



## CITY COUNCIL REGULAR MEETING AGENDA

November 12, 2024 – 7:00 pm

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA<sup>1</sup>
  - A. Approve October 8, 2024 Regular City Council Meeting Minutes
  - B. Approve Manitou Road Watermain Pay Voucher #11
  - C. Approve 2024 SUIP Pay Voucher #6
5. MATTERS FROM THE FLOOR<sup>2</sup> (*maximum time of five minutes per person*)
6. SPECIAL BUSINESS
  - A. None
7. PUBLIC HEARING
  - A. Resolution 24-20: Authorizing Assessment of Past Due Utility Charges
  - B. Ordinance 24-03: Amending Fence Height Definition (First Reading)
8. OLD BUSINESS
  - A. Ordinance 24-02: E-Bike Regulations (Second Reading)
  - B. Resolution 24-21: Authorizing Summary Publication of Ordinance 24-02
9. NEW BUSINESS
  - A. Resolution 24-22: Canvassing of 2024 General Election Results
10. MATTERS FROM THE FLOOR<sup>2</sup> (*maximum time of five minutes per person*)
11. REPORTS
  - A. Administrator's Report
  - B. Contract Staff Report(s)
  - C. Doug Eckland: Finance, Fire Lanes and Public Access, Technology
  - D. Kristin Viger: Parks and Docks, Sanitation and Recycling
  - E. Kelly Wischmeier: Building Inspection, Municipal Buildings and Grounds
  - F. Tim Connelly: EFD, Commercial Marinas, LMCD
  - G. Adam Jennings: SLMPD, Administration, Public Works, Employee Advisory Board
12. ADJOURNMENT

**All matters listed within the Consent Agenda are considered to be routine items to be enacted upon by one City Council motion. Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion with no further discussion by the Council. Any item may be removed by any Council Member, staff member or person from the public for separate consideration.**

**<sup>2</sup>For individuals who wish to address the Council on subjects which are not a part of the meeting agenda. Typically, the Council will not take action on items presented at this time but will refer them to staff for review, action and/or recommendation for future Council action.**

MINUTES  
TONKA BAY CITY COUNCIL  
REGULAR MEETING  
OCTOBER 8, 2024

1. CALL TO ORDER

The regular semi-monthly meeting of the Tonka Bay City Council was called to order at 7:11 p.m.

2. ROLL CALL

Members present: Mayor Jennings, Councilmembers Connelly, Eckland, and Viger. Also present were City Administrator Tolsma, City Engineer Bradford, and City Attorney Nason.

3. APPROVAL OF AGENDA

Councilmember Connelly made a motion to approve the agenda as presented. Councilmember Eckland seconded the motion. Ayes: Connelly, Eckland, Viger, and Jennings. The motion carried.

4. CONSENT AGENDA

- A. Minutes from September 10, 2024 City Council Work Session Meeting
- B. Minutes from September 24, 2024 Regular City Council Meeting
- C. Manitou Road Watermain Project Pay Voucher #10
- D. 2024 Street & Utility Improvement Project Pay Voucher #5

Councilmember Viger made a motion approve the consent agenda with changes to 4B and City Clerk to re-review audio for 4A and bring back for approval at the next Council Meeting. Councilmember Eckland seconded the motion. Ayes: Connelly, Eckland, Viger, and Jennings. The motion carried.

5. MATTERS FROM THE FLOOR

Robin Day, a resident of 25 Pleasant Avenue, expressed concerns to Council about the recent addition of a curb and gutter on Pleasant Avenue. Specifically, he is worried about the impact on his property value, as the new configuration has created a spillway that directs water flow onto his property. Day raised questions about how this spillway might affect his property value, whether it could be considered a drainage easement, and if this would impact his ability to potentially split his lot in the future. Mayor Jennings asked City Engineer Bradford to meet with property owner and report back with the findings.

Cindy Kohman, 115 Brentwood Avenue, commented that she not heard any talk since this whole project started, about a tree replacement program.

City Engineer Bradford addressed Kohman's questions regarding tree

replacement. Bradford clarified that the tree replacement plan primarily focuses on private properties where trees were removed, including city-owned right-of-way areas in front of homes. While City property, where trees were lost, is not part of the current replanting plan, discussions with residents will occur regarding tree placement and preferred species. However, these trees won't be very large, approximately six-foot-high.

Elizabeth Konerza, 140 Brentwood Avenue, asked about the progress on the updating of the City Code. City Administrator Tolsma explained that the effort is a collaborative one, involving the City Administrator, Legal Counsel, and the City Planner. He also noted that the City has experienced a transition in legal representation. Tolsma stated that the City is approximately 60 to 70% the way through at this point and the timeline is to have a draft ready by early next year for discussion and final approval by the Council. Tolsma explained that there are 11 chapters in our code. The zoning chapter is just one chapter, but in terms of material, it's more than half of our actual code. Tolsma explained that the current document is over 200 pages, but the goal is to streamline and reduce it to about 125 pages. The main objective is to make it more efficient and user-friendly, allowing residents to easily access and understand information online without needing to contact City Hall. While the process is taking time, Council is focused on ensuring it benefits residents and creates a lasting, accessible resource. The emphasis is on getting it right and making it simpler for the community to use. In their discussion, Kohman raised concerns about the neighbor at 105 Florence Drive not maintaining the area along the fence. Kohman stated the City Administrator indicated that the neighbor would add mulch along the fence, but this wasn't done. Kohman explained they took matters into their own hands to improve the situation and put down rocks to prevent mud from accumulating. Kohman also questioned the status of the neighbor's deck, which still lacked railings, and asked about permit timelines for completing such work. Tolsma acknowledged the concerns and said he would follow up with the building official to clarify permit details and ensure compliance.

Wayne Anderson, 55 Florence Drive, raised concerns about the prior comments regarding a shift in responsibility for service lines, questioning that homeowners are now accountable for repairs from the main line to the shutoff valve, which could result in significant expenses, especially if streets need to be dug up. Mayor Jennings clarified that no decisions have been made yet, and the discussions are ongoing, primarily at the work session level. Jennings reiterated that the comments were regarding sewer lines not the water lines, and there has been no consensus or final decisions made. Anderson also expressed concerns about street projects on Brentwood and Florence Drive, questioning the height of

the curbing, placement of utility poles, lack of street parking, and the potential future costs for repairs due to the current setup. He described the situation as problematic and hoped future street projects would avoid similar issues.

6. SPECIAL BUSINESS  
None

7. PUBLIC HEARINGS  
None

8. OLD BUSINESS

**Repatriation of Project Soils Update** – City Engineer Bradford provided an update on the ongoing wetland delineation and cultural assessment work for a property slated for repatriation. He noted that the assessment, conducted by Insitu, is in its initial phase and aims to understand the boundaries and potential impact of placing large dirt piles on the site. He acknowledged public concern regarding the effect of this dirt on the nearby wooded area and explained that while no environmental impact statement is planned, the project will establish boundaries to minimize disruption.

Bradford emphasized that any public review or feedback on the impact can be sought, as this is a council-driven process. He pointed out that while surveys are underway, the next steps involve design planning, influenced by input from local tribes. Although the tribes prefer the sacred soils be placed on this specific property, he mentioned that council may suggest alternative locations for the soil stockpile. Bradford noted that the tribes made it perfectly clear that they wanted the soil housed in the cemetery or adjacent to the old cemetery. Bradford reminded Council we presented a couple of other options that were not immediately adjacent to the cemetery, and those were rebuffed.

Council requested a visual representation from Bradford to show what the site will look like before and after tree clearing and the placement of 7,000+ yards of soil. Bradford clarified that WSB has been contracted to conduct a wetland delineation and cultural assessment as part of phase one, but no planning documents are being prepared at this stage. These initial steps will determine the site's suitability, after which a site plan proposal will be developed. Bradford emphasized the need to follow MIAC regulations in finding a permanent location for the spiritual soil.

During the discussion, an audience member began shouting, prompting the Mayor to remind them that the City Council meeting is a public forum intended for residents to observe government proceedings, not disrupt them, and referenced

Robert's Rules of Order. The audience member responded dismissively, expressing frustration over the soil issue and stating that raising their voice was the only way to get attention. Council clarified they were actively addressing the soil matter, echoing City Engineer Bradford's earlier points. They noted that a previous meeting had involved concerned residents who, without disrupting the session, were able to gain a clearer understanding of the issue after Council's explanation.

2024 Street & Utility Improvement Project Change Order #2: Cement Stabilization – City Engineer Bradford reported on Change Order No. 2 for the Street & Utility Improvement Project, which involves a switch to cement stabilization. This adjustment reduces the project contract to \$266,875.96, saving the City approximately \$267,000. Instead of removing two feet of unsuitable soil, cement stabilization was used, covering both tribal and non-tribal areas completed so far. Bradford mentioned discussions are ongoing about using this method for Birch Bluff Road next year, as the process has proven cost-effective and manageable given the narrow street constraints. Bradford expressed optimism for a further contract reduction with an additional change order next year.

A motion to approve the 2024 Street and Utility Improvement Project Change Order #2, reducing the cost by \$267,000, was made by Councilmember Viger. Councilmember Connelly seconded the motion. Ayes: Connelly, Eckland, Viger, and Jennings. The motion carried.

**Manitou Park Revised Concept Plan** - Councilmember Viger presented the revised concept plan for Manitou Park, noting that City Council had previously allocated funds for WSB to update the plan, specifically to consider relocating the playground. The updated plan, reviewed by the Parks and Docks Commission, positions the playground closer to the basketball court and includes options for a hockey rink, with one seasonal and one permanent location proposed. The final decision on the hockey rink will depend on future funding.

Councilmember Eckland expressed concerns about the lack of direct representation from the Parks and Docks Commission at the meeting, raising questions about the planning, budgeting, and funding of various park projects. Viger, acting as the liaison to the Parks and Docks Commission, offered to provide Eckland with additional information and explained that the commission is updating a five-year plan to prioritize projects, some of which have been delayed or adjusted.

Further clarification revealed that funding for the hockey rink is anticipated in three years, with the seasonal placement allowing better access for maintenance. Viger explained that the concept plan serves as a "wish list" to guide budgeting and future project planning, supported by dock revenue and grants. A recent grant for the playground also contributed to the revised layout, ensuring the financial feasibility of park improvements.

Robin Day, 25 Pleasant Avenue asked whether the Council sets the budget for Parks and Docks. Mayor Jennings explained that before 2021, the group was a committee that would periodically request funding from the Council. In 2021, it was restructured into a commission to provide more structure and financial autonomy, with a formal chair overseeing dock revenue, which now directly funds park improvements. This setup allows the commission to plan projects based on their dock revenue, though significant projects may still take multiple years to fund fully.

Councilmember Viger clarified that the Parks and Docks Commission has been operating based on a five-year plan, which includes projects such as resurfacing the Lakota Park tennis courts and repairing the fishing pier. She noted that funding for these projects comes from dock revenue, but acknowledged delays in receiving an updated capital plan from the commission, making it difficult to determine current project priorities.

Mayor Jennings explained that the Parks and Docks Commission members are volunteers from the community, governed by city rules, and meet publicly on the last Monday of each month, with schedules posted on the city website. He noted that public attendance is encouraged but has been low recently, especially in summer. Meetings often lack a quorum, preventing official business from proceeding, which slows down project progress. Additionally, meeting only once a month limits the speed of decision-making. Councilmember Viger reiterate that the Parks and Docs Commission recommends that the City Council approves the revised concept plan and adopts as the Master Park Plan for Manitou Park. A motion to approve the Manitou Park revised concept plan as the Master Plan was made by Councilmember Connelly. Councilmember Viger seconded the motion. Ayes: Connelly, Eckland, Viger, and Jennings. The motion carried.

9. NEW BUSINESS

Cannabis Ordinance Discussion - City Attorney Nason presented an overview of regulatory developments around adult-use cannabis in Minnesota and how it impacts local governance in Tonka Bay. She highlighted two main areas needing council direction: zoning and registration. Nason explained the regulatory

landscape and recent history, noting that cannabis legalization discussions began in 2022, leading to Minnesota's Cannabis Act in 2023. This Act established a framework for legal adult-use cannabis, allowing cities to set moratoriums on cannabis businesses until 2024.

Currently, the Office of Cannabis Management (OCM), created in 2023, is responsible for state cannabis regulations and licensing. While Tonka Bay can register cannabis businesses, it will not issue licenses, as licensing authority lies with the OCM. This state-led approach limits local control compared to other states. With full OCM regulations still pending, the Council was advised to adopt initial ordinances by early 2025, as cannabis licenses are expected to be issued by then. The process may involve ongoing updates as the market evolves and the regulatory framework is finalized. City Attorney Nason provided a breakdown of the types of cannabis businesses and associated licensing in Minnesota. There are 11 types of cannabis businesses (including retailers, cultivators, manufacturers, and delivery services) with distinct roles, as well as 13 license categories, such as low-potency edible manufacturers and retailers. Low-potency products, though not classified as full cannabis businesses, must still be licensed by the Office of Cannabis Management (OCM) and registered by cities if home-based within their jurisdiction.

