \$300,000 was paid, with about \$111,000 remaining for installation. The Commission noted there will be an additional estimated cost of around \$20,000 for required permitting and tribal monitoring because the area is considered an Indian burial ground and any ground disturbance requires oversight. Looking ahead to 2026, the Commission estimates it will have roughly \$320,000 available for projects, based on expected dock slip revenue of about \$150,000, field fees of approximately \$13,400 to \$13,500, and a \$47,000 playground grant that will be received once the equipment is installed. Given that typical annual revenue supports about \$165,000 in project spending and the current list of proposed projects totals more than \$400,000, the Commission anticipates prioritizing and phasing work over several years. Projects under consideration include completing the left side of Manitou Park, adding landscaping and trees for shade, constructing a shared baseball equipment storage shed, repaving the Crescent Beach parking lot, and completing the Old Orchard Trail, with gravel instead of pavement to reduce costs. The Commission is also discussing the possibility of adding a hockey rink at Manitou Park, estimated at \$175,000, but has not yet determined whether it would be permanent or removable. Because of the cost, that project would likely need to wait until next year.

Council thanked Henderson for bringing this forward and helping keep Council on track, especially as we are operating with a smaller staff and things can more easily slip through the cracks. Council stated they appreciate the flexibility with the agenda adjustment and are grateful for taking the time to be here and for all the work he and the Parks and Docks Commission are doing. Please pass along our appreciation to the full Commission as well.

8. OLD BUSINESS

A. LMCD Tonka Bay Representative: A motion to accept Ken Bertrum as the LMCD Tonka Bay Representative was made by Council Member Eckland. Council Member Broas seconded the motion. Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.

9. NEW BUSINESS

A. Combining the Office of City Clerk & Treasurer – City Clerk/Treasurer as Defined in MN Statute: A motion to approve Ordinance \_\_\_ amending the Tonka Bay City Code, chapter 2, section 20, Related to the positions of the City Administrator, City Clerk/Treasurer and Deputy City Clerk to be published as required. Council Member Broas seconded the motion.

Roll call: Anderson     Aye  
              Broas         Aye

Eckland	Aye
Ottum	Aye
Jennings	Aye

The motion carried.

Resolution 2026-\_\_ Publication of Summary of Ordinance \_\_: A motion to approve Resolution 2026\_\_ Publication of Summary of Ordinance \_\_ amending the Tonka Bay City Code, chapter 2, section 20, Related to the positions of the City Administrator, City Clerk/Treasurer and Deputy City Clerk was made by Council Member Anderson. Council Member Broas seconded the motion.

Roll call: Anderson	Aye
Broas	Aye
Eckland	Aye
Ottum	Aye
Jennings	Aye

The motion carried.

ii. A motion to approve City Clerk/Treasurer Job Description and Grade as recommended by DDA was made by Council Member Anderson. Council Member Broas seconded the motion. Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.

iii. A motion to approve Deputy City Clerk Job Description and Grade as recommended by DDA was made by Council Member Anderson. Council Member Broas seconded the motion. Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.

B. Personnel Staffing Matter: City Attorney Nason noted that this matter has been on the Council's radar for some time and involves a proposed separation agreement with Annie Britt. Council was provided with a copy of the proposed separation agreement and an attorney-client privileged memorandum related to the item. Nason indicated she was available to answer questions and had provided guidance via email regarding discussion of the matter. Nason stated that if Council wished to proceed, a motion to approve the Separation Agreement between the City and Annie Britt, as previously provided, would be in order.

A motion to approve the Separation Agreement between the City and Annie Britt, as previously provided was made by Council Member Anderson. Council Member Broas seconded the motion. Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.