Two primary factors to consider are registration/compliance and zoning. Nason asked if the city wants to handle business registration independently or defer to Hennepin County. Handling registration would allow Tonka Bay to collect state-capped fees and a portion of cannabis tax revenue if a cannabis retailer operates within city limits. However, with registration also comes the responsibility of annual compliance checks, likely to be managed by local police. Nason noted that the compliance process mainly verifies adherence to regulations without testing product potency, which remains a state responsibility.

Under Minnesota law, cities cannot ban cannabis businesses altogether but can limit the number of retailers. With the population-based cap in place, cities like Tonka Bay, with smaller populations, may be allowed only one retailer. If Hennepin County's total retail registrations exceed the cap (one per 12,500 residents), Tonka Bay could choose not to register any retailers. Council discussed whether compliance checks could be delegated to Hennepin County, aligning with the police chief's preference to have the sheriff handle them. They also raised the idea of coordinating regulations by police district, potentially involving a governing body to manage licensing and compliance within shared areas like South Lake Minnetonka Police Department area.

City Attorney Nason clarified that cannabis retail stores, along with cultivation

and manufacturing facilities, will likely be permitted within designated commercial zones in Tonka Bay. The Council agreed that these activities would be confined to commercial areas, and there was no need to explore other zones, such as residential (R1), for cannabis-related businesses.

Nason emphasized that no formal decisions were required at this meeting; instead, she sought direction for drafting the ordinance. She also asked if Council wanted to include buffer zones in the draft, which would create distance requirements between cannabis businesses and sensitive areas, such as schools, parks, or residential zones.

Nason summarized the Council's general recommendations and direction regarding cannabis regulations. The Council intends to delegate licensing responsibilities to Hennepin County, including managing registration fees.

The next steps include drafting ordinances based on this guidance, followed by a workshop to review and refine the ordinances with Council. Nason noted there is no immediate urgency, as final decisions and actions can be deferred until December.

10. MATTERS FROM THE FLOOR  
None

11. REPORTS

**City Administrator's Report** – City Administrator Tolsma reported that he received a complaint from a property owner regarding the height of the fence. Tolsma indicated he inspected the fence had findings to report. Council agreed to discuss this item at the next Council Meeting. Tolsma reported that absentee voting, direct ballot starts on October 18<sup>th</sup>, 2024 and noted voting traffic has been steady.

**Contracted Employee's Report** - City Engineer Bradford reported that construction continues. Brentwood Avenue curb and gutter will be installed this weekend.

City Attorney Nason stated she had nothing to report.

**Councilmember Rep – Parks and Docks, Sanitation and Recycling** – Councilmember Viger stated she had nothing to report.

**Councilmember Rep – Building Inspection, Municipal Building and Grounds** – Absent



**Councilmember Rep – Finance, Fire Lanes and Public Access, Technology –**  
Councilmember Eckland stated he had nothing to report.

**Councilmember Rep – EFD, Commercial Marinas, LMCD –** Councilmember Connelly reported that the Excelsior Fire District received 2 new electric bicycles from the local Rotary Club.

**Mayor – SLMPD, Administration, Public Works, Employee Advisory Board –**  
Mayor Jennings reported that Kristin Viger was inducted into the Minnetonka Fast Pitch Hall of Fame. Jennings wanted to take a moment to reflect on the citizens of Florida affected by hurricane Helene.

12. ADJOURNMENT

There being no further business, Councilmember Connelly made a motion to adjourn the meeting at 9:32 pm. Councilmember Viger seconded the motion. Ayes: Connelly, Eckland, Viger, and Jennings. The motion carried.

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Jennings, Mayor

Attest:

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Gildemeister, City Clerk



November 7, 2024

Mr. Dan Tolsma  
 City Administrator  
 City of Tonka Bay  
 4901 Manitou Road  
 Tonka Bay, MN 55331

Re: Construction Pay Voucher No. 11  
 Manitou Road Watermain Improvements Project  
 City of Tonka Bay, MN  
 WSB Project No. 020515-000

Dear Mr. Tolsma:

Please find enclosed Construction Pay Voucher No. 11 in the amount of \$28,605.21 for the above-referenced project. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Tonka Bay approve Construction Pay Voucher No. 11 in the amount of \$28,605.21 for Geislinger & Sons, Inc.

Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

As of the last invoices and this pay voucher, the project budget summary is below.

Item	Budget	Project to Date (Last Invoices)
Design (Closed)	\$237,620.50	\$237,620.50
Construction Staking, Observation, & Administration	\$454,296.00	\$454,274.76
Construction	\$4,354,407.52	\$4,354,407.52
Contingency	\$217,720.38	\$168,328.04
<b>Total</b>	<b>\$5,264,044.40</b>	<b>\$5,214,630.82</b>

I will be in attendance at the November 12, 2024 Council meeting to address any questions. If you have any questions or comments prior to then, please contact me at 952.210.8280. Thank you.

Sincerely,

WSB

John Bradford, PE  
 Sr. Project Manager

srb

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

Manitou Road Watermain  
Improvements Project

Pay Voucher 11



<b>Client:</b> City of Tonka Bay 4901 Manitou Rd Tonka Bay, MN 55331-9561	<b>Contractor:</b> Geislinger and Sons, Inc. 511 Central Avenue South Watkins, MN 55389
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<b>WSB Project No.:</b> 020515-000
<b>Client Project No.:</b>
<b>State Project No.:</b>
<b>Federal Project No.:</b>

Contract Amount		Funds Encumbered	
Original Contract	\$4,354,407.52	Original	\$4,354,407.52
Contract Changes	\$49,556.99	Additional	N/A
Revised Contract	\$4,403,964.51	Total	\$4,354,407.52

Work Certified To Date	
Base Bid Items	\$4,513,683.63
Contract Changes	\$54,736.13
Material On Hand	\$0.00
Total	\$4,568,419.76

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$28,894.15	\$4,568,419.76	\$45,684.20	\$4,494,130.35	\$28,605.21	\$4,522,735.56
Percent Retained: 1%			Percent Complete: 103.73%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Signature

11/1/2024

Date

Approved By Geislinger and Sons, Inc.

Signature

11-1-24

Date

Approved By City of Tonka Bay

Signature

Date

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	08/02/23	\$153,682.00	\$7,684.10	\$145,997.90
2	09/13/23	\$1,163,427.50	\$58,171.38	\$1,105,256.12
3	10/09/23	\$968,376.78	\$48,418.83	\$919,957.95
4	11/10/23	\$445,652.79	\$22,282.64	\$423,370.15
5	12/13/23	\$187,576.30	\$9,378.82	\$178,197.48
6	05/03/24	\$323,094.73	\$16,154.74	\$306,939.99
7	06/07/24	\$774,585.63	\$38,729.28	\$735,856.35
8	07/09/24	\$443,508.39	\$22,175.42	\$421,332.97
9	08/02/24	\$24,158.20	(\$133,313.96)	\$157,472.16
10	10/01/24	\$55,463.29	(\$44,285.99)	\$99,749.28
11	10/30/24	\$28,894.15	\$288.94	\$28,605.21

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local Funding	\$4,568,419.76	\$45,684.20	\$4,494,130.35	\$28,605.21	\$4,522,735.56

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
Local Funding	Local	\$28,605.21	\$4,403,964.51	\$4,354,407.52	\$4,522,735.56

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$133,000.00	1	0	\$0.00	1	\$133,000.00
2	2101.502	CLEARING	EACH	\$900.00	3	0	\$0.00	7	\$6,300.00
3	2101.502	GRUBBING	EACH	\$600.00	3	0	\$0.00	7	\$4,200.00
4	2104.502	REMOVE GATE VALVE & BOX	EACH	\$75.00	10	0	\$0.00	9	\$675.00
5	2104.502	REMOVE CURB STOP & BOX	EACH	\$25.00	29	0	\$0.00	38	\$950.00
6	2104.502	REMOVE HYDRANT	EACH	\$125.00	6	0	\$0.00	7	\$875.00
7	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$400.00	1	0	\$0.00	0	\$0.00
8	2104.502	SALVAGE SIGN	EACH	\$35.00	2	0	\$0.00	0	\$0.00
9	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	50	0	\$0.00	0	\$0.00
10	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$4.00	2320	0	\$0.00	2706	\$10,824.00
11	2104.503	REMOVE WATER MAIN	L F	\$5.00	300	0	\$0.00	259	\$1,295.00
12	2104.503	REMOVE WATER SERVICE PIPE	L F	\$5.00	340	0	\$0.00	547	\$2,735.00
13	2104.503	REMOVE AND REPLACE CURB AND GUTTER	L F	\$210.00	20	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
14	2104.504	REMOVE CONCRETE WALK	S Y	\$10.00	40	0	\$0.00	0	\$0.00
15	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$20.00	10	0	\$0.00	0	\$0.00
16	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$10.00	230	47.1	\$471.00	51.4	\$514.00
17	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$8.00	2160	0	\$0.00	3294.1	\$26,352.80
18	2104.603	ABANDON WATER MAIN	L F	\$6.00	5720	0	\$0.00	0	\$0.00
19	2106.507	EXCAVATION - COMMON	C Y	\$24.00	490	0	\$0.00	387	\$9,288.00
20	2106.507	EXCAVATION - SUBGRADE	C Y	\$24.00	70	0	\$0.00	139.27	\$3,342.48
21	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$33.00	50	0	\$0.00	0	\$0.00
22	2106.507	STABILIZING AGGREGATE (CV)	C Y	\$68.00	70	0	\$0.00	139.27	\$9,470.36
23	2106.601	DEWATERING	LS	\$20,000.00	1	0	\$0.00	1	\$20,000.00
24	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$150.00	50	0	\$0.00	18.5	\$2,775.00
25	2130.523	WATER (DUST CONTROL)	MGAL	\$75.00	50	0	\$0.00	0	\$0.00
26	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$42.00	840	0	\$0.00	364.92	\$15,326.64
27	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$37.50	230	47.1	\$1,766.25	51.4	\$1,927.50
28	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$103.50	240	0	\$0.00	0	\$0.00
29	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	\$104.50	280	0	\$0.00	561.26	\$58,651.67
30	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	\$97.00	410	0	\$0.00	400.16	\$38,815.52
31	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$150.00	10	0	\$0.00	0	\$0.00
32	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$170.00	10	0	\$0.00	0	\$0.00
33	2503.602	POST BURST SANITARY SEWER VERIFICATION	EACH	\$375.00	5	0	\$0.00	7.5	\$2,812.50
34	2503.603	SANITARY SEWER SPOT REPAIR	L F	\$235.00	20	0	\$0.00	2	\$470.00
35	2504.601	TEMPORARY WATER SERVICE	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
36	2504.602	12" INSERTA VALVE	EACH	\$21,000.00	3	0	\$0.00	0	\$0.00
37	2504.602	6" INSERTA VALVE	EACH	\$15,000.00	2	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
38	2504.602	8" INSERTA VALVE	EACH	\$17,000.00	1	0	\$0.00	1	\$17,000.00
39	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$4,500.00	9	0	\$0.00	11	\$49,500.00
40	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$100.00	25	0	\$0.00	42	\$4,200.00
41	2504.602	HYDRANT	EACH	\$11,000.00	12	0	\$0.00	11	\$121,000.00
42	2504.602	1" CORPORATION STOP	EACH	\$3,500.00	25	0	\$0.00	40.9383	\$143,284.05
43	2504.602	6" GATE VALVE & BOX	EACH	\$6,000.00	14	0	\$0.00	16	\$96,000.00
44	2504.602	8" GATE VALVE & BOX	EACH	\$7,500.00	8	0	\$0.00	4	\$30,000.00
45	2504.602	12" GATE VALVE & BOX	EACH	\$10,000.00	9	0	\$0.00	9.2	\$92,000.00
46	2504.602	6"X6" WET TAP	EACH	\$12,000.00	1	0	\$0.00	0	\$0.00
47	2504.602	1" CURB STOP & BOX	EACH	\$500.00	25	0	\$0.00	45.048	\$22,524.00
48	2504.603	12" WATERMAIN PVC (TRENCHLESS)	L F	\$158.00	3615	0	\$0.00	3738	\$590,604.00
49	2504.603	1" WATER SERVICE LINE	L F	\$1.00	474	0	\$0.00	1025.5	\$1,025.50
50	2504.603	8" WATERMAIN HDPE (TRENCHLESS)	L F	\$85.00	1881	0	\$0.00	1857	\$157,845.00
51	2504.603	CASING PIPE	L F	\$585.00	192	0	\$0.00	103.64	\$60,629.40
52	2504.603	WATER SERVICE (DIRECTIONAL DRILLED)	L F	\$79.00	293	0	\$0.00	293	\$23,147.00
53	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$110.00	143	0	\$0.00	142	\$15,620.00
54	2504.603	6" PVC WATERMAIN	L F	\$110.00	47	0	\$0.00	106	\$11,660.00
55	2504.603	8" PVC WATERMAIN	L F	\$120.00	147	0	\$0.00	137	\$16,440.00
56	2504.603	12" PVC WATERMAIN	L F	\$132.00	265	0	\$0.00	441	\$58,212.00
57	2504.604	4" POLYSTYRENE INSULATION	S Y	\$60.00	50	0	\$0.00	0	\$0.00
58	2504.608	DUCTILE IRON FITTINGS	LB	\$13.00	3140	0	\$0.00	7606	\$98,878.00
59	2506.502	CONST DRAINAGE STRUCTURE DESIGN G OR H	EACH	\$9,000.00	1	0	\$0.00	0	\$0.00
60	2506.502	CASTING ASSEMBLY	EACH	\$950.00	1	0	\$0.00	0	\$0.00
61	2506.502	ADJUST FRAME & RING CASTING	EACH	\$450.00	3	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
62	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$1,500.00	4	0	\$0.00	0	\$0.00
63	2521.518	4" CONCRETE WALK	S F	\$55.00	40	0	\$0.00	0	\$0.00
64	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$208.00	10	0	\$0.00	0	\$0.00
65	2531.604	6" CONCRETE DRIVEWAY PAVEMENT SPECIAL	S Y	\$260.00	20	0	\$0.00	0	\$0.00
66	2535.503	BITUMINOUS CURB	L F	\$15.50	300	0	\$0.00	48	\$744.00
67	2540.602	TEMPORARY MAIL BOX	EACH	\$350.00	2	0	\$0.00	0	\$0.00
68	2540.602	MAIL BOX	EACH	\$75.00	1	0	\$0.00	0	\$0.00
69	2540.602	MAIL BOX SUPPORT	EACH	\$200.00	1	0	\$0.00	0	\$0.00
70	2563.601	TRAFFIC CONTROL	LS	\$50,000.00	1	0	\$0.00	1	\$50,000.00
71	2564.602	INSTALL SIGN	EACH	\$350.00	2	0	\$0.00	0	\$0.00
72	2571.502	CONIFEROUS TREE 8' HT B&B	EACH	\$425.00	2	0	\$0.00	0	\$0.00
73	2571.502	DECIDUOUS TREE 2.5" CAL B&B	EACH	\$550.00	2	0	\$0.00	0	\$0.00
74	2572.510	PRUNE TREES	HOURL	\$250.00	10	0	\$0.00	0	\$0.00
75	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$250.00	6	0	\$0.00	6	\$1,500.00
76	2573.503	SILT FENCE, TYPE MS	L F	\$4.00	200	0	\$0.00	0	\$0.00
77	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.00	1000	0	\$0.00	600	\$1,800.00
78	2574.507	COMMON TOPSOIL BORROW	C Y	\$40.00	156	0	\$0.00	285.7	\$11,428.00
79	2575.504	SODDING TYPE LAWN	S Y	\$21.00	80	0	\$0.00	0	\$0.00
80	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$4.00	500	0	\$0.00	2132.6	\$8,530.40
81	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$3.25	330	0	\$0.00	200	\$650.00
82	2575.505	SEEDING	ACRE	\$6,500.00	0.33	0	\$0.00	0.056	\$364.00
83	2575.508	SEED MIXTURE 25-141	LB	\$6.00	19	0	\$0.00	1	\$6.00
84	2575.508	SEED MIXTURE 33-261	LB	\$20.00	5	0	\$0.00	0	\$0.00
85	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.00	557	0	\$0.00	40	\$80.00
86	2575.523	WATER	MGAL	\$125.00	29	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
87	2582.503	4" SOLID LINE MULTI COMP	L F	\$1.50	1022	0	\$0.00	153	\$229.50
88	2582.503	24" SOLID LINE MULTI COMP	L F	\$9.00	40	0	\$0.00	0	\$0.00
89	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	\$3.00	150	0	\$0.00	56	\$168.00
90	2582.518	PAVT MSSG PAINT	S F	\$10.00	15	0	\$0.00	0	\$0.00
91	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	L S	\$12,000.00	1	0	\$0.00	0.36218	\$4,346.16
92	2502.601	IRRIGATION SYSTEM PROVISION	LS	\$5,000.00	1	0	\$0.00	0.044	\$220.00
93	2504.601	UTILITY CREW PROVISION	LS	\$30,000.00	1	0	\$0.00	1.9301	\$57,903.00
94	2021.501	MOBILIZATION	LS	\$61,000.00	1	0	\$0.00	1	\$61,000.00
95	2101.502	CLEARING	EACH	\$900.00	4	0	\$0.00	6	\$5,400.00
96	2101.502	GRUBBING	EACH	\$600.00	4	0	\$0.00	4	\$2,400.00
97	2104.502	REMOVE GATE VALVE & BOX	EACH	\$75.00	3	0	\$0.00	6	\$450.00
98	2104.502	REMOVE CURB STOP & BOX	EACH	\$25.00	26	0	\$0.00	28	\$700.00
99	2104.502	REMOVE HYDRANT	EACH	\$125.00	4	0	\$0.00	4	\$500.00
100	2104.502	SALVAGE SIGN	EACH	\$35.00	2	0	\$0.00	0	\$0.00
101	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	50	0	\$0.00	0	\$0.00
102	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$4.00	1310	0	\$0.00	509	\$2,036.00
103	2104.503	REMOVE WATER MAIN	L F	\$5.00	120	0	\$0.00	214	\$1,070.00
104	2104.503	REMOVE WATER SERVICE PIPE	L F	\$5.00	350	0	\$0.00	890	\$4,450.00
105	2104.503	REMOVE AND REPLACE CURB AND GUTTER	L F	\$210.00	40	0	\$0.00	0	\$0.00
106	2104.504	REMOVE CONCRETE WALK	S Y	\$10.00	40	0	\$0.00	0	\$0.00
107	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	40	0	\$0.00	20.5	\$205.00
108	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$8.00	310	17.6	\$140.80	101	\$808.00
109	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$8.00	1010	0	\$0.00	1160.8	\$9,286.40
110	2104.603	ABANDON WATER MAIN	L F	\$6.00	1750	0	\$0.00	0	\$0.00



Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
111	2106.507	EXCAVATION - COMMON	C Y	\$24.00	220	0	\$0.00	443	\$10,632.00
112	2106.507	EXCAVATION - SUBGRADE	C Y	\$24.00	30	0	\$0.00	98.44	\$2,362.56
113	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$33.00	80	0	\$0.00	0	\$0.00
114	2106.507	STABILIZING AGGREGATE (CV)	C Y	\$68.00	30	0	\$0.00	98.44	\$6,693.92
115	2106.601	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00
116	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$150.00	20	0	\$0.00	7	\$1,050.00
117	2130.523	WATER (DUST CONTROL)	MGAL	\$75.00	20	0	\$0.00	0	\$0.00
118	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$42.00	340	0	\$0.00	443.88	\$18,642.96
119	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$41.00	310	17.6	\$721.60	101	\$4,141.00
120	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$105.50	140	0	\$0.00	0	\$0.00
121	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	\$112.50	100	0	\$0.00	455.43	\$51,235.88
122	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	\$103.50	150	0	\$0.00	68.71	\$7,111.49
123	2503.603	SANITARY SEWER SPOT REPAIR	L F	\$235.00	20	0	\$0.00	2	\$470.00
124	2504.601	TEMPORARY WATER SERVICE	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
125	2504.602	8" INSERTA VALVE	EACH	\$17,000.00	2	0	\$0.00	0	\$0.00
126	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$4,500.00	1	0	\$0.00	2	\$9,000.00
127	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$100.00	23	0	\$0.00	28	\$2,800.00
128	2504.602	HYDRANT	EACH	\$11,000.00	4	0	\$0.00	6	\$66,000.00
129	2504.602	1" CORPORATION STOP	EACH	\$3,500.00	23	0	\$0.00	28	\$98,000.00
130	2504.602	6" GATE VALVE & BOX	EACH	\$6,000.00	4	0	\$0.00	6	\$36,000.00
131	2504.602	8" GATE VALVE & BOX	EACH	\$7,500.00	5	0	\$0.00	6	\$45,000.00
132	2504.602	6"X6" WET TAP	EACH	\$12,000.00	2	0	\$0.00	0	\$0.00
133	2504.602	1" CURB STOP & BOX	EACH	\$500.00	23	0	\$0.00	28	\$14,000.00
134	2504.603	1" WATER SERVICE LINE	L F	\$1.00	487	0	\$0.00	74	\$74.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
135	2504.603	8" WATERMAIN HDPE (TRENCHLESS)	L F	\$94.00	2580	0	\$0.00	2479	\$233,026.00
136	2504.603	CASING PIPE	L F	\$675.00	92	0	\$0.00	83	\$56,025.00
137	2504.603	WATER SERVICE (DIRECTIONAL DRILLED)	L F	\$52.00	53	0	\$0.00	816	\$42,432.00
138	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$110.00	77	0	\$0.00	87	\$9,570.00
139	2504.603	6" PVC WATERMAIN	L F	\$110.00	20	0	\$0.00	0	\$0.00
140	2504.603	8" PVC WATERMAIN	L F	\$120.00	197	0	\$0.00	425	\$51,000.00
141	2504.604	4" POLYSTYRENE INSULATION	S Y	\$60.00	100	0	\$0.00	60.5	\$3,630.00
142	2504.608	DUCTILE IRON FITTINGS	LB	\$13.00	1460	0	\$0.00	1651	\$21,463.00
143	2506.502	CASTING ASSEMBLY	EACH	\$950.00	1	0	\$0.00	0.77	\$731.50
144	2506.502	ADJUST FRAME & RING CASTING	EACH	\$450.00	1	0	\$0.00	0	\$0.00
145	2521.518	4" CONCRETE WALK	S F	\$55.00	40	0	\$0.00	0	\$0.00
146	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$160.00	40	0	\$0.00	20.5	\$3,280.00
147	2531.604	6" CONCRETE DRIVEWAY PAVEMENT SPECIAL	S Y	\$260.00	20	0	\$0.00	7.88	\$2,048.80
148	2535.503	BITUMINOUS CURB	L F	\$25.00	50	736	\$18,400.00	773	\$19,325.00
149	2540.602	TEMPORARY MAIL BOX	EACH	\$350.00	3	0	\$0.00	0	\$0.00
150	2540.602	MAIL BOX	EACH	\$75.00	1	0	\$0.00	1	\$75.00
151	2540.602	MAIL BOX SUPPORT	EACH	\$200.00	1	0	\$0.00	0	\$0.00
152	2563.601	TRAFFIC CONTROL	LS	\$20,000.00	1	0	\$0.00	1	\$20,000.00
153	2564.602	INSTALL SIGN	EACH	\$350.00	2	0	\$0.00	0	\$0.00
154	2571.502	CONIFEROUS TREE 8' HT B&B	EACH	\$400.00	2	0	\$0.00	3.80015	\$1,520.06
155	2571.502	DECIDUOUS TREE 2.5" CAL B&B	EACH	\$550.00	2	0	\$0.00	0	\$0.00
156	2572.510	PRUNE TREES	HOUR	\$250.00	10	0	\$0.00	0	\$0.00
157	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$250.00	9	0	\$0.00	9	\$2,250.00
158	2573.503	SILT FENCE, TYPE MS	L F	\$4.00	200	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
159	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.00	800	0	\$0.00	0	\$0.00
160	2574.507	COMMON TOPSOIL BORROW	C Y	\$41.00	56	0	\$0.00	96	\$3,936.00
161	2575.504	SODDING TYPE LAWN	S Y	\$21.00	40	0	\$0.00	339	\$7,119.00
162	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$4.00	500	0	\$0.00	2856.4	\$11,425.60
163	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$3.25	40	0	\$0.00	0	\$0.00
164	2575.505	SEEDING	ACRE	\$6,200.00	0.12	0	\$0.00	0.12	\$744.00
165	2575.508	SEED MIXTURE 25-141	LB	\$5.00	8	0	\$0.00	8	\$40.00
166	2575.508	SEED MIXTURE 35-221	LB	\$20.00	1	0	\$0.00	1	\$20.00
167	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.00	235	0	\$0.00	235	\$470.00
168	2575.523	WATER	MGAL	\$125.00	10	0	\$0.00	7	\$875.00
169	2582.503	4" SOLID LINE MULTI COMP	L F	\$1.50	319	0	\$0.00	152	\$228.00
170	2582.503	24" SOLID LINE MULTI COMP	L F	\$9.00	40	0	\$0.00	0	\$0.00
171	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	\$3.00	150	0	\$0.00	0	\$0.00
172	2582.518	PAVT MSSG PAINT	S F	\$10.00	15	0	\$0.00	0	\$0.00
173	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	L S	\$10,000.00	1	0	\$0.00	0.8109	\$8,109.00
174	2502.601	IRRIGATION SYSTEM REPAIR PROVISIONS	LUMP SUM	\$3,000.00	1	0	\$0.00	0.43314	\$1,299.42
175	2504.601	UTILITY CREW PROVISION	LS	\$30,000.00	1	0	\$0.00	1.4247	\$42,741.00
176	2021.501	MOBILIZATION	LS	\$78,000.00	1	0	\$0.00	1	\$78,000.00
177	2101.502	CLEARING	EACH	\$900.00	4	0	\$0.00	4	\$3,600.00
178	2101.502	GRUBBING	EACH	\$600.00	4	0	\$0.00	4	\$2,400.00
179	2104.502	REMOVE GATE VALVE & BOX	EACH	\$75.00	10	0	\$0.00	10	\$750.00
180	2104.502	REMOVE CURB STOP & BOX	EACH	\$25.00	13	0	\$0.00	13	\$325.00
181	2104.502	REMOVE HYDRANT	EACH	\$125.00	7	0	\$0.00	8	\$1,000.00
182	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$400.00	1	0	\$0.00	0	\$0.00
183	2104.502	SALVAGE SIGN	EACH	\$35.00	10	0	\$0.00	4	\$140.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
184	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	50	0	\$0.00	0	\$0.00
185	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$4.00	1700	0	\$0.00	814	\$3,256.00
186	2104.503	REMOVE WATER MAIN	L F	\$5.00	1160	0	\$0.00	483	\$2,415.00
187	2104.503	REMOVE WATER SERVICE PIPE	L F	\$5.00	60	0	\$0.00	450	\$2,250.00
188	2104.503	REMOVE AND REPLACE CURB AND GUTTER	L F	\$135.00	130	0	\$0.00	116	\$15,660.00
189	2104.504	REMOVE CONCRETE WALK	S Y	\$10.00	40	0	\$0.00	0	\$0.00
190	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	10	0	\$0.00	0	\$0.00
191	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$8.00	170	0	\$0.00	67.5	\$540.00
192	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$8.00	1190	0	\$0.00	802.3	\$6,418.40
193	2106.507	EXCAVATION - COMMON	C Y	\$24.00	310	0	\$0.00	557.2	\$13,372.80
194	2106.507	EXCAVATION - SUBGRADE	C Y	\$24.00	50	0	\$0.00	212	\$5,088.00
195	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$33.00	60	0	\$0.00	0	\$0.00
196	2106.507	STABILIZING AGGREGATE (CV)	C Y	\$68.00	50	0	\$0.00	212	\$14,416.00
197	2106.601	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00
198	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$150.00	60	0	\$0.00	7	\$1,050.00
199	2130.523	WATER (DUST CONTROL)	MGAL	\$75.00	30	0	\$0.00	0	\$0.00
200	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$42.00	570	0	\$0.00	557.2	\$23,402.40
201	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$45.00	170	0	\$0.00	173.8	\$7,821.00
202	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$118.00	70	0	\$0.00	0	\$0.00
203	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B)	TON	\$106.00	220	0	\$0.00	305.75	\$32,409.50
204	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	\$102.00	340	0	\$0.00	115.08	\$11,738.16
205	2503.503	24" CS PIPE SEWER	L F	\$175.00	16	0	\$0.00	0	\$0.00
206	2503.602	POST BURST SANITARY SEWER VERIFICATION	EACH	\$375.00	7	0	\$0.00	10	\$3,750.00
207	2503.603	SANITARY SEWER SPOT REPAIR	L F	\$235.00	20	0	\$0.00	17	\$3,995.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
208	2504.601	TEMPORARY WATER SERVICE	LS	\$5,000.00	1	0	\$0.00	1.503	\$7,515.00
209	2504.602	12" INSERTA VALVE	EACH	\$21,000.00	2	0	\$0.00	0	\$0.00
210	2504.602	6" INSERTA VALVE	EACH	\$15,000.00	1	0	\$0.00	1.044	\$15,660.00
211	2504.602	8" INSERTA VALVE	EACH	\$17,000.00	1	0	\$0.00	0	\$0.00
212	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$4,500.00	7	0	\$0.00	9	\$40,500.00
213	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$100.00	10	0	\$0.00	15	\$1,500.00
214	2504.602	HYDRANT	EACH	\$11,000.00	9	0	\$0.00	10	\$110,000.00
215	2504.602	1" CORPORATION STOP	EACH	\$3,500.00	10	0	\$0.00	15	\$52,500.00
216	2504.602	2" CORPORATION STOP	EACH	\$4,000.00	1	0	\$0.00	2	\$8,000.00
217	2504.602	6" GATE VALVE & BOX	EACH	\$6,000.00	10	0	\$0.00	14	\$84,000.00
218	2504.602	8" GATE VALVE & BOX	EACH	\$7,500.00	3	0	\$0.00	5	\$37,500.00
219	2504.602	12" GATE VALVE & BOX	EACH	\$10,000.00	3	0	\$0.00	7	\$70,000.00
220	2504.602	6"X6" WET TAP	EACH	\$12,000.00	1	0	\$0.00	0	\$0.00
221	2504.602	1" CURB STOP & BOX	EACH	\$500.00	10	0	\$0.00	15	\$7,500.00
222	2504.602	2" CURB STOP & BOX	EACH	\$1,500.00	1	0	\$0.00	1	\$1,500.00
223	2504.603	12" WATERMAIN PVC (TRENCHLESS)	L F	\$159.00	2110	0	\$0.00	2883	\$458,397.00
224	2504.603	1" WATER SERVICE LINE	L F	\$1.00	74	0	\$0.00	200	\$200.00
225	2504.603	2" WATER SERVICE LINE	L F	\$3.00	14	0	\$0.00	71	\$213.00
226	2504.603	LINING WATER MAIN 12"	L F	\$250.00	225	0	\$0.00	225	\$56,250.00
227	2504.603	WATER SERVICE (DIRECTIONAL DRILLED)	L F	\$52.00	290	0	\$0.00	239	\$12,428.00
228	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$110.00	141	0	\$0.00	106	\$11,660.00
229	2504.603	6" PVC WATERMAIN	L F	\$110.00	80	0	\$0.00	60	\$6,600.00
230	2504.603	8" PVC WATERMAIN	L F	\$120.00	80	0	\$0.00	165	\$19,800.00
231	2504.603	12" PVC WATERMAIN	L F	\$200.00	39	0	\$0.00	174	\$34,800.00
232	2504.604	4" POLYSTYRENE INSULATION	S Y	\$60.00	20	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
233	2504.608	DUCTILE IRON FITTINGS	LB	\$13.00	1560	0	\$0.00	4097	\$53,261.00
234	2506.502	CONST DRAINAGE STRUCTURE DESIGN G OR H	EACH	\$9,000.00	1	0	\$0.00	0	\$0.00
235	2506.502	CASTING ASSEMBLY	EACH	\$950.00	3	0	\$0.00	0	\$0.00
236	2506.502	ADJUST FRAME & RING CASTING	EACH	\$450.00	9	0	\$0.00	0	\$0.00
237	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$1,500.00	6	0	\$0.00	0	\$0.00
238	2521.518	4" CONCRETE WALK	S F	\$55.00	40	0	\$0.00	0	\$0.00
239	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$160.00	40	0	\$0.00	0	\$0.00
240	2531.604	6" CONCRETE DRIVEWAY PAVEMENT SPECIAL	S Y	\$260.00	20	0	\$0.00	0	\$0.00
241	2535.503	BITUMINOUS CURB	L F	\$8.50	470	0	\$0.00	471	\$4,003.50
242	2540.602	TEMPORARY MAIL BOX	EACH	\$350.00	1	0	\$0.00	0	\$0.00
243	2540.602	MAIL BOX	EACH	\$75.00	1	0	\$0.00	0	\$0.00
244	2540.602	MAIL BOX SUPPORT	EACH	\$200.00	1	0	\$0.00	0	\$0.00
245	2563.601	TRAFFIC CONTROL	LS	\$21,000.00	1	0	\$0.00	1	\$21,000.00
246	2564.602	INSTALL SIGN	EACH	\$350.00	7	0	\$0.00	4	\$1,400.00
247	2571.502	CONIFEROUS TREE 8' HT B&B	EACH	\$400.00	5	0	\$0.00	0	\$0.00
248	2571.502	DECIDUOUS TREE 2.5" CAL B&B	EACH	\$550.00	2	0	\$0.00	0	\$0.00
249	2572.510	PRUNE TREES	HOUR	\$250.00	5	0	\$0.00	0	\$0.00
250	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$250.00	6	0	\$0.00	6	\$1,500.00
251	2573.503	SILT FENCE, TYPE MS	L F	\$4.00	200	0	\$0.00	0	\$0.00
252	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.00	600	0	\$0.00	310	\$930.00
253	2574.507	COMMON TOPSOIL BORROW	C Y	\$41.00	138	32	\$1,312.00	74.8	\$3,066.80
254	2575.504	SODDING TYPE LAWN	S Y	\$21.00	80	0	\$0.00	0	\$0.00
255	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$4.00	500	0	\$0.00	987.5	\$3,950.00
256	2575.505	SEEDING	ACRE	\$6,200.00	0.3	0	\$0.00	0.2	\$1,240.00
257	2575.508	SEED MIXTURE 25-141	LB	\$5.00	20	0	\$0.00	11.8	\$59.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
258	2575.508	HYDRAULIC MULCH MATRIX	LB	\$2.00	638	0	\$0.00	500	\$1,000.00
259	2575.523	WATER	MGAL	\$125.00	26	0	\$0.00	0	\$0.00
260	2582.503	4" SOLID LINE MULTI COMP	L F	\$1.50	391	0	\$0.00	153	\$229.50
261	2582.503	24" SOLID LINE MULTI COMP	L F	\$9.00	40	0	\$0.00	0	\$0.00
262	2582.503	4" DBLE SOLID LINE MULTI COMP	L F	\$3.00	200	0	\$0.00	0	\$0.00
263	2582.518	PAVT MSSG PAINT	S F	\$10.00	15	0	\$0.00	0	\$0.00
264	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	L S	\$5,000.00	1	0	\$0.00	0.1972	\$986.00
265	2502.601	IRRIGATION SYSTEM REPAIR PROVISIONS	LUMP SUM	\$3,000.00	1	0.0275	\$82.50	0.0275	\$82.50
266	2504.601	UTILITY CREW PROVISION	LS	\$20,000.00	1	0.3	\$6,000.00	1.8807	\$37,614.00
<b>Bid Totals:</b>							<b>\$28,894.15</b>		<b>\$4,513,683.63</b>