- C. Approve Surefitters Quote of \$13,080.04 Plow for new Public Works Truck: A motion to approve quote from Surefitters in the amount of \$13,080.04 for a plow for the new Public Works truck was made by Council Member Anderson. Council Member Broas seconded the motion. Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.
- D. Consider 2027 SUIP Contracts for Professional Engineering Services: City Engineer Bradford presented a proposal for professional engineering services to complete a 30% design feasibility report for the Seven Street Utility Improvement Project. The project is part of the City's ongoing efforts to replace aging water infrastructure and continue planned street improvements.

The proposed feasibility study would focus on Lake View Road and Wildhurst Road, both of which have experienced a higher frequency of water main breaks and exhibit deteriorating pavement conditions. The study would evaluate edge treatment options, including ribbon curb versus a thickened asphalt edge, with discussion of the advantages and disadvantages of each. Storm sewer improvements would be reviewed as appropriate. Given known irregularities in the City's right-of-way, the Engineer emphasized the importance of proactively identifying and addressing any right-of-way concerns in advance of construction.

The scope of work includes a full topographic survey, soil borings, pavement cores, parcel-based mapping, and preparation of a detailed cost estimate. A Phase I cultural desktop assessment is also proposed due to the proximity of a cemetery within approximately 400 to 500 feet of the project area, although no designated cemetery exists within the project limits.

The estimated construction cost at the CIP level is approximately \$4.7 million. The cost for the feasibility study is estimated at \$124,000, with work phased between now and May and delivery of the report anticipated in May. Field survey work is expected to take approximately four to five days, followed by data reduction and analysis.

Bradford noted the City has petitioned the legislature for inclusion of 2027, 2028, and 2029 projects in a future bonding bill. If successful, the scope and staging of the 2027 project may need to be reviewed in relation to the larger multi-year plan. The Engineer recommended bidding the project around Thanksgiving to potentially reduce construction costs, noting that early bidding in other communities has resulted in measurable savings. To meet that timeline, feasibility work would need to proceed this spring, followed by final design and bond preparation later in the year.

Council discussion followed regarding project timing and funding considerations. Concerns were expressed about proceeding immediately due to two open City positions and uncertainty regarding Metropolitan Council funding, which is anticipated to range between \$50,000 and \$250,000. Council also discussed current reserve levels, the outstanding repayment of a prior loan to the Police Department, and the need to better understand the principal and interest impacts of bonding on the 2027 tax levy. Additional budget uncertainties related to police and fire department expenditures were also noted.

While acknowledging the importance of the project, members expressed a desire to obtain additional financial clarity and staffing stability before moving forward. It was noted that delaying action could eliminate the opportunity to bid in late 2026, potentially increasing project costs. The Engineer indicated that bonding discussions typically begin following completion of the feasibility report and offered to consult with bond counsel to provide additional financial estimates to assist Council in future deliberations.

10. MATTERS FROM THE FLOOR  
Nones

11. REPORTS

- A. City Engineer Bradford reported receiving an inquiry regarding cracks in newly installed pavement. He stated that minor cracking in new asphalt is common and can occur within the first one to two years, particularly following an exceptionally cold winter. He noted that cracking had been anticipated and discussed at the outset of construction.

Bradford advised that he has reviewed the area and did not observe any issues of concern. He also acknowledged reports of cracking in some curb sections and indicated those areas would be inspected as well. He stated that the cracks appear consistent with normal pavement performance and would be addressed as part of the City's routine crack sealing program. A seal coat is also planned to provide a wearing surface and protect the underlying pavement.

Bradford further stated he would evaluate whether any of the cracking may qualify as a warranty item and will report back if corrective action is necessary.

12. ADJOURNMENT

There being no further business, Council Member Anderson made a motion to adjourn the meeting at 8:15 p.m. Council Member Broas seconded the motion. Ayes: Anderson, Broas, Eckland, Ottum, and Jennings. The motion carried.

City of Tonka Bay  
Regular City Council Meeting  
February 10, 2026

Page 6 of 6

---

Jennings, Mayor

Attest:

---

Gildemeister, City Clerk