Project Category Totals			Amount This Voucher	Amount To Date
Category				
A1. BASE BID: CRABAPPLE LN TO W POINT RD			\$2,237.25	\$2,040,669.32
A2. BASE BID: PROVISIONAL ITEMS			\$0.00	\$62,469.16
B1. ALTERNATE 1: W POINT RD TO NARROWS BRIDGE			\$19,262.40	\$957,753.17
B2. ALTERNATE 1: PROVISIONAL ITEMS			\$0.00	\$52,149.42
C1. ALTERNATE 2: GLEN RD TO CRABAPPLE LN			\$1,312.00	\$1,361,960.06
C2. ALTERNATE 2: PROVISIONAL ITEMS			\$6,082.50	\$38,682.50

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	267	2504.601	WATER SUPPLY SYSTEM	LS	\$31,430.00	1	0	\$0.00	1	\$31,430.00
CO	2	268	2504.602	WATER SUPPLY SYSTEM	EACH	\$863.19	21	0	\$0.00	27	\$23,306.13
<b>Contract Change Totals:</b>									<b>\$0.00</b>		<b>\$54,736.13</b>

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	The change order includes installing a 6-inch temporary water system between the water treatment plant and Crabapple Lane to provide city water to Tonka Bay residents south of Crabapple Lane while the contractor pipe bursts the existing watermain between Birch Bluff Road to Crabapple Lane.	\$0.00	\$31,430.00
2	CO	The change order includes installing the WB67 Hydrant instead of the Waterous 16" BO Hydrant as specified. The unit cost in the change	\$0.00	\$23,306.13

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
		order is the additional material cost, tax and overhead for the new hydrant.		

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining
48	2504.603	12" WATERMAIN PVC (TRENCHLESS)	12/12/2023	1,892 L F \$145,684.00	1,892 L F \$145,684.00	0 L F \$0.00
50	2504.603	8" WATERMAIN HDPE (TRENCHLESS)	12/12/2023	1,532 L F \$30,640.00	1,532 L F \$30,640.00	0 L F \$0.00





November 7, 2024

Mr. Dan Tolsma  
City Administrator  
City of Tonka Bay  
4901 Manitou Road  
Tonka Bay, MN 55331

Re: Construction Pay Voucher No. 6  
2024 Street & Utility Improvement Project  
City of Tonka Bay, MN  
WSB Project No. 023718-000

Dear Mr. Tolsma:

Please find enclosed Construction Pay Voucher No. 6 in the amount of \$731,232.80 for the above-referenced project. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Tonka Bay approve Construction Pay Voucher No. 5 in the amount of \$731,232.80 for Geislinger & Sons, Inc.

Once processed, please keep one copy for your records and return two copies to our office, one for the contractor and one for our files.

As of the last invoices and this pay voucher, the project budget summary is below.

Item	Budget	Project to Date (Last Invoices)
Design Services (Closed)	\$279,498.00	\$279,498.00
Construction Services	\$774,701.00	\$529,611.07
Construction	\$6,490,008.00	\$4,004,114.94
Contingency	\$324,500.40	\$0.00
<b>Total</b>	<b>\$7,868,707.40</b>	<b>\$4,813,224.01</b>

I will be in attendance at the November 12, 2024 Council meeting. If you have any questions or comments prior to then, please contact me at 952.210.8280. Thank you.

Sincerely,

WSB

John Bradford, PE  
Sr. Project Manager

srb

2024 Street & Utility Improvement Project

Pay Voucher 6



<b>Client:</b> City of Tonka Bay 4901 Manitou Rd Tonka Bay, MN 55331-9561	<b>Contractor:</b> Geislinger and Sons, Inc. 511 Central Avenue South Watkins, MN 55389
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<b>WSB Project No.:</b> 023718-000
<b>Client Project No.:</b>
<b>State Project No.:</b>
<b>Federal Project No.:</b>

Contract Amount		Funds Encumbered	
Original Contract	\$6,490,008.00	Original	\$6,490,008.00
Contract Changes	(\$257,671.96)	Additional	N/A
Revised Contract	\$6,232,336.04	Total	\$6,490,008.00

Work Certified To Date	
Base Bid Items	\$4,470,616.75
Contract Changes	(\$255,758.92)
Material On Hand	\$0.00
Total	\$4,214,857.83

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$769,718.74	\$4,214,857.83	\$210,742.89	\$3,272,882.14	\$731,232.80	\$4,004,114.94
Percent Retained: 5%			Percent Complete: 67.63%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Signature

11/1/2024

Date

Approved By Geislinger and Sons, Inc.

Signature

11-1-24

Date

Approved By City of Tonka Bay

Signature

Date

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	06/01/24	\$97,714.00	\$4,885.70	\$92,828.30
2	07/03/24	\$551,742.25	\$27,587.11	\$524,155.14
3	07/31/24	\$837,294.55	\$41,864.73	\$795,429.82
4	08/29/24	\$911,161.28	\$45,558.06	\$865,603.22
5	09/30/24	\$1,047,227.01	\$52,361.35	\$994,865.66
6	11/01/24	\$769,718.74	\$38,485.94	\$731,232.80

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local Funding	\$4,214,857.83	\$210,742.89	\$3,272,882.14	\$731,232.80	\$4,004,114.94

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
Local Funding	Local	\$731,232.80	\$6,232,336.04	\$6,490,008.00	\$4,004,114.94

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$200,000.00	1	0	\$0.00	0.75	\$150,000.00
2	2101.502	CLEARING	EACH	\$650.00	53	0	\$0.00	51.5	\$33,475.00
3	2101.502	GRUBBING	EACH	\$200.00	53	0	\$0.00	51	\$10,200.00
4	2101.505	CLEARING	ACRE	\$3,500.00	0.15	0	\$0.00	0.17	\$595.00
5	2101.505	GRUBBING	ACRE	\$2,000.00	0.15	0	\$0.00	0.06	\$120.00
6	2104.502	REMOVE SIGN	EACH	\$25.00	65	0	\$0.00	3	\$75.00
7	2104.502	SALVAGE SIGN	EACH	\$25.00	7	0	\$0.00	0	\$0.00
8	2104.503	SALVAGE FENCE	L F	\$10.00	274	0	\$0.00	0	\$0.00
9	2104.503	REMOVE RETAINING WALL	L F	\$30.00	200	0	\$0.00	60	\$1,800.00
10	2104.503	REMOVE CURB & GUTTER	L F	\$10.00	40	112	\$1,120.00	112	\$1,120.00
11	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$7.00	460	64	\$448.00	163	\$1,141.00
12	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$6.00	1930	134	\$804.00	875	\$5,250.00
13	2104.503	REMOVE BITUMINOUS WEDGE	S Y	\$14.00	3740	0	\$0.00	0	\$0.00
14	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	560	67.8	\$678.00	185.3	\$1,853.00
15	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$8.00	1980	97.1	\$776.80	352.4	\$2,819.20

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
16	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$5.25	21290	0	\$0.00	15314	\$80,398.50
17	2104.518	REMOVE CONCRETE WALK	S F	\$5.00	50	0	\$0.00	0	\$0.00
18	2104.618	SALVAGE BRICK PAVERS	S F	\$7.25	2360	385.3	\$2,793.43	385.3	\$2,793.43
19	2106.507	EXCAVATION - COMMON (P)	C Y	\$26.00	15100	0	\$0.00	5292	\$137,592.00
20	2106.507	EXCAVATION - SUBGRADE	C Y	\$19.00	4150	0	\$0.00	4150	\$78,850.00
21	2106.507	STABILIZING AGGREGATE (CV)	C Y	\$35.00	450	0	\$0.00	479.69	\$16,789.15
22	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$26.75	8900	0	\$0.00	8900	\$238,075.00
23	2106.507	COMMON EMBANKMENT (CV)	C Y	\$6.00	4150	0	\$0.00	4150	\$24,900.00
24	2106.601	DEWATERING	LS	\$60,000.00	1	0	\$0.00	1	\$60,000.00
25	2106.603	DITCH CLEANING	L F	\$12.00	300	262	\$3,144.00	262	\$3,144.00
26	2108.504	GEOTEXTILE FABRIC TYPE 7 (P)	S Y	\$3.50	19090	0	\$0.00	18855	\$65,992.50
27	2112.519	SUBGRADE PREPARATION	RDST	\$1,200.00	89	0	\$0.00	62	\$74,400.00
28	2118.507	AGGREGATE SURFACING (LV), CLASS 2	C Y	\$50.00	120	0	\$0.00	0	\$0.00
29	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$190.00	100	54	\$10,260.00	121	\$22,990.00
30	2123.610	UTILITY CREW	HOURL	\$1,000.00	40	11.9	\$11,900.00	68.4	\$68,400.00
31	2130.523	WATER	MGAL	\$100.00	97	60	\$6,000.00	74	\$7,400.00
32	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	\$42.50	3650	975.79	\$41,471.08	5826.79	\$247,638.58
33	2331.603	JOINT ADHESIVE	L F	\$0.60	17150	0	\$0.00	0	\$0.00
34	2360.504	TYPE SP 9.5 WEAR CRS MIX(3,C)3.0" THICK	S Y	\$34.00	1460	0	\$0.00	0	\$0.00
35	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	\$96.00	4270	1663.61	\$159,706.56	1663.61	\$159,706.56
36	2360.602	SPEED HUMP	EACH	\$2,100.00	8	0	\$0.00	0	\$0.00
37	2411.618	MODULAR BLOCK RETAINING WALL	S F	\$47.00	300	0	\$0.00	0	\$0.00
38	2511.603	BOULDER WALL	L F	\$125.00	100	0	\$0.00	0	\$0.00
39	2521.518	4" CONCRETE WALK	S F	\$27.00	50	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
40	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	\$15.00	3788	573	\$8,595.00	900	\$13,500.00
41	2531.503	CONCRETE CURB & GUTTER DESIGN D412	L F	\$15.00	2950	4907.5	\$73,612.50	4907.5	\$73,612.50
42	2531.604	6" CONCRETE VALLEY GUTTER	S Y	\$88.00	40	0	\$0.00	30	\$2,640.00
43	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$72.00	1790	729.12	\$52,496.64	729.12	\$52,496.64
44	2531.603	CONCRETE RIBBON CURB 2' WIDTH	L F	\$21.00	760	646	\$13,566.00	646	\$13,566.00
45	2531.603	CONCRETE RIBBON CURB 1' WIDTH	L F	\$10.00	8623	1109	\$11,090.00	6234	\$62,340.00
46	2540.602	MAIL BOX	EACH	\$50.00	1	0	\$0.00	0	\$0.00
47	2540.602	MAIL BOX SUPPORT	EACH	\$210.00	1	0	\$0.00	0	\$0.00
48	2540.602	TEMPORARY MAIL BOX	EACH	\$190.00	79	0	\$0.00	74	\$14,060.00
49	2540.618	INSTALL BRICK PAVERS	S F	\$11.50	1510	412.8	\$4,747.20	412.8	\$4,747.20
50	2557.602	REPAIR DOG FENCE	EACH	\$200.00	5	0	\$0.00	0	\$0.00
51	2557.603	INSTALL FENCE	L F	\$35.00	276	0	\$0.00	0	\$0.00
52	2563.601	TRAFFIC CONTROL	LS	\$6,000.00	1	0	\$0.00	0.75	\$4,500.00
53	2563.601	MAINTAIN ACCESS	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
54	2564.518	SIGN PANELS TYPE C	S F	\$60.00	263	0	\$0.00	0	\$0.00
55	2564.602	SIGN PANELS TYPE SPECIAL	EACH	\$250.00	22	0	\$0.00	0	\$0.00
56	2564.602	INSTALL SALVAGED SIGN	EACH	\$250.00	7	0	\$0.00	0	\$0.00
57	2572.510	PRUNE TREES	HOUR	\$450.00	20	0	\$0.00	0	\$0.00
58	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
59	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$250.00	26	0	\$0.00	16	\$4,000.00
60	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	\$19.00	135	0	\$0.00	0	\$0.00
61	2573.503	SILT FENCE, TYPE MS	L F	\$2.00	4220	0	\$0.00	0	\$0.00
62	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$4.00	9050	0	\$0.00	12785	\$51,140.00
63	2574.507	COMMON TOPSOIL BORROW	C Y	\$42.00	1670	342	\$14,364.00	343.5	\$14,427.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
64	2574.508	FERTILIZER TYPE 3	LB	\$1.00	530	0	\$0.00	5	\$5.00
65	2575.501	TURF ESTABLISHMENT	LS	\$21,000.00	1	0.25	\$5,250.00	0.25	\$5,250.00
66	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$1.50	1200	127	\$190.50	127	\$190.50
67	2575.504	SODDING TYPE LAWN	S Y	\$8.25	4370	0	\$0.00	0	\$0.00
68	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$1.20	1500	4304.66	\$5,165.59	4304.66	\$5,165.59
69	2575.505	SEEDING	ACRE	\$5,000.00	0.86	0	\$0.00	0	\$0.00
70	2575.508	SEED MIXTURE 22-111	LB	\$4.00	60	5	\$20.00	20	\$80.00
71	2575.508	SEED MIXTURE 25-151	LB	\$3.00	130	2	\$6.00	2	\$6.00
72	2575.508	HYDRAULIC MULCH MATRIX	LB	\$0.50	4280	0	\$0.00	120	\$60.00
73	2575.523	WATER	MGAL	\$40.00	105	0	\$0.00	0	\$0.00
74	2582.503	10" SOLID LINE MULTI COMP (WR)	L F	\$20.00	544	0	\$0.00	0	\$0.00
75	2021.501	MOBILIZATION	LS	\$32,000.00	1	0	\$0.00	0.75	\$24,000.00
76	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$500.00	8	0	\$0.00	4	\$2,000.00
77	2104.502	REMOVE CASTING	EACH	\$50.00	2	0	\$0.00	0	\$0.00
78	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$25.00	564	0	\$0.00	209	\$5,225.00
79	2104.603	ABANDON STORM SEWER	L F	\$15.00	560	0	\$0.00	113	\$1,695.00
80	2501.502	12" RC PIPE APRON	EACH	\$1,800.00	2	0	\$0.00	1	\$1,800.00
81	2501.502	15" RC PIPE APRON	EACH	\$1,900.00	2	0	\$0.00	2	\$3,800.00
82	2501.502	18" RC PIPE APRON	EACH	\$2,800.00	1	0	\$0.00	1	\$2,800.00
83	2501.502	21" RC PIPE APRON	EACH	\$3,300.00	1	0	\$0.00	1	\$3,300.00
84	2501.502	12" CS PIPE APRON	EACH	\$600.00	5	0	\$0.00	0	\$0.00
85	2502.503	4" PERF PE PIPE DRAIN	L F	\$15.00	398	284	\$4,260.00	284	\$4,260.00
86	2502.602	4" PVC PIPE DRAIN CLEANOUT	EACH	\$600.00	8	0	\$0.00	0	\$0.00
87	2503.503	12" DUCTILE IRON PIPE SEWER	L F	\$105.00	228	0	\$0.00	88	\$9,240.00
88	2503.503	16" DUCTILE IRON PIPE SEWER	L F	\$250.00	28	0	\$0.00	28	\$7,000.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
89	2503.503	12" RC PIPE SEWER CLASS V	L F	\$90.00	399	0	\$0.00	98	\$8,820.00
90	2503.503	15" RC PIPE SEWER CLASS V	L F	\$98.00	581	0	\$0.00	597	\$58,506.00
91	2503.503	18" RC PIPE SEWER CLASS V	L F	\$105.00	233	0	\$0.00	233	\$24,465.00
92	2503.503	21" RC PIPE SEWER CLASS III	L F	\$125.00	53	0	\$0.00	53	\$6,625.00
93	2503.603	15" HDPE PIPE SEWER	L F	\$70.00	22	0	\$0.00	39.5	\$2,765.00
94	2503.603	12" PVC PIPE SEWER SDR 26	L F	\$75.00	349	36	\$2,700.00	188	\$14,100.00
95	2506.502	CASTING ASSEMBLY	EACH	\$1,000.00	22	10	\$10,000.00	11	\$11,000.00
96	2506.502	ADJUST FRAME & RING CASTING	EACH	\$450.00	1	0	\$0.00	0	\$0.00
97	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	\$29,000.00	1	0.75	\$21,750.00	0.75	\$21,750.00
98	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$700.00	85	0	\$0.00	58.1	\$40,670.00
99	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	\$3,500.00	3	0.25	\$875.00	3	\$10,500.00
100	2506.602	CHIMNEY SEAL	EACH	\$250.00	22	0	\$0.00	0	\$0.00
101	2511.507	RANDOM RIPRAP CLASS III	C Y	\$150.00	50	0	\$0.00	13.1	\$1,965.00
102	2021.501	MOBILIZATION	LS	\$79,000.00	1	0	\$0.00	0.75	\$59,250.00
103	2104.502	REMOVE MANHOLE	EACH	\$500.00	11	0	\$0.00	0	\$0.00
104	2104.502	REMOVE CASTING	EACH	\$125.00	28	25	\$3,125.00	25	\$3,125.00
105	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$2.00	1650	4	\$8.00	35	\$70.00
106	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$2.00	190	0	\$0.00	14	\$28.00
107	2503.503	12" RC PIPE SEWER CLASS V	L F	\$330.00	7	0	\$0.00	0	\$0.00
108	2503.601	SANITARY SEWER BYPASS PUMPING	L S	\$20,000.00	1	0	\$0.00	1	\$20,000.00
109	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$1,500.00	8	0	\$0.00	6	\$9,000.00
110	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$10.00	11	1	\$10.00	4	\$40.00
111	2503.602	8"X4" PVC WYE	EACH	\$3,000.00	11	0	\$0.00	4	\$12,000.00
112	2503.602	4" CLEAN-OUT ASSEMBLY	EACH	\$1,500.00	30	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
113	2503.602	LINING SEWER PIPE LATERAL	EACH	\$3,400.00	75	27	\$91,800.00	27	\$91,800.00
114	2503.602	TELEWISE SANITARY SEWER SERVICE	EACH	\$500.00	75	7.1	\$3,550.00	7.1	\$3,550.00
115	2503.603	LINING SEWER PIPE LATERAL	L F	\$26.00	740	0	\$0.00	0	\$0.00
116	2503.603	TELEWISE SANITARY SEWER	L F	\$2.00	5540	2252	\$4,504.00	2252	\$4,504.00
117	2503.603	4" PVC PIPE SEWER SDR 26	L F	\$32.00	700	4	\$128.00	909	\$29,088.00
118	2503.603	8" PVC PIPE SEWER SDR 35	L F	\$100.00	1110	0	\$0.00	151	\$15,100.00
119	2503.603	12" PVC PIPE SEWER SDR 35	L F	\$130.00	40	0	\$0.00	0	\$0.00
120	2503.603	LINING SEWER PIPE 8"	L F	\$74.00	2950	933	\$69,042.00	933	\$69,042.00
121	2503.603	LINING SEWER PIPE 9"	L F	\$74.00	2030	1414	\$104,636.00	1414	\$104,636.00
122	2503.603	LINING SEWER PIPE 12"	L F	\$79.00	570	0	\$0.00	0	\$0.00
123	2506.503	RECONSTRUCT DRAINAGE STRUCTURE	L F	\$1,000.00	16	0	\$0.00	0	\$0.00
124	2506.602	CASTING ASSEMBLY (SANITARY)	EACH	\$750.00	41	0	\$0.00	0	\$0.00
125	2506.602	ADJUST FRAME & RING CASTING	EACH	\$450.00	1	0	\$0.00	0	\$0.00
126	2506.602	CHIMNEY SEAL	EACH	\$250.00	41	0	\$0.00	0	\$0.00
127	2506.603	CONSTRUCT 48" DIA SANITARY MANHOLE	L F	\$750.00	96	0	\$0.00	12	\$9,000.00
128	2506.603	MULTI-LAYER POLYMERIC SPRAY LINING REHABILITATION	L F	\$605.00	307	34	\$20,570.00	34	\$20,570.00
129	2506.603	RECONSTRUCT MANHOLE BENCH	EACH	\$1,750.00	1	0	\$0.00	0	\$0.00
130	2021.501	MOBILIZATION	LS	\$3,000.00	1	0	\$0.00	1	\$3,000.00
131	2104.502	REMOVE GATE VALVE & BOX	EACH	\$75.00	16	0	\$0.00	8	\$600.00
132	2104.502	REMOVE HYDRANT	EACH	\$125.00	14	0	\$0.00	11	\$1,375.00
133	2104.503	REMOVE WATER MAIN	L F	\$2.00	3034	0	\$0.00	3034	\$6,068.00
134	2104.602	REMOVE WATER SERVICE AND CURB BOX	EACH	\$25.00	71	0	\$0.00	75	\$1,875.00
135	2503.602	POST BURST SANITARY SEWER VERIFICATION	EACH	\$750.00	20	0	\$0.00	0	\$0.00
136	2504.601	TEMPORARY WATER SERVICE	LS	\$80,000.00	1	0	\$0.00	1	\$80,000.00



Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
137	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$3,000.00	5	0	\$0.00	5	\$15,000.00
138	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	\$500.00	71	0	\$0.00	75	\$37,500.00
139	2504.602	1.5" CORPORATION STOP	EACH	\$3,000.00	70	0	\$0.00	77	\$231,000.00
140	2504.602	2" CORPORATION STOP	EACH	\$3,500.00	1	0	\$0.00	4	\$14,000.00
141	2504.602	1.5" CURB STOP & BOX	EACH	\$1,000.00	70	0	\$0.00	78	\$78,000.00
142	2504.602	2" CURB STOP & BOX	EACH	\$1,300.00	1	0	\$0.00	4	\$5,200.00
143	2504.602	HYDRANT	EACH	\$7,000.00	13	0	\$0.00	11	\$77,000.00
144	2504.602	6" GATE VALVE & BOX	EACH	\$2,500.00	13	0	\$0.00	11	\$27,500.00
145	2504.602	8" GATE VALVE & BOX	EACH	\$3,500.00	17	0	\$0.00	13	\$45,500.00
146	2504.603	1.5" TYPE PE PIPE	LF	\$8.00	1499	0	\$0.00	1721	\$13,768.00
147	2504.603	WATER SERVICE (DIRECTIONAL DRILLED) (1.5" TYPE PE)	LF	\$75.00	228	0	\$0.00	250	\$18,750.00
148	2504.603	2" TYPE PE PIPE	LF	\$70.00	31	0	\$0.00	44	\$3,080.00
149	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LF	\$105.00	216	7	\$735.00	-6.7	(\$703.50)
150	2504.603	8" PVC WATERMAIN	LF	\$75.00	2901	0	\$0.00	517.9	\$38,842.50
151	2504.603	8" PVC WATER MAIN (PIPE BURSTING)	LF	\$180.00	3726	0	\$0.00	4642	\$835,560.00
152	2504.603	8" PVC WATERMAIN (DIRECTIONAL DRILLED)	LF	\$87.00	1779	0	\$0.00	3804	\$330,948.00
153	2504.604	4" POLYSTYRENE INSULATION	SY	\$60.00	150	0	\$0.00	21.6	\$1,296.00
154	2504.608	DUCTILE IRON FITTINGS	LB	\$12.60	3770	39	\$491.40	3894	\$49,064.40
155	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	\$50,000.00	1	0	\$0.00	0	\$0.00
156	2504.601	IRRIGATION SYSTEM REPAIR	LS	\$10,000.00	1	0	\$0.00	0	\$0.00
<b>Bid Totals:</b>							<b>\$766,389.70</b>		<b>\$4,470,616.75</b>

Project Category Totals		
Category	Amount This Voucher	Amount To Date
SCHEDULE A. SURFACE IMPROVEMENTS	\$428,205.30	\$1,839,304.35
SCHEDULE B. STORM SEWER IMPROVEMENTS	\$39,585.00	\$266,286.00
SCHEDULE C. SANITARY SEWER IMPROVEMENTS	\$297,373.00	\$450,803.00
SCHEDULE D. WATER MAIN IMPROVEMENTS	\$1,226.40	\$1,914,223.40

Project Category Totals		
Category	Amount This Voucher	Amount To Date
SCHEDULE E. PROVISIONAL ITEMS	\$0.00	\$0.00

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	158	2504.602	HYDRANT SPECIAL	EACH	\$708.00	13	0	\$0.00	11	\$7,788.00
CO	2	159	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	(\$26.75)	8900	0	\$0.00	8900	(\$238,075.00)
CO	2	160	2106.507	EXCAVATION - SUBGRADE	CU YD	(\$19.00)	4150	0	\$0.00	4150	(\$78,850.00)
CO	2	161	2108.504	GEOTEXTILE FABRICE - TYPE 7	S Y	(\$3.50)	17000	0	\$0.00	17000	(\$59,500.00)
CO	2	162	2106.507	COMMON EMBANKMENT (CV)	CU YD	(\$6.00)	4150	0	\$0.00	4150	(\$24,900.00)
CO	2	163	2021.501	Mobilization	LS	\$4,600.00	2	0	\$0.00	2	\$9,200.00
CO	2	164	2215.509	CEMENT	TON	\$264.00	312.66	12.61	\$3,329.04	325.27	\$85,871.28
CO	2	165	2215.504	STABILIZED FULL DEPTH RECLAMATION	S Y	\$3.60	11863	0	\$0.00	11863	\$42,706.80
<b>Contract Change Totals:</b>									<b>\$3,329.04</b>	<b>(\$255,758.92)</b>	

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	<p>In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.</p> <p>The Engineer in concurrence with the City of Tonka Bay, have agreed that using Storz type hydrants is preferable in lieu of the contract specified hydrants.</p> <p>This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at invoice.</p>	\$0.00	\$7,788.00
2	CO	<p>In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. The Engineer in concurrence with the City of Tonka Bay, have agreed that cement stabilizing a thicker aggregate base section is necessary in lieu of excavating the planned road typical section. The project plans called for a type 7 geotextile fabric, 1 foot select granular embankment section, and 6" of aggregate base. Due to the Native American cultural resources in the area, it was determined that the existing material would need to remain within the City limits. Due to the limited available property to store the existing material, it was determined that removing a lessor amount of material and cement stabilizing a thicker section of aggregate base would be a better option for the new road design. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at negotiated unit prices and bid items.</p>	\$3,329.04	(\$263,546.92)

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

**RESOLUTION 24-20**

**A RESOLUTION FOR THE COLLECTION OF DELINQUENT 2024 WATER, SEWER, GARBAGE, RECYCLING, AND STORM DRAINAGE CHARGES**

WHEREAS, the City Council of the City of Tonka Bay, Minnesota has enacted certain ordinances under Minnesota Statutes, pertaining to payment and collection of water, sewer, garbage, recycling, and storm drainage charges; and

WHEREAS, the charges identified in the attached list of properties are delinquent in nature; and

WHEREAS, ten days mailed notice was given, and the hearing was held on November 12, 2024, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tonka Bay that the Hennepin County Special Assessment Division is hereby authorized to place the delinquent water, sewer, garbage, recycling, and storm drainage charges on the 2024 property tax rolls, payable in 2025, at eight percent (8%) per annum, against the specified properties as set forth in Exhibit A.

ADOPTED by the City Council of the City of Tonka Bay, Minnesota this 12<sup>th</sup> day of November 2024.

Motion introduced by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Roll Call Vote:

Councilmember Connelly	_____
Councilmember Eckland	_____
Councilmember Viger	_____
Councilmember Wischmeier	_____
Mayor Jennings	_____

\_\_\_\_\_  
Adam Jennings, Mayor

ATTEST:

\_\_\_\_\_  
Dan Tolsma, City Administrator

**2024 Delinquent Utility Parcels to be Certified**

<b>P.I.D.</b>	<b>TOTAL</b>
2811723110008	\$1,793.97
2711723230110	\$1,882.14
2811723430037	\$2,118.11
2811723340019	\$844.21
2811723110039	\$1,725.99
2711723240042	\$1,371.10
2811723430046	\$93.78
2811723310016	\$1,014.94
	<b>\$10,844.24</b>



## City of Tonka Bay Memorandum

**To:** City Council Members  
Dan Tolsma, City Administrator

**From:** Lori Johnson, City Planner

**Date:** November 7, 2024  
City Council Regular Meeting November 12, 2024

**Project:** WSB 024173, Phase 01

**Request:** The city is initiating a code amendment to the existing fence ordinance with regard to the definition of fence height.

### CONSIDERATIONS RELATED TO THE REQUEST

#### 1. Overview.

Over the course of the last year, a few situations have come up where the required height of fences has been called into question. The current definition of fence height is provided below:

*Fence, Height. The distance from the adjacent finished grade to the highest projection of a fence structure, not including support posts, provided that the support posts are no more than four (4) inches above the fence structure.*

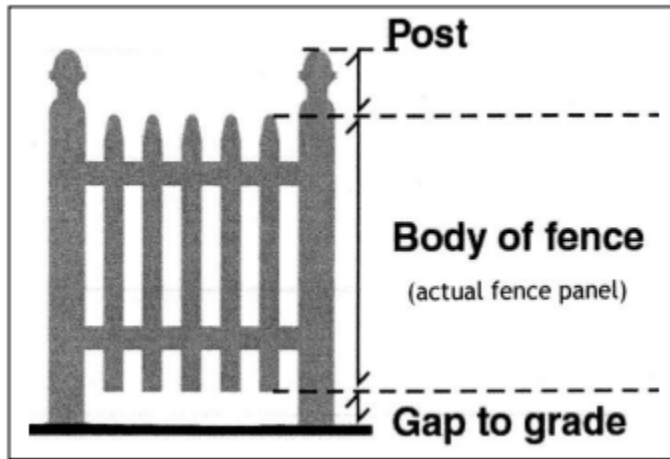
This definition has been interpreted as being the height of fence panels measured from grade to the top of the fence panel. This current definition does not take into account changes in ground elevation, and it never intended to; however, some residents have found this language confusing.

To make the definition of fence height clearer until such time that the new overall zoning ordinance is adopted, the following changes are being proposed to the zoning ordinance at this time (*black text is existing, red is new, red crossed out is removed*):

#### **Chapter 1002.02 Subd. 1 F**

Fence. A structure or partition erected for the purpose of enclosing or partially enclosing a piece of land into distinct portions; or to separate two (2) contiguous parcels; or to prevent intrusion from without or restrain from within on any piece or parcel of land. Fences shall include trellises or partial enclosures constructed of wood, metal, wire, stone, concrete or other materials and used for such purposes.

- ~~1. Fence, Boundary Line. All fences located within five (5) feet of a property line.~~
  - ~~A.~~
- ~~2. Fence, Interior Yard. All fences located more than five (5) feet from a property line.~~
  - ~~B.~~
3. **Fence, Height.** Fence Height: The distance from the bottom of the fence panel (body of fence) to the top of the fence panel. The gap to grade shall not exceed 4 inches. Support posts shall not count toward the overall height of the fence, provided that they are no more than four (4) inches above the fence panel. See graphic. ~~The distance from the adjacent finished grade to the highest projection of a fence structure, not including support posts, provided that the support posts are no more than four (4) inches above the fence structure.~~



#### Chapter 1011.05 Subd. 2 a

##### **Subd. 2 - Single Family Residential Fence Standards**

###### ~~a. Location.~~

- ~~1. No fence or wall shall be located closer than five (5) feet to the paved edge of a street.~~
- ~~2. No fence or wall shall be located closer than ten (10) feet to the Ordinary High Water Level of a lake.~~

~~Height. The height of fences or walls shall be measured from the ground level to the top of the fence or wall.~~ a. Fence height shall be restricted according to the location as follows:

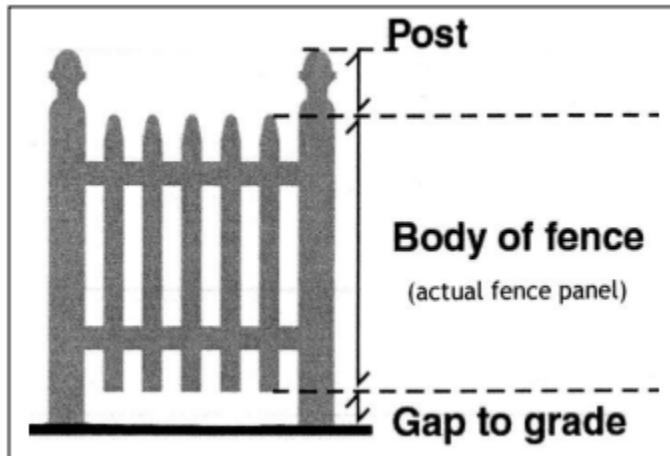
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To make this less confusing to read here is a clean copy of the new ordinance sections:

##### **Chapter 1002.02 Subd. 1 F**

*Fence. A structure or partition erected for the purpose of enclosing or partially enclosing a piece of land into distinct portions; or to separate two (2) contiguous parcels; or to prevent intrusion from without or restrain from within on any piece or parcel of land. Fences shall include trellises or partial enclosures constructed of wood, metal, wire, stone, concrete or other materials and used for such purposes.*

*1. Fence Height: The distance from the bottom of the fence panel (body of fence) to the top of the fence panel. The gap to grade shall not exceed 4 inches. Support posts shall not count toward the overall height of the fence, provided that they are no more than four (4) inches above the fence panel. See graphic.*



**Chapter 1011.05 Subd. 2 a**

*Subd. 2 - Single Family Residential Fence Standards*

*a. Fence height shall be restricted according to the location as follows:*

**2. Ordinance Authority**

*Section 1003 (Administration) establishes a process through which the city or applicants can request amendments to zoning ordinance requirements*

**POTENTIAL ACTION—**

Approve, Deny or Table the item. If the item is approved, the item will come back on November 26 for a second reading of the ordinance.

**RECOMMENDATION**

Staff recommends approval of the ordinance amendment regarding fence height. The City Council, based on the information in this report and public testimony, will need to make a motion regarding the code amendment. If the ordinance amendment is sent to second reading, the second reading will be in the ordinance/resolution format.

**Motion of Approval**



**“I move that we direct staff to approve the code amendment regarding fence height and direct staff to place the item on the next City Council agenda for second reading of the ordinance.”**

1011.05      FENCING/SCREENING.

Subd. 1.      Fence Regulations, General Standards.

- a.      No person shall hereafter construct or cause to be constructed or erected within the City of Tonka Bay, any fence without first making an application for and securing a building permit.
  
- b.      Each application for a permit under this section shall be submitted to the Zoning Administrator on forms provided by the City. Each such application shall include a site plan drawn to scale showing the location of house(s), garage(s), and other improvements on the lot and the location of the fencing

to be erected, altered or relocated. A certificate of survey shall be required for all fences.

- c. All fences within the City shall be subject to the following general provisions:
1. No fences shall be placed on or extend into the public rights-of-way.
  2. All fences shall be located entirely upon the property of the person constructing or causing the construction of such fence.
  3. That side of any fence considered to be its "face" (i.e., the finished side having no structural supports) shall face abutting property.
  4. Both sides of any fence shall be maintained in a condition of reasonable repair and appearance by its owner and shall not be allowed to become and remain in a condition of disrepair or danger, or constitute a nuisance, public or private.
  5. Barbed wire, blade wire, and barbed top fences are only allowed in the City by conditional use permit.
  6. No person shall construct or maintain or allow to be constructed or maintained anywhere within the City any above-grade electric fence.
  7. Driveway entry gates (electric or manual) are prohibited.
  8. All fences located in the front or side yard shall consist of materials comparable in grade and quality to the following: decorative masonry, wrought iron or wood, provided the surfaces are finished for exterior use, or wood of proven durability is used, such as cedar or redwood.
  9. For the purpose of fence regulations, in the case of a corner lot, both yards abutting a street shall be considered a front yard.
  10. For the purpose of fence regulations, in the case of a riparian (lakefront) lot, the yard abutting the lake shall be considered a front yard.
  11. In no case shall any fence bordering upon any street or sidewalk be constructed to a height which could obstruct the clear vision of drivers or pedestrians entering or within the public right of way or at intersections.

**Subd. 2 - Single Family Residential Fence Standards**

- a. Location.
1. No fence or wall shall be located closer than five (5) feet to the paved edge of a street.
  2. No fence or wall shall be located closer than ten (10) feet to the Ordinary High Water Level of a lake.

- b. ~~Height. The height of fences or walls shall be measured from the ground level to the top of the fence or wall.~~ Fence height shall be restricted according to the location as follows

1. Riparian Lots.

- a) Front yard: Fences in the front (lakeside) yard between the shoreline and the greater of the building line of the house or fifty (50) feet, shall be no more than three (3) feet in height. Fences or walls located within the buildable area of the lot and at least fifty (50) feet from the shoreline may be up to six (6) feet in height.
- b) Side yards: six (6) feet maximum.
- c) Rear yard: four (4) feet maximum. For riparian lots whose rear yards face County Road 19 (Manitou Road) rear yard fences may be constructed to a maximum of six (6) feet.
- d) Visually-Impairing Elements (VIE).

- 1. No person shall cause to exist, or shall maintain, any Visually-Impairing Element which includes:
  - a. An area consisting of five feet from a property line and within 50 feet of the ordinary high water level or
  - b. The average setback of the two adjacent riparian principal structures on either side of a parcel.
- 2. All property owners within the City shall be required to, within these areas, maintain all privately-planted vegetation. VIE shall be restricted according to the location as follows:
  - a) Front yard: VIE in the front (lakeside) yard between the shoreline and the greater of the building line of the house or fifty (50) feet, shall be no more than three (3) feet in height. VIE located within the buildable area of the lot and at least fifty (50) feet from the shoreline may be up to six (6) feet in height.
  - b) Side yards: six (6) feet maximum.
  - c) Rear yard: four (4) feet maximum. For riparian lots whose rear yards face County Road 19 (Manitou Road) rear yard VIE may be constructed to a maximum of six (6) feet.

S. Failure to comply with this section shall constitute a public nuisance pursuant to Tonka Bay City Code Section 1130 and Minn. Statute 609.74.

2. Non-Riparian Lots.

- a) Front yard: four (4) feet.
- b) Side yards: six (6) feet
- c) Rear yard: six (6) feet

S. Open wire fences not exceeding ten (10) feet in height enclosing tennis courts, pools, and similar uses, shall be permitted without restriction.

- c. Swimming Pool Fences. Outdoor swimming pool fences shall be required as follows:

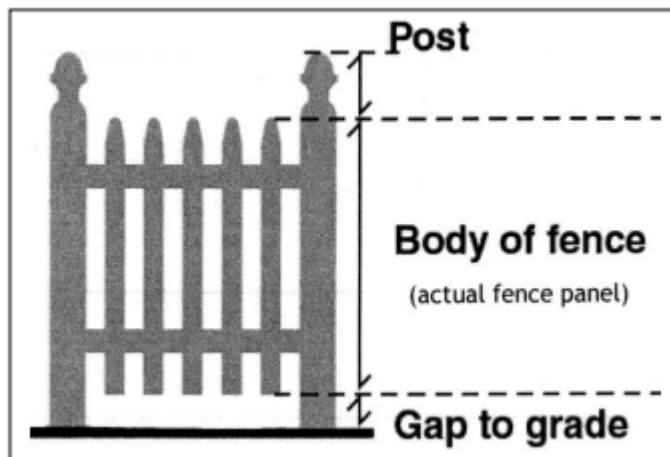
1. All outdoor swimming pools existing and hereafter constructed shall be completely enclosed by a security fence or wall at least four (4) feet but not more than six (6) feet high and located at least four (4) feet from the edge of a pool. The bottom of the fence or wall shall be no higher than four (4) inches above the surface of the ground. Fence openings or point of entry to the pool area shall be equipped with self-closing and self-latching lockable gates.
2. The enclosure for outdoor swimming pools may utilize a wall or walls of a house or building as a part hereof, provided the wall or walls are at least six (6) feet high and the enclosure is completed by a fence or wall conforming to the provisions of 1. herein above.
3. All persons owning or operating an outdoor swimming pool shall comply with this Ordinance within ninety (90) days from the date of publication of this Ordinance.
4. New swimming pools shall not be filled or used until all applicable fencing requirements herein are complied with.
5. This Ordinance does not apply to:
  - a) Above-ground outdoor swimming pools having at least four (4) foot high, vertical or outward inclined side walls, provided sole access is by means of a removable ladder, ramp, or stairs which must be removed when the pool is not in use.
  - b) Swimming pools which are wholly enclosed within a building or structure.

Subd. 4. General Landscaping and Maintenance. All exposed ground areas surrounding or within a principal or accessory use, including street boulevards, and not devoted to parking areas, drives, sidewalks, patios or other such uses shall be landscaped with grass, shrubs, trees or other ornamental landscape materials within one (1) year following the date of building occupancy. All landscaped areas shall be kept neat, clean and uncluttered, and where a landscape plan is required by City approval any plant material which is diseased or dies shall be replaced with like kind of the original size. No landscaped area shall be used for the parking of vehicles or for the storage or display of materials, supplies or merchandise. Fences and/or plantings placed upon utility easements are subject to removal by the City or utility company if required for maintenance or improvement of the utility. Trees on utility easements containing overhead wires shall not exceed fifteen (15) feet in height, which it shall be the property owner's responsibility to maintain.

*This is from the “definitions” section of the ordinance:*

Fence. A structure or partition erected for the purpose of enclosing or partially enclosing a piece of land into distinct portions; or to separate two (2) contiguous parcels; or to prevent intrusion from without or restrain from within on any piece or parcel of land. Fences shall include trellises or partial enclosures constructed of wood, metal, wire, stone, concrete or other materials and used for such purposes.

- ~~1. Fence, Boundary Line. All fences located within five (5) feet of a property line.~~
- ~~2. Fence, Interior Yard. All fences located more than five (5) feet from a property line.~~
3. ~~Fence, Height.~~ Fence Height: The distance from the bottom of the fence panel (body of fence) to the top of the fence panel. The gap to grade shall not exceed 4 inches. Support posts shall not count toward the overall height of the fence, provided that they are no more than four (4) inches above the fence panel. See graphic. ~~The distance from the adjacent finished grade to the highest projection of a fence structure, not including support posts, provided that the support posts are no more than four (4) inches above the fence structure.~~





Fifth Street Towers  
150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300 telephone  
(612) 337-9310 fax  
<http://www.kennedy-graven.com>  
Affirmative Action, Equal Opportunity Employer

## MEMORANDUM

**DATE:** November 7, 2024

**TO:** Tonka Bay City Council  
Dan Tolsma, City Administrator

**FROM:** Bridget Nason, City Attorney

**RE:** E-Bike Ordinance

### **A. Background**

Over the past years, electric-assisted bicycles, commonly referred to as “e-bikes” have become an increasingly popular form of transportation. E-bikes are defined by state statute as follows:

Subd. 27. **Electric-assisted bicycle.** (a) "Electric-assisted bicycle" means a bicycle with two or three wheels that:

- (1) has a saddle and fully operable pedals for human propulsion;
- (2) meets the requirements for bicycles under Code of Federal Regulations, title 16, part 1512, or successor requirements;
- (3) is equipped with an electric motor that has a power output of not more than 750 watts;
- (4) meets the requirements of a class 1, class 2, or class 3, or multiple mode electric-assisted bicycle; and
- (5) has a battery or electric drive system that has been tested to an applicable safety standard by a third-party testing laboratory.

(b) A vehicle is not an electric-assisted bicycle if it is designed, manufactured, or intended by the manufacturer or seller to be configured or modified to not meet the requirements for an electric-assisted bicycle or operate within the requirements for an electric-assisted bicycle class.

(c) For purposes of this subdivision, "configured or modified" includes any of the following changes:

- (1) a mechanical switch or button;
- (2) a modification or change to the electric motor or the electric drive system;
- (3) the use of an application to increase or override the electric drive system; or
- (4) through any other means represented or intended by the manufacturer or seller to modify the vehicle to no longer meet the requirements or classification of an electric-assisted bicycle.

E-bikes generally may be ridden on streets, sidewalks, and trails like a traditional bicycle. State statutes do provide additional regulations specific to e-bikes, including the following:

1. An e-bike operator must be at least 15;

2. Bicycles (e-bike or pedal bike) are prohibited from carrying more people than for what it was designed to carry; and
3. E-bikes are allowed on bicycle trails, although some restrictions may be locally imposed.

Recently, unsafe e-bike operation has been observed in a number of west metro communities, primarily by younger persons. As a result, several nearby communities, including Shorewood, Excelsior, and Greenwood, have adopted or considered adopting additional regulations on e-bike use in the community. These ordinances have generally added a requirement that all e-bike users under 18 years of age wear a helmet. If adopted, the attached ordinance would allow police officers to stop and cite individuals under 18 who are operating e-bikes without wearing a helmet.

**B. Requested Council Action**

The Council is asked to consider a second reading of the attached ordinance adding a requirement to the Tonka Bay city code for all persons under 18 years of age to wear a helmet while operating an e-bike within the City. No changes were made to the attached ordinance following its first reading last month. If the ordinance is adopted, the Council is asked to also consider adoption of the attached summary publication resolution.



**CITY OF TONKA BAY  
HENNEPIN COUNTY, MINNESOTA**

**ORDINANCE NO. 24-02**

**AN ORDINANCE AMENDING TITLE IX OF THE TONKA BAY CITY CODE  
RELATED TO E-BIKES**

**THE CITY COUNCIL OF THE CITY OF TONKA BAY HEREBY ORDAINS AS  
FOLLOWS:**

**Section 1.** The City Council hereby amends Title IX of the Tonka Bay City Code by adopting Section 960 Electric Bicycle Regulations as follows:

**SECTION 960  
ELECTRIC BICYCLE REGULATION**

**960.01        PURPOSE**

The city has an interest in regulating the operation of electric bicycles within the city limits to ensure the safety of its residents.

**960.02        DEFINITION**

Electric Bicycle or E-Bike. “Electric Bicycle” or “E-Bike” shall mean an electric-assisted bicycle as that term is defined in Minnesota Statutes Section 169.011, subd. 27 as may be amended from time to time. For the purposes of this Section, an Electric Bike does not include any manual or motorized wheelchair, as defined by Minnesota Statutes, Section 169.011, subd. 93, or electronic personal assistive mobility device, as defined in Minnesota Statutes, Section 169.011, subd. 26.

**960.03        ELECTRIC BIKE USAGE**

Electric bicycles operated within the City shall comply with Minnesota State Statutes and the following additional requirements:

1. Any person under the age of 18 operating or riding on an electric bicycle shall wear a helmet or other protective headgear approved for bicycle riding by the United States Department of Transportation or the American National Standards Institute (ANSI).
2. No person shall operate an electric bike on natural or artificial turf, playfield, playground, court, ice rink, natural area, or structure located in a designated public park.

**960.04        VIOLATIONS**

A violation of any provision of this Section shall constitute a petty misdemeanor.

**Section 2.** Effective Date. This ordinance is effective following passage and publication as required by law.

Passed by the City Council of the City of Tonka Bay this 12<sup>th</sup> day of November, 2024.

---

Adam Jennings, Mayor

Attest:

---

Dan Tolsma, City Administrator

First Reading:

Second Reading:

Effective Date:

**CITY OF TONKA BAY  
HENNEPIN COUNTY, MINNESOTA  
RESOLUTION NO. 24-21**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE  
NO. 24-02, AN ORDINANCE AMENDING TITLE IX OF THE TONKA BAY CITY CODE  
RELATED TO E-BIKES**

**WHEREAS**, on November 12, 2024, the City of Tonka Bay, Hennepin County, Minnesota (“City”) adopted Ordinance No. 24-02, an ordinance Amending Title IX of the Tonka Bay City Code Related to E-Bikes; and

**WHEREAS**, state law requires that all ordinances adopted be published prior to becoming effective; and

**WHEREAS**, pursuant to Minn. Stat. Sec. 412.191, subd. 4, the Council may, by a 4/5ths vote, direct that only the title and a summary of the ordinance be published; and

**WHEREAS**, the City Council for the City of Tonka Bay has reviewed the summary of Ordinance No. 24-02 which is attached hereto as **Exhibit A**; and

**WHEREAS**, the City Council for the City of Tonka Bay has determined that publication of the title and a summary of Ordinance No. 24-02 would clearly inform the public of the intent of the ordinance; and

**WHEREAS**, due to the length of Ordinance No. 24-02, the City Council desires to publish a summary of the Ordinance.

**NOW THEREFORE BE IT RESOLVED**, by a vote of at least four-fifths of its members, that the City Council of the City of Tonka Bay does hereby:

1. Approves the text of the summary of Ordinance No. 24-02 attached as **Exhibit A** and authorizes the publication of the summary shown in **Exhibit A** in lieu of publication of the entirety of Ordinance No. 24-02 in the City’s official newspaper.
2. Directs the City Clerk to ensure that a full and complete printed copy of Ordinance No. 24-02 is available for inspection during regular business hours at the office of the Tonka Bay City Clerk, by standard mail, or by electronic mail.

3. Directs the City Clerk to file the executed Ordinance No. 24-02 upon the books and records of the City along with proof of publication.

This resolution is passed and adopted by the City Council of the City of Tonka Bay, Hennepin County, Minnesota this 12<sup>th</sup> day of November, 2024.

CITY OF TONKA BAY

By: \_\_\_\_\_  
Adam Jennings  
Its: Mayor

Attested:

By: \_\_\_\_\_  
Janell Gildemeister  
Its: City Clerk

(Published in the \_\_\_\_\_ on \_\_\_\_\_, 2024.)

**EXHIBIT A**

**SUMMARY PUBLICATION  
ORDINANCE NO. 24-02**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. 24-02,  
AN ORDINANCE AMENDING TITLE IX OF THE TONKA BAY CITY CODE RELATED TO E-  
BIKES**

On November 12, 2024, the City of Tonka Bay, Ramsey County, Minnesota adopted Ordinance 24-02, an ordinance amending Title IX of the Tonka Bay City Code Related to E-Bikes

Ordinance 24-02 adds Section 960 to the City Code, which requires that any person under the age of 18 operating or riding on an electric bicycle shall wear a helmet or other protective headgear approved for bicycle riding; prohibits persons from operating an electric bike on natural or artificial turf, playfield, playground, court, ice rink, natural area, or structure located in a designated public park; and makes violations of any provision of Section 960 a petty misdemeanor.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. 24-02, and it is directed that only the above title and summary of Ordinance No. 24-02 conforming to Minn. Stat. Sec. 331A.01 be published, with the following:

**NOTICE**

A printed copy of the full text of Ordinance No. 24-02 is available for public inspection by any person during regular office hours at the office of the Tonka Bay City Clerk, 4901 Manitou Road Tonka Bay MN 55331, by standard mail, or by electronic mail, and at any other public location which the Council designates.

CITY OF TONKA BAY  
HENNEPIN COUNTY, MINNESOTA  
RESOLUTION NO. 24-22

A RESOLUTION CERTIFYING THE MUNICIPAL RESULTS  
OF THE 2024 GENERAL ELECTION

WHEREAS, a General Election was held on November 5, 2024; and

WHEREAS, state law requires that the local governing body shall canvas the returns and declare the results of the municipal election within 10 days of the election.

NOW THEREFORE BE IT RESOLVED, that the results are certified and declared to be the official local results of the General Election conducted on November 5, 2024:

<u>Mayor</u>	<u>Total Votes</u>
Adam Jennings	531
Kristin Viger	412
Write-In	8

<u>Councilmember</u>	<u>Total Votes</u>
Jeff Anderson	600
Kathleen Ottum	572
Write-In	28

This resolution is passed and adopted by the City Council of the City of Tonka Bay, Hennepin County, Minnesota this 12<sup>th</sup> day of November, 2024.

CITY OF TONKA BAY

By: \_\_\_\_\_  
Adam Jennings, Mayor

Attested:

By: \_\_\_\_\_  
Janell Gildemeister, City Clerk



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## Tonka Bay, Minnesota Election Results

**Election Date: 11/05/2024**

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<b>Total Registered Voters</b>	<b>1271</b>	<b>Total New Registered Voters</b>	<b>73</b>	<b>Percentage of Turnout</b>	<b>83%</b>
<hr/>					
<b>Position</b>	<b>Candidate</b>	<b>Official Votes</b>	<b>Percentage</b>	<b>Voted In</b>	<b>Term</b>
Mayor (Incumbent)	Adam Jennings	531	55.84%	<b>X</b>	1/1/25 – 12/31/26
Mayor	Kristin Viger	412	43.32%		
Write-in		8	00.84%		
City Council (Seat 1)	Jeff Anderson	600	50.00%	<b>X</b>	1/1/25 – 12/31/28
City Council (Seat 2)	Kathleen Ottum	572	47.67%	<b>X</b>	1/1/25 – 12/31/28
Write-in		28	02.33%		

Election results for the positions of Mayor and City Council Members are not official until they have been reviewed and certified by a canvassing board. State Law requires that the local governing body shall canvass the returns and declare the results of the municipal election within 10 days of the election.

The Board of Canvass meeting, as part of the Regular City Council Meeting, will be Tuesday, November 12 at 7:00 p.m. at City Hall.

Janell Gildemeister  
City Clerk

Abstract of Votes Cast  
In the Precincts of the City of Tonka Bay  
State of Minnesota  
at the State General Election  
Held Tuesday, November 5, 2024

as compiled from the official returns.



Summary of Totals  
City of Tonka Bay  
Tuesday, November 5, 2024 State General Election

Number of persons registered as of 7 a.m.	1271
Number of persons registered on Election Day	73
Number of accepted regular, military, and overseas absentee ballots and mail ballots	653
Number of federal office only absentee ballots	1
Number of presidential absentee ballots	0
Total number of persons voting	1159

Summary of Totals  
City of Tonka Bay  
Tuesday, November 5, 2024 State General Election

**KEY TO PARTY ABBREVIATIONS**

NP - Nonpartisan

Mayor (Tonka Bay)

NP Kristin Viger 412	NP Adam Jennings 531	WI WRITE-IN 8
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Council Member (Tonka Bay) (Elect 2)

NP Kathleen Ottum 572	NP Jeff Anderson 600	WI WRITE-IN 28
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Detail of Election Results  
City of Tonka Bay  
Tuesday, November 5, 2024 State General Election

<b>Precinct</b>	<b>Persons Registered as of 7 A.M.</b>	<b>Persons Registered on Election Day</b>	<b>Total Number of Persons Voting</b>
27 2900 : TONKA BAY P-01	1271	73	1159
City of Tonka Bay Total:	1271	73	1159

Detail of Election Results  
 City of Tonka Bay  
 Tuesday, November 5, 2024 State General Election

Office Title: Mayor (Tonka Bay)

<b>Precinct</b>	NP	NP	WI
	Kristin Viger	Adam Jennings	WRITE-IN
27 2900 : TONKA BAY P-01	412	531	8
Total:	<b>412</b>	<b>531</b>	<b>8</b>

Office Title: Council Member (Tonka Bay) (Elect 2)

<b>Precinct</b>	NP	NP	WI
	Kathleen Ottum	Jeff Anderson	WRITE-IN
27 2900 : TONKA BAY P-01	572	600	28
Total:	<b>572</b>	<b>600</b>	<b>28</b>

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 5, 2024

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Tonka Bay Clerk. Witness our official signature at \_\_\_\_\_ in \_\_\_\_\_ County this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

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Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

State of Minnesota  
City of Tonka Bay

I, \_\_\_\_\_, Clerk of the City of Tonka Bay do hereby certify the within and foregoing \_\_\_\_\_ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Tonka Bay State General Election held on Tuesday, November 5, 2024.

Witness my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_